

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, September 15, 2025 at 7:00 PM
75 N. Union St. (Sparta Civic Center)

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Additions or Corrections to Consent and Business Agenda**

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of August 18, 2025*
- b. *Approve Fire Board Meeting Minutes of August 21, 2025*
- c. *Approve DDA Meeting Minutes of July 8, 2025*

5. **Approval of Consent and Business Agenda**

6. **Public Comment for Agenda Item**

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. **Public Hearing**

- a. None.

8. **Old Business**

- a. Civic Center

9. **New Business**

- a. Res. 25-14 A Resolution endorsing an applicant under the MNRTF program
- b. Ord. 25-03 An Ordinance to amend the General prohibitions & Permissible open burning sections of Chapter 30 of the Village of Sparta Code of Ordinances
- c. Ecklund CIP Options Discussion

10. **Executive Session**

- a. None.

11. **Village Manager & Department Reports**

12. **Communications**

13. Payment of Bills

August Payables

PAYABLES	
(101) General Fund	\$763,948.14
(202) Major Street Fund	\$60,487.88
(203) Local Street Fund	\$210,152.77
(581) Airport	\$57,561.73
(590) Sewer Department Fund	\$181,880.00
(591) Water Department Fund	\$45,203.73
(661) Equipment Rental Fund	\$27,184.59
Total	\$1,346,418.84

Informational:

(206) Fire Department	\$32,967.30
(208) SRA Park Fund	\$6,667.06
(248) Downtown Development Authority	\$3,411.35
Total	\$43,045.71

14. Public Comment

15. Council Member Announcements

16. Adjournment

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, August 18, 2025 at 7:00 PM
75 N. Union St. (Sparta Civic Center)

1. Call to Order

- a. The Meeting was called to order by President Whalen at 7:00 pm.

2. Pledge of Allegiance

- a. The Pledge was recited at 7 pm,

3. Roll Call: Present: Cumings, Braybrook, Taylor, Carlstrom, Peoples, Mais, Whalen

4. Additions or Corrections to Consent and Business Agenda

Peoples would like to review the civic center deal, added as Civic Center as New Business E. Cityhood moved to F and G.

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of July 21, 2025*
- b. *Approve Planning Commission Meeting Minutes May 5, 2025*
- c. *Approve Fire Board Meeting Minutes of July 17, 2025*
- d. *Approve Citizens Advisory Committee on Cityhood Minutes April 2 & 16th, May 7, June 10, July 15, and August 4, 2025*
- e. *Approve Homecoming Fireworks Display October 3rd, 2025*

5. Approval of Consent and Business Agenda

- a. Carlstrom moved to approve Motion to with correction, support by Braybrook. **Motion passed 7-0.**

6. Public Comment for Agenda Item

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

- a. James Kerby 151 LuRu Lane Commented on Cityhood
- b. Ken Hammerland, 1144 12 Mile Road. Commented on Cityhood
- c. Tom Lampen 103 Anderson. Commented on Cityhood
- d. Marilyn Passmore, 210 Liberty Street Commented on Bedford Falls.

7. Public Hearing

- a. None.

8. Old Business

- a. None.

9. New Business

- a. Res. 25-11 A Resolution of Intent to Alter the Village Boundaries
 - i. Motion: Carlstrom to approved Res. 25-11 as presented, second by Mais. **Approved 7-0.**
- b. Res. 25-12 A Resolution to Designate September 19th, 2025 as POW/MIA Recognition Day
 - i. Motion: Mais moved to approve Res. 25-12 as presented, **second by Peoples. Approved 7-0.**
- c. Res. 25-13 A Resolution to Appoint the Wastewater Board of Appeals
 - i. Motion: Braybrook moved to approve Res. 25-13 as presented, second by Cummings. **Approved 7-0.**
- d. Ord. 25-02 An Ordinance to Amend the Sparta Zoning Map
 - i. Motion: Braybrook moved to approve Ord. 25-02 as presented, second by Cummings. **Approved 7-0.**
- e. Civic Center. Council Member Peoples raised concerns regarding the Civic Center trade with the Historical Commission/Township, noting that it was discussed at the Township Board meeting. He expressed that the value the village is forgoing by not selling the building (of approximately \$240,000) was not being appreciated, and that the Village has been treated poorly throughout the process. He further stated that the intended goals of the trade are not being achieved. While other council members remained comfortable proceeding with the proposed trade and legal agreement as currently written, they were not in favor of making further alterations.

Motion: Peoples moved to rescind the trade offer and place the building on the open market.
Supported by Mais.

Vote: Motion failed, 2-5.

Further discussion followed. The consensus of the Council was that the Township must accept the agreement as presented at their next meeting. Should the Township decline to act or suggest changes, a similar motion to sell the building would likely be introduced at the next Village Council meeting and is expected to have broader support. The Village Manager was directed to place this topic on the draft agenda for the September 15, 2025 meeting.

- f. Cityhood Committee Final Report
 - i. Motion: Mais to approve the Cityhood Final Report as presented, second by Peoples. **Motion passed 7-0.**
- g. Cityhood Next Steps Discussion
 - i. Motion: Cummings moved to pursue the next step as recommended by the report, second by Mais. **Motion passed 7-0.**

10. Executive Session

- a. None.

11. Village Manager & Department Reports

New complex on track with timing for completion, new roof on the Police Department almost complete, bids came back from Town Square project within range able to move forward with project and kickoff first week of September, finishing up cityhood report, and getting ready to close on the bonds for the waste water treatment project.

Preconstruction meeting for North State Street from Division to O'Connor with a detour to get into the Sports Park.

12. Communications

- a. None

13. Payment of Bills

- a. Motion: Peoples moved to approve payables as presented, support by Mais. **Motion passed 7-0.**

July Payables

PAYABLES	
(101) General Fund	\$820,874.00
(202) Major Street Fund	\$4,655.09
(203) Local Street Fund	\$15,915.95
(581) Airport	\$33,994.85
(590) Sewer Department Fund	\$149,580.20
(591) Water Department Fund	\$49,923.91
(661) Equipment Rental Fund	\$11,047.56
Total	\$1,085,991.56

Informational:

(206) Fire Department	\$15,446.20
(208) SRA Park Fund	\$5,692.18
(248) Downtown Development Authority	\$17,852.83
Total	\$38,991.21

14. Public Comment

- a. None

15. Council Member Announcements

- a. Councilman Carlstrom outlined the Nash Creek Project and Timeline as one of many reasons why Sparta Village should become a city. He went into great detail of his opinions on this matter.

16. Adjournment

- a. Adjournment at 8:54 pm by President Whalen.

Minutes of the Sparta Fire Board Meeting
August 21, 2025

Present: Cumings (village), Goodfellow (twp), Van Patten (village), Anderson (twp), & Chief Olney. Bergman (twp-chair), Peoples (village)

Absent: none

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: Add the annual audit report.

Approval of the Agenda:

Motion: VanPatten to approve the agenda with addition.

Second: Peoples

Motion Passed: 6-0

Public Comment: None

Approval of the Meeting Minutes July 17, 2025:

Motion: Made Anderson to approve July 17, 2025, minutes.

Second: VanPatten

Motion Passed: 6-0

Finance Board Update:

Cumings stated that the finance board has met twice since the last board meeting. They reviewed and approved all department invoices of \$33,777.30. Cumings stated that the department's operational budget was at 26.8% for the first 5 months of the year. We've accumulated \$4438 in monthly interest and have a fund balance of \$1,225,845.

Approval of the bills:

Motion: Made Anderson to approve bills through August 19, 2025

Second: Cumings

Motion Passed: 6-0

Old Business:

The USDA grant update:

Andrus Architectural submitted required items to USDA

Audit engagement letter with SiegfriedCrandall for a single audit for the USDA funds was completed.

Zoning Variances were approved by the Village on August 29, 2022 will need to be sent to USDA.

Verification for funding: Village has signed letter of commitment; the township has just approved a budget which included funding.

Deed: The deed for the fire department property had been sent several months ago but they somehow lost it and they were resent on 8-17-25.

Attorney's opinion: the contact information for our attorney has been sent to USDA.

Andrus Architectural: we're still working on getting a new contract with Andrus for the on going work.

Audit Contract with SiegfriedCrandal for a single audit including the audit for the USDA Funds.

Motion: Anderson to approve the contract with SiegfriedCrandal annual audit and a single audit for the USDA funds for new building.

Second: Cumings

Motion Passed: 6-0

Fire Authority: The board reviewed and made changes to the Fire Authority agreement prepared by your attorney. Goodfellow to make the recommended changes the board suggested and return to our attorney for corrections or clarifications.

Audit Report: The firm of SiegfriedCrandal presented to the board the annual audit report. The report was excellent and required no changes moving forward.

Chief's Report: Chief Olney presented the **Chief's report**. (attached) There were 697 runs YTD. There were 3 mutual aid calls and 1 structure fire last month. There were 6 accidents, with 2 minor injuries this past month with several alarms and hazardous conditions.

Verizon Modems: The Chief requested the purchase of (4) 5G R980 modem for the department Mobile Data Computers located in departmental vehicles. Verizon has a rebate of \$500 per modem once they are activated. The cost of the modem is \$2400 but with a \$2000 rebate.

Motion: Peoples to approve the purchase of the new modems provided the monthly fees don't increase over 10%

Second: VanPatten

Motion Passed: 6-0

Next Meeting Date: September 18th, 2025, at 7:00 PM at the fire station.

Next Finance Meeting Dates: September 2nd and September 16th at 4:00 PM at the fire station.

Cumings stated he will not be attending the September 18th meeting.

Public Comment: none

Adjournment:

Motion: Van Patten to adjourn at 8:26 PM.

Second: Goodfellow

Motion Passed: 6-0

Minutes by Goodfellow 8-23-25.



Sparta Fire Department

36 Elmwood Street
Sparta, MI 49345
Telephone: 616-887-0900

Chiefs Report August 21, 2025

Previous meeting information and updates:

1. Station Project Update
2. Audit
3. Fire Authority

New Business:

1. Monthly report
 1. Fire calls (NFIRS 100 classifications)
 1. 4612 Moffett Rd – auto aid to Alpine Fire (cancelled)
 2. 6158 George Ann Ct NW – mutual aid on a 2nd alarm to Plainfield for a large residential structure fire
 3. 6481 N. Division – auto aid to Alpine Fire for an unattached garage fire (cancelled upon our arrival)
 4. 12582 Vergennes – mutual aid to Lowell Fire (sent E3 with three of our department and 3 from Alpine FD) assist on a plane crash into a storage unit
 5. 4501 6-mile – auto aid to Alpine Fire with Tender 8 on a garage fire
 6. 371 E. Gardner – with auto aid from Alpine and Kent City Fire on a house fire; fire was out upon my arrival and the auto aid units were discarded
 2. Explosions calls (NFIRS 200 classifications)
 3. Rescue calls including accidents (NFIRS 3- classifications)
 1. 12025 Sparta Ave: motorcycle vs deer (one with minor injury)
 2. Fruit Ridge and 12-mile: reported as an unknown accident – motorist assist
 3. 12816 Sparta Ave: unknown accident (cleared by ALS prior to arrival)
 4. 12-mile and Kenowa: iphone crash alert (nothing located)
 5. E. Division and River: three vehicle accident (one with minor injuries)
 6. M37 and 8-mile: assist to Alpine Fire on unknown accident
 4. Hazardous Conditions (NFIRS 400 classifications)
 1. 2 – powerlines down calls
 2. 2 – carbon monoxide alarms
 5. Service calls (NFIRS 500 classifications)
 1. 1515 10-mile: lock out of a vehicle
 2. 8944 Sparta Ave: Smoke investigation
 6. Good intent calls (NFIRS 600 classifications)
 1. 9 - cancelled call after being dispatched
 7. False alarms (NFIRS 700 classifications)
 1. 3 – smoke detector/alarm activations
 8. Severe Weather incident (NFIRS 800 classifications)
 9. Special incidents (NFIRS 900 classifications)

Sparta Downtown Development Authority
MEETING MINUTES
JULY 8, 2025
SPARTA CIVIC CENTER

Meeting called to order at 7:45 am by Chair Cheslek

Members present: Driscoll, Freeland, Stoner, Lamb, Cheslek, Whalen, Benham, Potes, Gray, Shangle, Scarffe, Baker.

Members Excused:

Members Absent: None.

Also Present: Elizabeth Morse, DDA Director;

Motion to accept the DDA meeting minutes June 10, 2025 by Lamb, second by Freeland. All approved.

Approval of DDA Finance Report. Motion by Scarffe, second by Freeland. All approved.

Public Comment –

Unfinished Business - None

- A. Presentation and discussion on the final plans of the Town Square layout and changes to the plan based on SHPO responses and grant timeline requirements. The bids will be received through Kent County Purchasing and awarded through their process. The project is slated to be completed by end of 2025.
- B. Discussion on the pedestrian foot bridge for Nash Creek to increase connectivity to the new parking lot in Balyeat Field. Project is in discussion phase and will be formally presented to DDA, but the DDA consensus is to pursue a partnership to be part of the project as the parking would tremendously benefit downtown.

New Business

Public Comment - None.

DDA Business Director Report

Meeting adjourned by executive privilege at 8:19 am.



ACTION MEMO

Staff Communication

DATE: September 15, 2025
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Res. 25-14 MNRTF Grant Application

SUMMARY OF REQUEST:

In March the Village applied for a Michigan Natural Resources Trust Fund (MNRTF) grant to assist with construction of the south boat launch and parking lot on Village-owned property near the airport. Since that time, the application has entered the revision stage. Staff has identified an opportunity to strengthen our application by modestly increasing the Village's match contribution.

By raising our local match by **\$3,642**, the Village will garner an additional **15 points** in the MNRTF scoring system. This is a very small adjustment compared to the original match amount, but it meaningfully improves the application's competitiveness and increases the likelihood of the project being funded.

FINANCIAL IMPACT:

Under the original resolution, the Village would be responsible for a \$93,000 match if approved, with a grant amount of \$278,700, for a total project cost of \$371,700.

Under this revised resolution, the Village would be responsible for a \$96,642 match if approved, with a grant amount of \$275,058, for the same total project cost of \$371,700.

This represents a net increase of \$3,642 in the Village's contribution.

BUDGET ACTION REQUIRED:

If the grant is approved, we will include the project in the FY2027 budget. It is already in the CIP.

STAFF RECOMMENDATION:

A motion to approve resolution 25-14.

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Council member _____, supported by Council member _____ moved the adoption of the following resolution:

RESOLUTION NO. 25-14

RESOLUTION RECOMMENDING ENDORSEMENT OF AN APPLICATION UNDER THE MICHIGAN NATURAL RESOURCES TRUST FUND PROGRAM FOR THE VILLAGE OF SPARTA TO IMPROVE THE TRAIL HEAD AND PARKING ALONG THE ROGUE RIVER

WHEREAS, the Village of Sparta desires to construct a parking lot, kayak launch, and ADA accessible facility for Rogue River Park South, which is an extension of the Rogue River Water Trail upstream to the North; and,

WHEREAS, improvements to access to the Rogue River are identified in the 2023-2027 Village of Sparta Parks and Recreation Master Plan as a priority; and,

WHEREAS, water trails and access points are eligible for funding through the Michigan Department of Natural Resources, Natural Resources Trust Fund Program; and,

WHEREAS, the Village of Sparta has prepared a grant request for \$275,058 from the MNRTF Program to assist in funding the \$371,700 construction project; and,

WHEREAS, public input on the proposed grant was solicited during the meeting of the Village Council on March 17, 2025, as part of the regular meeting of the Village Council; and,

WHEREAS, the MNRTF Program Grant Application requires a minimum 25% local match for any grant application; and,

WHEREAS, the Village of Sparta has identified \$96,642, 26% of the project cost to serve as the local match.

NOW, THEREFORE, BE IT RESOLVED, that the Sparta Village Council hereby expresses its support for, and authorizes submission of, an application to the MNRTF Program for funds to construct the Improvements along the Rogue River to create the Rogue River Park South access point.

YEAS: Councilmembers:

NAYS: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Resolution declared adopted.

CERTIFICATION

As its Clerk, I certify that this is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta, Kent County, Michigan, at a regular meeting held on September 15, 2025

Date: September 15, 2025

Kristen Phelps, Village Clerk



ACTION MEMO

Staff Communication

DATE: September 15, 2025
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Ord. 25-03 Chapter 30 Open Burning Amendments

REQUEST SUMMARY:

Background

The Village's regulations on open burning have not been updated since 2010. In the years since, our Department of Public Works has steadily expanded curbside collection services. We now collect bagged yard waste weekly during mowing season, brush on a monthly basis, and leaves each fall. This past year, the Village Council also invested in upgraded collection equipment, making these services more efficient and safer for staff and residents alike.

Changes in Ordinance 25-03

Ordinance 25-03 updates the Village's open burning rules to reflect these improved services. Specifically:

- **Section 30-33, Item C** is added, prohibiting the burning of cardboard, leaves, grass clippings, garden waste, or any green plant material within the village limits.
- **Section 30-34** has been revised to ensure consistency with the new language.

Effects of the Update

- **No Burning of Yard Waste:** It is now explicitly prohibited to burn leaves, grass clippings, or other green waste. Cardboard was added as well because it is a burning hazard.
- **Improved Air Quality & Safety:** These items are already collected by the Village, so there is no need to burn them. Eliminating burning reduces smoke-related nuisances for residents and minimizes the risk of accidental fires.
- **Enhanced Public Service:** With weekly curbside bagged yard waste pickup, monthly brush collection, and fall leaf pickup, residents have multiple safe and convenient alternatives to burning.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

A Motion to adopt Ord. 25-03 as presented.

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Council member _____ supported by Council member _____, moved the adoption of the following ordinance

ORDINANCE NO. 25-03

**AN ORDINANCE TO AMEND THE GENERAL PROHIBITIONS &
PERMISSIBLE OPEN BURNING SECTIONS OF CHAPTER 30, ARTICLE
II, OF THE VILLAGE OF SPARTA CODE OF ORDINANCES.**

THE VILLAGE OF SPARTA ORDAINS:

Section 1. Amendment. That Chapter 30, Article II, Section 30-33 and Section 30-34 of the Code of Ordinances of the Village of Sparta, Michigan, is amended to read in its entirety as follows:

Sec. 30-33.- General prohibitions.

- (a) Except as provided for in this article, all outdoor burning of any material is prohibited. This prohibition extends to all open, on-the-ground burning, firepits, campfires and recreational bonfires that do not meet the criteria for contained burning provided in this article.
- (b) No person shall install, use or maintain an outdoor wood-fired boiler within the village limits.
- (c) No person shall cardboard, burn leaves, grass clippings, garden waste, or green plant material of any kind within the village limits.

Sec. 30-34.- Permissible open burning.

Open burning conducted within either a barbecue cooker, domestic burner or semi-enclosed burning device is permitted provided that:

- (1) Fires within a barbecue cooker, domestic burner or semi-enclosed burning device are gas lit or consist of only charcoal, clean untreated lumber, dry wood logs, commercially available wood substitutes or commercially available cooking fuels.
- (2) While in use, the barbecue cooker, domestic burner or semi-enclosed burning device is located at least 25 feet from the nearest structure which is not on the same property, including, but not limited to, buildings, fences, woodpiles, sheds, out buildings and utility poles.

- (3) While in use, the barbecue cooker, domestic burner or semi-enclosed burning device is located at least 15 feet from the edge of any roadway.
- (4) While in use, the barbecue cooker, domestic burner or semi-enclosed burning device is located at least ten feet from any structure which is located on the same property, including, but not limited to, buildings, fences, woodpiles, sheds, out buildings and utility poles.
- (5) While in use, the barbecue cooker, domestic burner or semi-enclosed burning device is located at least 1,000 feet from any school while school is in session unless authorized by the village in writing.
- (6) While in use, the barbecue cooker, domestic burner or semi-enclosed burning device is located at least five feet from any property line.
- (7) Prior to use, the fire chief has approved the type and proposed location of the barbecue cooker, domestic burner or semi-enclosed burning device.
- (8) Open burning permitted under this subsection does not generate noxious odors or excessive smoke.
- (9) Fires permitted under this subsection are constantly attended and supervised by a competent person of at least 18 years of age until the fire is extinguished and cold. Such person shall have readily available for use such fire extinguishing equipment as may be necessary for the total control of the permitted fire.
- (10) The fire chief has not determined that weather or environmental conditions are such that burning would be hazardous to the health, safety, and general welfare of persons or property in the community and posted a notice reflecting this determination at the village fire station.

Section 2. Effective Date. This Ordinance shall take effect twenty (20) days after its adoption or upon its publication in a newspaper of general circulation within the Village, whichever occurs later.

YEAS: Council members:
NAYS: Council members:
ABSENT: Council members:
ABSTAIN: Council members:

ORDINANCE DECLARED ADOPTED.

CERTIFICATION

I certify this is a true and complete copy of an ordinance adopted at a regular meeting of the Village Council of the Village of Sparta, Kent County, Michigan, held on September 15, 2025.

Date: September 15, 2025

Kristen Phelps, Clerk

Published:

Effective:



ACTION MEMO

Staff Communication

DATE: September 15, 2025
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: Report on Ecklund Rd NW

BACKGROUND

Ecklund Road NW is a dead-end street located in the Village of Sparta, serving a total of 15 properties. Currently, eight of these properties have connections to water and sewer services. However, all utility lines are private service runs extending from Division Avenue through the public right-of-way (ROW) to each property. There are no license agreements in place to define ownership or maintenance responsibilities for these utilities. Historically, property owners were intended to take responsibility for these utilities, but there is no documentation to confirm this arrangement.

Ecklund Road also faces drainage issues, as it lacks curb and gutter infrastructure. The southern section, starting from 55 Ecklund, drains back toward Division Avenue, which has an enclosed stormwater system. The northern section drains toward Nash Creek through two offset storm structures. During the investigation, it was discovered that these structures are blind-tapped into the outfall line, meaning there is no direct access for cleaning or inspection. The offset structures consist of clay crocks with multiple pipes entering them, a construction method not standard in any era of public storm sewer construction. Additionally, the storm line makes a sharp bend beneath a private bridge located at 140 and 150 Ecklund, without any structural support at the bend—again, this practice does not comply with basic stormwater management standards.

An easement agreement exists for 150 Ecklund, granting the Village the right to operate, inspect, repair, maintain, replace, and remove storm sewers, drains, and ditches. This may be related to the time when the road was transferred to Village ownership, although the records are unclear.

IDENTIFIED ISSUES

1. Water & Sewer: Eight properties have private utility runs through the ROW, with no license agreements clarifying responsibility. Seven properties remain unserved.

2. Stormwater: Entirely public system, substandard design, currently failing, and in need of reconstruction.
3. Roadway: Ecklund is scheduled for a mill-and-fill resurfacing in 2029.

OPTIONS FOR CONSIDERATION

Option 1 – Full Reconstruction

- Rebuild roadway with new water, sewer, and storm systems.
- Costs:
 - Road: \$90,000
 - Water/Sanitary Sewer: \$580,000
 - Stormwater: \$40,000
 - *Excludes easement/legal costs.*

Option 2 – Mill & Fill Only

- Proceed with resurfacing only, without addressing utilities or stormwater.
- Cost: \$60,000

Option 3 – Roadway & Stormwater Reconstruction (*New Option*)

- Reconstruct roadway and stormwater system only.
- Water and sewer not included.
- Costs:
 - Road: \$90,000
 - Stormwater: \$40,000
 - *Excludes easement/legal costs.*

FUNDING CONSIDERATIONS

- Special Assessment: Confirmed as legally permissible by Village Attorney.
 - Could be applied to recover utility and stormwater costs.
 - Council will need to determine assessment methodology, particularly for properties already served by utilities.
- Village Share: The Village will remain responsible for base roadway costs.
- Timing: Ecklund is scheduled for resurfacing in 2029, but reconstruction could be advanced if Council prioritizes a permanent solution.

RECOMMENDATION

Staff recommends Council consider whether to:

1. Pursue full reconstruction (Option 1) to permanently resolve all deficiencies, with cost recovery through special assessment;
2. Proceed with Option 2 (mill and fill only), recognizing utilities and stormwater remain unresolved;
or
3. Select Option 3, addressing roadway and stormwater deficiencies without utility replacement.

Staff further recommends obtaining engineering estimates and initiating preliminary design work if Council wishes to advance beyond Option 2.



ACTION MEMO

Staff Communication

DATE: September 9, 2025
TO: Village President Whalen and Members of Council
Jim Lower, Village Manager
William Hunter, Director of Public Works
FROM: Conrad Bowman, Wastewater Superintendent
RE: Wastewater Treatment Plant - Update

Summary:

The following report is an overview of operations at the Village of Sparta WWTP

August 2025 Flow Data

Wastewater Treatment Plant flow:

- 15.064 M gallons treated for the month
- 0.550 M gallons maximum daily flow
- 0.486 M gallons per day average flow

Algoma Township flow:

- 763,962 gallons treated for the month
- 32,332 gallons maximum daily flow
- 24,644 gallons per day average flow

Significant Events/Emergency Callouts:

There were no violations for the month of August.

We had one emergency callout on 8/12 at 1848. Fault on our Fine Screen system caused by heavy influent flow from rain led to a high level alarm. No adverse effects. Alarm was able to be reset and machine restarted.

- We are continuing to write SOPs, perform preventive maintenance, and do housekeeping.
- We are continuing to update our laboratory QA/QC program. This has involved re-writing outdated approved methods and SOP's, running duplicates, spikes, reference samples, and inter-lab splits.
- We are continuing to update our laboratory chemical inventory and SDS program.
- Staff have been cross-training at the water plant and DPW garage.
- Continued cataloging our assets for an asset management program that will improve maintenance schedules.
- We are continuing to collect composite samples and run lab on Old Orchard.
- Working with Fleis and Vandenbrink on plant upgrades and design.
- Replaced belts on blower building HVAC system on 8/1.
- Trace Analytical was on site 8/4 to begin sampling for our August AMR and PFAS schedules as required by EGLE.
- Blower 3 fault on 8/4. Found motor leads are still getting hot. The blower will still run in an emergency and we will be using it as an as needed backup since Digester 4 is doing the majority of the digestion now.
- Started DMR-QA Study 45 as required by the EPA and EGLE.
- New intake filters installed on blowers 1, 2, and 3 on 8/8.
- Submitted July DMR to EGLE on 8/8.
- Our effluent sample pump that feeds the composite sampler faulted out on 8/8. We had been previously noticing an accumulation of grit in the daily sample. Cleaned out the effluent sample manhole and that seems to have fixed the problem without needing to pull the pump.
- Final clarifier #3 TRV started plugging again on 8/12.
- Ferric Chloride was delivered 8/20.
- Bleach and Sodium Metabisulfite were delivered on 8/21.
- Wolverine was on site 8/26 to perform PM on generators.
- Continuing to diagnose filamentous bacteria problems at the plant causing poor settling.
- Continuing to work through plugging TRV's and gate valves throughout the plant.



ACTION MEMO

Staff Communication

DATE: September 5, 2025
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: DPW Monthly Update

Water System Operations & Compliance

- August 15: Contractor began construction for the Water Treatment Plant Drive Project.
- August 22: Received results from the EGLE Sanitary Survey; only one minor discrepancy was found and resolved within 24 hours.
- August 25: Implemented a new Lift Station Inspection Policy, requiring monthly inspections on the first Thursday of each month with documentation.
- August 26: Wolverine Power performed routine generator maintenance for all Village standby generators.
- Ongoing: Northwind Construction continues with the lead service line replacements; approximately 50% complete (12–13 out of 25 designated replacements).
- September 4: Staff replaced the dug-out supports in the dog park dugout. The original supports were not rated for outdoor use and were deteriorating.
- The Village is continuing its phased replacement of aging nutating disc water meters with ultrasonic meters, which offer greater accuracy, no moving parts, and improved long-term reliability.

Stormwater, Sewer, and Lift Station Maintenance

- August 18: Staff troubleshoot issues at the River Road Lift Station.
- August 19: Completed sewer lift station maintenance and Civic Center sewer repairs.
- August 26: Additional sewer collection system maintenance completed.
- August 29 – September 4: Continued storm drain cleaning, catch basin maintenance, and lift station inspections.

Vacuum Truck Operation

- In the past 30 days, the Vac-Con truck was operated for 34 hours and 28 minutes, covering 117.54 miles of storm catch basin cleaning throughout the Village.

Street & Sidewalk Maintenance

- Ongoing: Staff is performing weekly yard waste and leaf bag pickup every Monday.
- August 14–15: Storm drain cleaning and street sweeping.

- September 3: Additional street sweeping and storm drain cleaning.
- Sparta Street is scheduled for resurfacing October 3–31, 2025.
- September 8: Start of the hydrant flushing and valve turning program, to run for two weeks.

Street Sweeper Operation

- Over the past 30 days, the street sweeper has operated 16 hours and 18 minutes, covering 49.55 miles of roadways within the Village.

Facilities, Parks, & Beautification

- August 25 & 29: Grass clippings were collected as part of regular parks and grounds maintenance.
- September 2–4: Ongoing parks maintenance, equipment servicing, and tree trimming.
- Parks are mowed weekly.

Planning, Legal & Administrative

- August 14: Scheduled a meeting with RLM, but they did not attend. A follow-up email was sent outlining the required repairs and outstanding invoices owed to the Village.
- August 18: Reached out to the property manager for the T-Mobile site on Prospect due to repeated incidents of their contractors cutting Village padlocks. The issue has since been resolved with their project management firm.
- August 25: Met with J&H Property Services regarding cleaning protocols for the new Village Complex and the future Town Square bathroom facility.
- August 26: Met with the Village Attorney to discuss legal and procedural options for a potential special assessment on Ecklund Road.



To: Sparta Village Council
From: Michael Krzciok, Airport Manager
Date: September 11, 2025
RE: Sparta Municipal Airport Monthly Report for August 2025

Fuel Sales:

August was a fantastic month at Sparta Municipal Airport. We had excellent flying weather resulting in increased flight school operations and strong transient and based aircraft traffic. We surpassed 9000 gallons sold for the month for the first time since 2020.

Month	Year	Total Transactions	Total Gallons
August	2025	442	9029
August	2024	384	7760
August	2023	404	7563
August	2022	395	7585
August	2021	381	7794

Hangar Demand:

Hangar demand remains strong and all hangars remain occupied.

Available Hangars	0
Upcoming Availability	3
T-hangar Waitlist	59

Apron Reconstruction, Jet Fuel Farm and Crack Sealing Projects

Excavation for the Apron Reconstruction and Jet Fuel farm began on schedule on September 2nd. I will have a construction progress update in the September report. I can say that so far things are running smoothly and safely with minimal disruption to airport operations. To facilitate safe aircraft movement around the construction area, I've decided to push the crack sealing project to October so as not to conflict with aircraft operations on our remaining apron space and the north taxiway.



Hangar Construction Update:

The construction of three new hangars continues to progress nicely. The frame for the hangar door on the Johnston building is up and operating. The electrical has been installed and interior work continues. The VandeVeen hangar structure is up and the floor has been poured. The Vriesenga hangar excavation is complete and footings should be poured soon. We have been working closely with DTE and will need to install a new gas main to service the new hangars and the one remaining private/public partnership hangar projected for 2026.



Partnership with the Sparta Township Library

In the interest of community outreach, the Sparta Airport sponsored six airplane rides as prizes for the Sparta Township Library's summer reading program. These rides have been a huge hit and we have received a lot positive feedback from library staff, community memebers, and pilots. A big thank you to Sparta Aviation, West Michigan Flight Academy, Airport Advisory Committee member Chris Bloch, and our Village manager, Jim Lower, for providing their airplanes, time, and effort to provide these awesome prizes for Sparta readers! We look forward to continueing the partnership in 2026!



You can check out more photos and comments on the FlySparta Facebook and Instagram pages.

Airport Fly-in & Community Breakfast

The 2025 Fly-in was a big success! Once again, our EAA Chapter 704 did a phenomenal job of coordinating this event. They sold over 960 breakfasts which supports two flight training scholarships and EAA camps for West Michigan youth interested in pursuing aviation careers. The local community support for our airport is truly amazing and we are very grateful!



From the Kent County Sherriff's Office Facebook page...

✈️ Sometimes patrol takes you to some pretty awesome places... like pancakes and planes! One of our deputies rolled up on the 12th Annual Sparta Fly-In & Community Breakfast this morning and couldn't resist grabbing a plate to help support this great community fundraiser. Proceeds from the event benefit EAA Chapter 704 and their local aviation programs. Beautiful aircraft, classic cars, and great people — events like this are what make Kent County stand apart.

You can see more pictures and comments on the FlySparta Facebook and Instagram pages.



More from the 2025 Sparta Airport Fly-in and Community Breakfast.
Photo credits: Rob Wetterholt Jr.





Sparta Police Department

Andrew M. Milanowski

Chief of Police

260 W. Division - Sparta MI 49345 - Office (616) 887-8716 - Fax (616) 887-7681

MONTHLY REPORT August 2025

Crime Report Information:

The "incident Description Count Report" for August 2025 is attached.

Incidents of interest

On 8/18/25 Officer Soules and Sgt. Price responded to the 300 block of Hickory on a home invasion. The caller was a young juvenile teen. Two teens advised that two other teens broke windows of a residence and entered the house. After searching the area for the suspects and not finding any one fitting the description an investigation revealed the two witnesses were actually the suspects. The juveniles were arrested and charges are being sought.

On 9/2/25 Officers Kusmierski, Soules, and Sietsema responded to the 500 block of Donna Street on a suicidal subject stabbing himself in the neck. He was subdued and taken into protective custody and transported to the Hospital.

On 9/8//25 Officer Kusmierski and Sgt. Price arrested a drunk driver on the day shift.

Traffic

The "Ticket Offense Report" for August 2025 is attached.

Parking Citations for June

One (1)

Department Issues

Sgt. Price attended a 9/11 ceremony in Lansing as the guest of our area State Rep Posthumus.

The 2022 is getting a new engine under warranty and we expect it back from Chevrolet soon.

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
08/01/2025	08/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>(LACK OF) VIN INSPECTION</i>					Count: 1
25-001978	08/01/2025	(LACK OF) VIN INSPECTION		KUSMIERSKI, TRAVIS	Closed
<i>2 CAR CRASH</i>					Count: 1
25-002012	08/06/2025	2 CAR CRASH		JONES, CALEB	Closed
<i>ASSIST</i>					Count: 1
25-002006	08/05/2025	ASSIST		SOULES, CALEB HOWARD	Closed
<i>ASSIST / ECHO</i>					Count: 1
25-002078	08/17/2025	ASSIST / ECHO		JONES, CALEB	Turned Over
<i>ASSIST COUNTY</i>					Count: 1
25-002116	08/24/2025	ASSIST COUNTY		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST COUNTY - CHECK FOR VEHICLE</i>					Count: 1
25-002120	08/25/2025	ASSIST COUNTY - CHECK FOR VEHICLE		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST COUNTY WITH MISSING FEMALE</i>					Count: 1
25-001993	08/02/2025	ASSIST COUNTY WITH MISSING FEMALE		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST IDA RED APARTMENTS</i>					Count: 1
25-002035	08/11/2025	ASSIST IDA RED APARTMENTS		JONES, CALEB	Closed
<i>ASSIST KCSO</i>					Count: 1
25-002077	08/17/2025	ASSIST KCSO		WYNBEEK, LEAH	Closed
<i>ASSIST KCSO - FOUND CHILD</i>					Count: 1
25-002066	08/16/2025	ASSIST KCSO - FOUND CHILD		WYNBEEK, LEAH	Closed
<i>ASSIST KCSO // MHPU</i>					Count: 1
25-002097	08/21/2025	ASSIST KCSO // MHPU		JONES, CALEB	Turned Over
<i>ASSIST MEDICAL</i>					Count: 1
25-001996	08/03/2025	ASSIST MEDICAL		JONES, CALEB	Closed
<i>ASSIST MSP/KENT COUNTY</i>					Count: 1
25-002082	08/17/2025	ASSIST MSP/KENT COUNTY		WYNBEEK, LEAH	Closed
<i>ASSIST ROCKFORD PF</i>					Count: 1
25-001986	08/02/2025	ASSIST ROCKFORD PF		WYNBEEK, LEAH	Closed
<i>ASSIST WALKER PD</i>					Count: 1
25-002068	08/16/2025	ASSIST WALKER PD		JONES, CALEB	Closed
<i>ATTEMPT PICKUP</i>					Count: 1
25-002069	08/16/2025	ATTEMPT PICKUP		KUSMIERSKI, TRAVIS	Closed
<i>ATTEMPT WARRANT ARREST</i>					Count: 1
25-002140	08/29/2025	ATTEMPT WARRANT ARREST		JONES, CALEB	Open

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
08/01/2025	08/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>CIVIL DISPUTE</i>					Count: 1
25-002091	08/19/2025	CIVIL DISPUTE		SIETSEMA, ETHAN	Closed
<i>CIVIL ISSUE PPO</i>					Count: 1
25-002021	08/08/2025	CIVIL ISSUE PPO		SOULES, CALEB HOWARD	Closed
<i>CPS ASSIST</i>					Count: 1
25-002102	08/21/2025	CPS ASSIST		WYNBEEK, LEAH	Closed
<i>CPS LEN</i>					Count: 1
25-001976	08/01/2025	CPS LEN		JONES, CALEB	Open
<i>CRIMINAL HISTORY CHECKS</i>					Count: 8
25-000138	08/01/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000139	08/05/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000141	08/08/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000144	08/19/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000147	08/21/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000150	08/25/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000151	08/27/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000153	08/28/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
<i>DISORDERLY</i>					Count: 1
25-002107	08/22/2025	DISORDERLY		SOULES, CALEB HOWARD	Closed
<i>DISORDERLY CONDUCT</i>					Count: 1
25-002111	08/23/2025	DISORDERLY CONDUCT		SIETSEMA, ETHAN	Closed
<i>DISORDERLY CUSTOMER / THREAT</i>					Count: 1
25-002139	08/28/2025	DISORDERLY CUSTOMER / THREAT		KUSMIERSKI, TRAVIS	Closed
<i>DISORDERLY SUBJECT</i>					Count: 1
25-002098	08/21/2025	DISORDERLY SUBJECT		JONES, CALEB	Closed
<i>DISPUTE OVER PAYMENT</i>					Count: 1
25-001988	08/02/2025	DISPUTE OVER PAYMENT		KUSMIERSKI, TRAVIS	Closed
<i>DISREGARDED WARRANT ATTEMPT</i>					Count: 1
25-002093	08/20/2025	DISREGARDED WARRANT ATTEMPT		KUSMIERSKI, TRAVIS	Closed
<i>DISSEMINATION OF EXPLICIT MATERIAL</i>					Count: 1
25-002092	08/20/2025	DISSEMINATION OF EXPLICIT MATERIAL		JONES, CALEB	Open
<i>DOA NATURAL CAUSES</i>					Count: 1
25-002000	08/04/2025	DOA NATURAL CAUSES		SOULES, CALEB HOWARD	Closed
<i>DOG ABUSE</i>					Count: 1
25-002150	08/30/2025	DOG ABUSE		JONES, CALEB	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
08/01/2025	08/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>DOGS LEFT IN VEHICLE</i>					Count: 1
25-001977	08/01/2025	DOGS LEFT IN VEHICLE		KUSMIERSKI, TRAVIS	Closed
<i>DOMESTIC ARGUMENT</i>					Count: 2
25-002023	08/08/2025	DOMESTIC ARGUMENT		SOULES, CALEB HOWARD	Closed
25-002135	08/28/2025	DOMESTIC ARGUMENT		SIETSEMA, ETHAN	Closed
<i>DOMESTIC ASSAULT</i>					Count: 1
25-001985	08/01/2025	DOMESTIC ASSAULT		KUSMIERSKI, TRAVIS	Closed
<i>DOMESTIC DISPUTE</i>					Count: 2
25-002141	08/29/2025	DOMESTIC DISPUTE		KUSMIERSKI, TRAVIS	Closed
25-002146	08/29/2025	DOMESTIC DISPUTE		KUSMIERSKI, TRAVIS	Closed
<i>DOMESTIC TROUBLE</i>					Count: 1
25-002103	08/22/2025	DOMESTIC TROUBLE		WYNBEEK, LEAH	Closed
<i>FALSE ALARM</i>					Count: 1
25-002026	08/08/2025	FALSE ALARM		SIETSEMA, ETHAN	Closed
<i>HARASSMENT COMPLAINT</i>					Count: 1
25-002127	08/26/2025	HARASSMENT COMPLAINT		JONES, CALEB	Closed
<i>HIT/ RUN</i>					Count: 1
25-002018	08/07/2025	HIT/ RUN		JONES, CALEB	Turned Over
<i>HOME INVASION / MDOP</i>					Count: 1
25-002085	08/18/2025	HOME INVASION / MDOP		SOULES, CALEB HOWARD	Closed
<i>INTERNET FRAUD</i>					Count: 1
25-002011	08/06/2025	INTERNET FRAUD		PRICE, DAVE	Closed
<i>JUVENILE RUNAWAY</i>					Count: 1
25-002065	08/16/2025	JUVENILE RUNAWAY		WYNBEEK, LEAH	Closed
<i>KEEP PEACE</i>					Count: 1
25-002087	08/19/2025	KEEP PEACE		SOULES, CALEB HOWARD	Closed
<i>KIDS ON MOPED / ASSIST COUNTY</i>					Count: 1
25-001992	08/02/2025	KIDS ON MOPED / ASSIST COUNTY		KUSMIERSKI, TRAVIS	Closed
<i>KNOCKING ON BATHROOM WALL</i>					Count: 1
25-002037	08/11/2025	KNOCKING ON BATHROOM WALL		KUSMIERSKI, TRAVIS	Closed
<i>LARCENY FROM AUTO</i>					Count: 1
25-002033	08/10/2025	LARCENY FROM AUTO		JONES, CALEB	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
08/01/2025	08/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>LOCAL RECORDS CHECK</i>					Count: 10
25-000137	08/01/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000140	08/08/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000142	08/14/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000143	08/15/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000145	08/19/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000146	08/21/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000148	08/25/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000149	08/25/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000152	08/28/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000154	08/29/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
<i>LOCK OUT</i>					Count: 1
25-001980	08/01/2025	LOCK OUT		JONES, CALEB	Closed
<i>LOOSE DOG</i>					Count: 2
25-001989	08/02/2025	LOOSE DOG		KUSMIERSKI, TRAVIS	Closed
25-002064	08/15/2025	LOOSE DOG		WYNBEEK, LEAH	Closed
<i>LOOSE DOGS</i>					Count: 1
25-002081	08/17/2025	LOOSE DOGS		WYNBEEK, LEAH	Closed
<i>LOST/STOLEN WALLET</i>					Count: 1
25-001999	08/04/2025	LOST/STOLEN WALLET		SOULES, CALEB HOWARD	Open
<i>MDOP / RETAIL FRAUD</i>					Count: 1
25-002121	08/25/2025	MDOP / RETAIL FRAUD		KUSMIERSKI, TRAVIS	Open
<i>MISSING JUVENILE</i>					Count: 1
25-002005	08/05/2025	MISSING JUVENILE		SOULES, CALEB HOWARD	Closed
<i>MISSING PACKAGE</i>					Count: 1
25-002088	08/19/2025	MISSING PACKAGE		SOULES, CALEB HOWARD	Closed
<i>MOTORIST ASSIST</i>					Count: 1
25-002090	08/19/2025	MOTORIST ASSIST		KUSMIERSKI, TRAVIS	Closed
<i>NEIGHBOR DISPUTE</i>					Count: 1
25-002044	08/12/2025	NEIGHBOR DISPUTE		JONES, CALEB	Closed
<i>NEIGHBOR ISSUES</i>					Count: 1
25-002034	08/10/2025	NEIGHBOR ISSUES		KUSMIERSKI, TRAVIS	Closed
<i>NOISE COMPLAINT</i>					Count: 5
25-001990	08/02/2025	NOISE COMPLAINT		KUSMIERSKI, TRAVIS	Closed
25-002071	08/16/2025	NOISE COMPLAINT		WYNBEEK, LEAH	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
08/01/2025	08/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>NOISE COMPLAINT</i>					Count: 5
25-002084	08/18/2025	NOISE COMPLAINT		SOULES, CALEB HOWARD	Closed
25-002123	08/26/2025	NOISE COMPLAINT		KUSMIERSKI, TRAVIS	Closed
25-002130	08/27/2025	NOISE COMPLAINT		WYNBEEK, LEAH	Closed
<i>OCCUPIED VEHICLE</i>					Count: 1
25-002073	08/16/2025	OCCUPIED VEHICLE		KUSMIERSKI, TRAVIS	Closed
<i>PARKING COMPLAINT</i>					Count: 3
25-002080	08/17/2025	PARKING COMPLAINT		JONES, CALEB	Closed
25-002101	08/21/2025	PARKING COMPLAINT		JONES, CALEB	Closed
25-002126	08/26/2025	PARKING COMPLAINT		JONES, CALEB	Closed
<i>PI</i>					Count: 1
25-002043	08/12/2025	PI		JONES, CALEB	Closed
<i>PPO SERVICE</i>					Count: 1
25-002067	08/16/2025	PPO SERVICE		JONES, CALEB	Closed
<i>PRIVATE PROP. CRASH</i>					Count: 1
25-002099	08/21/2025	PRIVATE PROP. CRASH		JONES, CALEB	Closed
<i>RECKLESS DRIVER</i>					Count: 1
25-002143	08/29/2025	RECKLESS DRIVER		KUSMIERSKI, TRAVIS	Closed
<i>REPORT RECKLESS DRIVER ENTERING VILLAGE</i>					Count: 1
25-002132	08/27/2025	REPORT RECKLESS DRIVER ENTERING VILLAGE		PRICE, DAVE	Open
<i>ROAD RAGE</i>					Count: 1
25-002062	08/15/2025	ROAD RAGE		JONES, CALEB	Closed
<i>ROAD RAGE INCIDENT</i>					Count: 1
25-002045	08/12/2025	ROAD RAGE INCIDENT		WYNBEEK, LEAH	Closed
<i>SPRINKLER ISSUE</i>					Count: 1
25-001998	08/03/2025	SPRINKLER ISSUE		WYNBEEK, LEAH	Closed
<i>STAND BY</i>					Count: 1
25-002031	08/09/2025	STAND BY		KUSMIERSKI, TRAVIS	Closed
<i>STOLEN AMAZON PACKAGE</i>					Count: 1
25-002117	08/24/2025	STOLEN AMAZON PACKAGE		KUSMIERSKI, TRAVIS	Closed
<i>SUSPICIOUS</i>					Count: 3
25-002047	08/12/2025	SUSPICIOUS		WYNBEEK, LEAH	Closed
25-002058	08/14/2025	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
25-002086	08/18/2025	SUSPICIOUS		SIETSEMA, ETHAN	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
08/01/2025	08/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>SUSPICIOUS DRIVING</i>					Count: 1
25-002054	08/13/2025	SUSPICIOUS DRIVING		SIETSEMA, ETHAN	Closed
<i>SUSPICIOUS PERSON</i>					Count: 1
25-002147	08/30/2025	SUSPICIOUS PERSON		WYNBEEK, LEAH	Closed
<i>SUSPICIOUS SITUATION</i>					Count: 2
25-002030	08/09/2025	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
25-002108	08/22/2025	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
<i>SUSPICIOUS VEHICLE</i>					Count: 2
25-001979	08/01/2025	SUSPICIOUS VEHICLE		KUSMIERSKI, TRAVIS	Closed
25-002119	08/25/2025	SUSPICIOUS VEHICLE		JONES, CALEB	Closed
<i>SUSPICIOUS/ASSIST</i>					Count: 1
25-002148	08/30/2025	SUSPICIOUS/ASSIST		WYNBEEK, LEAH	Closed
<i>THREATS COMPLAINT</i>					Count: 1
25-002009	08/05/2025	THREATS COMPLAINT		KUSMIERSKI, TRAVIS	Closed
<i>TRAFFIC CRASH</i>					Count: 1
25-002027	08/08/2025	TRAFFIC CRASH		SIETSEMA, ETHAN	Closed
<i>TRAFFIC STOP / WARRANT ARREST</i>					Count: 1
25-002094	08/21/2025	TRAFFIC STOP / WARRANT ARREST		WYNBEEK, LEAH	Closed
<i>UNFOUNDED ALARM</i>					Count: 2
25-002053	08/13/2025	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
25-002136	08/28/2025	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
<i>UNKNOWN ACCIDENT</i>					Count: 1
25-002013	08/06/2025	UNKNOWN ACCIDENT		WYNBEEK, LEAH	Closed
<i>VERBAL ARGUMENT</i>					Count: 1
25-002079	08/17/2025	VERBAL ARGUMENT		JONES, CALEB	Closed
<i>VERBAL DOMESTIC</i>					Count: 1
25-001991	08/02/2025	VERBAL DOMESTIC		WYNBEEK, LEAH	Closed
<i>VIN INSPECTION</i>					Count: 1
25-002057	08/14/2025	VIN INSPECTION		SOULES, CALEB HOWARD	Closed
<i>WARRANT ARREST</i>					Count: 1
25-002104	08/22/2025	WARRANT ARREST		WYNBEEK, LEAH	Cleared by Arrest
<i>WELFARE CHECK</i>					Count: 12
25-001983	08/01/2025	WELFARE CHECK		WYNBEEK, LEAH	Closed
25-002007	08/05/2025	WELFARE CHECK		SOULES, CALEB HOWARD	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
08/01/2025	08/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>WELFARE CHECK</i>					Count: 12
25-002024	08/08/2025	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
25-002028	08/08/2025	WELFARE CHECK		SIETSEMA, ETHAN	Closed
25-002029	08/08/2025	WELFARE CHECK		SIETSEMA, ETHAN	Closed
25-002042	08/12/2025	WELFARE CHECK		JONES, CALEB	Closed
25-002046	08/12/2025	WELFARE CHECK		WYNBEEK, LEAH	Closed
25-002061	08/14/2025	WELFARE CHECK		SIETSEMA, ETHAN	Closed
25-002075	08/17/2025	WELFARE CHECK		WYNBEEK, LEAH	Closed
25-002106	08/22/2025	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
25-002110	08/23/2025	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
25-002144	08/30/2025	WELFARE CHECK		WYNBEEK, LEAH	Closed
<i>WELFARE CHECK / ASSIST</i>					Count: 1
25-002155	08/31/2025	WELFARE CHECK / ASSIST		WYNBEEK, LEAH	Closed
					Total: 128

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
08/01/2025	08/31/2025	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer	
257.255 -- Expired Registration Plate					Count: 3
44456	08/01/2025	Civil Infraction	S STATE/E GARDNER	JONES,CALEB	
44400	08/06/2025	Civil Infraction	E MARK/N STATE	WYNBEEK,LEAH	
44428	08/16/2025	Civil Infraction	N STATE/W MARK	KUSMIERSKI,TRAVIS	
257.306 -- Violation of T.I.P.					Count: 1
44458	08/06/2025	Civil Infraction	S STATE/HOMESTEAD ACRES	JONES,CALEB	
257.328 -- No Proof of Insurance on a motor vehicle					Count: 1
44400	08/06/2025	Civil Infraction	E MARK/N STATE	WYNBEEK,LEAH	
257.612 -- Disregarded Stop and Go Light					Count: 1
44457	08/06/2025	Warning	M37/ W DIVISION	JONES,CALEB	
257.614 -- Disregarded Red Flashing Stop and Go Light					Count: 1
44408	08/17/2025	Civil Infraction	STATE/DIVISION	WYNBEEK,LEAH	
257.626B -- Careless Driving					Count: 1
44480	08/08/2025	Civil Infraction	579 EDWARD ST	SIETSEMA,ETHAN	
257.627(1) -- Fail to Stop in Assured Clear Distance					Count: 2
44458	08/06/2025	Civil Infraction	S STATE/HOMESTEAD ACRES	JONES,CALEB	
44459	08/12/2025	Civil Infraction	E DIVISION ST / RIVER RD NW	JONES,CALEB	
257.628 -- Exceeded Posted Speed					Count: 2
44479	08/04/2025	Civil Infraction	M37/O CONNOR	SIETSEMA,ETHAN	
44481	08/27/2025	Civil Infraction	M37/ 13 MILE	SIETSEMA,ETHAN	
257.642 -- Improper lane usage					Count: 1
44460	08/26/2025	Warning	W DIVISION/S STATE	JONES,CALEB	
					Total: 13