

PLANNING COMMISSION
Regular Meeting
May 5, 2025 @ 7:00 PM
75 N. Union St. (Sparta Civic Center)

Present: Chairperson Emilie Henry, Commissioners Robert Carlstrom, Bob Liscombe, Gary Moody, Christina Owens, and Robert Whalen.

Absent: Vice Chairperson Rose Frederick,

Also present: Village Manager Jim Lower, Village Clerk Kristen Phelps,

1. CALL TO ORDER
 - a. The meeting was called to order at 7:00 pm by Chair Henry
2. PLEDGE OF ALLEGIANCE
 - a. The Pledge was recited
3. ROLL CALL
 - a. Formal roll call was taken. Those in attendance/absent are noted as above.
4. ADDITIONS OR CORRECTIONS TO THE BUSINESS & CONSENT AGENDA
5. APPROVAL OF CONSENT & BUSINESS AGENDA
 - a. Consent Agenda: No additions or corrections.
 - i. Motion to approve business and consent agenda as presented by Whalen, supported by Moody. **Motion passed unanimously.**
6. PUBLIC COMMENT ON AGENDA ITEMS
 - a. None
7. COMMUNICATIONS
 - a. None
8. PUBLIC HEARING
 - a. Special Land Use Request- 172 W. Averill St. In Home Daycare
 - i. Opened at 7:01 pm
 - ii. Closed at 7:02 pm
9. NEW BUSINESS
 - a. Special Land Use Request- 172 W. Averill St. In Home Daycare
 - i. Motion by Liscombe, supported by Moody to approve special land use request.
Motion Passed 6-0
 - b. Site Plan Review- 43 Applewood Drive Taco Bell
 - i. Motion by Moody, supported by Liscombe to approve site plan as presented contingent on Storm Water Issue. **Motion passed 6-0.**

10. UNFINISHED BUSINESS

- a. None.

11. PUBLIC COMMENT

- a. None

12. VILLAGE MANAGER REPORT

- a. Manager Lower mentioned the Housing Issue might need to be moved to July Planning.

13. COMMISSION COMMENT

- a. Liscombe wants to know more about Daycare Regulations
- b. Moody commented on brush and grass pick up.

14. ADJOURNMENT

- a. There being no further business to come before the planning commissions the meeting was adjourned at 7:27 pm by Chair Henry.