Minutes of the Village of Sparta Planning Commission

Rescheduled Meeting of Monday, February 25, 2019, 7 pm

Sparta Township Hall, Sparta, Michigan

2019 Village of Sparta Planning Commission Members

Chairman Robert Liscombe (2020), Vice Chair Paul Homrich (2021)

Commissioners Village President Kristi Dougan (2019), Jon Braybrook (2020), Rose Frederick (2020),

Chad Fisk (2021), Pamela Nelson (2019)

Village Manager Julius Suchy, Recording Secretary Toni Potes

Capital Improvement Plan Committee (CIP): Robert Liscombe, Pamela Nelson & Jon Braybrook

Present: Chairman Robert Liscombe; Vice Chair Paul Homrich;

Commissioners Kristi Dougan, Jon Braybrook, Chad Fisk, Rose Frederick,

and Pamela Nelson

Also Present: Village Manager Julius Suchy, Recording Secretary Toni Potes

1) / 2) Call to Order / Pledge of Allegiance: The meeting was called to order at 7 pm by

Chairman Liscombe, followed by the Pledge of Allegiance.

3) Roll Call: Formal roll call was taken. Members present are noted above.

4) Minutes

a) Approve Rescheduled Planning Commission Meeting Minutes of January 21, 2019: Motion by Homrich, second by Nelson, to approve the Minutes. Motion carried unanimously.

5) Additions or Corrections to the Agenda — Approval of Agenda: Motion by Dougan, second by Fisk, to approve the Agenda. Motion carried unanimously.

6) Public Comment on Agenda Items: None.

7) Communications: None.

8) Public Hearing

a) Ordinance #19-04: An Ordinance to Amend Section 70-8 of the Sparta Village Code of Ordinances to Regulate the Parking of Trailers and Semi-Trailers within the Village

Public Hearing opened at 7:02 pm

Paul Schulz of 141 Washington, Sparta, clarified the blue (addition) and red (removal) of the draft of the ordinance. He asked: Who is enforcing this ordinance: the police and code officer. Is it reasonable how this will be initiated: usually by a complaint. Define the Village street for unloading: the definition is included in the ordinance. What is the process for an effective date? The dates are outlined at the end of ordinance.

Jeff Rogers of 2416 Oakwood SE, Grand Rapids, questioned if this is a cleanup of the Village ordinances or are there issues in the past: both. He inquired about storage of RV space and semi parking on private property.

Public Hearing closed at 7:11 pm

b) Ordinance #19-05: An Ordinance to Add Article VIII “Mobile Food Vending Units” to Chapter 22 (Business)—to the Village of Sparta Code of Ordinances to Regular Mobile Food Vending Units

Public Hearing opened at 7:12 pm

No public comment

Public Hearing closed at 7:13 pm

9) Unfinished Business

a) Consider Recommendation to Village Council for Ordinance #19-04: An Ordinance to Amend Section 70-8 of the Sparta Village Code of Ordinances to Regulate the Parking of Trailers and Semi-Trailers within the Village: Motion by Dougan, second by Nelson, to recommend said proposed Ordinance to the Village Council. Motion carried unanimously.

b) Consider Recommendation to Village Council for Ordinance #19-05: An Ordinance to Add Article VIII “Mobile Food Vending Units” to Chapter 22 (Business)—to the Village of Sparta Code of Ordinances to Regulate Mobile Food Vending Units: Motion by Braybrook, second by Frederick, to recommend said proposed Ordinance to the Village Council. Dougan stressed that much due diligence was used, but a local restaurant owner left the Chamber of Commerce due to the food truck issue; the ordinance was explained to the owner. Nelson inquired if the Village Office would publish notice on Facebook or the like regarding what’s going on, a more upbeat/thumbnail announcement. Village Manager Suchy said yes, that the *Sparta Today* is the typical remedy and best venue to use. Motion carried unanimously.

10) New Business

a) Introduce Ordinance #19-06: An Ordinance to Amend the Sparta Village Code of Ordinances Section 82-45 Definitions “C”; Section 82-273 Special Land Use to Add (20) Construction Contractors Establishment; and Section 82-387 Specific Requirements—Nonresidential Districts to Add Construction Contractors Establishment: Village Manager Suchy reviewed the proposal and requested feedback from the Commission. He will reach out to the property owner to see what their concerns are.

b) Cancel March 4, 2019, Planning Commission Meeting: Approved.

11) Public Comment: Paul Schulz inquired if a special use permit applies to the property or the property owner: the property. It’s more restrictive than a variance.

12) Village Manager Report: Village Manager Suchy is working with clients regarding the foundry property. He is working with a number of businesses on expansion, including an industrial company. The Village of Sparta Zoning Board of Appeals approved a second driveway for Sparta Animal Clinic.

13) Commission Comment: Dougan stated that the Village received five applications for open Village Council positions.

14) Next Meeting—Regular Meeting Monday, April 1, 2019: Approved.

15) Adjournment: Chairman Liscombe adjourned the meeting at 7:38 pm.

Respectfully submitted,

—Toni Potes, Recording Secretary