

**VILLAGE OF SPARTA**  
**PLANNING COMMISSION**  
**Regular Meeting**  
**October 6, 2025 @ 7:00 PM**  
**75 N. Union St. (Sparta Civic Center)**

**Present:** Chairperson Emilie Henry, Vice Chairperson Rose Frederick, Commissioners Robert Carlstrom, Bob Liscombe, and Robert Whalen.

**Absent:** Gary Moody and Christina Owens

**Also present:** Village Manager Jim Lower, Village Clerk Kristen Phelps,

1. CALL TO ORDER
  - a. The meeting was called to order at 7:00 pm by Chair Henry
2. PLEDGE OF ALLEGIANCE
  - a. The Pledge was recited.
3. ROLL CALL
  - a. Formal roll call was taken. Those in attendance/absent are noted above.
4. ADDITIONS OR CORRECTIONS TO THE BUSINESS & CONSENT AGENDA
  - a. Consent Agenda: Approve Regular Planning Commission Meeting Minutes of August 4, 2025
5. APPROVAL OF CONSENT & BUSINESS AGENDA
  - a. Motion to approve business agenda and consent agenda as presented by Whalen, supported by Frederick. **Motion passed unanimously.**
6. PUBLIC COMMENT ON AGENDA ITEMS
  - a. Jeff Wright 220 Liberty St. Commented
  - b. Dave Passmore 210 Liberty St Commented
  - c. Virginia Waltz-Markstrom 603 Bedford Falls Commented
7. COMMUNICATIONS
  - a. None
8. PUBLIC HEARING
  - a. None
9. NEW BUSINESS
  - a. Preliminary Plat Review- Allen Edwin Homes (Bedford Falls)

- i. Motion to recommend site plan as presented by Frederick, supported by Liscombe. **Motion passes 5-0**

10. UNFINISHED BUSINESS

- a. None.

11. PUBLIC COMMENT

- a. None

12. VILLAGE MANAGER REPORT

- a. Manager Lower spoke.

13. COMMISSION COMMENT

- a. None

14. ADJOURNMENT

- a. Adjournment at 7:57 pm by Chairperson Henry.