

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, May 13, 2024 at 7:00 PM
75 N. Union St. (Sparta Civic Center)

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Additions or Corrections to Consent and Business Agenda

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of April 8, 2024*
- b. *Approve Planning Commission Minutes April 1, 2024*
- c. *Approve Fire Board Minutes of April 18, 2024*

5. Approval of Consent and Business Agenda

6. Public Comment for Agenda Item

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. Public Hearing

- a. None.

8. Old Business

- a. None.

9. New Business

- a. Res. 24-16 Mark Wawrzyniak Retirement Resolution
- b. Audit Presentation
- c. Ord. 24-01 -An Ordinance to amend Chapter 82 Zoning: Zoning Map
- d. Special Land Use Application- 1055 13 Mile Rd. Vehicle Sales Dealership
- e. Res. 24-17 -Designate Authorized Official Waste Water Treatment Plant Project
- f. Generator Moving Expense Approval
- g. Draft Zoning & Code Changes

10. Village Manager & Department Reports

11. Communications

12. Payment of Bills

April Payables

PAYABLES	
(101) General Fund	\$151,177.76
(202) Major Street Fund	\$5,079.95
(203) Local Street Fund	\$10,869.75
(581) Airport	\$33,611.92
(590) Sewer Department Fund	\$43,606.37
(591) Water Department Fund	\$33,254.14
(661) Equipment Rental Fund	\$78,198.91
Total	\$355,798.80

Informational:

(206) Fire Department	\$23,137.56
(208) SRA Park Fund	\$18,657.69
(248) Downtown Development Authority	\$8,572.07
Total	\$50,367.32

13. Public Comment

14. Council Member Announcements

15. Adjournment

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, April 8, 2024 at 7:00 PM
75 N. Union St. (Sparta Civic Center)

Present: President Robert Whalen, Council members Brenda Braybrook, Robert Carlstrom, Dave Cumings, Tom Peoples, and Bill Taylor.

Absent: Courtney Mais

Also present: Village Manager Jim Lower, DPW Supervisor Bill Hunter, Police Chief Andy Milanowski, Police Sgt Dave Price, Airport Manager Mike Kryciok, and Joe Benjamin and Maddie Tatara from Fleis & Vandenbrink.

1. **Call to Order:** The meeting was called to order at 7:00pm.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited,
3. **Roll Call:** Formal roll call was taken. Those in attendance/absent are noted above.
4. **Additions or Corrections to Consent and Business Agenda**
Consent Agenda:
 - a. Approve Regular Village Council Meeting Minutes of March 11, 2024
 - b. Approve Fire Board Minutes of March 21, 2024No additions or corrections
5. **Approval of Consent and Business Agenda:** Motion by Carlstrom with a second by Braybrook to approve. Motion passed unanimously.
6. **Public Comment for Agenda Item**

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

None.

7. Public Hearing

a. Res. 24-12 A resolution approving a commercial redevelopment certificate application for JNJ

Investments at 209 E Division St: Public hearing opened at 7:02pm. This is being developed by the Knaufs and is the old dry cleaner building. No public comment. Public hearing closed at 7:03pm.

b. Res. 24-13 A resolution approving a commercial redevelopment certificate application for JNJ

Investments at 220/228 E Division St: Public hearing opened at 7:03pm. This is being developed by the Knaufs and is the old Jimmy O's building. No public comment. Public hearing closed at 7:04pm.

c. Res. 24-14 A resolution adopting a final project planning document for wastewater system improvements and

designating an authorized project representative: Public hearing opened at 7:04pm. This resolution is a vehicle for the Village to start the process for applying for funding. It does not commit the Village to anything. The project is expected to cost around \$19,000,000. No public comment. Public hearing closed at 7:06pm.

8. Old Business

a. None.

9. New Business

a. Res. 24-12 A resolution approving a commercial redevelopment certificate application for JNJ

Investments at 209 E Division St: JNJ Investments (Jim and Janet Knauf) is investing \$260,000 into the old dry cleaning property at this address. It will become a beauty salon where additional services such as light therapy and tanning will be offered to customers. The Knaufs are asking for a Commercial Redevelopment tax credit for this project, and are asking for the full 10 year duration. If approved, the certificates will functionally lock the taxable value of the property in question at what it is currently paying to the village, township, and county. Sparta Area Schools and the State Education Tax would still apply to the new value. However, the village, township, and county would not see an increase in taxes until the exemption expires. After some discussion on the length of the exemption, motion by Braybrook with a second by Peoples to approve a five year exemption with language in the certificate that would allow for the abatement to be extended if the Knauf's demonstrate financial hardship or need. Motion passed unanimously. Village Manager Lower will begin drafting the certificate.

b. Res. 24-13 A resolution approving a commercial redevelopment certificate application for JNJ

Investments at 220/228 E Division St: JNJ Investments (Jim and Janet Knauf) is investing a substantial sum to renovate the old Jimmy O's building. It was house four new commercial suites on the ground floor and three new apartments upstairs. The Knaufs are asking for a Commercial Redevelopment tax credit for this project, and are asking for the full 10 year duration. If approved, the certificates will functionally lock the taxable value of the property in question at what it is currently paying to the village, township, and county. Sparta Area Schools and the State Education Tax would still apply to the new value.

However, the village, township, and county would not see an increase in taxes until the exemption expires. After some discussion on the length of the exemption, motion by Peoples with a second by Braybrook to approve a five year exemption with language in the certificate that would allow for the abatement to be extended if the Knauf's demonstrate financial hardship or need. Motion passed unanimously. Village Manager Lower will begin drafting the certificate.

- c. Res. 24-14 A resolution adopting a final project planning document for wastewater system improvements and designating an authorized project representative:** Joe Benjamin and Maddie Tatara from Fleis & Vandenbrook Engineers were present to discuss this. They gave a presentation with handouts to describe the results and took questions from the Council. In order to apply for state funding support, it is required to have a public meeting/discussion on the plan and to pass this resolution.

Assuming the Village is able to reach an agreement with Old Orchard, the total upgrades will cost an estimated \$18,957,000. The Village would require Old Orchard to pay for the upgrades specific to their waste as well as ongoing treatment costs. If the plan ultimately does not include Old Orchard, the Village will be looking at an approximately \$11,000,000 project. The Village intends to fund this project through a mixture of grants, state/federal support, and low interest loans, The final financing plan is still being worked on and will develop as the project moves forward. The approval of this resolution by the Council will allow the Village to seek the state level loans and grants.

The work on the WW Treatment Plant is necessary to upgrade the equipment and increase the processing

capacity at the plant due to the growth in the Village and the age of some of the components.

President Whalen praised Council Member Carlstrom for his knowledge and abilities in these types of projects. He said that his input has been invaluable. He also praised Joe Benjamin for his work on the project. Motion by Cumings with a second by Carlstrom to approve the resolution. Motion passed unanimously.

- d. Res. 24-15 A Resolution authorizing the Village Manager to sign MDOT Sponsor Contracts:** MDOT has recently changed its requirements for signing contracts. Previously, a resolution was required for each individual airport grant project authorizing an individual to sign on behalf of the Village/Airport. Now, a blanket resolution authorizing an individual to sign these contracts is allowed. This resolution designates the Village Manager as the authorized signer for MDOT sponsor contracts. Motion by People with a second by Carlstrom to approve. Motion passed unanimously.
- e. Special Land Use Application- 379 N. State St. in Home Daycare:** The owners of this property are planning to run a state licensed in-home day care center. The Planning Commission held a duly noticed public hearing regarding the application. NO opposing comments were received at the hearing. The Planning Commission voted to recommend approval to the Village Council unanimously. Motion by Braybrook with a second by Cumings to approve. Motion passed unanimously.
- f. Street Sweeper Purchase Authorization:** Since 2017, the Village has spent \$134,127 on street sweeping. The proposal for 2024 is over \$20,500 for 1 parking lot cleaning and a spring and fall street sweeping. This is a large amount of money for not much activity. It also does not include sweeping done as needed ahead of events. Emergency call

outs cost \$225 an hour and additional sweeping is \$210 an hour. If the Village has its own sweeper, that will not only save money but also allow us to do more sweeping. More sweeping will help improve water quality and the overall look of the Village. The Village has also used contracted sweeping services to help with spills in the past. Having its own street sweeper will help with the response times in these scenarios. The Village Manager said that used sweepers often sell at auction for a very reasonable price. This resolution authorizes the Village Manager to spend up to \$65,000 on the purchase of a street sweeper. Motion by Peoples with a second by Carlstrom to approve. Motion passed unanimously.

g. Code Enforcement Plan: Based on recent code enforcement activity and the public's reaction to it, most code enforcement was paused in December 2023. Since then, Police Sgt Price has been doing most of the day to day code enforcing. The Village Manager and staff have put together an action plan that addresses how the Village will go forward with the enforcing of the Village's codes and ordinances. Hopefully, this plan will yield the desired results of the council and the community. It will focus the Village's code enforcement efforts on the right targets, provide proper daily oversight of code enforcement activities, and allow the Village to maximize the use of staff resources it already has in order to get the desired results. The Village Manager prepared a hand out detailing the action plan which included priorities and objectives, the various roles that will be involved in the plan, and the prioritization of code enforcement issues. The consensus of the Council was to move forward with this plan.

h. Lot Sale or Split Discussion: Habitat for Humanity recently approached the Village regarding the lot at 92 State Street which is owned by the Village. They would like to build a

house there. The consensus of the Council was to authorize the Village Manager to enter into negotiations with Habitat for Humanity regarding a purchase agreement.

10. **Village Manager & Department Reports:** Airport Manager Krzciok said that the airport was bringing back the mud races. It was mentioned that Police Officer Caleb Jones will be receiving a life saving award on April 27th through Kent County.

11. **Communications:** None.

12. **Payment of Bills**

March Payables

PAYABLES	
(101) General Fund	\$122,163.17
(202) Major Street Fund	\$2,540.72
(203) Local Street Fund	\$3,470.21
(581) Airport	\$17,323.70
(590) Sewer Department Fund	\$140,685.57
(591) Water Department Fund	\$31,279.51
(661) Equipment Rental Fund	\$210,648.25
Total	\$528,111.13

Informational:

(206) Fire Department	\$6,965.35
(208) SRA Park Fund	\$217.20
(248) Downtown Development Authority	\$8,967.78
Total	\$16,150.33

Motion by Taylor with a second by Braybrook authorizing the payment of bills in the amount of \$528,111.13. Motion passed unanimously.

13. Public Comment: None.

14. Council Member Announcements: None.

15. Adjournment: The meeting was adjourned at 8:56pm by President Whalen.

Submitted by Village Clerk Katy Shelton.

**VILLAGE OF SPARTA
PLANNING COMMISSION
Regular Meeting
April 1, 2024 @ 7:00 PM
75 N. Union St. (Sparta Civic Center)**

Present: Chair Henry, Vice-Chair Frederick, Commissioners Jon Braybrook, Robert Carlstrom, Robert Whalen, Christina Owens, and Bob Liscombe.

Absent: Gary Moody

Also Present: Village Manager Jim Lower, Jim and Janet Knauf, Lea Ferrier, Dan Childs- King Scott Architecture, Dayton Thomsen-Moore & Bruggink Engineering, Zach Voogt- Moore & Bruggink Engineering, Fritz Wahlfield III- Wahlfield Construction, and Jim Lynema- 291 Dorris St.

- 1) **CALL TO ORDER:** The meeting was called to order at 7:00pm and the pledge of allegiance was recited.
- 2) **ROLL CALL:** A formal roll call was taken and a quorum was found to be present with those in attendance/absent noted above.
- 3) **MINUTES:** Moved by Carlstrom, supported by Frederick to approve the Regular Planning Commission Meeting Minutes of February 5, 2024 as presented. Motion passed unanimously.
- 4) **APPROVAL OF AGENDA:** Moved by Whalen, supported by Carlstrom to approve the agenda as presented. Motion passed unanimously.
- 5) **PUBLIC COMMENT ON AGENDA ITEMS:** None
- 6) **COMMUNICATIONS:** None
- 7) **PUBLIC HEARING:** Special Land Use Application- 379 N. State St. in Home Daycare- Chair Henry opened the public hearing at 7:01pm. Village Manager Jim Lower gave an overview of the request. Lea Ferrier, the applicant and owner of 379 N. State St., elaborated on the overview provided by Lower. The proposal is for a special land use permit for Ferrier to run a state licensed daycare facility at 379 N. State St. The public was asked for input. Jim Lynema of 291 Dorris St. provided mostly supportive comments and asked Ferrier about her experience and commented on traffic coming in the SRA park. At 7:08pm the public hearing was closed by Chair Henry and the regular meeting brought back to order.
- 8) **NEW BUSINESS –**
 - a. **Special Land Use Application- 379 N. State St. in Home Daycare:** Commissioner Braybrook, supported by Commissioner Frederick made a motion to recommend to the Sparta Village Council the Approval of the Special Land Use Request from “Leatha Ferrier” to operate a state-licensed group day care facility at the residence in the PUD Zoning District on the parcel commonly addressed 379 N. State Street because it meets the requirements of an approvable Special Land Use. **Motion passed unanimously.**

- b. **Site Plan Review- 220 & 228 E Division JNJ Investments:** Village Manager Lower, Dan Childs- King Scott Architecture, Dayton Thomsen-Moore & Bruggink Engineering, Zach Voogt- Moore & Bruggink Engineering, and Fritz Wahlfield III- Wahlfield Construction all spoke/presented the proposed site plan for 220 & 228 E. Division Street. Discussion centered primarily on the parking, storm water management plan, rear façade, and windows.

Motion by Whalen, supported by Frederick to approve the site plan as presented, allow the owners to keep the windows the current width, and make approval contingent upon final sign off from the Village Manager regarding the storm water management plan. **Motion passed unanimously.**

9) UNFINISHED BUSINESS: None.

10) PUBLIC COMMENT: None

11) VILLAGE MANAGER REPORT

- a. Ordinance Update: Village Manger Lower reported that work on the ordinance updates is progressing and that he hopes to have draft language for the planning commission to consider at the next planning commission meeting.

12) COMMISSION COMMENT: Commissioner Whalen thanked Jim and Janet Knauf for their continued investment in the Sparta community. He also welcomed Lea Ferrier to the community and offered to serve as a resource to her for anything related to the SRA park which abuts her property.

13) ADJOURNMENT: There being no further business to come before the planning commission, the meeting was adjourned at 7:26pm by Chair Henry.

Submitted by Jim Lower, Village Manager, acting planning commission secretary.

**Minutes of the Sparta Fire Board Meeting
April 18, 2024**

Present: Bergman (twp-chair), Cumings (village), Goodfellow (twp), Anderson (twp), Deputy Chief Wood
Absent: Van Patten (village), Peoples (village) & Chief Olney,
Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: Anderson to approve agenda

Seconded: Cumings

Motion Passed: 4-0

Public Comment: None

Approval of the Minutes:

Motion: Cumings to approve March 21, 2024, minutes.

Seconded: Goodfellow

Motion Passed: 4-0

Finance Board Update:

Anderson stated that the finance board met 2 times since the last board meeting. They reviewed and approved all department invoices totaling \$23,425.63. Starting the new fiscal year, the department has a fund balance of \$1,042,943. Cumings stated that by using Michigan Class we have accumulated over \$7800 in interest YTD with an average monthly yield of 5.41% yearly. An email from David Carpender, village finance manager stated: The department earned interest for the last fiscal year was greater than the past 8 years totals using Michigan Class.

Approval of the bills:

Motion: Made by Anderson to approve bills through April 16, 2024

Second: Cumings

Motion Passed: 4-0

Old Business: none

Chief's Report: Deputy Chief Wood presented the Chief's report. (attached) There were 346 calls YTD. There was one fire at Burger King and 1 mutual aid to Alpine, 3 hazardous conditions calls, the majority caused by last week's high winds, and there were 2 accidents with minor injuries.

Station Grant Update: Last week there was a webinar for all recipients for grant funding from USDA. The webinar was mainly an information update and the process going forward. Our local department will be in contact with Chief Olney for the application forms to be completed and sent in. The Grant has a 3-year time frame from the date of approval. The local USDA office will assist in architecture, contracts, design and construction with additional assistance for funding options.

The Board suggested that someone from the building committee and the Chief meet with Andrus Architecture for discussion of the next steps and costs for continued design and any changes.

Request for Storage Container: Deputy Wood presented to the board quotes for storage containers for the storage of equipment, supplies and various items which need to be stored for the old house and garage. The Board suggest that the Chief check with the Village manager if any permits are required for the use of storage containers for the housing exiting office and garage supplies until the new station is completed.

Motion: Cumings to have the Chief rent 1-2 storage units, pending approval of the village, from a facility that meets his requirements.

Seconded: Anderson

Motion Passed: 4-0

Next Meeting Date: May 23rd, 2024 at 7:00 PM in the fire station.

Next Finance Meeting Date: May 7th & May 21st at 4:00 PM at the fire station.

Public Comment: none

Adjournment:

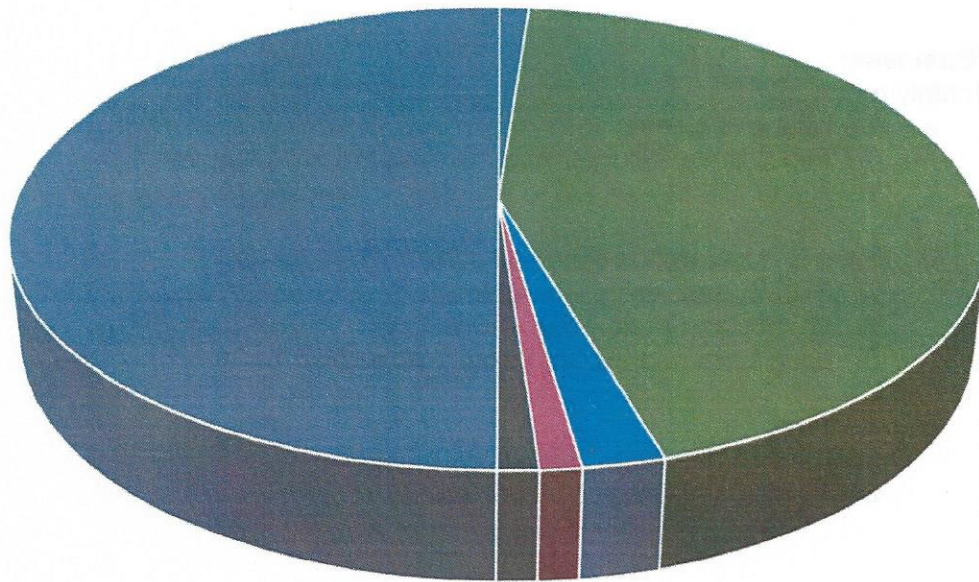
Motion: Cumings to adjourn at 7:25 PM.

Seconded: Anderson

Motion Passed: 4-0

Minutes by Goodfellow 4-19-24.

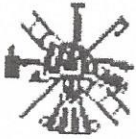
Sparta Fire Department Sparta, MI



- Fires
- Explosions
- Medical / Rescue
- Hazardous Conditions
- Service Calls
- Good Intent Calls
- False Alarms
- Severe Weather Incidents
- Special Incidents
- Total

	March 18,2024	April 14, 2024
Fires	1	1
Explosions	0	0
Medical / Rescue	38	41
Hazardous Conditions	2	1
Service Calls	1	1
Good Intent Calls	0	3
False Alarms	1	0
Severe Weather Incidents	0	0
Special Incidents	0	0
Total	43	47

Total calls year to date: 346



Sparta Fire Department

36 Elmwood Street
Sparta, MI 49345
Telephone: 616-887-0900

Chiefs Report April 18, 2024

New Business:

1. Monthly report
 - a. Fire calls and alarms:
 1. 590 S State – Burger King: Grease fire in a chimney
 2. Reiner Ct- Mutual Aid to Plainfield – cancelled enroute
 - b. Wires and hazardous condition calls:
 1. Schultz and Alpine – wire down
 2. 15-mile and Fruit Ridge – wire down
 3. Long Lake near Indian Lakes – wire down
 - c. Accidents:
 1. Division and State: ped struck (minor injuries)
 2. 13-mile and Division: minor injuries



ACTION MEMO

Staff Communication

DATE: April 8, 2024
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Res. 24-16 Mark Wawrzyniak Retirement Resolution

SUMMARY OF REQUEST:

After 37 years of service, Officer Mark Wawrzyniak has retired. The attached resolution is designed to commemorate and express the council's appreciation for his service to the village.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

A motion to adopt Res. 24-16.

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Council member _____, supported by Council member _____, moved the adoption of the following resolution:

RESOLUTION NO. 24-16

**A RESOLUTION OF TRIBUTE IS OFFERED FOR MARK WAWRZYNIAK,
RETIRED MEMBER OF THE SPARTA POLICE DEPARTMENT**

WHEREAS, it is with great pride that the people of the Village of Sparta extend their gratitude to Mark Wawrzyniak who after 37 years of service has retired in good standing, as a dedicated public servant who was deeply committed to the Village of Sparta and the wider community.

WHEREAS, Mark Wawrzyniak was born in Grand Rapids and graduated from West Catholic High School in 1984. He enrolled in Grand Rapids Junior College that same year and graduated in 1986 with an associate's degree in criminal justice.

WHEREAS, Mark began work as a part-time patrolman for the Village of Sparta Police Department in 1987, and was hired as a full-time patrol officer in 1989. He served the people of Sparta in this role until his retirement in 2024, working primarily the night shift the entire time.

WHEREAS, during his time with the Village of Sparta Police Department, Mark was a well-liked and highly respected member of the department and the community. With his experience he was extremely instrumental in three homicide cases during his career. He served for five years on the Kent Narcotics Team, the departments evidence officer and was the union steward for the last twenty years of his career.

NOW, THEREFORE, BE IT RESOLVED, that we offer this expression of our highest tribute to honor the service of Mark Wawrzyniak, and be it further resolved that copy of this resolution be transmitted to Mark as evidence of our lasting gratitude for his service.

YEAS: Council members:

NAYS: Council members:

ABSENT: Council members:

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I certify that this is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta, Kent County, Michigan, at a regular meeting held on May 13, 2024. which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Date: May 13, 2024

Katy Shelton, Clerk

April 19, 2024

To the Village Council
Village of Sparta

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the remaining fund information of the Village of Sparta (the Village) for the year ended December 31, 2023. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 4, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Village are described in Note 1 to the financial statements. No new accounting policies were adopted, except that described in Note 16, and the application of existing policies was not changed during 2023. We noted no transactions entered into by the Village during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were fair value of investments, capital asset depreciation, the defined benefit pension plan liability, and changes therein, and the other postemployment benefits (OPEB) liability, and changes therein.

Management's estimate of the fair value of investments is based on the net asset value of the investment pool shares. Management's estimate of the capital asset depreciation is based on the estimated useful lives of the Village's capital assets. Management's estimate of the net pension liability of the defined benefit pension plan and the OPEB liability, and changes therein, are based on actuarial assumptions and the use of specialists. We evaluated the key factors and assumptions used to develop the fair value of investments, capital asset depreciation, the net pension liability, and changes therein, and the OPEB liability, and changes therein, in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Audit Adjustments

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. Management has recorded all of our proposed audit adjustments.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated April 19, 2024.

Other Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Village's auditor. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management's discussion and analysis, the budgetary comparison schedules, the schedule of changes in the Village's net pension liability and related ratios, the schedule of pension contributions, the schedule of the changes in the Village's net OPEB liability and related ratios, and the schedule of OPEB contributions, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the component unit fund financial statements (supplementary information), which accompany the financial statements but are not RSI. With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Communication Regarding Internal Control

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the remaining fund information of the Village as of and for the year ended December 31, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered the Village's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. In addition, because of the inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. However, as discussed below, we have identified a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Village's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the following deficiency in the Village's internal control to be a material weakness.

Material audit adjustments and financial statement preparation:

Criteria: All governmental units in Michigan are required to prepare financial statements in accordance with generally accepted accounting principles (GAAP). This is the responsibility of management. The preparation of financial statements in accordance with GAAP requires internal controls over both (1) recording, processing, and summarizing accounting data (i.e., maintaining internal accounting records), and (2) reporting government-wide and fund financial statements, including the related notes to the financial statements (i.e., external financial reporting).

Condition: We identified and proposed several material audit adjustments that management reviewed and approved. Adjustments were recorded to:

- Adjust the net pension liability and changes therein
- Adjust the OPEB liability and changes therein
- Convert the fund-based data necessary to prepare the government-wide financial statements

As is the case with many small and medium-sized governmental units, the Village has historically relied on its independent external auditor to assist with the preparation of the financial statements, the related notes, and the management's discussion and analysis as part of its external financial reporting process. Accordingly, the Village's ability to prepare financial statements in accordance with GAAP is based, in part, on its reliance on its external auditor, who cannot be considered part of the Village's internal controls. This is a repeat finding.

Cause: This condition was caused by the Village's decision to outsource the preparation of its annual financial statements to the external auditor rather than incur the costs of obtaining the necessary training and expertise required for the Village to perform this task internally because outsourcing the task is considered more cost effective.

Effect: The Village's accounting records were initially misstated by material amounts to the financial statements. In addition, the Village lacks complete internal controls over the preparation of its financial statements in accordance with GAAP and relies, at least in part, on assistance from its external auditor with this task.

Auditor's Recommendation: We recommend that management continue to monitor the relative costs and benefits of securing the internal or other external resources necessary to develop material adjustments and prepare a draft of the Village's annual financial statements versus contracting with its auditor for these services.

Management Response: Management has made an ongoing evaluation of the respective costs and benefits of obtaining internal or external resources, specifically for the preparation of financial statements and has determined that the additional benefits derived from implementing such a system would not outweigh the costs incurred to do so. Management will continue to review the draft financial statements and notes prior to approving them and accepting responsibility for their content and presentation.

The Village's response to the internal control finding described above was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

We were not engaged to report on the Securities and Exchange Commission Rule 15c2-12 Continuing Disclosure (other information), which accompanies the financial statements but is not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of management, the Village Council of the Village, and the State of Michigan Department of Treasury and is not intended to be and should not be used by anyone other than these specified parties.

Siegfried Crandall P.C.

Village of Sparta

Kent County, Michigan

FINANCIAL STATEMENTS

Year ended December 31, 2023

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INDEPENDENT AUDITOR'S REPORT

Village Council
Village of Sparta, Michigan

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the remaining fund information of the Village of Sparta, Michigan (the Village), as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Village, as of December 31, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Village, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Change in Accounting Principle

As discussed in Note 16 to the financial statements, the Village adopted GASB Statement No. 101, *Compensated Absences*, during the current fiscal year. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and schedules for the pension and other postemployment benefit plans, as listed in the contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village's basic financial statements. The component unit fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the Securities and Exchange Commission Rule 15c2-12 Continuing Disclosure but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based in the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

A handwritten signature in black ink that reads "Siegfried Crandall P.C.". The signature is written in a cursive, flowing style.

April 19, 2024

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Village of Sparta's (the Village) financial performance provides a narrative overview of the Village's financial activities for the fiscal year ended December 31, 2023. Please read it in conjunction with the Village's financial statements.

FINANCIAL HIGHLIGHTS

- The Village's total net position increased by \$1,900,881 as a result of this year's activities. The net position of the governmental activities increased by \$987,367, and the net position of the business-type activities increased by \$913,514.
- Of the \$26,566,669 total net position reported, \$4,753,819 (18 percent) is available to be used at the Council's discretion, without constraints established by debt covenants, enabling legislation, or other legal requirements.
- The General Fund's unassigned fund balance at the end of the fiscal year was \$3,644,565, which represents 126 percent of the actual total General Fund expenditures for the current fiscal year.

Overview of the financial statements

The Village's annual report is comprised of four parts: management's discussion and analysis, the basic financial statements, required supplementary information, and other supplementary information that presents additional information. The basic financial statements include two kinds of statements that present different views of the Village:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the Village's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Village government, reporting the Village's operations in more detail than the government-wide financial statements.
 - Governmental funds statements explain how government services, like general government and public safety, were financed in the short-term, as well as what remains for future spending.
 - Proprietary funds statements offer short-term and long-term financial information about the activities the government operates like a business, such as the sewer and water systems and the Sparta Airport.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The financial statements are followed by sections of required supplementary information and other supplementary information that further explain and support the information in the financial statements.

A comparative analysis of the government-wide financial statements for 2023 and 2022 is also presented.

Government-wide financial statements

The government-wide financial statements report information about the Village as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the Village's assets, deferred outflows of resources, liabilities, and deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide statements report the Village's net position and how it has changed. Net position (the difference between the Village's assets and deferred outflows of resources, and liabilities and deferred inflows of resources) is one way to measure the Village's financial health, or position.

- Over time, increases or decreases in the Village's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the Village, you need to consider additional nonfinancial factors, such as changes in the Village's property tax base and the condition of the Village's capital assets.

The government-wide financial statements are divided into three categories:

- *Governmental activities* - Most of the Village's basic services are included here, such as police protection and general government. Property taxes and state shared revenue finance most of these activities.
- *Business-type activities* - The Village charges fees to customers to help it cover the costs of certain services it provides. The Village's sewer and water systems and airport operations are reported here.
- *Component unit* - The Village includes another entity in its report - the Downtown Development Authority. Although legally separate, this "component unit" is important because the Village is financially accountable for it.

Fund financial statements

The fund financial statements provide more detailed information about the Village's most significant funds - not the Village as a whole. Funds are accounting devices that the Village uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by state law.
- The Village Council establishes other funds to control and manage money for particular purposes (like street maintenance) or to show that it is properly using certain taxes and other revenues (like state grants collected for the street funds).

The Village has two types of funds:

- *Governmental funds.* Most of the Village's basic services are included in its governmental funds, which focus on (1) how cash, and other financial assets that can be readily converted to cash, flows in and out, and (2) the balances left at year end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Village's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information that explains the relationship between them.
- *Proprietary funds.* Services for which the Village charges customers a fee are generally reported in proprietary funds. Proprietary funds statements, like the government-wide statements, provide both long-term and short-term financial information.
 - The Village's enterprise funds (one type of proprietary fund) are the same as its business-type activities but provide more detail and additional information, such as cash flows.
 - The Village uses an internal service fund (the other type of proprietary fund) to report activities that provide services for the Village's other programs and activities. The Village's internal service fund is its Equipment Rental Fund.

FINANCIAL ANALYSIS OF THE VILLAGE AS A WHOLE

Net position

Total net position at the end of the fiscal year was \$26,566,669. Of this total, \$21,328,247 represents a net investment in capital assets and \$484,603 is restricted for public works. Consequently, unrestricted net position was \$4,753,819, or 18 percent of the total.

Condensed financial information
Net position

	<i>Governmental activities</i>		<i>Business-type activities</i>		<i>Totals</i>	
	2023	2022	2023	2022	2023	2022
Current and other assets	\$ 4,630,770	\$ 4,061,359	\$ 2,893,846	\$ 2,901,239	\$ 7,524,616	\$ 6,962,598
Capital assets	6,016,322	5,518,829	18,235,417	17,941,104	24,251,739	23,459,933
Total assets	10,647,092	9,580,188	21,129,263	20,842,343	31,776,355	30,422,531
Deferred outflows of resources	209,512	396,682	66,875	128,053	276,387	524,735
Current and other liabilities	1,740,326	1,731,183	698,058	1,170,520	2,438,384	2,901,703
Long-term debt	73,000	144,000	2,852,000	3,051,000	2,925,000	3,195,000
Total liabilities	1,813,326	1,875,183	3,550,058	4,221,520	5,363,384	6,096,703
Deferred inflows of resources	88,389	134,165	34,300	50,610	122,689	184,775
Net position:						
Net investment in capital assets	5,944,830	5,377,843	15,383,417	14,890,104	21,328,247	20,267,947
Restricted	484,603	277,901	-	-	484,603	277,901
Unrestricted	2,525,456	2,311,778	2,228,363	1,808,162	4,753,819	4,119,940
Total net position	\$ 8,954,889	\$ 7,967,522	\$ 17,611,780	\$ 16,698,266	\$ 26,566,669	\$ 24,665,788

Changes in net position

The Village's total revenues were \$8,144,946 in 2023 compared to \$6,112,196 in 2022. Property taxes account for 21 percent of the revenues, and another 22 percent of the Village's revenues comes from charges for services. State shared revenue accounts for only 7 percent of the Village's revenues. Capital grants and contributions represented 32 percent of the total revenues in the current year.

The total cost of the Village's programs for 2023, covering a wide range of services, totaled \$6,244,065 compared to \$5,788,373 in 2022. Approximately 36 percent of the Village's total expenses relates to the provision of utility services. Public safety (police and fire protection) costs represent 18 percent of total costs, and public works costs represent another 15 percent of the total expenses.

MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)

	<i>Governmental activities</i>		<i>Business-type activities</i>		<i>Totals</i>	
	2023	2022	2023	2022	2023	2022
Program revenues:						
Charges for services	\$ 184,088	\$ 158,538	\$ 1,595,762	\$ 1,544,566	\$ 1,779,850	\$ 1,703,104
Grants and contributions:						
Operating	544,430	512,981	144,495	-	688,925	512,981
Capital	462,285	-	2,181,455	1,229,091	2,643,740	1,229,091
General revenues:						
Property taxes	1,735,258	1,648,685	-	-	1,735,258	1,648,685
State shared revenue	546,874	555,673	-	-	546,874	555,673
Local community stabilization share	336,815	290,921	-	-	336,815	290,921
Other	265,237	113,255	148,247	58,486	413,484	171,741
Total revenues	4,074,987	3,280,053	4,069,959	2,832,143	8,144,946	6,112,196
Expenses:						
General government	716,931	552,294	-	-	716,931	552,294
Public safety	1,146,702	1,082,408	-	-	1,146,702	1,082,408
Public works	962,433	968,997	-	-	962,433	968,997
Recreation and culture	231,858	209,855	-	-	231,858	209,855
Community and economic development	24,260	6,511	-	-	24,260	6,511
Interest	5,436	7,384	-	-	5,436	7,384
Sewer	-	-	1,286,570	1,079,729	1,286,570	1,079,729
Water	-	-	931,048	1,003,901	931,048	1,003,901
Airport	-	-	938,827	877,294	938,827	877,294
Total expenses	3,087,620	2,827,449	3,156,445	2,960,924	6,244,065	5,788,373
Changes in net position	\$ 987,367	\$ 452,604	\$ 913,514	\$ (128,781)	\$ 1,900,881	\$ 323,823
Net position, end of year	\$ 8,954,889	\$ 7,967,522	\$ 17,611,780	\$ 16,698,266	\$ 26,566,669	\$ 24,665,788

Governmental activities

Governmental activities increased the Village's net position by \$987,367 in the current year compared to an increase of \$452,604 in the prior year. Revenues increased by \$794,934 while expenses only increased by \$260,171, which created a larger increase in net position.

Revenues increased as capital contributions, in the amount of \$462,285, were recognized in the current year, related to a federal ARPA grant that was used to improve parking lots. Other revenue also increased by \$151,982, primarily due to an increase in interest revenue, related to higher earnings on investments. Expenses increased primarily due to a \$164,637 increase in general government costs, primarily related to an increase in contracted service costs.

The following schedule shows the costs of the Village's three largest programs, as well as the net cost (total cost less fees generated by the activities and intergovernmental aid). The net cost shows the burden that was placed on the Village's taxpayers by each of these functions. The total cost of all governmental activities was \$3,087,620. However, the amount that our taxpayers paid for these activities through general revenues was \$1,896,817. Some of the cost was paid by:

- Those who directly benefited from the programs (\$184,088)
- Other governments provided support for operating costs (\$544,430)
- Other governments provided support for capital costs (\$462,285)

The Village paid for the \$1,896,817 "public benefit" portion with \$2,884,184 in property taxes and other general revenues, such as state shared revenue and local community stabilization share revenue.

<i>Function</i>	<i>Total cost of services</i>	<i>Net cost of services</i>
Public safety	\$ 1,146,702	\$ 1,038,692
Public works	962,433	(34,545)
General government	716,931	631,116
Other	261,554	261,554
Totals	\$ 3,087,620	\$ 1,896,817

Business-type activities

Business-type activities increased the Village's net position by \$913,514 in the current year compared to a decrease of \$128,781 in the prior year. Net position increased substantially because revenues were enhanced by \$1,237,816, primarily due to a \$952,364 increase in capital grants, most of which related to improvements at Sparta Airport. Expenses only increased by \$195,521, due to higher operating costs.

FINANCIAL ANALYSIS OF THE VILLAGE'S FUNDS**Governmental funds**

As of December 31, 2023, the Village's governmental funds reported combined ending fund balances of \$4,145,303, an increase of \$611,159 compared to last year's balances.

The General Fund is the primary operating fund of the Village. At the end of the fiscal year, total fund balance was \$3,660,700, which represents 88 percent of the combined ending fund balances of the Village's governmental funds. Fund balance increased by \$404,457 during the current year, as revenues of \$3,288,864 were more than sufficient to fund expenditures of \$2,884,407.

The Major Street Fund experienced an increase in fund balance of \$222,157 in the current year as revenues of \$467,728 exceeded expenditures of \$245,571. Fund balance amounts to \$319,845 at year end.

The Local Street Fund experienced a decrease in fund balance of \$15,455 in the current year as expenditures of \$384,554 exceeded revenues of \$369,099 in the current year. Fund balance amounts to \$164,758 at year end.

Proprietary funds

The Sewer Fund experienced an operating loss of \$599,176, but its net position increased by \$150,942 due to capital contributions (debt service charges and connection fees) of \$768,866 in the current year. The Sewer Fund typically experiences an operating loss because commodity charges do not cover all operating expenses, including depreciation, which amounted to \$328,429 in the current year. Unrestricted net position was \$1,776,061 at year end.

The Water Fund experienced an operating loss of \$432,338, but its net position increased by \$59,589 due to capital contributions (debt service charges and connection fees) of \$460,752 in the current year. The Water Fund typically experiences an operating loss because commodity charges do not cover all operating expenses, including depreciation, which amounted to \$260,186 in the current year. Unrestricted net position was \$353,099 at year end.

The Airport Fund experienced an operating loss of \$420,471, as operating revenues were insufficient to cover all operating expenses, including depreciation, in the amount of \$292,871. The fund's net position increased by \$696,114 due to nonoperating revenues and capital contributions totaling \$1,116,585. Unrestricted net position was \$132,389 at year end.

General Fund budgetary highlights

The Village amended both the revenue and expenditure portions of the General Fund budget to reflect anticipated changes in the nature and extent of revenues and expenditures. Total revenues were increased by \$801,640, primarily to increase federal grants by \$462,285, to recognize the federal ARPA grant during the year. State grants were also increased by \$207,399, as state distributions were more than expected. Total expenditures were increased by a net amount of \$804,782 during the year, primarily to increase capital outlay expenditures by \$668,268, related to expenditures associated with improvements that were funded by the federal ARPA grant.

Actual revenues were \$10,651 more than budgeted, as all revenue categories approximated the final amended budget.

Actual expenditures were \$197,000 less than amounts appropriated as all expenditure functions were under budget.

These variances resulted in a \$207,651 positive budget variance, as the fund balance increased by \$404,457 compared to a budgeted increase of \$196,806.

CAPITAL ASSETS AND DEBT ADMINISTRATION**Capital assets**

The Village's investment in capital assets for its governmental and business-type activities as of December 31, 2023, amounts to \$24,251,739 (net of accumulated depreciation). This investment includes a broad range of assets, including land, buildings, sewer and water facilities, streets, and equipment.

	<i>Governmental activities</i>	<i>Business-type activities</i>	<i>Totals</i>
Infrastructure	\$ 5,077,448	\$ 13,538,405	\$ 18,615,853
Land	94,846	972,292	1,067,138
Land improvements	-	2,625,084	2,625,084
Buildings and improvements	358,046	738,229	1,096,275
Vehicles and equipment	485,982	361,407	847,389
Totals	\$ 6,016,322	\$ 18,235,417	\$ 24,251,739

Major capital asset events during the current fiscal year included the following:

- Parking lot improvements were made at a cost of \$636,599
- Street improvements were made at a cost of \$154,452
- Sewer system improvements were made at a cost of \$176,422
- Water system improvements were made at a cost of \$112,935
- Airport improvements amounted to \$929,043, most of which were contributed by other governments

More detailed information about the Village's capital assets is presented in Note 5 of the notes to the basic financial statements.

Debt

At the end of the fiscal year, the Village had bonds payable outstanding, in the amount of \$2,925,000, which represents a decrease of \$270,000, that relates entirely to timely principal payments. No new debt was issued. All debt is backed by the full faith and credit of the Village or specific revenue streams.

Other noncurrent liabilities include a net pension liability (\$1,896,463), an other postemployment benefit liability (\$88,465), and accrued compensated absences (\$109,682). The Downtown Development Authority is responsible for a portion of the net pension liability and the other postemployment benefit liability in the amounts of \$32,240 and \$6,193, respectively.

More detailed information about the Village's long-term debt is presented in Note 8 of the notes to the basic financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Village expects to be able to use current revenues to provide essential services that will allow the current fund balances to be maintained. The Village plans to maintain all ongoing programs in 2024 at levels similar to 2023. The ongoing costs of providing essential services for the citizens of the Village will need to be closely monitored in order to maintain the financial condition and operational capabilities of the Village.

CONTACTING THE VILLAGE'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the Village's finances and to demonstrate the Village's accountability for the resources it receives. Questions regarding any information provided in this report or requests for additional financial information should be addressed to:

James Lower, Village Manager
Village of Sparta
156 East Division
Sparta, MI 49345-1389

Phone: (616) 887-8251
E-mail: villagemanager@spartami.org

BASIC FINANCIAL STATEMENTS

STATEMENT OF NET POSITION

December 31, 2023

	Primary government			Component unit
	Governmental activities	Business-type activities	Totals	Downtown Development Authority
ASSETS				
Current assets:				
Cash	\$ 5,700	\$ 5,179	\$ 10,879	\$ 1
Investments	4,343,869	2,554,615	6,898,484	146,529
Receivables	208,380	308,088	516,468	56,417
Prepaid expenses	39,635	35,080	74,715	2,555
Inventory	-	24,070	24,070	-
Internal balances	33,186	(33,186)	-	-
Total current assets	4,630,770	2,893,846	7,524,616	205,502
Noncurrent assets:				
Capital assets not being depreciated	94,846	972,292	1,067,138	115,549
Capital assets being depreciated, net	5,921,476	17,263,125	23,184,601	236,942
Total noncurrent assets	6,016,322	18,235,417	24,251,739	352,491
Total assets	10,647,092	21,129,263	31,776,355	557,993
DEFERRED OUTFLOWS OF RESOURCES				
Deferred amounts - pension	206,376	65,200	271,576	4,697
Deferred amounts - OPEB	1,628	632	2,260	170
Deferred amount on bond refunding, net	1,508	1,043	2,551	-
Total deferred outflows of resources	209,512	66,875	276,387	4,867
LIABILITIES				
Current liabilities:				
Payables	142,868	91,190	234,058	7,652
Unearned revenue	11,847	136,302	148,149	-
Bonds payable due within one year	73,000	207,000	280,000	-
Total current liabilities	227,715	434,492	662,207	7,652
Noncurrent liabilities:				
Compensated absences	109,682	-	109,682	-
Other postemployment benefit liability	59,271	23,001	82,272	6,193
Net pension liability	1,416,658	447,565	1,864,223	32,240
Bonds payable	-	2,645,000	2,645,000	-
Total noncurrent liabilities	1,585,611	3,115,566	4,701,177	38,433
Total liabilities	1,813,326	3,550,058	5,363,384	46,085
DEFERRED INFLOWS OF RESOURCES				
Deferred amounts - OPEB	88,389	34,300	122,689	9,235
NET POSITION				
Net investment in capital assets	5,944,830	15,383,417	21,328,247	352,491
Restricted for public works	484,603	-	484,603	-
Unrestricted	2,525,456	2,228,363	4,753,819	155,049
Total net position	\$ 8,954,889	\$ 17,611,780	\$ 26,566,669	\$ 507,540

See notes to financial statements

STATEMENT OF ACTIVITIES

Year ended December 31, 2023

Functions/Programs					Net (expenses) revenues and changes in net position		
	Expenses	Program revenues			Primary government		Component unit
		Charges for services	Operating grants and contributions	Capital grants and contributions	Governmental activities	Business-type activities	Totals
							Downtown Development Authority
Governmental activities:							
General government	\$ 716,931	\$ 85,815	\$ -	\$ -	\$ (631,116)		\$ (631,116)
Public safety	1,146,702	97,773	10,237	-	(1,038,692)		(1,038,692)
Public works	962,433	500	534,193	462,285	34,545		34,545
Recreation and culture	231,858	-	-	-	(231,858)		(231,858)
Community and economic development	24,260	-	-	-	(24,260)		(24,260)
Interest on long-term debt	5,436	-	-	-	(5,436)		(5,436)
Total governmental activities	3,087,620	184,088	544,430	462,285	(1,896,817)		(1,896,817)
Business-type activities:							
Sewer	1,286,570	575,753	-	768,866		\$ 58,049	58,049
Water	931,048	500,963	-	460,752		30,667	30,667
Airport	938,827	519,046	144,495	951,837		676,551	676,551
Total business-type activities	3,156,445	1,595,762	144,495	2,181,455		765,267	765,267
Total primary government	\$ 6,244,065	\$ 1,779,850	\$ 688,925	\$ 2,643,740	(1,896,817)	765,267	(1,131,550)
Component unit:							
Downtown Development Authority	\$ 334,384	\$ -	\$ 11,026	\$ -			\$ (323,358)
General revenues:							
Property taxes					1,735,258	-	1,735,258
State shared revenue					546,874	-	546,874
Local community stabilization share revenue					336,815	-	336,815
Franchise fees					48,223	-	48,223
Unrestricted interest income					207,014	136,922	343,936
Forgiveness of inter-entity advance					-	-	-
Gains on capital asset dispositions					10,000	11,325	21,325
Total general revenues					2,884,184	148,247	3,032,431
Changes in net position					987,367	913,514	1,900,881
Net position - beginning					7,967,522	16,698,266	24,665,788
Net position - ending					\$ 8,954,889	\$ 17,611,780	\$ 26,566,669
							\$ 507,540

See notes to financial statements

Village of Sparta
BALANCE SHEET - governmental funds

December 31, 2023

		<i>Special revenue funds</i>		<i>Total governmental funds</i>
	<i>General</i>	<i>Major Street</i>	<i>Local Street</i>	
ASSETS				
Cash	\$ 5,699	\$ -	\$ -	\$ 5,699
Investments	3,605,789	260,611	155,421	4,021,821
Receivables	113,862	67,528	26,990	208,380
Prepaid expenditures	16,135	-	-	16,135
Total assets	<u>\$ 3,741,485</u>	<u>\$ 328,139</u>	<u>\$ 182,411</u>	<u>\$ 4,252,035</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Payables	\$ 68,938	\$ 8,294	\$ 17,653	\$ 94,885
Unearned revenue	11,847	-	-	11,847
Total liabilities	<u>80,785</u>	<u>8,294</u>	<u>17,653</u>	<u>106,732</u>
Fund balances:				
Nonspendable - prepaids	16,135	-	-	16,135
Restricted for public works	-	319,845	164,758	484,603
Unassigned	3,644,565	-	-	3,644,565
Total fund balances	<u>3,660,700</u>	<u>319,845</u>	<u>164,758</u>	<u>4,145,303</u>
Total liabilities and fund balances	<u>\$ 3,741,485</u>	<u>\$ 328,139</u>	<u>\$ 182,411</u>	<u>\$ 4,252,035</u>

Reconciliation of the balance sheet to the statement of net position:

Total fund balance - total governmental funds	\$ 4,145,303
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Amounts reported for *governmental activities* in the statement of net position (page 14) are different because:

Capital assets used in <i>governmental activities</i> are not financial resources and, therefore, are not reported in the funds.	5,620,479
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Some assets are not available to pay current period expenditures and, therefore, are deferred or are not recognized in the funds:	
Prepaid expenses	22,000
Deferred amount on bond refunding	1,508

Interest payable, related to noncurrent liabilities, is not due and payable in the current period and, therefore, is not reported in the funds.	(400)
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Deferred outflows of resources and deferred inflows of resources, related to the pension and OPEB plans, relate to future years, and are not reported in the funds:	
Deferred outflows of resources - pension	206,376
Deferred outflows of resources - OPEB	1,628
Deferred inflows of resources - OPEB	(88,389)

Noncurrent liabilities are not due and payable in the current period and, therefore, are not reported in the funds:	
Compensated absences	(109,682)
Bond payable	(73,000)
Net pension liability	(1,416,658)
Other postemployment benefit liability	(59,271)

Certain assets and liabilities of the internal service fund are included in <i>governmental activities</i> in the statement of net position.	704,995
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Net position of <i>governmental activities</i>	<u>\$ 8,954,889</u>
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See notes to financial statements

Village of Sparta**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - governmental funds**

Year ended December 31, 2023

		<i>Special revenue funds</i>		<i>Total</i>
	<i>General</i>	<i>Major Street</i>	<i>Local Street</i>	<i>governmental funds</i>
REVENUES				
Property taxes	\$ 1,468,839	\$ 71,478	\$ 214,446	\$ 1,754,763
Licenses and permits	58,460	-	-	58,460
Federal grants	462,285	-	-	462,285
State grants	883,689	386,827	147,366	1,417,882
Charges for services	131,574	-	-	131,574
Fines and forfeitures	4,459	-	-	4,459
Interest and rentals	200,038	8,923	7,287	216,248
Other	79,520	500	-	80,020
Total revenues	<u>3,288,864</u>	<u>467,728</u>	<u>369,099</u>	<u>4,125,691</u>
EXPENDITURES				
Current:				
General government	641,980	-	-	641,980
Public safety	1,073,205	-	-	1,073,205
Public works	210,830	170,341	384,554	765,725
Recreation and culture	211,727	-	-	211,727
Community and economic development	24,260	-	-	24,260
Capital outlay	722,405	-	-	722,405
Debt service:				
Principal	-	71,000	-	71,000
Interest	-	4,230	-	4,230
Total expenditures	<u>2,884,407</u>	<u>245,571</u>	<u>384,554</u>	<u>3,514,532</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>404,457</u>	<u>222,157</u>	<u>(15,455)</u>	<u>611,159</u>
FUND BALANCES - BEGINNING	<u>3,256,243</u>	<u>97,688</u>	<u>180,213</u>	<u>3,534,144</u>
FUND BALANCES - ENDING	<u>\$ 3,660,700</u>	<u>\$ 319,845</u>	<u>\$ 164,758</u>	<u>\$ 4,145,303</u>

See notes to financial statements

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
governmental funds (Continued)**

Year ended December 31, 2023

Reconciliation of the statement of revenues, expenditures, and changes
in fund balances to the statement of activities:

Change in fund balance - total governmental funds (page 17)	\$ 611,159
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Amounts reported for *governmental activities* in the statement
of activities (page 15) are different because:

Capital assets:

Add - assets acquired	944,726
Deduct - asset dispositions	(121,248)
Deduct - provision for depreciation	(520,632)

Long-term debt:

Add - principal payments	71,000
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Changes in other assets/liabilities:

Net increase in prepaid insurance	300
Net decrease in accrued interest payable	300
Net increase in compensated absences	(18,962)
Net decrease in net pension liability	58,084
Net decrease in other postemployment benefit liability	(4,116)

Changes in deferred outflows and deferred inflows of resources:

Net decrease in deferred outflows of resources - bond refunding	(1,506)
Net decrease in deferred outflows of resources - pension	(186,827)
Net increase in deferred outflows of resources - OPEB	1,163
Net decrease in deferred inflows of resources - pension	21,336
Net decrease in deferred inflows of resources - OPEB	24,440

A portion of the net revenues of the internal service fund is reported
with governmental activities.

108,150

Change in net position of *governmental activities*

\$ 987,367

STATEMENT OF NET POSITION - *proprietary funds*

December 31, 2023

	<i>Business-type activities</i>				<i>Governmental activities</i>
	<i>Enterprise funds</i>				<i>Internal service</i>
	<i>Sewer</i>	<i>Water</i>	<i>Airport</i>	<i>Totals</i>	
ASSETS					
Current assets:					
Cash	\$ 3,112	\$ 1,854	\$ 213	\$ 5,179	\$ 1
Investments	1,708,689	616,704	229,222	2,554,615	322,048
Receivables	202,178	105,726	184	308,088	-
Prepaid expenses	6,911	10,366	17,803	35,080	1,500
Inventory	-	-	24,070	24,070	-
Total current assets	1,920,890	734,650	271,492	2,927,032	323,549
Noncurrent assets:					
Capital assets not being depreciated	-	73,386	898,906	972,292	-
Capital assets being depreciated, net	7,401,765	6,462,275	3,399,085	17,263,125	395,843
Total noncurrent assets	7,401,765	6,535,661	4,297,991	18,235,417	395,843
Total assets	9,322,655	7,270,311	4,569,483	21,162,449	719,392
DEFERRED OUTFLOWS OF RESOURCES					
Deferred amounts - pension	14,366	50,834	-	65,200	-
Deferred amounts - OPEB	-	632	-	632	-
Deferred amount on bond refunding, net	485	558	-	1,043	-
Total deferred outflows of resources	14,851	52,024	-	66,875	-
LIABILITIES					
Current liabilities:					
Payables	61,064	27,325	2,801	91,190	47,583
Unearned revenue	-	-	136,302	136,302	-
Bonds payable due within one year	178,000	29,000	-	207,000	-
Total current liabilities	239,064	56,325	139,103	434,492	47,583
Noncurrent liabilities:					
Other postemployment benefit liability	-	23,001	-	23,001	-
Net pension liability	98,616	348,949	-	447,565	-
Bonds payable	2,645,000	-	-	2,645,000	-
Total noncurrent liabilities	2,743,616	371,950	-	3,115,566	-
Total liabilities	2,982,680	428,275	139,103	3,550,058	47,583
DEFERRED INFLOWS OF RESOURCES					
Deferred amounts - OPEB	-	34,300	-	34,300	-
NET POSITION					
Net investment in capital assets	4,578,765	6,506,661	4,297,991	15,383,417	395,843
Unrestricted	1,776,061	353,099	132,389	2,261,549	275,966
Total net position	\$ 6,354,826	\$ 6,859,760	\$ 4,430,380	17,644,966	\$ 671,809
Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds.				(33,186)	
Net position of <i>business-type activities</i> (page 14)				\$ 17,611,780	

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION - *proprietary funds*

Year ended December 31, 2023

	<i>Business-type activities</i>				<i>Governmental activities</i>
	<i>Enterprise funds</i>				<i>Internal service</i>
	<i>Sewer</i>	<i>Water</i>	<i>Airport</i>	<i>Totals</i>	
OPERATING REVENUES					
Charges for services:					
Utility commodity charges	\$ 553,065	\$ 452,992	\$ -	\$ 1,006,057	\$ -
Rentals	-	35,955	159,604	195,559	211,855
Fuel sales	-	-	337,837	337,837	-
Other	22,688	12,016	21,605	56,309	7,345
	<u>575,753</u>	<u>500,963</u>	<u>519,046</u>	<u>1,595,762</u>	<u>219,200</u>
Total operating revenues					
OPERATING EXPENSES					
Personnel costs	103,560	309,473	98,160	511,193	-
Gas and oil	-	-	283,518	283,518	11,600
Supplies	95,065	102,768	13,408	211,241	2,643
Contracted services	451,017	104,977	186,259	742,253	2,474
Insurance	10,018	14,285	14,681	38,984	9,284
Utilities	120,025	77,398	20,882	218,305	-
Repairs and maintenance	63,283	41,895	23,171	128,349	37,374
Internal charges - equipment rentals	568	16,259	153	16,980	-
Depreciation	328,429	260,186	292,871	881,486	69,942
Miscellaneous	2,964	6,060	6,414	15,438	180
	<u>1,174,929</u>	<u>933,301</u>	<u>939,517</u>	<u>3,047,747</u>	<u>133,497</u>
Total operating expenses					
OPERATING INCOME (LOSS)	<u>(599,176)</u>	<u>(432,338)</u>	<u>(420,471)</u>	<u>(1,451,985)</u>	<u>85,703</u>
NONOPERATING REVENUES (EXPENSES)					
Federal grant	-	-	136,890	136,890	-
State grant	-	-	7,605	7,605	-
Gain (loss) on disposition of capital assets	-	-	11,325	11,325	10,000
Interest revenue	94,880	33,114	8,928	136,922	19,316
Interest expense and fees	(113,628)	(1,939)	-	(115,567)	-
	<u>(18,748)</u>	<u>31,175</u>	<u>164,748</u>	<u>177,175</u>	<u>29,316</u>
Net nonoperating revenues (expenses)					
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	<u>(617,924)</u>	<u>(401,163)</u>	<u>(255,723)</u>	<u>(1,274,810)</u>	<u>115,019</u>
CAPITAL CONTRIBUTIONS					
Capital grants	-	-	951,837	951,837	-
Debt service charges	750,666	440,652	-	1,191,318	-
Connection fees	18,200	20,100	-	38,300	-
	<u>768,866</u>	<u>460,752</u>	<u>951,837</u>	<u>2,181,455</u>	<u>-</u>
Total capital contributions					
CHANGES IN NET POSITION	150,942	59,589	696,114	906,645	115,019
NET POSITION - BEGINNING	<u>6,203,884</u>	<u>6,800,171</u>	<u>3,734,266</u>	<u>16,738,321</u>	<u>556,790</u>
NET POSITION - ENDING	<u>\$ 6,354,826</u>	<u>\$ 6,859,760</u>	<u>\$ 4,430,380</u>	<u>\$ 17,644,966</u>	<u>\$ 671,809</u>
Change in net position				\$ 906,645	
Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds.				<u>6,869</u>	
Change in net position of <i>business-type activities</i> (page 15)				<u>\$ 913,514</u>	

STATEMENT OF CASH FLOWS - proprietary funds

Year ended December 31, 2023

	Business-type activities				Governmental activities
	Enterprise funds				Internal service
	Sewer	Water	Airport	Totals	
CASH FLOWS FROM OPERATING ACTIVITIES					
Receipts from customers and users	\$ 557,779	\$ 499,794	\$ 542,993	\$ 1,600,566	\$ -
Receipts from interfund services	-	-	-	-	219,200
Payments to vendors and suppliers	(1,001,396)	(679,778)	(612,669)	(2,293,843)	(20,404)
Payments to employees	(52,456)	(194,093)	(73,069)	(319,618)	-
Internal activity - payments to other funds	(568)	(16,259)	(153)	(16,980)	-
Net cash provided by (used in) operating activities	(496,641)	(390,336)	(142,898)	(1,029,875)	198,796
CASH FLOWS FROM NONCAPITAL AND RELATED FINANCING ACTIVITIES					
State grant	-	-	7,605	7,605	-
Federal grant	-	-	136,890	136,890	-
Net cash provided by (used in) noncapital and related financing activities	-	-	144,495	144,495	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES					
Proceeds from sales of capital assets	-	-	23,000	23,000	10,000
Debt service charges	750,666	440,652	-	1,191,318	-
Capital grants	-	-	59,000	59,000	-
Connection fees	18,200	20,100	-	38,300	-
Acquisition of capital assets	(176,422)	(112,935)	(5,280)	(294,637)	(264,589)
Principal payments on capital debt	(173,000)	(26,000)	-	(199,000)	-
Interest payments on capital debt	(114,643)	(1,577)	-	(116,220)	-
Net cash provided by (used in) capital and related financing activities	304,801	320,240	76,720	701,761	(254,589)
CASH FLOWS FROM INVESTING ACTIVITIES					
Purchase of investments	88,788	32,255	(90,499)	30,544	36,477
Interest received	94,880	33,114	8,928	136,922	19,316
Net cash provided by (used in) investing activities	183,668	65,369	(81,571)	167,466	55,793
NET CHANGE IN CASH	(8,172)	(4,727)	(3,254)	(16,153)	-
CASH - BEGINNING	11,284	6,581	3,467	21,332	1
CASH - ENDING	\$ 3,112	\$ 1,854	\$ 213	\$ 5,179	\$ 1

STATEMENT OF CASH FLOWS - *proprietary funds* (Continued)

Year ended December 31, 2023

	Business-type activities				Governmental activities
	Enterprise funds				Internal service
	Sewer	Water	Airport	Totals	
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities					
Operating income (loss)	\$ (599,176)	\$ (432,338)	\$ (420,471)	\$ (1,451,985)	\$ 85,703
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:					
Depreciation	328,429	260,186	292,871	881,486	69,942
(Increase) decrease in:					
Receivables	(17,974)	(1,169)	3,864	(15,279)	-
Prepaid expenses	(4,211)	(2,455)	(3,855)	(10,521)	100
Inventory	-	-	(6,635)	(6,635)	-
Deferred outflows of resources - pension	8,888	51,695	-	60,583	-
Deferred outflows of resources - OPEB	-	(452)	-	(452)	-
Increase (decrease) in:					
Payables	8,408	14,384	(28,755)	(5,963)	43,051
Unearned revenue	(231,143)	(231,143)	20,083	(442,203)	-
Other postemployment benefit liability	-	1,598	-	1,598	-
Net pension liability	11,400	(35,594)	-	(24,194)	-
Deferred inflows of resources - pension	(1,262)	28,736	-	27,474	-
Deferred inflows of resources - OPEB	-	(43,784)	-	(43,784)	-
Net cash provided by (used in) operating activities	<u>\$ (496,641)</u>	<u>\$ (390,336)</u>	<u>\$ (142,898)</u>	<u>\$ (1,029,875)</u>	<u>\$ 198,796</u>
Noncash capital and related financing activities					
Acquisition of capital assets	\$ (176,422)	\$ (112,935)	\$ (929,043)	\$ (1,218,400)	\$ (264,589)
Less donated assets	-	-	30,926	30,926	-
Less federal share	-	-	892,837	892,837	-
Net cash used	<u>\$ (176,422)</u>	<u>\$ (112,935)</u>	<u>\$ (5,280)</u>	<u>\$ (294,637)</u>	<u>\$ (264,589)</u>

See notes to financial statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Village of Sparta, Michigan (the Village), conform to accounting principles generally accepted in the United States of America (hereinafter referred to as generally accepted accounting principles) as applicable to governmental units. The following is a summary of the more significant accounting policies.

Reporting entity:

As required by generally accepted accounting principles, these financial statements present the Village (the primary government), located in Kent County, and its component unit described below, for which the Village is financially accountable. The discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the primary government. Separate financial statements for the Authority have not been issued, as management believes these financial statements, including disclosures, contain complete information so as to constitute a fair presentation of the component unit.

Discretely presented component unit - Downtown Development Authority:

The Authority was established pursuant to Public Act 197 of 1975, as amended, to correct and prevent deterioration and promote economic growth within the downtown district. The Authority is fiscally dependent on the Village because the Village Council appoints the Authority's governing body and approves its budget. The Village is also obligated to provide some of its tax revenues to the Authority, through tax increment financing, which represents a financial burden on the Village.

Government-wide and fund financial statements:

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Village. The effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Property taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual proprietary funds are reported as separate columns in the fund financial statements.

Measurement focus, basis of accounting, and financial statement presentation:

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within the current period, or soon enough thereafter, to pay liabilities of the current period. For this purpose, the Village generally considers revenues to be available if they are expected to be collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement focus, basis of accounting, and financial statement presentation (continued):

State grants, licenses, and permits, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. Only the portion of special assessment receivables due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the Village.

The Village reports the following major governmental funds:

The General Fund is the Village's primary operating fund. It accounts for all financial resources of the Village, except those required to be accounted for in another fund. Revenues are primarily derived from property taxes and state shared revenue.

The Major Street Fund, a special revenue fund, accounts for allocated state gas and weight tax revenues that are restricted for expenditures related to maintaining and improving the Village's major streets.

The Local Street Fund, a special revenue fund, accounts for allocated state gas and weight tax revenues that are restricted for expenditures related to maintaining and improving the Village's local streets.

The Village reports the following major proprietary funds:

The Sewer Fund accounts for activities of the Village's sewage collection systems and treatment plant.

The Water Fund accounts for activities of the Village's water distribution system.

The Airport Fund accounts for activities of the Village's airport.

Additionally, the Village reports the following fund type:

The Motor Vehicle Pool Fund, an internal service fund, accounts for vehicle and equipment management services provided to other departments of the Village on a cost-reimbursement basis.

Amounts reported as program revenues include: (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all property taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the proprietary funds relate to charges to customers for sales and services. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, deferred outflows of resources, liabilities, deferred inflows of resources, and equity:

Cash - Cash is considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Pooled interest income is proportionately allocated to all funds.

Investments - Investments are reported at fair value, with changes in value recognized in the operating statement of the fund holding the investments. Realized and unrealized gains and losses are included in interest income.

Receivables - Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "due to/from other funds." Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances." No allowance for uncollectible accounts has been recorded, as the Village considers all receivables to be fully collectible.

Inventories - The costs of inventories are recorded as assets when purchased and charged to expenses when used. Inventories, reported in the proprietary funds, are valued at the lower of cost or market. Cost is determined under the first-in, first-out method.

Prepays - Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaids in the fund financial statements and the government-wide financial statements.

Capital assets - Capital assets, which include land, buildings, equipment, and infrastructure assets (e.g., sewer and water systems, streets, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the Village as assets with an initial, individual cost of more than \$5,000 (\$10,000 for infrastructure assets) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value as of the date received. Governments can elect to account for infrastructure assets of governmental activities either retroactively to June 15, 1980, or prospectively. The Village has elected to account for its infrastructure assets prospectively, beginning January 1, 2004.

Capital assets are depreciated using the straight-line method over the following useful lives:

Buildings and improvements	50 years
Equipment	5 - 20 years
Vehicles	5 - 10 years
Infrastructure	20 - 50 years

Deferred outflows of resources - The statement of net position and the proprietary funds statement of net position include a separate section for deferred outflows of resources. This separate financial statement element reflects a decrease in net position that applies to a future period. The related expense will not be recognized until a future event occurs. The Village has three items in this category: a deferred amount arising from the refunding of bonds in a previous year, deferred amounts relating to the defined benefit pension plan, and deferred amounts relating to the OPEB plan. The deferred refunding amount is being amortized over the remaining life of the refunding bonds as part of interest expense. The deferred outflows, related to the defined benefit pension plan, are discussed in Note 9, and the deferred outflows, related to the OPEB plan, are discussed in Note 10. No deferred outflows of resources affect the governmental funds financial statements.

Unearned revenue - The Airport Fund, a proprietary fund, reports unearned revenue in connection with land leases where resources have been received, but not yet earned. The General Fund reports unearned revenue in connection with contributions received, but not yet earned.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, deferred outflows of resources, liabilities, deferred inflows of resources, and equity (continued):

Compensated absences - It is the Village's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. A liability for unpaid accumulated vacation and sick leave has been recorded for the portion due to employees upon separation from service with the Village. Vested compensated absences are accrued when earned in the government-wide and proprietary funds financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year end, if any.

Postemployment benefits other than pensions - For purposes of measuring the net other postemployment benefits (OPEB) liability and OPEB expenses, information about the fiduciary net position of the Plan and additions to/deductions from the employer's fiduciary net position have been determined on the same basis as they are reported by the employer. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. The Plan has no investments.

Pension - For purposes of measuring the net pension liability, deferred outflows of resources, deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plan, and additions to/deductions from the pension plan's fiduciary net position have been determined on the same basis as they are reported by the pension plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. The Village and its defined pension plan share the same year-end date. Accordingly, the Village has elected to measure its net pension liability as of the prior December 31.

Deferred inflows of resources - The statement of net position and the proprietary funds statement of net position include a separate section for deferred inflows of resources. This separate financial statement element reflects an increase in net position that applies to a future period. The related increase will not be recognized until a future event occurs. The Village has two items in this category: deferred amounts relating to the defined benefit pension plan and deferred amounts relating to the OPEB plan. The deferred inflows of resources, related to the defined benefit pension plan, are discussed in Note 9 and the deferred inflows of resources, related to the OPEB plan, are discussed in Note 10.

Long-term obligations - In the government-wide and proprietary funds financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statements of net position. In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources, while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Net position - Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. The Village reports three categories of net position, as follows: (1) *Net investment in capital assets* consists of net capital assets and deferred outflows of resources reduced by outstanding balances of any related debt obligations attributable to the acquisition, construction, or improvement of those assets; (2) *Restricted net position* is considered restricted if its use is constrained to a particular purpose. Restrictions are imposed by external organizations, such as federal or state laws or buyers of the Village's debt. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets; (3) *Unrestricted net position* consists of all other net position that does not meet the definition of the above components and is available for general use by the Village.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, deferred outflows of resources, liabilities, deferred inflows of resources, and equity (continued):

Net position flow assumption - Sometimes, the Village will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide and proprietary funds financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Village's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

Fund equity - Governmental funds report nonspendable fund balance for amounts that cannot be spent because they are not in spendable form. Restricted fund balance is reported when externally imposed constraints are placed on the use of resources by grantors, contributors, or laws and regulations of other governments. The Council has delegated the authority to assign fund balance to the Village manager. Unassigned fund balance is the residual classification for the General Fund. When the Village incurs an expenditure for purposes for which various fund balance classifications can be used, it is the Village's policy to use the restricted fund balance first, followed by assigned fund balance, and, finally, unassigned fund balance.

Property tax revenue recognition - Property taxes are levied each July 1 (lien date) on the taxable valuation of property as of the preceding December 31. Property taxes are considered delinquent on September 14 of the following year, at which time interest and penalties are assessed. The Village's 2022 ad valorem tax was levied and collectible on July 1, 2022. It is the Village's policy to recognize revenue from that tax levy in the current year when the proceeds are budgeted and made available for the financing of operations.

Use of estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Accordingly, actual results could differ from those estimates.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary information - Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the Village's general and special revenue funds. The budget document presents information by fund, function, department, and line-item. The legal level of budgetary control adopted by the governing body is the activity level. All annual appropriations lapse at the end of the fiscal year.

Excess of expenditures over appropriations - The following schedule sets forth the reportable budget variances:

<u>Fund</u>	<u>Function</u>	<u>Activity</u>	<u>Final budget</u>	<u>Actual</u>	<u>Variance</u>
Primary government:					
General	Public works	Sidewalk	\$ 39,697	\$ 47,790	\$ 8,093
	Recreation and culture	Civic center	47,599	51,087	3,488
Local street	Public works	Drains	52,253	74,427	22,174

NOTE 3 - CASH AND INVESTMENTS

At December 31, 2023, cash and investments are classified in the accompanying financial statements as follows:

	<u>Governmental activities</u>	<u>Business-type activities</u>	<u>Total primary government</u>	<u>Component unit</u>	<u>Totals</u>
Cash	\$ 5,525	\$ 5,179	\$ 10,704	\$ 1	\$ 10,705
Cash on hand	175	-	175	-	175
Investments	<u>4,343,869</u>	<u>2,554,615</u>	<u>6,898,484</u>	<u>146,529</u>	<u>7,045,013</u>
Totals	<u>4,349,569</u>	<u>2,559,794</u>	<u>6,909,363</u>	<u>146,530</u>	<u>7,055,893</u>

Deposits - Michigan Compiled Laws, Section 129.91 (Public Act 20 of 1943, as amended) and the Village's investment policy authorize the Village to make deposits in the accounts of federally insured banks, credit unions, and savings and loan associations that have an office in Michigan. The Village's deposits are in accordance with statutory authority.

Custodial credit risk is the risk that, in the event of the failure of a financial institution, the Village will not be able to recover its deposits. The Village's investment policy does not specifically address custodial credit risk for deposits. At December 31, 2023, none of the Village's bank balances of \$141,134 was exposed to custodial credit risk because it was fully insured. The Village maintains individual and pooled bank accounts for all of its funds and its component unit. Due to the use of pooled deposits, it is not practicable to allocate insured and uninsured portions of certain bank balances between the primary government and the component unit.

Investments - State statutes and the Village's investment policy authorize the Village to invest in a) obligations of the U.S. Treasury, agencies, and instrumentalities; b) commercial paper rated within the two (2) highest rate classifications, which mature not more than 270 days after the date of purchase; c) repurchase agreements, collateralized by U.S. governmental securities; d) bankers' acceptances; e) mutual funds composed of otherwise legal investments; and f) investment pools organized under the local government investment pool act. The Village's investment policy does not address credit risk or interest rate risk for investments.

Investments in entities that calculate net asset value per share - The Village holds shares in an investment pool where the fair value of the investment is measured on a recurring basis using net asset value per share of the investment pool as a practical expedient. At December 31, 2023, the fair value, unfunded commitments, and redemption rules of that investment is as follows:

	<u>Michigan CLASS Pool</u>
Fair value at December 31, 2023	\$ 7,045,013
Unfunded commitments	none
Redemption frequency	n/a
Notice period	none

The Michigan CLASS investment Pool invests in U.S. Treasury obligations, federal agency obligations of the U.S. government, high-grade commercial paper (rated 'A-1' or better), collateralized bank deposits, repurchase agreements (collateralized at 102% by treasury agencies), and approved money market funds. The program is designed to meet the needs of Michigan public sector investors. The Pool purchases securities that are legally permissible under state statutes and are available for investment by Michigan counties, cities, townships, school districts, authorities, and other public agencies.

NOTE 3 - CASH AND INVESTMENTS (Continued)

Fair value measurement - The Village categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The investment pool was measured at net asset value (or its equivalent) as a practical expedient and, accordingly, has not been classified in the fair value hierarchy.

NOTE 4 - RECEIVABLES

Receivables as of December 31, 2023, for the Village's funds and its component unit, all of which are considered fully collectible, were as follows:

<i>Fund</i>	<i>Accounts</i>	<i>Taxes</i>	<i>Intergovern- mental</i>	<i>Totals</i>
Primary government:				
Governmental:				
General	\$ 22,873	\$ -	\$ 90,989	\$ 113,862
Major Street	-	-	67,528	67,528
Local Street	-	-	26,990	26,990
Total governmental	<u>\$ 22,873</u>	<u>\$ -</u>	<u>\$ 185,507</u>	<u>\$ 208,380</u>
Proprietary:				
Enterprise:				
Sewer	\$ 182,819	\$ -	\$ 19,359	\$ 202,178
Water	105,726	-	-	105,726
Airport	184	-	-	184
Total enterprise	<u>\$ 288,729</u>	<u>\$ -</u>	<u>\$ 19,359</u>	<u>\$ 308,088</u>
Component unit:				
Downtown Development				
Authority	<u>\$ -</u>	<u>\$ 56,417</u>	<u>\$ -</u>	<u>\$ 56,417</u>

NOTE 5 - CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2023, was as follows:

	<i>Beginning balance</i>	<i>Increases</i>	<i>Decreases</i>	<i>Ending balance</i>
Governmental activities:				
Capital assets not being depreciated - land	\$ 216,094	\$ -	\$ (121,248)	\$ 94,846
Capital assets being depreciated:				
Buildings	706,982	-	-	706,982
Equipment	628,437	56,995	(7,502)	677,930
Vehicles	717,070	226,329	(41,856)	901,543
Streets	9,858,946	925,991	-	10,784,937
Subtotal	11,911,435	1,209,315	(49,358)	13,071,392
Less accumulated depreciation for:				
Buildings	(331,135)	(17,801)	-	(348,936)
Equipment	(464,082)	(24,717)	7,502	(481,297)
Vehicles	(595,214)	(58,836)	41,856	(612,194)
Streets	(5,218,269)	(489,220)	-	(5,707,489)
Subtotal	(6,608,700)	(590,574)	49,358	(7,149,916)
Total capital assets being depreciated, net	5,302,735	618,741	-	5,921,476
Governmental activities capital assets, net	\$ 5,518,829	\$ 618,741	\$ (121,248)	\$ 6,016,322

Depreciation expense was charged to functions of the governmental activities as follows:

Governmental activities:	
General government	\$ 6,952
Public safety	11,091
Public works	494,116
Recreation and culture	8,473
Depreciation on capital assets held by internal service fund	69,942
Total governmental activities	\$ 590,574

NOTE 5 - CAPITAL ASSETS (Continued)

	<i>Beginning balance</i>	<i>Increases</i>	<i>Decreases</i>	<i>Ending balance</i>
Business-type activities:				
Capital assets not being depreciated - land	<u>\$ 972,292</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 972,292</u>
Capital assets being depreciated:				
Sewer system	13,361,395	5,361	-	13,366,756
Water system	11,864,112	106,190	-	11,970,302
Land improvements	4,836,834	892,837	-	5,729,671
Buildings	1,510,176	-	-	1,510,176
Vehicles and equipment	<u>724,733</u>	<u>214,012</u>	<u>(34,248)</u>	<u>904,497</u>
Subtotal	<u>32,297,250</u>	<u>1,218,400</u>	<u>(34,248)</u>	<u>33,481,402</u>
Less accumulated depreciation for:				
Sewer system	(5,937,357)	(307,640)	-	(6,244,997)
Water system	(5,298,122)	(255,534)	-	(5,553,656)
Land improvements	(2,878,099)	(226,488)	-	(3,104,587)
Buildings	(712,652)	(59,295)	-	(771,947)
Vehicles and equipment	<u>(502,208)</u>	<u>(32,529)</u>	<u>(8,353)</u>	<u>(543,090)</u>
Subtotal	<u>(15,328,438)</u>	<u>(881,486)</u>	<u>(8,353)</u>	<u>(16,218,277)</u>
Total capital assets being depreciated, net	<u>16,968,812</u>	<u>336,914</u>	<u>(42,601)</u>	<u>17,263,125</u>
Business-type activities capital assets, net	<u>\$ 17,941,104</u>	<u>\$ 336,914</u>	<u>\$ (42,601)</u>	<u>\$ 18,235,417</u>

NOTE 5 - CAPITAL ASSETS (Continued)

	<i>Beginning balance</i>	<i>Increases</i>	<i>Decreases</i>	<i>Ending balance</i>
Component unit - Downtown Development Authority:				
Capital assets not being depreciated - land	\$ 115,549	\$ -	\$ -	\$ 115,549
Capital assets being depreciated -				
Buildings	173,830	11,825	-	185,655
Equipment	9,980	-	-	9,980
Infrastructure	125,304	-	-	125,304
Subtotal	309,114	11,825	-	320,939
Less accumulated depreciation for -				
Buildings	(28,764)	(8,092)	-	(36,856)
Equipment	(2,215)	(998)	-	(3,213)
Infrastructure	(39,520)	(4,408)	-	(43,928)
Subtotal	(70,499)	(13,498)	-	(83,997)
Total capital assets being depreciated, net	238,615	(1,673)	-	236,942
Component unit capital assets, net	\$ 354,164	\$ (1,673)	\$ -	\$ 352,491

NOTE 6 - PAYABLES

Payables as of December 31, 2023, for the Village's funds were as follows:

<u>Fund</u>	<u>Accounts</u>	<u>Payroll</u>	<u>Interest</u>	<u>Totals</u>
Primary government:				
Governmental:				
General	\$ 32,495	\$ 36,443	\$ -	\$ 68,938
Major Street	6,101	2,193	-	8,294
Local Street	<u>13,946</u>	<u>3,707</u>	<u>-</u>	<u>17,653</u>
Total governmental	<u>\$ 52,542</u>	<u>\$ 42,343</u>	<u>\$ -</u>	<u>\$ 94,885</u>
Proprietary:				
Enterprise:				
Sewer	\$ 26,683	\$ 5,981	\$ 28,400	\$ 61,064
Water	20,563	6,662	100	27,325
Airport	<u>872</u>	<u>1,929</u>	<u>-</u>	<u>2,801</u>
Total enterprise	<u>\$ 48,118</u>	<u>\$ 14,572</u>	<u>\$ 28,500</u>	<u>\$ 91,190</u>
Internal Service	<u>\$ 47,583</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 47,583</u>
Component unit:				
Downtown Development Authority	<u>\$ 4,406</u>	<u>\$ 3,246</u>	<u>\$ -</u>	<u>\$ 7,652</u>

NOTE 7 - ADVANCE TO COMPONENT UNIT

The General Fund advanced \$101,024 to the Downtown Development Authority to redevelop property. The loan was forgiven in 2023.

NOTE 8 - LONG-TERM DEBT

At December 31, 2023, long-term debt (primary government only) consists of the following individual issues:

Governmental activities:

Bonds:

\$1,355,000 2014 Refunding bonds - payable in annual installments ranging from \$67,850 to \$88,000, plus interest of 2.23%; final payment due in November 2024	\$ 73,000
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Accrued compensated absences	<u>109,682</u>
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Total governmental activities	<u><u>\$ 182,682</u></u>
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Business-type activities:

Bonds:

\$1,335,000 2014 Refunding bonds - payable in annual installments ranging from \$47,150 to \$62,000, plus interest at 2.23%; final payment due November 2024	\$ 52,000
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\$3,605,000 2018 Sewer refunding bonds - payable in annual installments ranging from \$105,000 to \$255,000, plus interest at 3.84%; final payment due October 2037	<u>2,800,000</u>
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Total business-type activities	<u><u>\$ 2,852,000</u></u>
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For the governmental activities, compensated absences are generally liquidated by the General Fund.

The debt issues of the business-type activities are secured by specific revenue streams. All other debt is secured by the full faith and credit of the Village. All outstanding debt of the Village is direct borrowing or direct placement debt.

NOTE 8 - LONG-TERM DEBT (Continued)

Long-term debt activity for the year ended December 31, 2023, is as follows:

	<u>Beginning balance</u>	<u>Additions</u>	<u>Net change</u>	<u>Reductions</u>	<u>Ending balance</u>	<u>Amounts due within one year</u>
Governmental activities:						
2014 Refunding bonds	\$ 144,000	\$ -	\$ -	\$ (71,000)	\$ 73,000	\$ 73,000
Compensated absences	90,720	-	18,962	-	109,682	-
Total governmental activities	<u>\$ 234,720</u>	<u>\$ -</u>	<u>\$ 18,962</u>	<u>\$ (71,000)</u>	<u>\$ 182,682</u>	<u>\$ 73,000</u>
Business-type activities:						
2014 Refunding bonds	\$ 101,000	\$ -	\$ -	\$ (49,000)	\$ 52,000	\$ 52,000
2018 Sewer refunding bonds	2,950,000	-	-	(150,000)	2,800,000	155,000
Total business-type activities	<u>\$ 3,051,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (199,000)</u>	<u>\$ 2,852,000</u>	<u>\$ 207,000</u>

At December 31, 2023, debt service requirements, excluding compensated absences, were as follows:

<u>Year ended December 31,</u>	<u>Governmental activities</u>		<u>Business-type activities</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2024	\$ 73,000	\$ 2,214	\$ 207,000	\$ 109,058
2025	-	-	160,000	101,568
2026	-	-	165,000	95,424
2027	-	-	175,000	89,088
2028	-	-	180,000	82,368
2029 - 2033	-	-	1,005,000	302,976
2034 - 2037	-	-	960,000	94,080
Totals	<u>\$ 73,000</u>	<u>\$ 2,214</u>	<u>\$ 2,852,000</u>	<u>\$ 874,562</u>

NOTE 9 - DEFINED BENEFIT PENSION PLAN*Plan description:*

The Village participates in the Municipal Employees' Retirement System of Michigan (MERS). MERS is an agent multiple-employer, statewide public employee pension plan established by the Michigan Legislature under Public Act 135 of 1945 and administered by a nine-member retirement board. MERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained by accessing the MERS website at www.mersofmich.com. The plan is closed to new participants.

Benefits provided:

The Village's defined benefit pension plan provides certain retirement, disability, and death benefits to plan members and beneficiaries. Retirement benefits for eligible employees are calculated as 2.25% of the employee's final five-year average compensation times the employee's years of service. Normal retirement age is 60, with early retirement at a reduced benefit at age 50, with 25 years of service, or age 55 with 15 years of service. Deferred retirement benefits vest after 10 years of credited service but are not paid until the date retirement would have occurred had the member remained an employee. An employee who leaves service may withdraw their contributions, plus any accumulated interest. Benefit terms, within the parameters of MERS, are established and amended by the authority of the Village Council.

Employees covered by benefit terms:

At the December 31, 2022, measurement date, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	15
Inactive employees entitled to but not yet receiving benefits	6
Active employees	<u>10</u>
Total	<u><u>31</u></u>

Contributions:

The Village is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS Retirement Board. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Covered employees are required to contribute 5% of their compensation to the plan. For the year ended December 31, 2023, Village contributed a flat rate of \$10,673 each month for a total of \$128,076 to the plan, while employees contributed \$31,534.

Net pension liability:

The Village's net pension liability reported at December 31, 2023, was determined using a measurement of the total pension liability and the pension net position as of December 31, 2022. The total pension liability was determined by an annual actuarial valuation as of December 31, 2022.

Actuarial assumptions:

The total pension liability in the December 31, 2022, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%	
Salary increases	3.00%	in the long term
Investment rate of return	7.00%	net investment expense, including inflation

NOTE 9 - DEFINED BENEFIT PENSION PLAN (Continued)

Mortality rates were based on a 50 percent male, 50 percent female blend of the Pub-2010 fully generational MP-2019 scale.

The actuarial assumptions used in the December 31, 2022, valuation were based on the results of the actuarial experience study from 2014 to 2018, and dated 2020, which is the most recent actuarial experience study.

The long-term expected rate of return on pension plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following schedule:

<u>Asset class</u>	<u>Target allocation</u>	<u>Long-term expected real rate of return</u>	<u>Expected money-weighted rate of return</u>
Global equity	60.00%	4.50%	2.70%
Global fixed income	20.00%	2.00%	0.40%
Private investments	<u>20.00%</u>	7.00%	1.40%
	<u>100.00%</u>		
Inflation			2.50%
Administrative expenses			<u>0.25%</u>
Investment rate of return			<u>7.25%</u>

Discount rate:

The discount rate used to measure the total pension liability is 7.25% for 2023. The projection of cash flows used to determine the discount rate assumes that employer contributions will be made at the actuarially determined rates for employers. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

NOTE 9 - DEFINED BENEFIT PENSION PLAN (Continued)

Changes in net pension liability:

	Increase (decrease)		
	Total pension liability	Plan fiduciary net position	Net pension liability
	(a)	(b)	(a) - (b)
Balances at December 31, 2022	\$ 6,348,816	\$ 4,366,636	\$ 1,982,180
Changes for the year:			
Service cost	76,830	-	76,830
Interest	451,764	-	451,764
Differences between expected and actual experience	61,249	-	61,249
Employer contributions	-	128,076	(128,076)
Employee contributions	-	31,534	(31,534)
Net investment loss	-	480,648	(480,648)
Benefit payments, including refunds	(312,019)	(312,019)	-
Administrative expenses	-	(10,207)	10,207
Other changes	(45,509)	-	(45,509)
Net changes	232,315	318,032	(85,717)
Balances at December 31, 2023	\$ 6,581,131	\$ 4,684,668	\$ 1,896,463

Sensitivity of the net pension liability to changes in the discount rate:

The following presents the net pension liability of the Village, calculated using the discount rate of 7.25%, as well as what the Village's net pension liability would be using a discount rate that is 1 percentage point lower (6.25%) or 1 percentage point higher (8.25%) than the current rate.

	1% Decrease (6.25%)	Current rate (7.25%)	1% Increase (8.25%)
Village's net pension liability	\$ 2,600,047	\$ 1,896,463	\$ 1,306,470

Pension plan fiduciary net position:

Detailed information about the pension plan's fiduciary net position is available in the separately issued MERS financial report, which can be found at www.mersofmich.com. The plan's fiduciary net position has been determined on the same basis used by the plan. The plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due. Benefit payments are recognized as an expense when due and payable in accordance with benefit terms.

NOTE 9 - DEFINED BENEFIT PENSION PLAN (Continued)*Pension expense and deferred outflows of resources related to pensions:*

For the fiscal year ended December 31, 2023, the Village recognized pension expense of \$265,910. At December 31, 2023, the Village reported deferred outflows of resources and deferred inflows of resources, related to the pension plan, from the following sources:

<i>Source</i>	<i>Deferred outflows of resources</i>
Net difference between projected and actual earnings on pension plan investments	\$ 245,649
Difference between expected and actual experience	30,624
Total	<u>\$ 276,273</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources, related to pensions, will be recognized in pension expense as follows:

<i>Year ended December 31,</i>	<i>Deferred outflows of resources</i>
2024	\$ 78,004
2025	86,957
2026	145,305
2027	<u>(33,993)</u>
	<u>\$ 276,273</u>

NOTE 10 - OTHER POSTEMPLOYMENT BENEFITS*Plan description:*

The Village of Sparta Retiree Healthcare Plan (the Plan) is a single-employer, defined benefit, healthcare plan administered by the Village, which provides healthcare benefits to eligible full-time employees upon retirement. The benefits are provided under the collective bargaining agreements for union employees and by resolution of the Village Council for non-union employees. Currently, no retirees are receiving postemployment health benefits. The Plan was established by the Village and can be amended at its discretion. The Plan does not issue a publicly available financial report, is not advance funded, and is not administered through a trust agreement.

NOTE 10 - OTHER POSTEMPLOYMENT BENEFITS (Continued)*Benefits provided:*

The Plan requires the Village to contribute an amount determined by multiplying \$15 times the employee's years of continuous active service toward the payment of retiree health insurance plan coverage for employees who retire under the Village's MERS defined benefit pension plan with at least twenty (20) years of service. Eligible retirees must participate in the Village's insurance plan which provides a participant-specific monthly insurance coverage rate (no implicit price subsidy). For eligible retirees, the Village's contributions start at the age of fifty-five (55) and cease when the retiree becomes eligible for Medicare. The Village's obligation to make contributions toward a qualifying retiree's health insurance coverage is suspended during any time that the retiree is eligible to participate in another group medical coverage plan, either as a result of the retiree's subsequent employment or the employment of the retiree's spouse. In the event that a retiree receiving a contribution toward retiree health insurance dies before reaching the age for Medicare eligibility, the Village will continue to make the contribution toward retiree health insurance for the deceased retiree's spouse through the time that the deceased retiree would have reached Medicare eligibility age, unless the spouse remarries or is eligible to participate in another group medical coverage plan. Upon eligibility for Medicare, the Village discontinues healthcare coverage for the retiree.

Employees covered by benefit terms:

As of December 31, 2023, Plan membership consisted of the following:

Inactive participants receiving benefits	-
Active participants	<u>8</u>
Total participants	<u><u>8</u></u>

Contributions:

The Village has no obligation to make contributions in advance of when the insurance premiums are due for payment. In other words, the plan may be financed on a "pay-as-you-go" basis. Participants do not make contributions to the Plan but are required to pay any difference between the participant-specific insurance coverage rate and the Village required payment. There are no long-term contracts for contributions to the Plan. The Plan has no legally required reserves. For the year ended December 31, 2023, the Village contributed \$1,305 to the Plan.

Net OPEB liability:

The total OPEB liability was determined by a valuation as of December 31, 2023, using the following actuarial assumptions:

Inflation	N/A; plan is not pre-funded
Salary increases	3.00%
Investment rate of return	N/A; plan is not pre-funded
20-year Aa Municipal bond rate	4.00%
Mortality	Public General 2010 Employee and Healthy Retiree, Headcount weighted; MP-2021 improvement scale

The discount rate used to measure the total OPEB liability was 4.00%. Because the plan does not have a dedicated OPEB trust, there are not assets projected to be sufficient to make projected future benefit payments of current plan members, therefore, benefit payments are discounted at a discount rate reflecting a 20-year AA/Aa tax-exempt municipal bond yield. This discount rate is used to determine the total OPEB liability. The discount rate used for the December 31, 2023, liability was 4.31%.

NOTE 10 - OTHER POSTEMPLOYMENT BENEFITS (Continued)

Changes in the net OPEB liability:

	<i>Increase (decrease)</i>		
	<i>Total OPEB liability</i>	<i>Plan fiduciary net position</i>	<i>Net OPEB liability (asset)</i>
	<i>(a)</i>	<i>(b)</i>	<i>(a) - (b)</i>
Balances at December 31, 2022	\$ 82,320	\$ -	\$ 82,320
Changes for the year:			
Service cost	1,493	-	1,493
Interest	3,584	-	3,584
Differences between expected and actual experience	1,334	-	1,334
Change in assumptions	1,039	-	1,039
Contributions - employer	-	1,305	(1,305)
Benefit payments	(1,305)	(1,305)	-
Net changes	6,145	-	6,145
Balances at December 31, 2023	\$ 88,465	\$ -	\$ 88,465
Plan fiduciary net position as a percentage of total OPEB liability			0.0%

Sensitivity of the net OPEB liability to changes in the discount rate:

The following schedule presents the net OPEB liability of the Village, calculated using the discount rates 1% higher and lower than the current rate of 4.31%:

	<u>1% decrease</u>	<u>Current rate</u>	<u>1% increase</u>
Net OPEB liability	\$ 92,002	\$ 88,465	\$ 85,205

Sensitivity of the net OPEB liability to changes in the healthcare cost trend rate:

Not applicable as the Plan benefit is a payment based on years of service and is not dependent on healthcare costs.

NOTE 10 - OTHER POSTEMPLOYMENT BENEFITS (Continued)

OPEB expense, deferred outflows of resources, and deferred inflows of resources related to OPEB Plan:

For the year ended December 31, 2023, the Village recognized OPEB expense of a negative \$30,764. At December 31, 2023, the Village reported the following deferred outflows of resources and deferred inflows of resources related to OPEB:

<i>Source</i>	<i>Deferred outflows of resources</i>	<i>Deferred inflows of resources</i>
Changes in assumptions	\$ 1,401	\$ 7,074
Difference between expected and actual experience	<u>1,029</u>	<u>124,850</u>
Total	<u>\$ 2,430</u>	<u>\$ 131,924</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<i>Year ended December 31,</i>	<i>Deferred outflows of resources</i>	<i>Deferred inflows of resources</i>
2024	\$ 637	\$ 36,478
2025	637	36,478
2026	637	36,432
2027	295	15,204
2028	94	3,093
Thereafter	<u>130</u>	<u>4,239</u>
	<u>\$ 2,430</u>	<u>\$ 131,924</u>

NOTE 11 - RISK MANAGEMENT

The Village is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; employee health and medical claims; injuries to employees; and natural disasters. The risks of loss arising from general liability up to \$5,000,000, building contents, employees' health insurance, workers' compensation, and casualty are managed through purchased commercial insurance. For all risks of loss, there have been no significant reductions in insurance coverage from coverage provided in prior years. Also, in the past three years, settlements did not exceed insurance coverage.

NOTE 12 - PROPERTY TAXES

The 2023 taxable valuation of the Village approximated \$153,373,000, on which ad valorem taxes levied consisted of 10.0 mills for operating purposes, 0.5 mills for major streets, and 1.5 mills for local streets, raising approximately \$1,386,000 for operating purposes, \$69,000 for major streets, and \$208,000 for local streets. These amounts are recognized in the respective fund financial statements as property tax revenue.

NOTE 13 - TAX ABATEMENTS

The Village enters into property tax abatement agreements with local businesses for the purpose of attracting or retaining businesses within the Village. Each agreement was negotiated under a state law, which allows local units to abate property taxes for a variety of economic development purposes. The abatements may be granted to local businesses located within the Village or promising to relocate within the Village. Depending on the statute referenced for a particular abatement, the Village may grant abatements of up to 50% of annual property taxes through a direct reduction of the entity's property tax bill or not tax the entity on improvements to a property for a period of time, not to exceed twelve years. Depending on the terms of the agreement and state law, abated taxes may be subject to recapture upon default of the entity. The Village has not made any commitments as part of the agreements other than to reduce taxes. The Village is not subject to any tax abatement agreements entered into by other governmental entities.

For the year ended December 31, 2023, the Village abated property taxes totaling \$34,249 under the Industrial Facilities Exemption, which is authorized by Public Act 198 of 1974.

NOTE 14 - JOINT VENTURE*Sparta Fire Department:*

The Village is a participant in the Sparta Fire Department (the Department), along with the Township of Sparta. The administrative board of the Department consists of members appointed by each participating unit. The Department was formed for the purpose of providing fire protection to the Sparta area. The Village has no equity interest in the Department; therefore, financial information of the Department has not been included in the Village's financial statements.

Costs of operations and capital asset acquisitions of the Department are supported by contributions from the Village, which contributes one-third, and the Township of Sparta, which contributes two-thirds of the Fire Department's proposed budget. During the year ended December 31, 2023, the Village paid the Department \$126,667.

Complete financial statements for the Department can be obtained from the Sparta Fire Department at 36 Elmwood Street, Sparta, Michigan 49345.

NOTE 15 - RESTRICTED NET POSITION

In the government-wide statement of net position, the governmental activities report restricted net position, in the amount of \$484,603 which is restricted by enabling legislation for public works expenditures.

NOTE 16 - CHANGE IN ACCOUNTING PRINCIPLE

During the year ended December 31, 2023, the Village implemented Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*. GASB Statement No. 101 replaces GASB 16, *Accounting for Compensated Absences*. The goal of the standard is to create a more consistent model for accounting for compensated absences that can be applied to all types of compensated absence arrangements. These changes were incorporated in the Village's 2023 financial statements and had no effect on the beginning fund balance or net position in any fund.

REQUIRED SUPPLEMENTARY INFORMATION

BUDGETARY COMPARISON SCHEDULE - General Fund

Year ended December 31, 2023

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
REVENUES				
Property taxes:				
Current property taxes	\$ 1,359,992	\$ 1,401,134	\$ 1,401,086	\$ (48)
Payment in lieu of taxes	25,000	18,115	19,707	1,592
Industrial facility tax	25,000	28,541	28,541	-
Property tax administration fee	18,000	19,505	19,505	-
Total property taxes	<u>1,427,992</u>	<u>1,467,295</u>	<u>1,468,839</u>	<u>1,544</u>
Licenses and permits:				
Cable franchise fees	53,000	53,223	48,223	(5,000)
Licenses	4,500	10,237	10,237	-
Total licenses and permits	<u>57,500</u>	<u>63,460</u>	<u>58,460</u>	<u>(5,000)</u>
Federal grant - ARPA	<u>-</u>	<u>462,285</u>	<u>462,285</u>	<u>-</u>
State grants:				
Local community stabilization share	150,000	336,815	336,815	-
State revenue sharing - constitutional	441,423	457,621	459,396	1,775
State revenue sharing - statutory	82,500	86,886	87,478	592
Total state grants	<u>673,923</u>	<u>881,322</u>	<u>883,689</u>	<u>2,367</u>
Charges for services:				
Code inspection fees	150,000	113,301	93,314	(19,987)
Other charges	27,658	30,476	38,260	7,784
Total charges for services	<u>177,658</u>	<u>143,777</u>	<u>131,574</u>	<u>(12,203)</u>
Fines and forfeitures	<u>3,000</u>	<u>4,844</u>	<u>4,459</u>	<u>(385)</u>
Interest and rentals:				
Interest	30,000	164,130	171,488	7,358
Rentals	25,000	29,600	28,550	(1,050)
Total interest and rentals	<u>55,000</u>	<u>193,730</u>	<u>200,038</u>	<u>6,308</u>
Other	<u>81,500</u>	<u>61,500</u>	<u>79,520</u>	<u>18,020</u>
Total revenues	<u>2,476,573</u>	<u>3,278,213</u>	<u>3,288,864</u>	<u>10,651</u>

BUDGETARY COMPARISON SCHEDULE - General Fund (Continued)

Year ended December 31, 2023

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
EXPENDITURES				
General government:				
Legislative	19,149	21,432	18,443	2,989
Manager	129,854	133,250	131,437	1,813
Clerk	2,791	3,500	3,316	184
Treasurer	127,246	127,246	121,512	5,734
General operations	323,831	360,960	341,749	19,211
Building and grounds	29,500	33,622	25,523	8,099
Total general government	<u>632,371</u>	<u>680,010</u>	<u>641,980</u>	<u>38,030</u>
Public safety:				
Police	867,021	866,891	862,555	4,336
Fire	126,667	126,667	126,667	-
Code inspections	135,000	101,971	83,983	17,988
Total public safety	<u>1,128,688</u>	<u>1,095,529</u>	<u>1,073,205</u>	<u>22,324</u>
Public works:				
Street lights	65,000	65,000	47,297	17,703
Sidewalks	-	39,697	47,790	(8,093)
Department of public works	84,279	122,242	115,743	6,499
Total public works	<u>149,279</u>	<u>226,939</u>	<u>210,830</u>	<u>16,109</u>
Recreation and culture:				
Civic center	30,959	47,599	51,087	(3,488)
Parks	146,278	174,012	160,640	13,372
Total recreation and culture	<u>177,237</u>	<u>221,611</u>	<u>211,727</u>	<u>9,884</u>
Community and economic development -				
Planning	31,800	31,800	24,260	7,540
Capital outlay	157,250	825,518	722,405	103,113
Total expenditures	<u>2,276,625</u>	<u>3,081,407</u>	<u>2,884,407</u>	<u>197,000</u>

BUDGETARY COMPARISON SCHEDULE - General Fund (Continued)

Year ended December 31, 2023

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 199,948	\$ 196,806	\$ 404,457	\$ 207,651
OTHER FINANCING USES				
Transfers out	(100,000)	-	-	-
NET CHANGES IN FUND BALANCES	99,948	196,806	404,457	207,651
FUND BALANCES - BEGINNING	3,256,243	3,256,243	3,256,243	-
FUND BALANCES - ENDING	<u>\$ 3,356,191</u>	<u>\$ 3,453,049</u>	<u>\$ 3,660,700</u>	<u>\$ 207,651</u>

BUDGETARY COMPARISON SCHEDULE - Major Street Fund

Year ended December 31, 2023

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
REVENUES				
Property taxes:				
Current property taxes	\$ 67,994	\$ 70,053	\$ 70,051	\$ (2)
Industrial facility tax	1,200	1,427	1,427	-
Total property taxes	69,194	71,480	71,478	(2)
State grants:				
Act 51	350,000	362,337	369,971	7,634
Metro act	15,000	16,856	16,856	-
Total state grants	365,000	379,193	386,827	7,634
Interest	800	8,665	8,923	258
Other	750	750	500	(250)
Total revenues	435,744	460,088	467,728	7,640
EXPENDITURES				
Public works:				
Street construction	265,000	37,098	31,034	6,064
Routine maintenance	41,888	44,075	39,564	4,511
Traffic services	34,165	40,000	36,348	3,652
Winter maintenance	34,166	40,000	31,258	8,742
Care of trees	28,268	28,268	15,139	13,129
Drains	23,946	23,947	16,998	6,949
Total public works	427,433	213,388	170,341	43,047
Debt service:				
Principal	71,000	71,000	71,000	-
Interest	4,230	4,230	4,230	-
Total expenditures	502,663	288,618	245,571	43,047

BUDGETARY COMPARISON SCHEDULE - Major Street Fund (Continued)

Year ended December 31, 2023

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ (66,919)	\$ 171,470	\$ 222,157	\$ 50,687
OTHER FINANCING SOURCES				
Transfers in	50,000	-	-	-
NET CHANGES IN FUND BALANCES	(16,919)	171,470	222,157	50,687
FUND BALANCES - BEGINNING	97,688	97,688	97,688	-
FUND BALANCES - ENDING	<u>\$ 80,769</u>	<u>\$ 269,158</u>	<u>\$ 319,845</u>	<u>\$ 50,687</u>

Village of Sparta

BUDGETARY COMPARISON SCHEDULE - Local Street Fund

Year ended December 31, 2023

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
REVENUES				
Property taxes:				
Current property taxes	\$ 203,993	\$ 210,172	\$ 210,165	\$ (7)
Industrial facility tax	3,700	4,281	4,281	-
Total property taxes	207,693	214,453	214,446	(7)
State grants - Act 51	140,000	143,343	147,366	4,023
Interest	1,000	7,264	7,287	23
Other	100	100	-	(100)
Total revenues	348,793	365,160	369,099	3,939
EXPENDITURES				
Public works				
Street construction	320,852	156,954	147,460	9,494
Routine maintenance	63,019	52,904	49,676	3,228
Traffic services	10,027	14,712	14,138	574
Winter maintenance	52,019	52,019	44,709	7,310
Care of trees	53,471	55,312	54,144	1,168
Drains	44,088	52,253	74,427	(22,174)
Total public works	543,476	384,154	384,554	(400)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(194,683)	(18,994)	(15,455)	3,539
OTHER FINANCING SOURCES				
Transfers in	50,000	-	-	-
NET CHANGES IN FUND BALANCES	(144,683)	(18,994)	(15,455)	3,539
FUND BALANCES - BEGINNING	180,213	180,213	180,213	-
FUND BALANCES - ENDING	<u>\$ 35,530</u>	<u>\$ 161,219</u>	<u>\$ 164,758</u>	<u>\$ 3,539</u>

SCHEDULE OF CHANGES IN THE VILLAGE'S NET PENSION LIABILITY AND RELATED RATIOS

Year ended December 31, 2023

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Total pension liability:								
Service cost	\$ 76,830	\$ 49,634	\$ 74,823	\$ 84,354	\$ 95,098	\$ 100,539	\$ 102,425	\$ 94,703
Interest	451,764	445,990	421,733	426,139	410,995	415,206	398,695	351,210
Difference between expected and actual experience	61,249	(57,357)	(39,122)	(157,003)	(45,430)	(364,903)	(30,631)	(108,430)
Changes in assumptions	-	211,308	175,447	165,359	-	-	-	222,188
Benefit payments, including refunds	(312,019)	(284,790)	(241,660)	(237,744)	(227,027)	(254,249)	(195,108)	(204,480)
Other changes	(45,509)	13,166	(52,890)	(51,999)	(33,614)	39,877	(38,470)	(4,588)
Net change in total pension liability	232,315	377,951	338,331	229,106	200,022	(63,530)	236,911	350,603
Total pension liability, beginning of year	<u>6,348,816</u>	<u>5,970,865</u>	<u>5,632,534</u>	<u>5,403,428</u>	<u>5,203,406</u>	<u>5,266,936</u>	<u>5,030,025</u>	<u>4,679,422</u>
Total pension liability, end of year	<u>\$ 6,581,131</u>	<u>\$ 6,348,816</u>	<u>\$ 5,970,865</u>	<u>\$ 5,632,534</u>	<u>\$ 5,403,428</u>	<u>\$ 5,203,406</u>	<u>\$ 5,266,936</u>	<u>\$ 5,030,025</u>
Plan fiduciary net position:								
Contributions - employer	\$ 128,076	\$ 146,304	\$ 149,196	\$ 139,006	\$ 149,820	\$ 174,436	\$ 367,230	\$ 309,280
Contributions - employee	31,534	35,007	37,042	39,944	41,956	44,969	44,128	44,510
Net investment income (loss)	480,648	(520,769)	626,522	514,310	482,937	(147,161)	416,942	305,340
Benefit payments, including refunds	(312,019)	(284,790)	(241,660)	(237,744)	(227,027)	(254,249)	(195,108)	(204,480)
Administrative expenses	(10,207)	(9,221)	(7,189)	(8,060)	(8,326)	(7,245)	(6,584)	(6,024)
Net change in plan fiduciary net position	318,032	(633,469)	563,911	447,456	439,360	(189,250)	626,608	448,626
Plan fiduciary net position, beginning of year	<u>4,366,636</u>	<u>5,000,105</u>	<u>4,436,194</u>	<u>3,988,738</u>	<u>3,549,378</u>	<u>3,738,628</u>	<u>3,112,020</u>	<u>2,663,394</u>
Plan fiduciary net position, end of year	<u>\$ 4,684,668</u>	<u>\$ 4,366,636</u>	<u>\$ 5,000,105</u>	<u>\$ 4,436,194</u>	<u>\$ 3,988,738</u>	<u>\$ 3,549,378</u>	<u>\$ 3,738,628</u>	<u>\$ 3,112,020</u>
Village's net pension liability, end of year	<u>\$ 1,896,463</u>	<u>\$ 1,982,180</u>	<u>\$ 970,760</u>	<u>\$ 1,196,340</u>	<u>\$ 1,414,690</u>	<u>\$ 1,654,028</u>	<u>\$ 1,528,308</u>	<u>\$ 1,918,005</u>
Plan fiduciary net position as a percent of total pension liability	71.18%	68.78%	83.74%	78.76%	73.82%	68.21%	70.98%	61.87%
Covered payroll	\$ 650,325	\$ 741,086	\$ 717,777	\$ 790,111	\$ 891,936	\$ 889,425	\$ 862,670	\$ 853,560
Village's net pension liability as a percentage of covered payroll	291.62%	267.47%	135.25%	151.41%	158.61%	185.97%	224.71%	226.94%

Note: This schedule is being built prospectively after the implementation of GASB 68 in 2015.

Ultimately, ten years of data will be presented.

Village of Sparta

SCHEDULE OF VILLAGE PENSION CONTRIBUTIONS

Last Ten Fiscal Years

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially determined contributions	\$ 128,076	\$ 146,304	\$ 149,196	\$ 139,006	\$ 149,820	\$ 174,436	\$ 167,230	\$ 162,397	\$ 141,552	\$ 158,160
Contributions in relation to the actuarially determined contributions	<u>128,076</u>	<u>146,304</u>	<u>149,196</u>	<u>139,006</u>	<u>149,820</u>	<u>174,436</u>	<u>367,230</u>	<u>162,397</u>	<u>141,552</u>	<u>158,160</u>
Contribution excess/(deficiency)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 200,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	<u>\$ 650,325</u>	<u>\$ 741,086</u>	<u>\$ 717,777</u>	<u>\$ 790,111</u>	<u>\$ 891,936</u>	<u>\$ 889,425</u>	<u>\$ 862,670</u>	<u>\$ 853,560</u>	<u>\$ 888,353</u>	<u>\$ 871,298</u>
Contributions as a percentage of covered payroll	19.69%	19.74%	20.79%	17.59%	16.80%	19.61%	42.57%	19.03%	15.93%	18.15%

Actuarial valuation information relative to the determination of contributions:

Valuation date Actuarially determined contribution rates are calculated as of December 31 each year, which is 24 months prior to the beginning of the fiscal year in which the contributions are required.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry-age normal cost
Amortization method	Level percentage of payroll, open
Remaining amortization period	21 years
Asset valuation method	5-year smoothed fair value
Inflation	2.50%
Salary increases	3.00%
Investment rate of return	7.00%, net of investment and administrative expenses, including inflation
Retirement age	Normal retirement age is 60 years
Mortality	50% Male/50% Female blend of the Pub-2010 fully generational mortality table with scale MP-2019

SCHEDULE OF CHANGES IN THE VILLAGE'S NET OPEB LIABILITY AND RELATED RATIOS

Year ended December 31, 2023

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Total OPEB liability:					
Service cost	\$ 1,493	\$ 6,729	\$ 8,779	\$ 6,259	\$ 5,667
Interest	3,584	5,679	4,725	7,781	7,290
Difference between expected and actual experience	1,334	(167,544)	-	(32,078)	-
Changes in assumptions	1,039	(8,227)	(3,870)	976	-
Benefit payments, including refunds	<u>(1,305)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in total OPEB liability	6,145	(163,363)	9,634	(17,062)	12,957
Total OPEB liability, beginning of year	<u>82,320</u>	<u>245,683</u>	<u>236,049</u>	<u>253,111</u>	<u>240,154</u>
Total OPEB liability, end of year	<u>\$ 88,465</u>	<u>\$ 82,320</u>	<u>\$ 245,683</u>	<u>\$ 236,049</u>	<u>\$ 253,111</u>
Plan fiduciary net position:					
Contributions:					
Employer	\$ 1,305	\$ -	\$ -	\$ -	\$ -
Benefit payments, including refunds	<u>(1,305)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in plan fiduciary net position	-	-	-	-	-
Plan fiduciary net position, beginning of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Plan fiduciary net position, end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Village's net OPEB liability, end of year	<u>\$ 88,465</u>	<u>\$ 82,320</u>	<u>\$ 245,683</u>	<u>\$ 236,049</u>	<u>\$ 253,111</u>
Plan fiduciary net position as a percent of total OPEB liability	0.00%	0.00%	0.00%	0.00%	0.00%
Covered employee payroll	\$ 550,205	\$ 656,224	\$ 741,084	\$ 774,372	\$ 848,144
Village's net OPEB liability as a percentage of covered employee payroll	16.1%	12.5%	33.2%	30.5%	29.8%

Note: This schedule is being built prospectively after the implementation of GASB 75 in 2018.

Ultimately, ten years of data will be presented.

Village of Sparta

SCHEDULE OF VILLAGE OPEB CONTRIBUTIONS

Year ended December 31, 2023

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Actuarially determined contributions	\$ 12,772	\$ 33,983	\$ 31,893	\$ 33,802	\$ 12,957
Contributions in relation to the actuarially determined contributions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Contribution excess/(deficiency)	<u>\$ (12,772)</u>	<u>\$ (33,983)</u>	<u>\$ (31,893)</u>	<u>\$ (33,802)</u>	<u>\$ (12,957)</u>
Covered employee payroll	\$ 550,205	\$ 656,224	\$ 741,084	\$ 774,372	\$ 848,144
Contributions as a percentage of covered employee payroll	0.00%	0.00%	0.00%	0.00%	0.00%
Methods and assumptions used to determine contribution rates:					
Inflation	Not applicable as the Plan is not pre-funded				
Salary increases	3.00%				
Investment rate of return	Not applicable as the Plan is not pre-funded				
Healthcare cost trend rates	Not applicable as the Plan benefit is a payment based on years of service and not dependent on healthcare cost trends				
Mortality rates	Public General 2010 Employee and Healthy Retiree, headcount weighted, MP-2021 improvement scale; effectively no impact on mortality as benefits will continue to be paid until Medicare eligibility age				

SUPPLEMENTARY INFORMATION

BALANCE SHEET - Component Unit

December 31, 2023

	<i>Downtown Development Authority</i>
ASSETS	
Cash	\$ 1
Investments	146,529
Receivables	56,417
Prepaid expenditures	<u>755</u>
Total assets	<u><u>\$ 203,702</u></u>
LIABILITIES AND FUND BALANCE	
Liabilities - payables	\$ 7,652
Fund balance - unassigned	<u>196,050</u>
Total liabilities and fund balance	<u><u>\$ 203,702</u></u>
Total fund balance	\$ 196,050
Amounts reported for the <i>component unit</i> in the statement of net position (page 14) are different because:	
Capital assets used by the <i>component unit</i> are not financial resources and, therefore, are not reported in the fund.	352,491
Certain prepaid expenses are not recognized in the fund.	1,800
Deferred outflows and inflows of resources:	
Deferred outflows of resources - pension	4,697
Deferred outflows of resources - OPEB	170
Deferred inflows of resources - OPEB	(9,235)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the fund.	
Net pension liability	(32,240)
Other postemployment benefit liability	<u>(6,193)</u>
Net position (unrestricted) of the <i>component unit</i>	<u><u>\$ 507,540</u></u>

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - *Component Unit*

Year ended December 31, 2023

	<i>Downtown Development Authority</i>
REVENUES	
Property taxes	\$ 333,125
Interest	6,034
Other	<u>11,044</u>
Total revenues	<u>350,203</u>
EXPENDITURES	
Current - community and economic development	317,340
Capital outlay	<u>16,853</u>
Total expenditures	<u>334,193</u>
NET CHANGES IN FUND BALANCES	16,010
FUND BALANCES - BEGINNING	<u>180,040</u>
FUND BALANCES - ENDING	<u><u>\$ 196,050</u></u>
Net change in fund balance	\$ 16,010
Amounts reported for the <i>component unit</i> in the statement of activities (page 15) are different because:	
Capital assets:	
Add - asset acquisitions	11,825
Deduct - depreciation provision	(13,498)
Increase in prepaid insurance	100
Changes in deferred outflows and inflows of resources:	
Net decrease in deferred outflows of resources - pension	(4,300)
Net decrease in deferred outflows of resources - OPEB	121
Net increase in deferred inflows of resources - OPEB	2,553
Long term liabilities:	
Add - forgiveness of long-term advance	101,006
Add - decrease in net pension liability	3,439
Deduct - increase in other postemployment benefit liability	<u>(431)</u>
Change in net position of <i>component unit</i>	<u><u>\$ 116,825</u></u>

Village of Sparta**BUDGETARY COMPARISON SCHEDULE - Component Unit***Year ended December 31, 2023*

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
REVENUES				
Tax increment financing	\$ 280,657	\$ 326,133	\$ 333,125	\$ 6,992
Interest	1,000	6,041	6,034	(7)
Other - contributions	14,000	24,226	11,044	(13,182)
Total revenues	295,657	356,400	350,203	(6,197)
EXPENDITURES				
Community and economic development	247,560	317,075	317,340	(265)
Capital outlay	27,500	16,853	16,853	-
Debt service:				
Principal	20,000	101,006	-	101,006
Interest	100	500	-	500
Total expenditures	295,160	435,434	334,193	101,241
NET CHANGES IN FUND BALANCES	497	(79,034)	16,010	95,044
FUND BALANCES - BEGINNING	180,040	180,040	180,040	-
FUND BALANCES - ENDING	<u>\$ 180,537</u>	<u>\$ 101,006</u>	<u>\$ 196,050</u>	<u>\$ 95,044</u>

SECURITIES AND EXCHANGE COMMISSION RULE 15C2-12 CONTINUING DISCLOSURE
(UNAUDITED)

**Village of Sparta
Taxable Value
Fiscal Years Ended December 31, 2019 Through 2023**

<i>Assessed Value as of December 31</i>	<i>Year of State Equalization and Tax Levy</i>	<i>Village's Fiscal Years Ended December 31</i>	<i>Ad Valorem Taxable Value</i>	<i>Equivalent Taxable Value of Property Granted Tax Abatement Under Act 198 (1)</i>	<i>Total Taxable Value</i>	<i>Percent Change Over Prior Year</i>
2018	2019	2019	\$ 122,788,900	\$ 3,249,580	\$ 126,038,480	2.72%
2019	2020	2020	128,090,405	2,300,519	130,390,924	3.45%
2020	2021	2021	137,410,992	3,780,490	141,191,482	8.28%
2021	2022	2022	148,172,758	3,599,383	151,772,141	7.49%
2022	2023	2023	158,068,949	4,481,149	162,550,098	7.10%

Per Capita Total Taxable Value for the fiscal year ended December 31, 2023 (2) = \$38,301

(1) At the full tax rate. See "Tax Abatement" herein.

(2) Based on the Village's 2020 census population of 4,244.

Source: Village of Sparta

**Village of Sparta
Taxable Value by Use and Class
Fiscal Years Ended December 31, 2019 Through 2023**

<i>Use</i>	<i>Fiscal Years Ended December 31</i>				
	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>
Commercial	\$ 29,118,165	\$ 28,962,674	\$ 30,377,643	\$ 31,523,808	\$ 32,535,422
Industrial	19,239,472	19,782,640	21,905,805	23,356,925	22,321,905
Residential	74,529,843	78,759,410	85,800,834	93,704,008	103,585,771
Utility	3,151,000	2,886,200	3,107,200	3,187,400	4,107,000
	<u>\$126,038,480</u>	<u>\$130,390,924</u>	<u>\$141,191,482</u>	<u>\$151,772,141</u>	<u>\$162,550,098</u>
<i>Class</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>
Real Property	\$115,614,180	\$121,449,224	\$131,109,882	\$141,023,041	\$154,148,398
Personal Property	10,424,300	8,941,700	10,081,600	10,749,100	8,401,700
	<u>\$126,038,480</u>	<u>\$130,390,924</u>	<u>\$141,191,482</u>	<u>\$151,772,141</u>	<u>\$162,550,098</u>

Source: Village of Sparta

(UNAUDITED)

**Village of Sparta
State Equalized Valuation
Fiscal Years Ended December 31, 2019 through 2023**

<i>Assessed Value as of December 31</i>	<i>Year of State Equalization and Tax Levy</i>	<i>Village's Fiscal Years Ended December 31</i>	<i>Ad valorem State Equalized Value</i>	<i>SEV of Property Granted Tax Abatement Under Act 198 (1)</i>	<i>Total State Equalized Value</i>	<i>Percent Change Over Prior Year</i>
2018	2019	2019	141,891,600	\$ 4,405,400	\$ 146,297,000	2.75%
2019	2020	2020	150,383,100	3,304,800	153,687,900	5.05%
2020	2021	2021	162,073,400	4,988,800	167,062,200	8.70%
2021	2022	2022	177,603,500	5,052,100	182,655,600	9.33%
2022	2023	2023	197,851,400	6,287,900	204,139,300	11.76%

Per Capita Total SEV for the fiscal year ended December 31, 2023 (2) = \$48,101

(1) See "Tax Abatement" herein.

(2) Based on the Village's 2020 census population of 4,244.

Source: Village of Sparta

**Village of Sparta
SEV by Use and Class
Fiscal Years Ended December 31, 2019 through 2023**

<i>Use</i>	<i>Fiscal Years Ended December 31</i>				
	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>
Commercial	\$ 32,857,700	\$ 31,762,600	\$ 33,319,500	\$ 34,647,900	\$ 34,700,900
Industrial	20,965,200	21,740,400	24,507,500	26,969,700	26,618,000
Residential	89,323,100	97,298,700	106,128,000	117,850,600	138,713,400
Utility	3,151,000	2,886,200	3,107,200	3,187,400	4,107,000
	<u>\$146,297,000</u>	<u>\$153,687,900</u>	<u>\$167,062,200</u>	<u>\$182,655,600</u>	<u>\$204,139,300</u>
<i>Class</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>
Real Property	\$135,279,600	\$144,638,000	\$156,887,200	\$171,853,600	\$195,641,100
Personal Property	11,017,400	9,049,900	10,175,000	10,802,000	8,498,200
	<u>\$146,297,000</u>	<u>\$153,687,900</u>	<u>\$167,062,200</u>	<u>\$182,655,600</u>	<u>\$204,139,300</u>

Source: Village of Sparta

Tax Abatement

The Village's Taxable Value does not include the value of certain facilities, which have temporarily been removed from the Ad Valorem Tax Roll pursuant to Act 198. The Act was designed to provide a stimulus in the form of significant tax incentives to industrial enterprises to renovate and expand aging facilities ("Rehab Properties") and to build new facilities ("New Properties"). Except as indicated below, under the provisions of the Act, a local governmental unit (i.e., a city, village, or township) may establish plant rehabilitation districts and industrial development districts and offer industrial firms certain property tax incentives or abatements to encourage restoration or replacement of obsolete facilities and to attract new facilities to the area.

(UNAUDITED)

Tax Abatement (Continued)

An industrial facilities exemption certificate granted under Act 198 entitles an eligible facility to exemption from Ad Valorem taxes for a period of up to 12 years. In lieu of Ad Valorem taxes, the eligible facility will pay an industrial facilities tax (the "IFT Tax"). For properties granted tax abatement under Act 198, there exists a separate tax roll referred to as the industrial facilities tax roll (the "IFT Tax Roll"). The IFT Tax for an obsolete facility, which is being restored or replaced, is determined in exactly the same manner as the Ad Valorem Tax; the important difference being that the value of the property remains at the taxable value level prior to the improvements, even though the restoration or replacement substantially increases the value of the facility. For a new facility, the IFT Tax is also determined the same as the Ad Valorem Tax, but instead of using the total mills levied as Ad Valorem Taxes, a lower millage rate is applied. For abatements granted prior to 1994, this millage rate equals $\frac{1}{2}$ of all tax rates levied by other than the state and local school district for operating purposes, plus $\frac{1}{2}$ of the 1993 rate levied by the local school district for operating purposes. For abatements granted after 1994, this millage rate equals $\frac{1}{2}$ of all tax rates levied by other than the state and local school district, plus none, $\frac{1}{2}$, or the entire state tax rate (as determined by the state treasurer).

The Village has established goals, objectives, and procedures to provide the opportunity for industrial development and expansion. Since 1974, the Village has approved a number of applications for local property tax relief for industrial and commercial firms. The SEV of properties that have been granted tax abatement under the Act, removed from the Ad Valorem Tax Roll, and placed on the IFT Tax Roll, totaled \$4,481,149 for the fiscal year ended December 31, 2023. The IFT Taxes paid on these properties is equivalent to Ad Valorem taxes paid on \$8,962,298 of taxable value at the full tax rate (the "Equivalent Taxable Value"). Upon expiration of the industrial facilities exemption certificates, the current equalized valuation of the abated properties will return to the Ad Valorem Tax Roll as Taxable Value.

Village of Sparta Maximum Property Tax Rates Fiscal Year Ended December 31, 2023

<i>Millage Classification</i>	<i>Millage Authorized</i>	<i>Millage Rate As Permanently Reduced By Headlee</i>	<i>Current Year Reduction Fraction</i>	<i>Maximum Allowable Millage</i>
Operating	17.5000	15.4488	1.0000	15.4488

Village of Sparta Property Tax Rates Fiscal Years Ended December 31, 2019 Through 2023

<i>Levy July 1</i>	<i>Fiscal Year Ended December 31</i>	<i>General Operating</i>	<i>Streets and Highways</i>	<i>Debt Service</i>	<i>Totals</i>
2019	2019	10.00	1.50	0.50	12.00
2020	2020	10.00	1.50	0.50	12.00
2021	2021	10.00	1.50	0.50	12.00
2022	2022	10.00	1.50	0.50	12.00
2023	2023	10.00	1.50	0.50	12.00

(UNAUDITED)

Village of Sparta
Homestead Property Tax Rates by Governmental Unit
Fiscal Years Ended December 31, 2019 Through 2023

<i>Governmental Unit</i>	<i>Fiscal Years Ended December 31</i>				
	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>
Village of Sparta	12.0000	12.0000	12.0000	12.0000	12.0000
Kent Intermediate Schools	5.6113	5.5684	5.5157	5.4447	5.4447
Grand Rapids Community College	1.7606	1.7472	1.7307	1.7085	1.7085
State Education	6.0000	6.0000	6.0000	6.0000	6.0000
Sparta Schools	8.1500	8.1500	8.1500	8.1500	8.1500
Kent County	6.2584	6.2100	6.1521	6.0971	6.0971
Sparta Township	1.7173	1.7027	1.6878	1.6714	1.6714
	<u>41.4976</u>	<u>41.3783</u>	<u>41.2363</u>	<u>41.0717</u>	<u>41.0717</u>

Village of Sparta
Non-Homestead Property Tax Rates by Governmental Unit
Fiscal Years Ended December 31, 2019 Through 2023

<i>Governmental Unit</i>	<i>Fiscal Years Ended December 31</i>				
	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>
Village of Sparta	12.0000	12.0000	12.0000	12.0000	12.0000
Kent Intermediate Schools	5.6113	5.5684	5.5157	5.4447	5.4447
Grand Rapids Community College	1.7606	1.7472	1.7307	1.7085	1.7085
State Education	6.0000	6.0000	6.0000	6.0000	6.0000
Sparta Schools	26.1500	26.1500	26.1500	26.1500	26.1500
Kent County	6.2584	6.2100	6.1521	6.0971	6.0971
Sparta Township	1.7173	1.7027	1.6878	1.6714	1.6714
	<u>59.4976</u>	<u>59.3783</u>	<u>59.2363</u>	<u>59.0717</u>	<u>59.0717</u>

Village of Sparta
Property Tax Collections
Fiscal Years Ended December 31, 2019 Through 2023

<i>July 1</i>	<i>Fiscal Year</i>	<i>Collections</i>		<i>Percent</i>
<i>Levy</i>	<i>Ended December 31</i>	<i>Tax Levy (1)</i>	<i>to December 31</i>	<i>Collected</i>
			<i>Following Levy</i>	
2019	2019	1,503,153	1,415,370	94.16%
2020	2020	1,572,912	1,485,574	94.45%
2021	2021	1,673,179	1,586,056	94.79%
2022	2022	1,800,203	1,704,074	94.66%
2023	2023	1,920,608	1,831,928	95.38%

(1) Village taxes only. Excludes special assessments. Includes property tax collections of property granted tax abatement under Act 198.

Source: Village of Sparta

(UNAUDITED)

**Village of Sparta
Ten Largest Taxpayers
Fiscal Year Ended December 31, 2023**

<i>Taxpayer</i>	<i>Principal Product or Service</i>	<i>Taxable Value</i>	<i>Percent of Total (1)</i>
Consumers Energy Company	Utility	\$ 4,235,064	2.61%
Tesa Tape, Inc.	Adhesive tape manufacturer	4,009,408	2.47%
Apple-Tree Sparta, LLC	Apartments	2,782,600	1.71%
Spartan Graphics, Inc.	Printing	2,287,057	1.41%
Celia Corporation	Paper products manufacturer	2,168,856	1.33%
CC Holdings, LLC		1,803,307	1.11%
B S Holdings, Inc.	Medical device manufacturer	1,547,655	0.95%
OOB Real Estate Holdings, LLC	Real estate	1,500,637	0.92%
Emmons Development Co.	Construction	1,466,700	0.90%
C & T Fabrication, LLC		<u>1,360,801</u>	0.84%
		<u><u>\$ 23,162,085</u></u>	14.25%

(1) Based on \$162,550,098, which is the Village's Total Taxable Value for its fiscal year ended December 31, 2023. Includes the equivalent taxable value of property granted under Act 198.

**Village of Sparta
Revenues from the State of Michigan
Fiscal Years Ended December 31, 2019 Through 2023**

	<i>Fiscal Years Ended December 31,</i>				
	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>
State shared revenue	\$ 444,741	\$ 430,412	\$ 506,255	\$ 555,673	\$ 546,874
Local community stabilization	269,147	293,409	306,671	290,921	336,815
Liquor license fees	<u>4,959</u>	<u>4,631</u>	<u>4,871</u>	<u>4,916</u>	<u>5,237</u>
	<u><u>\$ 718,847</u></u>	<u><u>\$ 728,452</u></u>	<u><u>\$ 817,797</u></u>	<u><u>\$ 851,510</u></u>	<u><u>\$ 888,926</u></u>

Legal Debt Margin

Pursuant to the statutory and constitutional debt provisions set forth herein, the following schedule reflects the amount of additional debt the Village may legally incur as of December 31, 2023.

Debt Limit (1)		\$ 20,413,930
Debt Outstanding	\$ 2,925,000	
Less: Exempt Debt	<u>2,800,000</u>	
		<u>125,000</u>
Legal Debt Margin		<u><u>\$ 20,288,930</u></u>

(1) 10% of \$204,139,300, the Village's Total SEV for the fiscal year ended December 31, 2023.

(UNAUDITED)

**Village of Sparta
Debt Statement
December 31, 2023**

The following schedules reflect a breakdown of the Village's direct and overlapping debt as of December 31, 2023. To the extent necessary, the Village may levy taxes on all taxable property within its boundaries, without limitation as to rate or amount, to pay the principal of, and interest due on, the bonds in the following schedule, which are designated as "UT." However, the Village's ability to levy tax to pay the debt service on the bonds, which are designated as "LT," is subject to applicable charter, statutory, and constitutional limitations.

<u>Village Direct Debt</u>	<u>Gross</u>	<u>Self-Supporting</u>	<u>Net</u>
General Obligation Bonds:			
Dated June 3, 2014 (LT)	\$ 125,000	\$ -	\$ 125,000
Revenue Bonds:			
Dated April 12, 2018 (Sewer)	<u>2,800,000</u>	<u>2,800,000</u>	<u>-</u>
Totals	<u>\$ 2,925,000</u>	<u>\$ 2,800,000</u>	<u>\$ 125,000</u>

Per Capita Net Village Direct Debt (1) \$ 29
Percent of Net Direct Debt to SEV (2) 0.06%

<u>Overlapping Debt (3)</u>	<u>Gross</u>	<u>Village Share As Percent of Gross</u>	<u>Net</u>
Kent County	\$ 106,185,576	0.56%	\$ 594,639
Sparta Area Schools	76,388,767	25.73%	19,654,830
Grand Rapids Community College	<u>26,638,002</u>	0.54%	<u>143,845</u>
Totals	<u>\$ 209,212,345</u>		<u>\$ 20,393,314</u>

Per Capita Net Overlapping Debt (1) \$4,805
Percent of Net Overlapping Debt to SEV (2) 9.99%

Per Capita Net Direct and Overlapping Debt (1) \$4,835
Percent of Net Direct and Overlapping Debt to SEV (2) 10.05%

(1) Based on the Village's 2020 census population of 4,244

(2) Based on \$204,139,300 which is the Village's SEV for the fiscal year ended December 31, 2023. Includes the value of property granted tax abatement under Act 198.

(3) Overlapping debt is the portion of another taxing unit's debt for which property taxpayers of the Village are liable, in addition to debt issued by the Village.

Source: Municipal Advisory Council of Michigan and the Village of Sparta

(UNAUDITED)



ACTION MEMO

Staff Communication

DATE: April 8, 2024
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Ord. 24-01 An Ordinance to amend Chapter 82 Zoning: Zoning Map

SUMMARY OF REQUEST:

All annexed property comes into the village with R-1 residential single-family zoning per our local ordinance. From there, the village decides what the zoning will be. The property owner has requested a General Commercial (GC) zoning. From the beginning of the annexation process, it has always been the intention of the village for this property to be used for a commercial purpose.

STAFF RECOMMENDATION:

Staff recommends the following motion: Motion to approve Ord. 24-01.

VILLAGE COUNCIL
VILLAGE OF SPARTA
KENT COUNTY, MICHIGAN

At a regular meeting of the Village Council of the Village of Sparta, held at the Sparta Civic Center, located at 75 N. Union Street, Sparta, Michigan 49345 on Monday May 13, 2024, at 7 PM the following Ordinance was offered by Council Member _____ and seconded by Council Member _____

ORDINANCE NO. 24-01

AN ORDINANCE TO AMEND THE VILLAGE OF SPARTA
ZONING ORDINANCE AND ZONING MAP, CHAPTER 82,
ARTICLE III, DIVISION 2, SECTION 82-152 OF THE VILLAGE
OF SPARTA CODE OF ORDINANCES

THE VILLAGE OF SPARTA (the “Village”) ORDAINS:

Section 1. Amendment. That Chapter 82, Article III, Division 2, Section 82-152 of the Village of Sparta Code of Ordinances is amended as follows:

The Zoning Ordinance and Zoning Map of the Village of Sparta, Kent County, Michigan, the map being incorporated by reference in the Zoning Ordinance for the Village of Sparta pursuant to Section 82-152, are hereby amended so that the following lands shall be rezoned to GC, General Commercial District, from R-1, Single Family Residential District. The lands are in the Village of Sparta, Kent County, Michigan, and described as follows:

1055 13 Mile RD NW Sparta, Michigan 49345. The parcel
identifications number is 41-05-14-476-002

Section 2. Effective Date. This amendment to the Village of Sparta Zoning Ordinance and Zoning Map shall become effective upon the expiration of seven (7) days after the ordinance/ordinance amendment or Notice of Adoption appears in the newspaper as provided by law.

The vote to approve this rezoning ordinance/ordinance amendment was as follows:

YEAS:

NAYS:

ABSTAIN/ABSENT:

ORDINANCE DECLAIRED ADOPED

I, Katy Shelton, the Clerk of the Village of Sparta, attests that the foregoing is a true and accurate copy of an ordinance adopted by the Village Council of the Village of Sparta at a regularly scheduled meeting held on May 13, 2024, which meeting was held in accordance with State Law.

Katy Shelton, Village Clerk

Introduced: May 6, 2024

Public Hearing: May 6, 2024

Adopted: _____

Published: _____

Effective: _____



ACTION MEMO

Staff Communication

DATE: April 8, 2024
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Special Land Use Application -1055 13 Mile Rd.

SUMMARY OF REQUEST:

Attached you will find the memo that was provided to the planning commission regarding the special land use application for 1055 13 Mile. The request is for a vehicle sales and wash facility.

The planning commission held a duly noticed public hearing regarding the application. No opposing comments were received at the hearing. The planning commission voted to recommend approval to the village council unanimously.

FINANCIAL IMPACT:

None or minimal.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

A motion to approve the special land use application for 1055 13 Mile Rd.

MEMO



To: Planning Commission Members
From: James Lower, Village Manager
Date: May 6, 2024
RE: Special Land Use Request -1055 13 Mile Rd

The Village has received a special land use request for 1055 13 Mile Rd. to operate a vehicle sales and wash business. This memo assumes the property will be rezoned General Commercial.

The Village has specific requirements in our ordinance related to the specific special land use being requested, but also a set of general standards that need to be met before an approval can be recommended to the Village Council from the Planning Commission.

Specific Requirements per Zoning Ordinance:

A. New and used vehicle, boat or farm implement sales including incidental servicing and minor repair.

- (1) Minimum lot area shall be one acre.
- (2) Minimum lot width shall be 200 feet.
- (3) The lot area used for parking shall be hard-surfaced and the display or storage areas shall be provided with a permanent, durable, and dustless surface, and shall be graded and drained so as to dispose of all surface water.
- (4) Ingress and egress shall be provided as far as practicable from two intersecting streets and shall be at least 100 feet from an intersection.
- (5) No display area shall be located within ten feet of a road right-of-way line.

Staff Response: The site plan and narrative provided indicate that the above requirements will be met.

B. Vehicle wash establishments, either self-service or automatic.

- (1) All washing activities must be conducted within a building.
- (2) Vacuuming activities may not be conducted in any required yard.
- (3) Main buildings shall be set back a sufficient distance to allow sufficient space to accommodate all vehicle queuing on the property, so no vehicles are required to wait on an adjoining street to enter the site.

Staff Response: The site plan and narrative provided indicate that the above requirements will be met.

General standards Per Zoning Ordinance:

The general standards are basic to all special land uses; and the specific requirements of sections 82-386 and 82-387 are in addition to and shall be required in all applicable situations. The following general standards must be met before approval may be granted:

- (1) The proposed use shall comply with the general objectives and land use policies contained in the Village of Sparta Master Plan.

Staff Response: The site meets this requirement.

- (2) The proposed use shall be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing character of the general vicinity.

Staff Response: The location has a preexisting building and the proposed improvement fit with the character of this side of the village.

- (3) The proposed use is served by necessary public facilities that are adequate or can be made adequate to serve the proposed use. Specifically, existing streets, storm water drainage, water supply, fire protection, police, emergency medical care, sanitary sewer disposal, solid waste disposal, and public recreation shall be adequate to serve the proposed project.

Staff Response: The site meets these requirements.

- (4) The proposed use shall not be hazardous or disturbing to neighboring uses or cause any conflict to the existing use and quiet enjoyment of surrounding property.

Staff Response: The use will fit in nicely with the area. It is surround by vacant village owned land and vacant property in the township across the street. Eventually, the village property will be a park, but the park activities/facilities will be located away from the site in question.

- (5) The proposed use shall not involve activities, processes, materials and equipment and conditions of operation that will be detrimental to any person, property, or the general welfare by reason of excessive traffic, noise, smoke, fumes, glare or odors.

Staff Response: The proposed use meets these requirements.

(6) The proposed use shall be consistent with the intent and purpose of this chapter.

Staff Response: This type of use is consistent with the purpose and intent of the Special Land Use chapter to allow for flexibility in land uses but maintaining security, safety and general welfare of the Village.

Having completed the review based on the requirements listed above the Village Staff recommends approval of this Special Land Use request to operate a state-licensed group day care facility at the residence.

Requested Action: A motion to Recommend to the Sparta Village Council the Approval of the Special Land Use Request from “Chad Momber” to operate a vehicle sales and wash facility in the GC Zoning District on the parcel commonly addressed 1055 13 Mile Rd. because it meets the requirements of an approvable Special Land Use.



ACTION MEMO

Staff Communication

DATE: April 8, 2024
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Res. 24-17 Designate Authorized Official Waste Water Treatment Plant Project

SUMMARY OF REQUEST:

For the waste water treatment plant project, the State requires the village to authorize an official by resolution to be the official representative of the village for the purposes of applying for funding and filing documents. The resolution before the board designates the village manager as this official.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

A motion to approve Res. 24-17.

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Council member _____, supported by Council member _____ moved
the adoption of the following resolution:

RESOLUTION NO. 24-17

**A RESOLUTION TO DESIGNATE AN AUTHORIZED PROJECT REPRESENTATIVE
FOR WASTEWATER SYSTEM IMPROVEMENTS FUNDED BY THE CWSRF
PROGRAM**

WHEREAS, the Village of Sparta adopted a Project Planning Document by Resolution No. 24-14 on April 8, 2024, to request funding of wastewater treatment improvements through the Clean Water State Revolving Fund (CWSRF) program; and

WHEREAS, it is necessary for the Village to designate an authorized representative to act on the Village's behalf for all activities associated with the project.

NOW THEREFORE BE IT RESOLVED, that the Village Manager, a position currently held by James Lower, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Planning Document as the first step in applying to the State of Michigan for a Clean Water State Revolving Fund Loan to assist in the implementation of the selected alternative.

YEAS:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED ADOPTED.

(CERTIFICATION FOLLOWS)

CERTIFICATION

As its Clerk, I certify that this is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta, Kent County, Michigan, at a regular meeting held on May 13, 2024.

Date: May 13, 2024

Katy Shelton, Village Clerk



ACTION MEMO

Staff Communication

DATE: April 8, 2024
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: Proposal for the Relocation of a Generator to the Buth Sewer Lift Station

INTRODUCTION:

This report proposes relocating an unused generator from the wastewater treatment plant to the Buth sewer lift station. This initiative is critical for enhancing the reliability and efficiency of our village's sewer system, particularly for the Buth station, which exhibits significantly higher usage rates than other stations.

BACKGROUND:

The Buth sewer lift station is vital to our village's infrastructure, ensuring adequate wastewater transportation. Current data indicates that the Buth station operates for over 400 hours more each month than the next largest station, Applewood, underscoring its heightened importance and the need for dedicated backup power.

PROPOSAL:

We propose repurposing and relocating the existing generator at the wastewater plant, which is currently not in use, to the Buth sewer lift station. This move is resource-efficient and critical in ensuring uninterrupted operation at the lift station, thereby safeguarding public health and environmental standards.

VENDOR ENGAGEMENT:

To facilitate this relocation, DPW staff sought quotes from two qualified vendors: Parkway and Windemuller. Despite repeated attempts, Parkway did not respond. Conversely, Windemuller submitted a comprehensive quote for the relocation services, demonstrating their willingness and capability to undertake this project.

COST ANALYSIS:

Windemuller provided a quote of \$34,870.00 for the entire relocation process. This investment is deemed cost-effective considering the significant operational reliance on the Buth lift station and the potential risks associated with power outages.

BUDGET ACTION REQUIRED:

None.

RECOMMENDATION:

Based on the critical need for a dedicated generator at the Buth lift station and the favorable quote received from Windemuller, staff recommends approving the relocation project. This action will enhance the Buth station's reliability and represent a prudent use of existing village resources.

CONCLUSION:

Relating the unused generator to the Buth sewer lift station is a strategic decision to bolster the resilience and efficiency of our village's sewer infrastructure. Prompt approval of this proposal will ensure the continuity of essential services and reinforce our commitment to public health and environmental quality.

ACTION REQUESTED:

The council is requested to approve the relocation of the generator to the Buth sewer lift station and authorize the execution of the project with Windemuller at the quoted price of \$34,870.00.

ATTACHMENT:

- Quote from Windemuller
- Usage data for the Buth and Applewood sewer lift stations

April 1, 2024

William Hunter
Sparta Department of Public Works
260 West Division
Sparta, MI 49345

Bill,

PROJECT: Relocate Generator
SUBJECT: Butth Field Lift Station
PROPOSAL #: TLE24-026

Thank you for considering Windemuller as the preferred contractor to perform the work for the above project. Our proposal includes the following:

- Miss dig notification.
- LOTO as needed.
- Excavation of site for conduits.
- Concrete pad for Generator.
- Conduits to be 2" with 3/O AWG conductors and a number 6 ground.
- Before relocating of generator provide Michigan Cat load bank test. If the generator passes load bank testing, they will perform an annual service.
- Move generator from current location to the lift station.
- Connect generator and ATS.
- New ATS includes startup and owner training.
- Installation and support hardware
- Terminations
- Straight time labor

Notes:

1. Utility charges are not included in this proposal.
2. Our proposal includes all necessary permits and inspections.
3. If generator does not start at its current location and extra fees are incurred to get the generator running, the fees will be passed on to the Village of Sparta.
4. Options listed.

Terms: Net 30 after completion of the project.
Our proposal is valid for 20 days.

Base Bid Total: **\$ 34,870.00**
Thirty-Four Thousand, Eight Hundred, Seventy, and 00/100

Install owner supplied ATS in a NEMA 4x enclosure **Deduct:** **\$2,500.00**

Please feel free to call and discuss our proposal in further detail. Please sign, date, and return a copy to me.

Sincerely,



Tony Erbes
Account Manager

Accepted By _____

Printed Name _____

Purchase Order _____

Date _____

Monthly Runtime Data
Sparta MI, Village of
1 Feb 2024 - 29 Feb 2024

*Click on the device name to view more detailed information.

Applewood															
	Pump 1			Pump 2			High Level Alarm			Total		Rainfall (Inches)			
Total	Starts	Runtime	Average	Starts	Runtime	Average	Starts	Runtime	Average	Starts	Runtime	KGRR:Grand Rapids			
	932	1150.60	1.23	934	1230.20	1.32	0	0.00	0.00	1866	2380.80	4.37			
Bedford Falls															
	Pump 1			Pump 2			Pump 2 Fail			Total		Rainfall (Inches)			
Total	Starts	Runtime	Average	Starts	Runtime	Average	Starts	Runtime	Average	Starts	Runtime	KGRR:Grand Rapids			
	77	15184.00	197.19	155	839.00	5.41	0	0.00	0.00	232	16023.00	4.37			
Buth Park lift station															
	Pump 1			Pump 2			Dry Pit			Total		Rainfall (Inches)			
Total	Starts	Runtime	Average	Starts	Runtime	Average	Starts	Runtime	Average	Starts	Runtime	KGRR:Grand Rapids			
	954	2440.00	2.56	953	2462.90	2.58	0	0.00	0.00	1907	4902.90	4.37			
River Road PS															
	Pump 1			Pump 2			Both			Panel Entry Alarm			Total	Rainfall (Inches)	
Total	Starts	Runtime	Average	Starts	Runtime	Average	Starts	Runtime	Average	Starts	Runtime	Average	Starts	Runtime	KGRR:Grand Rapids
	99	289.00	2.92	99	297.00	3.00	0	0.00	0.00	0	0.00	0.00	198	586.00	4.37

Bloom Sluggett, PC
Counselors & Attorneys

Memorandum

TO: Jim Lower, Village Manager
FROM: Toby Koenig
DATE: May 2, 2024
RE: Village of Sparta – Draft of Proposed Revisions to the Zoning Ordinance

The purpose of this memorandum is to outline what is included in the May 2, 2024 draft of the revisions that you requested we make to the zoning ordinance. Importantly, the May 2, 2024 draft is in draft form and is subject to final legal review and any necessary legal revisions and/or editing. Moreover, these proposed revisions are substantial changes to the current zoning ordinance. Neither the draft revisions nor this memo purport to take any position on whether the proposed changes should be approved as that is a policy question left to the discretion of the Village Council. Additionally, to the extent the Village works with a municipal planner, we typically recommend that such revisions be submitted to the planner for review and comment.

As set forth below, the draft revision is set forth in draft ordinance format in that there are separate sections that modify, amend, add to, or repeal provisions of the zoning code. The text of the draft is in redlined format with language that is to be deleted or removed in strikethrough text with language to be added in red text that is underlined and in bold font. The following is a summary of the content of each of the substantive sections.

Section 1: Amends Article II, Sec. 82-43 entitled “Definitions, “A”” to add a definition for “Accessory Dwelling Unit.”

Section 2: Amends Article II, Sec. 82-52 entitled “Definitions, ‘L’” to add a definition of “Living Area.”

Section 3: Amends Article III, Sec. 82-103:

- Amends subparagraph (a)(5) to provide that accessory buildings are not to be occupied for dwelling purposes unless otherwise provided in this article.
- Adds subparagraph (a)(7) to allow raised garden beds without an accessory use permit.
- Adds subparagraph (e) to permit rooftop solar panels in all zoning districts and to provide standards and regulations for rooftop solar panels.
- Adds subparagraph (f) to provide that Accessory Dwelling Units (ADUs) are permitted by right in all residential districts subject to the requirements of new Section 82-132.

Section 4: Amends Article III, Division 1, Sec. 82-112 entitled “Fences and Walls,” by revising fence height for side and rear yards from six to eight feet. Amends subparagraph (d) and adds (e) regarding materials and construction of fences to provide greater options in fencing construction. This section also revises wording in subparagraph (h) to reflect the new business district.

Section 5: Amends Article III, Div. 1, Sec. 82-130, entitled “storage of recreational vehicles and equipment,” to provide that the section applies to RVs, boats, equipment, and other motorized vehicles and amends regulations to allow these items to be parked in driveways provided that they are currently licensed with up-to-date registration plates as required by the Michigan Secretary of State, and to require that such vehicles are maintained in good operational order to prevent deterioration. Adds language to subparagraph (a)(5) to provide that storage of junk/wrecked vehicles is prohibited in accord with Chapter 26, Art. III of the Village Code.

Section 6: Amends Article III, Div. 1, to add Sec. 82-132 entitled “Accessory Dwelling Units” to provide rules and regulations to permit ADUs in residential districts.

Section 7. Amends Article III, Div. 2, Sec. 82-151 entitled “Establishment of districts,” to replace the R-1, R-2, R-3, R-4 districts with the new R-M and R-H districts. Replaces O/NC, GC and LI districts with the new B-district.

Section 8. Amends Art. III, Div 2, Sec. 82-156 entitled “Zoning of annexed areas,” to replace the R-1 language with “R-M” language.

Section 9. Amends Article III, Div.3, entitled “R-1 Single Family Residential District” as follows:

- Replaces R-1 district with R-M—Medium Density Residential District, which is a district combining the former R-1 and R-2 districts.
- Revises Sec. 82-171 “Intent and purpose” to mirror what was previously in R-2, and to specifically provide that duplexes and triplexes are permitted in the new district.
- Revises 82-172 “Permitted uses,” to move all permitted uses in R-1 and R-2 and 4 of 9 special land uses into the R-M permitted uses. Adds ADUs as permitted use, adds rooftop solar as a permitted use with an accessory use permit.
- Revises Sec. 82-173, “Special land uses,” to leave only five uses that are special land uses.
- Revises Sec. 82-174, “Site development requirements”
 - Lot dimensions to match R-2.
 - Lot coverage increased to 70%
 - Revises accessory building regulations to permit 1 or 2 accessory buildings not exceeding a combined 2,000 sq. ft. on lots under five acres. Five or more acres remain the same.

Section 10: Amends Art. III, Div. 4, entitled “R-2 Single Family Residential District”:

- Replaces former R-2 District with R-H District, which combines former R-3 and R-4 into new residential high-density district.
- Sec. 82-191, “Intent and purpose” is revised to merge R-3 and mirror current R-4 language.
- Sec. 82-192, “Permitted uses,” is revised to move 4 of 9 special land uses from R-3 and R-4 into permitted use.
- Adds duplexes and triplexes and rooftop solar as permitted uses.
- Sec. 82-193, “Special land uses,” is amended to move 4 of 9 R-3 and R-4 SLUs into permitted uses, adds manufactured home parks from R-4 into special land use section.
- Sec. 82-194, “Site development requirements,”
 - Adopts R-2 lot requirements for the R-H district.
 - Increases maximum lot coverage to 70%.
 - Adopts minimum dwelling unit size from R-4 (960 sq. ft).
 - Accessory building regulations align with R-M district except for lots over 5-acres, which will have 4,000 square foot minimum for accessory buildings.
 - Revises minimum lot area requirements for multi-family units to provide that multi-family units shall not exceed a gross density of 10 units per acre (minimum lot size 30,000 square feet).
 - Revises minimum unit size for multi-family dwelling units to allow efficiency apartments and smaller one and two bedroom apartments.

Section 11: Repeals all provisions of Article III, Division 5 entitled “R-3 Single and Two-Family Residential District,” as these provisions were merged into the R-H district. Division 5 will be reserved for future use.

Section 12: Repeals all provisions of Article III, Div. 6, entitled “R-4 Single, Two-Family, and Multiple Family Residential District,” and reserves Division 6 for future use. R-4 was merged into the R-H district.

Section 13: Amends Article III, Div. 7 entitled “O-Office District”:

- Replaces O-District with new B-Business District, which combines former Office, General Commercial and Light Industrial districts into one district.
- Retitles Division 7 as “B-Business District.”
- Amends Sec. 82-251 “Intent and Purpose” by synthesizing intent and purpose language from O, GC, and LI districts.
- Sec. 82-252, “Permitted uses,”
 - Combines all permitted uses from O, GC, and LI districts into 82-252 permitted uses.
 - Adds rooftop solar with accessory use permit.
- Sec. 82-253. “Special land uses,”

- Apart from buildings accessory to an SLU, moves all SLUs from O-District and GC-District and 8 SLUs from LI District into B-District permitted uses.
- Sec. 82-254, “Site development requirements,” modifies site development requirements to eliminate many requirements that are in the O-District; keeps site requirements from G-C district that will be applicable in the B-District, but simplifies some to incorporate some relevant LI site requirements. Modifies setbacks, height, area, and lot dimensions to mirror most permissive from all three districts. Increases maximum lot coverage to 70%. Site design requirements are modified to provide more flexibility to planning commission in approving site plans. Adopts outdoor storage provisions from LI district.

Section 14: Repeals all provisions of Art. III, Div. 8, entitled “GC General Commercial District,” and reserves for future use. The GC-District is merged into the new B-District.

Section 15: Repeals Article III, Division 10, entitled “LI Light Industrial District,” as this district is merged into the B-District. Division 10 will be reserved for future use.

Section 16: Amends Article IV, Sec. 82-386, which governs standards for issuance of a special land use permit in the residential districts. This section is amended to reflect the deletion of all of the former uses that were special land uses, which are now permitted uses in the residential districts. For the remaining special land uses, this section contains the standards that will govern the issuance of special land use permits in the residential districts.

Section 17: Amends Article IV, Section 82-387 governing special land use permits in the nonresidential districts. Removes all former special land uses that are no longer special land uses. For those special land uses that remain, including those applicable only to the CDB district, the special land uses are listed and there are standards for each use.

Section 18: Amends Chap. 82, Article VI, Sec. 82-422 entitled “Uses subject to site plan review” to reflect new permitted uses in the R-M, R-H, and B-Districts that are no longer special land uses yet remain subject to site plan review.

Section 19. Amends Article VII, Section 82-506 to permit two (2) signs on parcels in the residential districts for uses subject to site plan review by the planning commission—i.e., parcels with private educational institutions, golf courses, religious institutions, bed and breakfasts, and apartment complexes.

Other Notes:

- With respect to the zoning of governmental facilities and public school facilities, Section 82-102 of the current zoning ordinance exempts “government and community service facilities” from the zoning ordinance. This exemption means that village buildings and structures are not subject to the zoning ordinance. Similarly, public school facilities related to a school purpose are, in general, not subject to local zoning requirements under state law.

PRIVILEGED AND CONFIDENTIAL

- Noxious Weeds. The Sparta Village Code addresses noxious weeds in Code Chapter 78, Article III. If needed, this can be amended in a separate ordinance.
- Sidewalks. The Village Code also addresses sidewalk maintenance and repairs at Chapter 58, Article III. If needed, this can be revised as well.

This memo has been marked “**PRIVILEGED AND CONFIDENTIAL**” and should not be disclosed to anyone other than Village officials unless the Village Council determines to otherwise disclose this memo or portions hereof.

**VILLAGE COUNCIL
VILLAGE OF SPARTA
KENT COUNTY, MICHIGAN**

(Ordinance No. 2024- ____)

At a regular meeting of the Village Council for the Village of Sparta held at the Village Hall on _____, 2023, and commencing at __:__ p.m., the following Ordinance was offered for adoption by Council Member _____ and was seconded by Council Member _____:

AN ORDINANCE TO AMEND CHAPTER 82, ARTICLE II, SECTIONS 82-43 AND 82-52; TO AMEND CHAPTER 82, ARTICLE III, SECTIONS 82-103, 82-112, 82-130, 82-151, 82-156; TO AMEND CHAPTER 82, ARTICLE III TO ADD SECTION 82-132; TO AMEND CHAPTER 82, ARTICLE III, DIVISION 3; TO AMEND CHAPTER 82, ARTICLE III, DIVISION 4; TO REPEAL CHAPTER 82, ARTICLE III, DIVISION 5; TO REPEAL CHAPTER 82, ARTICLE III, DIVISION 6; TO AMEND CHAPTER 82, ARTICLE III, DIVISION 7; TO REPEAL CHAPTER 82, ARTICLE III, DIVISION 8; TO REPEAL CHAPTER 82, ARTICLE III, DIVISION 10; TO AMEND CHAPTER 82, ARTICLE IV, SECTIONS 82-386 AND 82-387; TO AMEND CHAPTER 82, ARTICLE V, SECTION 82-422; TO AMEND CHAPTER 82, ARTICLE VII, SECTION 82-506 OF THE SPARTA VILLAGE CODE.

THE VILLAGE OF SPARTA (the “Village”) ORDAINS:

Section 1 **Amendment.** That Chapter 82, Article II, Section 82-43 of the Sparta Village Code is hereby amended to add the following definition of “accessory dwelling unit”:

Accessory Dwelling Unit (ADU) – An ADU is a small or secondary residential living unit on the same parcel as a single-family dwelling or a multifamily structure in a residential zoning district. As an independent living space, an ADU is self-contained, with its own kitchen or kitchenette, bathroom and sleeping area. The ADU may take various forms: a detached unit; a unit that is part of an accessory structure, such as a detached garage; or a unit that is part of an expanded, new or remodeled single-family unit or a unit in a multifamily dwelling.

Section 2: **Amendment.** That Chapter 82, Article II, Section 82-52 of the Sparta Village Code is hereby amended to add the following definition of “living area”:

Living Area: The interior habitable area of a dwelling unit, including basements and attics, but does not include a garage or any accessory structure.

Section 3: Amendment. That Chapter 82, Article III, Section 82-103 of the Sparta Village Code is hereby amended to read in its entirety as follows:

Sec. 82-103. Accessory buildings and structures.

(a) *General requirements.*

- (1) Accessory buildings and structures located on the same lot and not otherwise regulated by this chapter, shall be permitted subject to the regulations of this section.
- (2) Attached accessory buildings and structures shall be made structurally a part of the main building and shall conform to the site development requirements of the district in which the building or structure is located.
- (3) Detached accessory buildings and structures shall be no closer than ten feet from the main building or structure.
- (4) Accessory buildings and structures in excess of 100 square feet must be designed, constructed, and finished such that the exterior appearance is compatible in terms of materials, color and general construction with that of the principal structure.
- (5) Accessory buildings and structures shall not be occupied for dwelling purposes, unless otherwise provided in this article.-
- (6) Height for accessory buildings and structures shall not exceed the accessory structure height requirement of the district it is located in or the primary structure height.
- (7) Raised garden beds shall not be considered an accessory structure and shall not require an accessory use permit provided that the structure is not located within the public right-of-way, does not otherwise obstruct the view of traffic, does not exceed the height of a permissible fence in the applicable zoning district, and otherwise complies with all other applicable provisions of the village code.

(b) *Detached accessory buildings and structures, residential districts or uses.*

- (1) Detached accessory buildings and structures shall be located only in the rear yard or side yard. In no case shall a detached accessory building be closer than five feet from any lot line, as measured from the closest point of the building.
- (2) One detached accessory building shall be permitted on a property for a residential district or use as provided in the site development requirements of the district in which the principal use is located.
- (3) One additional detached storage shed shall be permitted for a residential district or use not to exceed 200 square feet in area. A swimming pool and cover structure shall also be permitted on a lot, subject to the requirements of section 82-116 and any other applicable chapter.
- (4) Properties over two acres in size may split the maximum square footage allowed between two detached accessory structures if they meet all other requirements of their zoning district.

(c) *Detached accessory buildings, nonresidential districts or uses.*

- (1) No more than two detached accessory buildings shall be permitted on any lot.

- (2) The total area of all accessory buildings shall not exceed 25 percent of the floor area of the main building(s).
 - (3) Detached accessory buildings shall not be located in the front yard, and in no case shall be closer than ~~ten~~ **five** feet from any lot side or rear line.
 - (4) No detached accessory building shall exceed the permitted height for main buildings in the district in which it is located.
- (d) *Wind energy turbines.*
- (1) Wind energy turbines located on the same lot as the main building or structure are a permitted accessory use in all zoning districts subject to the requirements of article X of this chapter.

(e) Rooftop solar energy systems.

(1) Rooftop solar energy systems, also referred to as solar panels, located on the same lot as the main building or structure are a permitted accessory use in all zoning districts subject to the requirements in this section.

(2) An accessory use permit shall be required for installation of roof-mounted systems.

(3) Roof-mounted solar energy systems may include integrated solar panels as the surface layer of the roof structure with no additional apparent change in relief or projection, or separate flush mounted solar panels attached to the roof. Such design shall comply with all building code requirements.

(4) Mounting and projection.

A. Sloped Roofs:

- i. Solar panels shall be mounted flush (within six inches of the roof surface), shall not project above the peak of the roof, and if integrated solar panels that also serve as the surface layer of the roof structure with no additional apparent change in relief or projection, then not beyond any roof edge.**
- ii. Solar panels shall not be mounted on any roof that is steeper than 11/12 pitch or on the face of any building.**
- iii. Solar panels that are separate flush mounted solar panels attached to the roof shall be set back a minimum of two feet from any roof edge.**

B. Flat Roofs:

- i. Solar panels shall not project more than two feet above the roof plane at its highest point on the back edge of any panel. Front edge of the panel shall be no greater than six inches from the roof plane.**
- ii. Solar panels shall be set back a minimum of two feet from any roof edge.**
- iii. Framework and/or hardware used to affix the solar panels that is visible from the edge of the structure must be the same color as the roof underneath so as to minimize the visual impact of the system.**

C. Height. A roof mounted solar energy system shall not be installed in a manner that would exceed the maximum height restrictions applicable for the property.

D. Glare and Screening.

- i. Glare: Glare shall not be generated that would project onto adjacent property; therefore, non-reflectiveness through design, material, or a combination of both, must be demonstrated in the permit application.
- ii. Screening: Vegetative or architectural screening may be required if, in the determination of the Building Official, the roof mounted solar energy system is proposed in a location or manner that is reasonably expected to be negatively impactful in terms of glare, noise, or visual impact to adjacent property owners and the effects can be mitigated by such means.

E. Removal. If a roof-mounted solar energy system ceases to be capable of performing its intended function (generating electricity) for more than six consecutive months, the operator must remove the collectors, mounts, and associated equipment and facilities no later than 90 days after the end of the six-month period. Where the removal has not been lawfully completed as required above, and after at least 30 days' written notice, the Village may remove or secure the removal of the solar energy system or portion thereof, with the Village's actual cost of administrative and legal charges to be placed as a lien on the property.

(f) Accessory Dwelling Units.

- (1) Accessory dwelling units are permitted by right in all residential zoning districts subject to the requirements of Sec. 82-132.

Section 4: Amendment. That Chapter 82, Article III, Division 1, Section 82-112 of the Sparta Village Code is hereby amended to read in its entirety as follows:

Sec. 82-112. Fences and walls.

- (a) *Fences in front yard.* Fences and walls in front yards of all districts shall not exceed four feet in height, and shall be of non-solid construction, such as cyclone fencing, which have openings of at least 75 percent in each square foot of fencing, or wall. Fences or walls located in the front yard must be one foot from the inside edge of the sidewalk or right-of-way line.
- (b) *Fences on corner lot.* On a corner lot which has two front lot lines, fences and walls shall comply with section 82-112(a) unless the secondary front yard meets the requirements of section 82-113. If so the fence shall be allowed to be of solid construction and up to six feet in height. Fences or walls located in the front yard or secondary front yard must be one foot from the inside edge of the sidewalk or right-of-way line.
- (c) *Fences in side yard & rear yard.* Solid walls and fences, and those of open construction, not exceeding ~~six~~ eight feet in height are permitted in side and rear yards of all districts, except that unless otherwise permitted, the requirements of section 82-113 shall be met.

- (d) ~~Fencing material shall be all weather, low maintenance, must be wood, vinyl, chain link or similar material.~~ All fences shall be of uniform design, construction and appearance. The method of construction and type of materials and design shall be of a kind normally and customarily associated with the uses permitted in the zoning district in which it is located.
- (e) All fences shall be sturdily constructed to withstand normal weather conditions and properly maintained so as not to become a visual nuisance, or pose a safety hazard to nearby residents, passerby, or the general public.
- (e) The interior posts of fence shall face property owner and finished side shall face outward toward adjacent property or right-of-way.
- (f) *Prohibited fences.* The following fences are prohibited:
- (1) A fence consisting in whole or part of coils of barbed wire, concertina wire or razor wire;
 - (2) A fence with razored edges, broken glass, affixed spikes, projecting nails or other pointed instruments of any kind or description attached; fence gates shall not be constructed so as to create a hazard to the public by the projection of any pointed instrument or member when open or partially open;
 - (3) A fence charged or connected with an electrical current, provided however, this provision shall not be construed to apply to electrical fences installed below ground as elements of an animal control or security system;
 - (4) A standard barbed wire fence except upon essential service sites or industrial properties which do not abut property zoned or used for residential purposes; in such locations standard barbed wire may be installed on the top of a fence on arms or cradles extending inward over the owner's property provided that the fence has a minimum height of six feet above the adjacent grade and the combined height of the fence and barbed wire and arms does not exceed eight feet above the adjacent grade;
 - (5) A fence which consists in whole or part of woven plastic or other similar materials utilized within a chain link fence; and
 - (6) A fence with all metal (i.e. barn siding, roof material, etc.), opaque paneling.
- (g) *Fences in ~~industrial~~ business districts.*
- (1) On a lot occupied by a principal structure, no fence may be located within the required front yard.
 - (2) No fence may exceed eight feet in height.
 - (3) All fences should attempt to be decorative in nature and should be wrought iron, wood, brick, stone and similar replications of these materials. However, when abutting residentially zoned and/or used property, and when used to screen parking or outdoor storage areas, the fence shall be constructed of an opaque material.
 - (4) Chain link or similar fencing is permitted everywhere except within the front yard and when abutting residentially zoned and/or used property.
 - (5) No fencing shall be permitted within the clear vision area (see section 82-113).

(h) *Permit requirements.*

- (1) Prior to the construction of any fence or wall, an application for a permit to construct the fence shall be filed with the village. No fence shall be constructed without first obtaining approval from the zoning administrator.
- (2) The fee for the permit shall be established by village council.

Section 5: **Amendment.** That Chapter 82, Article III, Division 1, Section 82-130 of the Sparta Village Code is hereby amended to read in its entirety as follows:

Sec. 82-130. Storage of recreational vehicles, boats, and equipment and other motorized vehicles.

- (a) Recreational vehicles, boats, and equipment, and other motorized vehicles may be located outside of an enclosed building in the driveway of ~~on~~ any lot within a residential district provided that the following requirements are met:
 - (1) Recreational vehicles, boats, and equipment, and other motorized vehicles shall ~~not be located within the required front yard or nearer than one foot to a side or rear lot line~~ be currently licensed with up-to-date registered plates as required by the Michigan Secretary of State. Boats shall have an up-to-date license with the Secretary of State and boat trailers shall have a permanent license per state requirements. Recreational vehicles, offroad vehicles, boats, trailers and other trailered camper vehicles shall be operational and maintained in good working order.
 - (2) Notwithstanding the provisions of this section, recreational vehicles, boats, and equipment, and other motorized vehicles may be parked within any yard, ~~but not within a required yard,~~ for cleaning, loading, or unloading purposes for not more than 48 hours within any seven-day period. ~~Notwithstanding the provisions of this section, recreational vehicles and equipment may be parked within any improved driveway for not more than 14 days in any 90-day period.~~
 - (3) Recreational vehicles and equipment may be used for living or housekeeping purposes for a period not exceeding 14 days in any calendar year, provided that running water or indoor sewage facilities within the equipment is not utilized.
 - (4) No vehicular display for purpose of sale shall be carried on or permitted upon such premises, except in licensed and approved vehicle sales establishments.
 - (5) Outside parking or storage of recreational vehicles, boats, and equipment, other motorized vehicles, or commercial vehicles or automobiles which are not used in the operation of the business is prohibited; provided, however, that such provision shall not apply to any equipment or vehicle which is temporarily on the premises for repair or service and which is stored or parked in a designated parking place. No more than one tow truck may be parked in the front or side yards or in the street at an automobile service station location. Outdoor storage of disabled, abandoned, junk, wrecked and/or unlicensed vehicles is prohibited in all districts in accord with Chapter 26, Article III of the Village Code of Ordinances except for properly licensed junk/scrap yards in the business district with special land use approval. Unless otherwise permitted in

this section. Outdoor storage of rubbish and junked equipment or parts is prohibited unless such rubbish, junked equipment or parts are stored adjacent and to the rear of the principal building and are in a fully screened area approved by the village planning commission, and provided, further, that such rubbish and junked equipment or parts shall be removed from the property at least once every week.

- (b) Where physical features of a property, such as, but not limited to, immovable structures or a tree with a diameter of four inches or greater, prohibit recreational vehicles and equipment from being parked in compliance with this section, the owner may apply to the zoning administrator for permission to park the recreational equipment on the lot. This permission shall be granted, provided that the following requirements are met:
 - (1) A 20-foot setback shall be maintained from the recreational equipment to the edge of the street pavement or curb; or, if a sidewalk exists, the 20-foot setback shall be measured from the inside edge of the sidewalk.
 - (2) Parking approval, if granted by the zoning administrator, shall be effective for five years following the date of issuance. The zoning administrator may grant additional approvals in accordance with this section.

Section 6: **Addition of new section.** That Chapter 82, Article III, Division 1, Sec. 82-132 of the Sparta Village Code is hereby added to read in its entirety as follows:

Sec. 82-132. Accessory Dwelling Units.

I. General Provisions.

- (a) Accessory dwelling units (ADU) are a permitted use in all residential zoning districts, subject to issuance of a land use permit issued by the Zoning Administrator and subject to the requirements of this section.**
- (b) A maximum of one (1) accessory dwelling unit is allowed on conforming lots and parcels with a principal single-family, two-family (duplex), or three-family (tri-plex) residential dwelling unit.**
- (c) An accessory dwelling unit may be erected on a lot or parcel with either an existing dwelling or a new dwelling unit.**

II. Standards.

- (a) An accessory dwelling unit may be erected on any lot that meets the minimum lot size required for single-family, two-family (duplex), and three family (tri-plex) dwelling units in the residential zoning districts.**
- (b) The principal dwelling unit shall be a residence and shall be owner-occupied.**
- (c) An accessory dwelling unit shall be integrated within or attached to the principal dwelling as an attached accessory dwelling unit or as a separate building as a detached**

accessory dwelling unit. Mobile homes, shipping containers, and RV/camping units are prohibited from serving as accessory dwelling units.

(d) No more than two (2) occupants may reside within an accessory dwelling unit.

(e) An accessory dwelling unit may not be rented or leased for less than 30-days at a time.

(f) The setback requirements and lot coverage limitations of this Ordinance shall be met. The creation or conversion of an accessory building that does not comply with principal building setbacks is prohibited.

(g) Attached and detached accessory dwelling units shall retain a residential appearance consistent with the architectural design and building materials of the principal dwelling, including but not limited to roof material, roof type, siding material, and window type and placement.

(h) Unless otherwise provided in this section, the maximum square footage of an accessory dwelling unit shall not exceed 49 percent of the above-grade gross floor area of the principal dwelling or 900 square feet, whichever is greater. Accessory dwelling units located over a garage may be equal to the same square footage as the ground level of the garage.

(i) If there are no public water and/or sewer connections available, well and septic approval by the County Health Department is required. Systems may be shared with the principal system or be separate, contingent upon the approval of the Health Department. Written verification of approval from the Health Department shall be submitted to the Village.

(j) Specific Requirements for Attached Accessory Dwelling Units.

1. An attached accessory dwelling unit located over an attached garage may be served by a single access point, separate from the rest of the principal dwelling.

(k) Specific Requirements for Detached Accessory Dwelling Units.

1. A parcel or lot shall not be divided in a manner that separates a detached accessory dwelling unit and the principal dwelling unit onto separate parcels or lots.
2. A detached accessory dwelling unit shall not be located closer to a front lot line than the principal dwelling. All other side and rear yard setbacks applicable to the primary dwelling unit shall apply to the detached accessory dwelling unit.

3. In the case of a detached accessory dwelling unit over garage space, such as a carriage house, the first-floor garage space shall not count against the maximum square footage applicable to the accessory dwelling unit.
 4. The minimum square footage shall be the minimum necessary to comply with applicable building codes.
 5. The height of a detached accessory dwelling unit shall not exceed the height of the principal dwelling. However, the height of a detached accessory dwelling unit over garage space may exceed the height of a single-story principal dwelling by 10 feet. The maximum height shall be calculated based on the highest point of the roof compared with the lowest point of ground level at the foundation.
- (l) Accessory dwelling units shall not have a separate meter for public utilities, such as electric and gas service, or a separate mailing address. The owner of the principal dwelling shall be responsible for all utility service costs.
- (m) An accessory dwelling unit must be properly maintained at all times and may not at any time fall into disrepair such that it detracts from the appearance of the subject property or nearby properties or become a blighted structure.
- (n) The lot coverage limits applicable in the residential zoning districts shall apply to the combined lot coverage of both the principal unit and the accessory unit.
- (o) No additional off-street parking is required for construction of an accessory dwelling unit. If the construction of the ADU necessitates the removal of an existing off-street parking space, it must be replaced on-site if required by the underlying zoning district.

III. Permit Application.

- (a) Applications for a land use permit for an accessory dwelling unit shall be submitted to the Zoning Administrator.
- (b) The Zoning Administrator shall review the application to ensure compliance with this section and all other provisions of the zoning ordinance.
- (c) Applicants shall submit copies of the building permit and certification from the municipal health department that water and sewage disposal facilities are adequate for the projected number of residents.

(d) The Village Council may establish an application fee and may adjust the fee from time to time.

Secs. 82-133-150. Reserved.

Section 7: Amendment. That Chapter 82, Article III, Division 2, Section 82-151 of the Sparta Village Code is hereby amended to read in its entirety as follows:

Sec. 82-151. Establishment of districts.

For the purposes of this chapter, the Village of Sparta is divided into the following zoning districts:

R-1M	Single Family Residential District Residential Medium Density
R-2H	Single Family Residential District Residential High Density
R-3	Single and Two Family Residential District
R-4	Single Family, Two Family, and Multiple Family Residential District
NC-B	Neighborhood Commercial Business District
GC	General Commercial District
CBD	Central Business District
LI	Light Industrial District
PUD	Planned Unit Development Districts
	Residential PUD
	Mixed Use PUD
	Commercial PUD
	Industrial PUD
	Traditional Neighborhood Development PUD

Section 8: Amendment. That Chapter 82, Article III, Division 2, Section 82-156 of the Sparta Village Code is hereby amended to read in its entirety as follows:

Sec. 82-156. Zoning of annexed areas.

When property is annexed into the village, the planning commission shall consider the appropriate district classification and shall propose an amendment to this chapter concerning the annexed land to the village council within one year of the effective date of the annexation. In the interim period, the property shall be considered to be in the ~~R-1~~ **R-M** district.

Section 9: Amendment. That Chapter 82, Article III, Division 3 of the Sparta Village Code is hereby amended to read in its entirety as follows:

DIVISION 3. R-~~M~~ ~~SINGLE FAMILY~~ **MEDIUM DENSITY RESIDENTIAL DISTRICT**

Sec. 82-171. Intent and purpose.

The R-~~M~~ district is intended to provide for stable, ~~low~~ **moderate** density **residential** areas by ensuring compatible residential density, encouraging a safe environment for family life, and protecting these areas from undesirable land uses. The purpose of this district is to preserve the character, amenities and property values associated with ~~low~~ **moderate**-density residential

development. This district allows for primarily single-family homes, two-family homes, and three-family homes but may allow, in a limited number of cases, other uses compatible with single, two, and three-family residential and supportive of cohesive residential neighborhoods such as parks and public service facilities/buildings.

Sec. 82-172. Permitted uses.

In the R-~~M~~⁺ district no building or land shall be used and no building shall be erected except for one or more of the following specified uses, unless otherwise provided in this division:

- (1) Parks and playgrounds.
- (2) Single-family detached dwellings, including home occupations, meeting the requirements of section 82-123, Home occupations.
- (3) Two-family dwellings, including home occupations, meeting the requirements of section 82-123, Home occupations.
- (4) Three family dwellings, including home occupations, meeting the requirements of section 82-123, Home occupations.
- ~~(3)~~(5) State licensed residential care family facilities.
- ~~(4)~~(6) Family day care facilities.
- ~~(5)~~(7) Accessory buildings, structures, and uses, meeting the requirements of section 82-103, Accessory buildings and structures.
- (8) Accessory dwelling units, meeting the requirements of Sec. 82-132, accessory dwelling units.
- (9) Private educational institutions.
- (10) Golf courses and country clubs, including related uses, such as snack bars, small retail shows selling goods directly related to the primary use, and other similar uses integral to the main use.
- (11) Religious institutions.
- (12) Bed and breakfast accommodations.
- (13) Rooftop solar panels with an accessory use permit in accordance with Sec. 82-103.

Sec. 82-173. Special land uses.

Land and/or buildings in the R-~~M~~⁺ district may be used for the following purposes when approved by the village council in accordance with the requirements of article IV, special land uses:

- (1) Campgrounds.
- (2) Private cemeteries.
- ~~(3) Private educational institutions.~~

~~(4) Golf courses and country clubs, including related uses, such as snack bars, small retail shops selling goods directly related to the primary use, and other similar uses integral to the main use.~~

~~(5)(3) Public utility structures.~~

~~(6) Religious institutions.~~

~~(7)(4) State-licensed residential care group facilities.~~

~~(8)(5) State-licensed group day care facilities.~~

~~(9) Bed and breakfast accommodations.~~

Sec. 82-174. Site development requirements.

All permitted uses and special land uses are subject to the following site development requirements:

- (1) Site plan review is required in accordance with article V, Site Plan Review.
- (2) Parking is required in accordance with article VI, Off-Street Parking and Loading.
- (3) Signs are permitted in accordance with the requirements of article VII, Signs.
- (4) Setbacks, height, area, and lot dimensions are required as noted below:

R-M1 District Regulations	Requirements			
Minimum Lot Requirements	Area:	12,000 5,500 sq. ft.		
	Width:	100 50 ft.		
	Front:	35 20 ft.		
	Side:	One Side	7 ft.	
		Total Both Sides	15 ft.	
	Rear:	35 25 ft.		
Maximum Lot Coverage	35% 70%			
Building Requirements	Maximum Height	35 ft. or 2 ½ stories, whichever is less		
	Minimum Dwelling Unit Size	1,040 960 sq. ft. with a minimum of 624 500 sq. ft. on ground floor		
Residential Accessory Buildings (See Section (82-103))	Lot Size:	Number	Size	Max Height
	Less than 12,000 5,500 sq. ft. to 4.99 acres	1 (or 2 if the combined square footage of both structures does not exceed 2,000 sq. ft.)	720 2,000 sq. ft.	16 ft.
	12,000 sq. ft.—14,999 sq. ft.	1	1,000 sq. ft.	21 ft.
	15,000 sq. ft.—43,559 sq. ft.	1	1,200 sq. ft.	21 ft.
	1 acre—1.99 acres	1	1,500 sq. ft.	21 ft.
	2 acres—4.99 acres	2	2,000 sq. ft.	21 ft.
	5 or more acres	2	Not to exceed 200% of the sq. footage of	23 ft.

			the primary residence	
Nonresidential Accessory Buildings (See Section 82-103(c))				

Secs. 82-175—82-190. Reserved.

Section 10: **Amendment.** That Chapter 82, Article III, Division 4 of the Sparta Village Code is hereby amended to read in its entirety as follows:

DIVISION 4. R-~~H 2~~ SINGLE-FAMILY-HIGH DENSITY RESIDENTIAL DISTRICT

Sec. 82-191. Intent and purpose.

~~The R-2 district is intended to provide for stable, moderate density single family areas by insuring compatible density, encouraging a safe environment for family life, and protecting these areas from undesirable land uses. The purpose of this district is to preserve the character, amenities and property values associated with moderate density residential development. This district allows for primarily single family homes, but may allow, in a limited number of cases, other uses compatible with single family residential and supportive of cohesive residential neighborhoods such as parks and public service facilities/buildings.~~

The R-H district provides opportunities for more affordable housing, and a wider variety of housing types. Lands within this classification will contain the most intensive residential development, including single-family dwellings on smaller lots, two-family and multiple family dwellings, as well as other residential related development.

Sec. 82-192. Permitted uses.

In the R-~~2~~H district no building or land shall be used and no building shall be erected except for one or more of the following specified uses, unless otherwise provided in this division:

- (1) Parks and playgrounds.
- (2) Single-family detached dwellings, including home occupations, meeting the requirements of section 82-123, Home occupations.
- (3) State licensed residential care family facilities.
- (4) State licensed family day care facilities.

(5) Two-family dwellings.

(6) Three-family dwellings.

~~(5)~~**(7)** Accessory buildings and uses, meeting the requirements of section 82-103, Accessory buildings and structures.

(8) Accessory dwelling units, meeting the requirements of Sec. 82-132.

(9) Bed and breakfast establishments.

(10) Private educational institutions.

(11) Golf courses and country clubs, including related uses, such as snack bars, small retail shops selling goods directly related to the primary use, and other similar uses integral to the main use.

(12) Government service facilities, and community centers.

(13) Multiple family dwellings.

(14) Religious institutions.

(15) Rooftop solar panels with an accessory use permit as required by Sec. 82-103.

Sec. 82-193. Special land uses.

Land and/or buildings in the R-~~2~~**H** district may be used for the following purposes when approved by the village council in accordance with the requirements of article IV, Special Land Uses:

~~(1) Bed and breakfast establishments.~~

~~(2)~~**(1)** Campgrounds.

~~(3)~~**(2)** Private cemeteries.

~~(4) Private educational institutions.~~

~~(5) Golf courses and country clubs, including related uses, such as snack bars, small retail shops selling goods directly related to the primary use, and other similar uses integral to the main use.~~

(3) Manufactured home parks.

~~(6)~~**(3)** Public utility structures.

~~(7) Religious institutions.~~

~~(8)~~**(4)** State licensed residential care group facilities.

~~(9)~~**(5)** State licensed group day care facilities.

Sec. 82-194. Site development requirements.

All permitted uses and special land uses are subject to the following site development requirements:

- (1) Site plan review is required in accordance with article V, Site Plan Review.
- (2) Parking is required in accordance with article VI, Off-Street Parking and Loading.
- (3) Signs are permitted in accordance with the requirements of article VII, Signs.
- (4) Setbacks, height, area, and lot dimensions are required as noted below:

R- 2 H District Regulations	Requirements	
	Area:	5,500 sq. ft.

Minimum Lot Requirements	Width:	50 ft.		
	Front:	20 ft.		
	Side:	One Side	7 ft.	
		Total Both Sides	15 ft.	
Rear:	25 ft.			
Maximum Lot Coverage	35% <u>70%</u>			
Building Requirements	Maximum Height	35 ft. or 2 ½ stories, whichever is less		
	Minimum Dwelling Unit Size	1,040-960 sq. ft. with a minimum of <u>500</u> 624 sq. ft. on ground floor		
Residential Accessory Buildings (See Section (82-103))	Lot Size:	Number	Size	Max Height
	Less than 5,500 sq. ft. to 4.99 acres-ft.	1 (<u>or 2 if the combined square footage of both structures does not exceed 2,000 sq. ft.</u>)	624-2,000 sq. ft.	16 ft.
	5,501 sq. ft.—11,999 sq. ft.	1	720 sq. ft.	16 ft.
	12,000 sq. ft.—14,999 sq. ft.	1	1,000 sq. ft.	21 ft.
	15,000 sq. ft.—1 acre	1	1,200 sq. ft.	21 ft.
	More than 1 acre <u>5 or more acres</u>	1 <u>2</u>	1,500 sq. ft. <u>4,000</u> sq. ft.	21 <u>23</u> ft.
Nonresidential Accessory Buildings (See subsection 82-103(c))				

<u>Multiple Family Dwellings and Nonresidential Uses</u>			
<u>Minimum Lot Requirements</u>	<u>Area</u>	<u>Multiple family developments shall not exceed a gross density of 10 units per acre (minimum lot size 30,000 sq. ft.)</u>	
	<u>Width</u>	<u>75 ft.</u>	
<u>Minimum Yard Requirements</u>	<u>Front</u>	<u>If parking is in the front yard</u>	<u>100 ft.</u>
		<u>No parking in front yard</u>	<u>50 ft.</u>
	<u>Side</u>	<u>One Side</u>	<u>10 ft.</u>
		<u>Total Both Sides</u>	<u>25 ft.</u>
		<u>For multiple family developments the distance between buildings shall be at least equal to the height of the taller building</u>	
	<u>Rear</u>	<u>35 ft.</u>	
<u>Maximum Lot Coverage</u>	<u>70%</u>		
<u>Building Requirements</u>	<u>Maximum Height</u>	<u>40 ft. or 3 stories whichever is less</u>	
	<u>Minimum Dwelling Unit Size (per unit)</u>	<u>Efficiency</u>	<u>375 sq. ft.</u>
		<u>1 bedroom</u>	<u>480 sq. ft.</u>
		<u>2 bedrooms</u>	<u>600 sq. ft.</u>
		<u>3 bedroom</u>	<u>720 sq. ft. and 100 sq. ft. for each additional bedroom over 3</u>
<u>Residential Accessory Buildings (See Section 82-103)</u>			

Secs. 82-195—82-~~250~~210. Reserved.

Section 11: Repealed. That Chapter 82, Article III, Division 5 of the Sparta Village Code is hereby repealed.

DIVISION 5. R-3 SINGLE AND TWO FAMILY RESIDENTIAL DISTRICT

~~Sec. 82-211. Intent and purpose.~~

~~The R-3 district is intended to provide for stable, low density areas by ensuring compatible residential density, encouraging a safe environment for family life, and protecting these areas from undesirable land uses. The purpose of this district is to preserve the character, amenities and property values associated with medium density residential development. This district allows for primarily single family and two family homes, but may allow, in a limited number of cases, other uses compatible with single family residential and supportive of cohesive residential neighborhoods such as parks and public service facilities/buildings.~~

~~Sec. 82-212. Permitted uses.~~

~~In the R-3 district no building or land shall be used and no building shall be erected except for one or more of the following specified uses, unless otherwise provided in this division:~~

- ~~(1) Parks and playgrounds.~~
- ~~(2) Single family detached dwellings, including home occupations, meeting the requirements of section 82-123, Home occupations.~~
- ~~(3) State licensed residential care family facilities.~~
- ~~(4) Family day care facilities.~~
- ~~(5) Two family dwellings.~~
- ~~(6) Accessory buildings and uses, meeting the requirements of section 82-103, Accessory buildings and structures.~~

~~Sec. 82-213. Special land uses.~~

~~Land and/or buildings in the R-3 district may be used for the following purposes when approved by the village council in accordance with the requirements of article IV, Special Land Uses:~~

- ~~(1) Bed and breakfast establishments.~~
- ~~(2) Private cemeteries.~~
- ~~(3) Private educational institutions.~~
- ~~(4) Government service facilities, and community centers.~~

- ~~(5) Public utility structures.~~
- ~~(6) Religious institutions.~~
- ~~(7) State licensed residential care group facilities.~~
- ~~(8) State licensed group day care facilities.~~

~~Sec. 82-214. Site development requirements.~~

~~All permitted uses and special land uses are subject to the following site development requirements:~~

- ~~(1) Site plan review is required in accordance with article V, Site Plan Review.~~
- ~~(2) Parking is required in accordance with article VI, Off Street Parking and Loading.~~
- ~~(3) Signs are permitted in accordance with the requirements of article VII, Signs.~~
- ~~(4) Setbacks, height, area, and lot dimensions are required as noted below~~

R-3 District Regulations	Requirements			
Minimum Lot Requirements	Area:	7,500 sq. ft. per dwelling unit		
	Width:	75 ft.		
	Front:	25 ft.		
	Side:	One Side	7 ft.	
		Total Both Sides	15 ft.	
	Rear:	25 ft.		
Maximum Lot Coverage	35%			
Building Requirements	Maximum Height	35 ft. or 2 ½ stories, whichever is less		
	Minimum Dwelling Unit Size	960 sq. ft. with a minimum of 500 sq. ft. on ground floor		
Residential Accessory Buildings (See Section 82-103)	Lot Size:	Number	Size	Max Height
	Less than 12,000 sq. ft.	1	720 sq. ft.	16 ft.
	12,000 sq. ft.—14,999 sq. ft.	1	1,000 sq. ft.	21 ft.
	15,000 sq. ft.—1 acre	1	1,200 sq. ft.	21 ft.
	More than 1 acre	1	1,500 sq. ft.	21 ft.
Nonresidential Accessory Buildings (See subsection 82-103(c))				

~~Secs. 82-215—82-230. Reserved.~~

Section 12: **Repealed.** That Chapter 82, Article III, Division 6 of the Sparta Village Code is hereby repealed.

~~DIVISION 6. R-4 SINGLE, TWO-FAMILY, AND MULTIPLE FAMILY RESIDENTIAL DISTRICT~~

~~Sec. 82-231. Intent and purpose.~~

~~The R-4 district provides opportunities for more affordable housing, and a wider variety of housing types. Lands within this classification will contain the most intensive residential development, including single family dwellings on smaller lots, two family and multiple family dwellings, as well as other residential related development.~~

~~Sec. 82-232. Permitted uses.~~

~~In the R-4 district no building or land shall be used and no building shall be erected except for one or more of the following specified uses, unless otherwise provided in this division:~~

- ~~(1) Parks and playgrounds.~~
- ~~(2) Single family detached dwellings, including home occupations, meeting the requirements of section 82-123, Home occupations.~~
- ~~(3) State licensed residential care family facilities.~~
- ~~(4) Family day care facilities.~~
- ~~(5) Two family dwellings.~~
- ~~(6) Accessory buildings and uses, meeting the requirements of section 82-103, Accessory buildings and structures.~~

~~Sec. 82-233. Special land uses.~~

~~Land and/or buildings in the R-4 district may be used for the following purposes when approved by the village council in accordance with the requirements of article IV, Special Land Uses:~~

- ~~(1) Bed and breakfast establishments.~~
- ~~(2) Private cemeteries.~~
- ~~(3) Private educational institutions.~~
- ~~(4) Government service facilities, and community centers.~~
- ~~(5) Manufactured home parks.~~
- ~~(6) Multiple family dwellings.~~
- ~~(7) Public utility structures.~~
- ~~(8) Religious institutions.~~
- ~~(9) State licensed residential care group facilities.~~
- ~~(10) State licensed group day care facilities.~~

~~Sec. 82-234. Site development requirements.~~

~~All permitted uses and special land uses are subject to the following site development requirements:~~

- (1) ~~Site plan review is required in accordance with article V, Site Plan Review.~~
- (2) ~~Parking is required in accordance with article VI, Off-Street Parking and Loading.~~
- (3) ~~Signs are permitted in accordance with the requirements of article VII, Signs.~~
- (4) ~~Setbacks, height, area, and lot dimensions are required as noted below~~

R-4 District Regulations	Requirements			
Minimum Lot Requirements	Area:	7,500-sq. ft. per dwelling unit		
	Width:	75 ft.		
	Width:	25 ft.		
	Side:	One Side	7 ft.	
		Total Both Sides	15 ft.	
	Rear:	25 ft.		
Maximum Lot Coverage	35%			
Building Requirements	Maximum Height	35 ft. or 2½ stories, whichever is less		
	Minimum Dwelling Unit Size	960 sq. ft. with a minimum of 500 sq. ft. on ground floor		
Residential Accessory Buildings (See Section 82-103)	Lot Size:	Number	Size	Max Height
	Less than 12,000 sq. ft.	1	720 sq. ft.	16 ft.
	12,000 sq. ft. - 14,999 sq. ft.	1	1,000 sq. ft.	21 ft.
	15,000 sq. ft. - 1 acre	1	1,200 sq. ft.	21 ft.
	1 acre or more	1	1,500 sq. ft.	21 ft.
Nonresidential Accessory Buildings (See subsection 82-103(c))				
Multiple Family Dwellings and Nonresidential Uses				
Minimum Lot Requirements	Area	Dwelling Unit Type Area Per Unit (in sq. ft.)		
		Efficiency 1,250 One Bedroom 1,650 Two Bedroom 2,250 Three Bedroom 2,750 Four Bedroom 3,750 Multiple family developments shall not exceed a gross density of 10 units per acre (minimum lot size 30,000 sq. ft.)		
	Width	75 ft.		
Minimum Yard Requirements	Front	If parking is in the front yard	100 ft.	
		No parking in front yard	50 ft.	
	Side	One Side	10 ft.	
		Total Both Sides	25 ft.	
	For multiple family developments the distance between buildings shall be at least equal to the height of the taller building			
	Rear	35 ft.		
Maximum Lot Coverage	35%			
Building Requirements	Maximum Height		40 ft. or 3 stories whichever is less	
	Minimum Dwelling Unit Size (per unit)		1 bedroom	550 sq. ft.
			2 bedrooms	800 sq. ft.

		3 bedrooms	960 sq. ft.
		Per bedroom over 3	120 sq. ft.
Residential Accessory Buildings (See Section 82-103)			
Nonresidential Accessory Buildings (See subsection 82-103(c))			

~~Secs. 82-235—82-250. Reserved.~~

Section 13: **Amended.** That Chapter 82, Article III, Division 7 of the Sparta Village Code is hereby amended to read in its entirety as follows.

*DIVISION 7. ~~O-OFFICE~~ **B-BUSINESS** DISTRICT*

Sec. 82-251. Intent and purpose.

~~The office district (O) is intended for a variety of smaller business and professional office uses that will typically generate lower volumes of traffic than retail uses, and will have less impact upon single family residential neighborhoods which may be adjacent to the office district. The zoning ordinance anticipates that locations zoned office may include residential structures that may be converted to office uses.~~

(a) The business (B) district is intended primarily for a variety of business, professional office, and retail uses and to accommodate wholesale activities, warehouses, and light industrial operations. Managing access to individual properties will receive strong consideration during the review of individual sites. The use of combined drives, service drives, and well-planned access points will be stressed. Efforts will be made to discourage the placement of loading areas, outside storage and other unattractive features in areas clearly visible from the roadway. This district is further intended to provide for uses, which, due to either size or nature, are not well suited for locations within the central business district. This district is structured to permit, along with any other specified uses, the manufacturing, compounding, processing, packaging, assembly, and/or treatment of finished or semi-finished products from previously prepared material, it being the intent of the district that the processing of raw material for shipment in bulk form, to be used in an industrial operation at another location, not be permitted.

(b) The business (B) district is also intended to:

- (1) Provide sufficient space, in appropriate locations, to meet the needs of the village's expected future economy for selected types of businesses, manufacturing and related uses.**
- (2) Protect abutting residential districts from objectionable influences by separating them from business and manufacturing activities, and by prohibiting the use of industrial areas for new residential development.**
- (3) Promote manufacturing development which is free from danger of fire, explosions, toxic and noxious matter, radiation, and other hazards and from offensive noise, vibration, smoke, odor and other objectionable influences.**

(4) Promote the most desirable use of land in accordance with a well-considered plan.

(5) Protect the character and established pattern of adjacent development, and in each area conserve the value of land and buildings and other structures and protect the village's tax revenue.

Sec. 82-252. Permitted uses.

In the ~~O~~ B-district no building or land shall be used and no building shall be erected except for one or more of the following specified uses, unless otherwise provided in this division:

- (1) Office buildings for any of the following occupations:
 - a. Executive, governmental, administrative, legal, professional, designers, real estate, accounting, financial, drafting, service organizations, travel agencies, and other similar professional activities.
 - b. Medical, optical, dental, and veterinary offices and clinics.
- (2) Banks, credit unions, savings and loan associations, and other similar uses, ~~excluding those with drive-through facilities~~ with or without drive-through service.
- (3) Radio and television stations.
- (4) Research, development and testing laboratories and offices without manufacturing.
- (5) Religious institutions.
- (6) Utility and public service buildings, without storage yards, but not including essential public service structures such as poles, wires, and underground utility systems.
- (7) Buildings, structures, and uses accessory to the permitted uses pursuant to section 82-103, accessory buildings and structures.
- (8) Bars or taverns. Outdoor seating areas may be permitted, pursuant to section 82-128, outdoor dining/seating.
- (9) Funeral homes and mortuaries.
- (10) Personal service establishments.
- (11) Private educational institutions.
- (12) Public service establishments and governmental buildings.
- (13) Restaurants, not including drive through service. Outdoor seating areas may be permitted where patrons are served, pursuant to section 82-128, outdoor dining/seating.
- (14) Enclosed theaters, assembly halls or concert hall.
- (15) Offices and showrooms of contractors, decorators or similar trades in connection with whom not more than 25 percent of the usable floor area of the building or part of the building occupied by the establishment is used for making, assembling, repairing, remodeling, altering, finishing or refinishing the products or

merchandise of the trade. All storage of materials shall be within the confines of the building or part thereof occupied by the establishment.

(15) Private clubs, lodges, fraternal organizations, and other similar uses.

(16) Retail stores selling commodities within an entirely enclosed building.

(17) Wholesale establishments.

(18) Outdoor display of merchandise as a use accessory to the principal use of the parcel subject to the following requirements:

- a. The merchandise displayed outdoors is the same as or is related to that which is offered inside the building which is the principal use of the parcel.
- b. The area where merchandise is displayed outdoors shall not create unsafe conditions for vehicles, pedestrians or those on a bicycle.
- c. The area devoted to the outdoor display of merchandise shall at all times be kept neat and orderly.
- d. The outdoor display of merchandise shall not be located within on-street or off-street parking spaces.

(19) Commercial day care facilities.

(20) Commercial recreation facilities.

(21) Residential uses meeting the lot area requirements of the R-H district.

(22) Nonresidential uses as permitted in sections 82-252 and 82-253 and 82-272 located in converted residential buildings.

(23) Nurseries and greenhouses.

(24) Hotels and motels.

(25) New and used vehicle, boat or farm implement sales including incidental servicing and minor repair.

(26) Massage (licensed).

(27) Open air businesses.

(28) Restaurants, including drive through service. Outdoor seating may be permitted where patrons are served pursuant to section 82-128, outdoor dining/seating.

(29) Shopping center or shopping mall.

(30) Vehicle-wash establishments, either self-service or automatic.

(31) Veterinary hospital, clinic or indoor kennel.

(32) Vehicle service stations and repair facilities, major and minor.

(33) Building material suppliers.

(34) Contractor or builder's office, including an accessory storage equipment yard.

(35) Dry cleaning plants.

(36) Laboratories: experimental, film, or testing.

- (37) Manufacture and repair of electric or neon signs, light sheet metal products, including heating and ventilating equipment, cornices, eaves and the like.
- (38) Manufacture of musical instruments, toys, novelties, and metal or rubber stamps or other small molded rubber products.
- (39) Manufacture or assembly of electrical appliances, electronic instruments and devices, radios and phonographs.
- (40) Offices and showrooms of contractors, decorators or similar trades in connection with whom not more than 25 percent of the UFA of the building or part of the building occupied by the establishment is used.
- (41) Offices when accessory to any permitted use or special land use, provided that they do not exceed 50 percent of the GFA of the principal use.
- (42) Public and private utility uses, including electric and gas service buildings and yards; water supply and sewage disposal plants; water and gas tank holders; heating and electric power generating plants, and all accessory uses.
- (43) Storage yards for construction and contractor's equipment, provided all property lines abut an LI district.
- (44) The manufacture of pottery and figurines or other similar ceramic products using only previously pulverized clay, and kilns fired only by electricity or gas.
- (45) The manufacture, compounding, assembling, or treatment of articles or merchandise from previously prepared materials such as but not limited to bone; canvas; cellophane; cloth; cork; feathers; felt; fiber; fur; glass; hair; horn; leather; paper; plastics; precious or semiprecious metals or stones; sheet metal, excluding large stampings such as automobile fenders or bodies; shell; textiles; yarns; tobacco; wax; wire; wood, excluding lumber and planing mills.
- (46) The manufacture, compounding, processing, packaging or treatment of such products as but not limited to bakery goods, candy, cosmetics, pharmaceuticals, toiletries, food products, hardware, and cutlery; tool, die, gauge and machine shops.
- (47) Warehouse, storage, including commercial storage warehouses; and transfer facilities, including truck and railroad related facilities accessory to warehousing.
- (48) Rental space for storage of vehicles such as travel trailers, motor homes, recreational vehicles, campers, snowmobiles, boats, etc.
- (49) Utility trailer rental facilities.
- (50) Lumber and planing mills.
- (50) Wireless telecommunication facilities.
- (50) Rooftop solar panels with an accessory use permit in accord with Sec. 82-103.

Sec. 82-253. Special land uses.

Land and/or buildings in the ~~O~~ **B**-district may be used for the following purposes when approved by the village council in accordance with the requirements of article IV, special land uses:

- ~~(1) Personal service establishments conducting services on the premises such as barber and beauty shops, shoe repair, tailoring, dry cleaning pick up and drop off excluding the actual cleaning process, stores selling wireless communication devices, and fitness centers.~~
- ~~(2) Private educational institutions.~~
- ~~(3) Essential public service buildings and structures.~~
- ~~(4) Wireless telecommunication facilities.~~
- ~~(5) (1) —Buildings, structures, and uses accessory to the approved special land use.~~
- (2) Adult uses.
- (3) Commercial communication towers, including commercial television, radio, and public utility transmitting and/or receiving towers and receiving microwave antennas, and their attendant facilities.
- (4) Freight yards and terminals.
- (5) Incineration of garbage or refuse when conducted within an approved and enclosed incinerator plant.
- (6) Junkyards.
- (7) Metal plating, buffing and polishing, subject to appropriate measures to control the types of process to prevent noxious results and/or nuisances.
- (8) Tractor trailer and trucking facilities, including storage and repair.
- (9) Waste lagoon ponds, industrially oriented and permanent in character.

Sec. 82-254. Site development requirements.

All permitted uses and special land uses are subject to the following site development requirements:

- (1) Site plan review is required in accordance with article V, site plan review. Site plan review is required in the case of newly established uses as permitted in the ~~O~~**office-B-business** district; additions or renovations of buildings and structures for a use permitted in the ~~O~~**B-officebusiness** district or for a legally existing non-conforming use subject to the requirements of section 82-124; and for conversions from any use to a use permitted in the ~~O~~**B-officebusiness** district.
- (2) Parking is required in accordance with article VI, off-street parking and loading: ~~Modifications of requirements for parking and loading from that required by article VI of this ordinance are permitted upon approval of the planning commission or recommendation of the planning commission and approval of the village council in the~~

~~case of a special land use. When modifying parking and loading requirements, the planning commission and village council shall take into consideration the following:~~

- ~~a. The size of the parcel upon which the proposed use is located;~~
- ~~b. The size of the structure in relation to the proposed use;~~
- ~~c. The nature of the proposed use and the number of parking spaces required compared to similar uses;~~
- ~~d. That the modification of required parking will still result in safe access and circulation.~~
- (3) Signs are permitted in accordance with the requirements of article VII, signs, ~~and specifically the requirements of section 82-506 requirements for individual zoning districts, GC-general commercial districts permitted signs, except the following shall also be required:~~
 - ~~a. Ground signs shall not exceed 32 square feet in size and shall not exceed six feet in height.~~
 - ~~b. Ground signs shall be set back a minimum of five feet from any side or rear property line.~~
 - ~~c. No freestanding signs are permitted in the O district.~~
- ~~(4) Landscaping is required in accordance with the requirements of division 1 generally for commercial zones or uses.~~
- ~~(5) Lawfully existing structures. Structures lawfully existing as of the date of adoption of this ordinance [section] shall be conforming in regard to height, required yards, lot area, lot width, and lot coverage. Existing structures shall be permitted to be enlarged or altered so long as the depths of the existing setbacks are not decreased unless decreasing the depth results in a setback as required by this section. In no case shall an existing structure be enlarged or expanded such that the structure extends into the public or private road right of way. If existing structures are enlarged or expanded, the total area of all principal buildings, accessory buildings, and structures shall not exceed a coverage of 40 percent of the lot area.~~
- (64) Setbacks, height, area, and lot dimensions are required as noted below

O-B District Regulations	Requirements		
Minimum Lot Requirements	Area	42,500-15,000 sq. ft.	
	Width	80 ft.-100 ft.	
Minimum Yard Requirements	Front	25-35 ft	
	Side	Abutting a residential district or use	25 ft.
		Abutting a Nonresidential district	10 ft.
Rear	25 ft.		
Maximum Lot Coverage	40%-70%		
Maximum Height (<u>stories/ft.</u>)	35 ft.- or 2½ stories, whichever is less		
Nonresidential Accessory Buildings (See subsection 82-103(c))			

(57) Driveways within the ~~office~~ **business** district shall be provided as follows, provided that the planning commission may modify the requirements for driveways if traffic or pedestrian safety, traffic circulation, or unique site conditions warrant the modification. When modifying the requirements for driveways, the planning commission may require traffic studies or the opinion of qualified professionals.

- a. Each lot may be permitted one driveway, provided the spacing requirements of this subsection can be achieved.
- b. ~~The planning commission may permit additional driveways for any site, providing the spacing and alignment criteria listed below are met, and a traffic impact study is completed that justifies an additional driveway.~~ **One additional driveway may be permitted on parcels with lot widths exceeding 500 feet.**
- c. The planning commission may permit two one-way driveways rather than a single dual movement driveway for particular uses where safer, more efficient circulation and function of the drives can be demonstrated. **The planning commission may also permit additional driveways for any site, providing the spacing and alignment criteria listed below are met, and a traffic impact study is completed that justifies an additional driveway.**
- d. The applicant shall submit evidence indicating that the sight distance requirements of the Michigan Department of Transportation (MDOT) or Kent County Road Commission, as appropriate, are met.
- e. Driveways shall be spaced from existing signalized intersections adequately to minimize conflicts with signal operations. If the site has access to a traffic signal or if the driveway has potential to be signalized, the site shall be designed and directional signs provided to direct traffic flow to use the signal.
- f. Interior drives shall provide circulation between uses through the use of shared driveways and internal access connections rather than separate, individual driveways. Site plan or other zoning approvals shall be conditioned on the submission of easement agreements that clearly describe future access conditions and restrictions.
- g. Stacking or queuing depth at driveways shall be sufficient to accommodate expected peak hour volumes without conflict to inbound or internal circulation.
- h. Driveway spacing:
 1. Driveways shall be spaced a minimum of ~~100~~ **185** feet from driveways on the same side of the street, centerline to centerline.
 2. Driveways shall be aligned with driveways on the opposite side of the street or offset spaced a minimum of 150 feet, centerline to centerline.
 3. Driveways shall be spaced at least ~~75~~ **150** feet from an intersection of a private or public street measured from near pavement edge of the street to near pavement edge of the driveway throat.
 4. **The planning commission may modify the spacing if traffic or pedestrian safety, traffic, circulation, or site conditions warrant the modification,**

based on the unique characteristics of the site, traffic studies or other qualified professional opinion.

(68) Frontage roads and service drives:

- a. The planning commission may require the construction of frontage roads or rear service drives along parcels to connect future or existing developments.
- b. The planning commission shall require development of service drives where service drives can provide access to signalized locations, where service drives may minimize the number of driveways onto an abutting roadway, and as a means to ensure that traffic is able to safely ingress and egress the site.
- c. Where service drives and frontage roads are constructed they shall be set back as far as reasonably possible from the intersection of the access driveway with the street.
- d. A minimum of 25 feet shall be maintained between the public street right-of-way and the pavement of the service drive.

(79) Setbacks and landscaping:

- a. Parking is permitted in the required front yard but in no case shall parking be permitted within the public or private road right-of-way.
- b. ~~The front yard, except for necessary entrance or service drives, shall be landscaped according to the requirements of division 1 generally, landscaping.~~ **The planning commission shall consider a landscape plan submitted in conjunction with any site plan in the business district.**
- c. ~~Parking areas shall be landscaped according to the requirements of division 1 generally, landscaping. Where parking is permitted in the required front yard, front yard landscaping may substitute for up to 50 percent of the required parking lot landscaping.~~
- d. No outside storage shall be permitted in any yard adjacent to the street **unless otherwise provided in this section.**

(840) Site lighting shall comply with the provisions of section 82-122, exterior lighting requirements, in addition to the following provisions:

- a. Off-street parking areas for uses in the office district shall be adequately lit to ensure security and safety.
- b. Light fixtures shall be provided with light cut-off fixtures that direct light downward. Lighting shall not be attached to buildings or other structures that permit light to be directed horizontally.
- c. Lighting shall illuminate only the parking lot or other areas approved for illumination by the planning commission.

(944) Site design requirements:

- a. **Buildings shall be sited to protected natural features. To the extent possible, natural features such as natural grade, trees, vegetation, water bodies, and others shall be incorporated into the site plan.** Mechanical equipment and

service areas shall be visually screened from adjacent properties, public roadways, or other public areas. Architectural designs for buildings shall include design features to contain and conceal all heating, ventilation, air conditioning units, trash enclosures, dumpsters, loading docks, telecommunications equipment, and service yards. The method of screening shall be as approved by the planning commission or as otherwise required by the village zoning ordinance. ~~Brick shall be used as the predominant material utilized on facades that are visible from a public right of way or parking lots. Other materials may be used for architectural accents, provided they have the appearance of wood or cut or cast stone.~~

b. Architectural features, landscaping, building color, materials, finishes, and forms shall be substantially compatible with the character of the surrounding area. The planning commission may permit the use of architectural features, landscaping, and building materials if, in the judgment of the planning commission, the features, landscaping, and materials are compatible with the surrounding properties, and that such materials comply with the architectural, safety, and other requirements of the village building code, fire code, and other applicable village ordinances.

~~b.c. Buildings with exterior walls greater than 50 feet in horizontal length shall be constructed using a combination of architectural features and a variety of building materials and landscaping near the walls. Walls visible from a public street and/or residential uses shall be designed using architectural features and landscaping (abutting the building) for at least 50 percent of the wall length.~~

A minimum of 25-percent of that portion of the building which faces a public or private street, or a residential zoning district or residential use, shall be finished with brick, architectural masonry block, cement board, glass stone or a combination of these materials.

~~e. Other walls shall incorporate architectural features and landscaping for at least 30 percent of the wall length.~~

d. In order to reduce wall massing, buildings with exterior walls greater than 50 feet in horizontal length shall be constructed with a combination of the following.

1. A combination of architectural features such as recesses, projections, and offsets.

2. A variety of building materials.

3. Landscaping near the walls as approved by the planning commission.

~~d. On-site landscaping shall abut the walls so that the vegetation combined with the architectural features significantly reduce the visual impact of the building mass as viewed from the street.~~

~~e. The predominant building materials shall be those characteristic of the village, such as brick, wood, native stone and tinted/textured concrete masonry units and/or glass products. Other materials such as smooth-faced concrete block, undecorated tilt-up concrete panels, or prefabricated steel panels should only be used as accents and~~

~~not dominate the building exterior of the structure. Metal roofs may be allowed if compatible with the overall architectural design of the building.~~

- ~~fe.~~ Exterior colors shall be of low reflectance, subtle, neutral or earth tone colors. High-intensity colors such as black, neon, metallic or fluorescent for the facade and/or roof of the building are prohibited except as approved for building trim.
- ~~gf.~~ Conversions from any use to uses as permitted in the ~~O-office~~**B-business** district, and additions and renovations of buildings and structures existing as of the date of the adoption of this section shall be subject to the requirements of this section. The planning commission, the village council, or zoning administrator as the case may be, shall have the authority to modify or waive these requirements or to extend them to the entire existing building and site.

In determining whether to apply these requirements to conversions, additions and renovations of existing buildings, the following criteria shall be considered:

1. Whether compliance with this section will result in architectural consistency with the existing building and buildings on adjacent properties, and whether compliance will improve the overall aesthetics of the building.
2. The practicality of requiring compliance with this section based on the design and structural integrity of the existing building.
3. The practicality of requiring compliance with this section based on the unique characteristics of the site.

(1210) Canopies:

- a. Canopies, such as over drop-off areas, shall be designed to be consistent with the approved building materials and colors. Support columns shall be brick or materials compatible with the main building. The planning commission may require a peaked roof to complement the main building.
- b. Canopy lighting shall be mounted flush with the canopy surface.

(11) Outdoor Storage.

- (1) Any outdoor storage or activity areas abutting or adjacent to a residential district or use shall be enclosed on all sides with a six-foot fence or solid wall that is completely obscuring on those sides facing the residential district, which meets the design requirements listed in section 82-112, fences and walls. In no case shall the outdoor storage of materials abutting or adjacent to a residential district or use be stacked higher than the height of the visual screen unless the planning commission or other approving authority determines that the material is stored in a manner that it is not visible from off-site, or that the material is located such a substantial distance from adjacent properties that it is not a visual nuisance.**
- (2) For any outdoor storage, materials shall be stored only in the side or rear yards, except that materials shall not be stored on the street side of a corner lot or in any required yard.**
- (3) One non-gated opening, no greater than 12 feet in width, shall be permitted in the visual screen for each 200 feet of frontage on a street.**

Secs. 82-255—82-~~270~~330. Reserved.

Section 14: **Repealed.** That Chapter 82, Article III, Division 8 of the Sparta Village Code is hereby repealed.

DIVISION 8. ~~GC GENERAL COMMERCIAL DISTRICT~~

~~Sec. 82-271. Intent and purpose.~~

~~The general commercial (GC) district is intended primarily for uses emphasizing community shopping needs, generally along major roadways, including service stations, restaurants, and other related uses. Managing access to individual properties will receive strong consideration during the review of individual sites. The use of combined drives, service drives, and well-planned access points will be stressed. Efforts will be made to discourage the placement of loading areas, outside storage and other unattractive features in areas clearly visible from the roadway. This district is further intended to provide for uses, which, due to either size or nature, are not well suited for locations within the central business district.~~

~~This district is also intended to provide for the limited need for convenience commercial establishments and other businesses which due to either size or nature, are not well suited for locations within the central business district. The purpose of this district is to enhance the living environment of residential areas by allowing, when needed, small convenience establishments; and to maintain the character of the adjacent residential areas by providing a location for these needed businesses.~~

~~Sec. 82-272. Permitted uses.~~

~~In the GC district no building or land shall be used and no building shall be erected except for one or more of the following specified uses, unless otherwise provided in this division:~~

- ~~(1) Bars or taverns. Outdoor seating areas may be permitted, pursuant to section 82-128, outdoor dining/seating.~~
- ~~(2) Executive, administrative and professional offices.~~
- ~~(3) Financial institutions with or without drive-through service.~~
- ~~(4) Funeral homes and mortuaries.~~
- ~~(5) Personal service establishments.~~
- ~~(6) Restaurants, not including drive through service. Outdoor seating areas may be permitted where patrons are served, pursuant to section 82-128, outdoor dining/seating.~~
- ~~(7) Enclosed theaters, assembly halls or concert hall.~~
- ~~(8) Offices and showrooms of contractors, decorators or similar trades in connection with whom not more than 25 percent of the usable floor area of the building or part of the building occupied by the establishment is used for making, assembling, repairing, remodeling, altering, finishing or refinishing the products or merchandise of the trade.~~

~~All storage of materials shall be within the confines of the building or part thereof occupied by the establishment.~~

~~(9) Private clubs, lodges, fraternal organizations, and other similar uses.~~

~~(10) Religious institutions.~~

~~(11) Retail stores selling commodities within an entirely enclosed building.~~

~~(12) Wholesale establishments.~~

~~(13) Accessory buildings and uses pursuant to section 82-103, accessory buildings and structures.~~

~~(14) Outdoor display of merchandise as a use accessory to the principal use of the parcel subject to the following requirements:~~

~~a. The merchandise displayed outdoors is the same as or is related to that which is offered inside the building which is the principal use of the parcel.~~

~~b. The area where merchandise is displayed outdoors shall not create unsafe conditions for vehicles, pedestrians or those on a bicycle.~~

~~c. The area devoted to the outdoor display of merchandise shall at all times be kept neat and orderly.~~

~~d. The outdoor display of merchandise shall not be located within on-street or off-street parking spaces.~~

~~Sec. 82-273. Special land use.~~

~~Land and/or buildings in the GC district may be used for the following purposes when approved by the village council in accordance with the requirements of article IV, special land uses:~~

~~(1) Commercial day care facilities.~~

~~(2) Commercial recreation facilities.~~

~~(3) Private educational institutions.~~

~~(4) Residential uses meeting the lot area requirements of the R-4 district.~~

~~(5) Nonresidential uses as permitted in sections 82-252 and 82-253 located in converted residential buildings.~~

~~(6) Nurseries and greenhouses.~~

~~(7) Vehicle service stations including major and minor repair and servicing.~~

~~(8) Building material suppliers.~~

~~(9) Commercial storage warehouses.~~

~~(10) Hotels and motels.~~

~~(11) New and used vehicle, boat or farm implement sales including incidental servicing and minor repair.~~

- ~~(12) Nonresidential uses as permitted in section 82-272 located in converted residential buildings.~~
- ~~(13) Massage (licensed).~~
- ~~(14) Open air businesses.~~
- ~~(15) Restaurants, including drive-through service. Outdoor seating may be permitted where patrons are served pursuant to section 82-128, outdoor dining/seating.~~
- ~~(16) Shopping center or shopping mall.~~
- ~~(17) Vehicle wash establishments, either self service or automatic.~~
- ~~(18) Veterinary hospital, clinic or indoor kennel.~~
- ~~(19) Wireless telecommunication facilities.~~

Sec. 82-274. Site development requirements.

~~All permitted uses and special land uses are subject to the following site development requirements:~~

- ~~(1) Site plan review is required in accordance with article V, site plan review.~~
- ~~(2) Parking is required in accordance with article VI, off-street parking and loading.~~
- ~~(3) Signs are permitted in accordance with the requirements of article VII, signs.~~
- ~~(4) Setbacks, height, area, and lot dimensions are required as noted below.~~

CG District Regulations	Requirements		
Minimum Lot Requirements	Area	15,000 sq. ft.	
	Width	100 ft.	
Minimum Yard Requirements	Front	35 ft.	
	Side	Abutting a residential district	25 ft.
		Abutting a Nonresidential district	10 ft.
	Rear	25 ft.	
Maximum Lot Coverage	50%		
Maximum Height	35 ft. or 2½ stories, whichever is less		
Nonresidential Accessory Buildings (See subsection 82-103(c))			

- ~~(5) Driveways within the general commercial district shall be provided as follows:~~
 - ~~a. Each lot may be permitted one driveway, provided the spacing requirements of this subsection can be achieved.~~
 - ~~b. One additional driveway may be permitted on parcels with lot widths exceeding 500 feet.~~
 - ~~c. The planning commission may permit additional driveways for any site, providing the spacing and alignment criteria listed below are met, and a traffic impact study is completed that justifies an additional driveway.~~

- ~~d. The planning commission may permit two one-way driveways rather than a single dual movement driveway for particular uses where safer, more efficient circulation and function of the drives can be demonstrated.~~
- ~~e. The applicant shall submit evidence indicating that the sight distance requirements of the Michigan Department of Transportation (MDOT) or Kent County Road Commission, as appropriate, are met.~~
- ~~f. Driveways shall be spaced from existing signalized intersections adequately to minimize conflicts with signal operations. If the site has access to a traffic signal or if the driveway has potential to be signalized, the site shall be designed and directional signs provided to direct traffic flow to use the signal.~~
- ~~g. Interior drives shall provide circulation between uses through the use of shared driveways and internal access connections rather than separate, individual driveways. Site plan or other zoning approvals shall be conditioned on the submission of easement agreements that clearly describe future access conditions and restrictions.~~
- ~~h. Stacking or queuing depth at driveways shall be sufficient to accommodate expected peak hour volumes without conflict to inbound or internal circulation.~~
- ~~i. Driveway spacing:
 - ~~1. Driveways shall be spaced a minimum of 185 feet from driveways on the same side of the street, centerline to centerline.~~
 - ~~2. Driveways shall be aligned with driveways on the opposite side of the street or offset spaced a minimum of 150 feet, centerline to centerline.~~
 - ~~3. Driveways shall be spaced at least 150 feet from an intersection of a private or public street measured from near pavement edge of the street to near pavement edge of the driveway throat.~~
 - ~~4. The planning commission may modify the spacing if traffic or pedestrian safety, traffic circulation, or site conditions warrant the modification, based on the unique characteristics of the site, traffic studies or other qualified professional opinion.~~~~
- ~~(6) Frontage roads and service drives:
 - ~~a. The planning commission may require the construction of frontage roads or rear service drives along parcels to connect future or existing developments.~~
 - ~~b. The planning commission shall require development of service drives where service drives can provide access to signalized locations, where service drives may minimize the number of driveways onto an abutting roadway, and as a means to ensure that traffic is able to safely ingress and egress the site.~~
 - ~~c. Where service drives and frontage roads are constructed they shall be set back as far as reasonably possible from the intersection of the access driveway with the street.~~~~

- d. ~~A minimum of 25 feet shall be maintained between the public or private street right-of-way and the pavement of the service drive.~~
- (7) ~~Setbacks and landscaping:~~
- a. ~~Parking is not permitted in the required front yard. The required front yard, except for necessary entrance or service drives, shall be landscaped.~~
- b. ~~The planning commission shall consider a landscape plan submitted in conjunction with any site plan in the general commercial district.~~
- c. ~~No outside storage shall be permitted in any yard adjacent to the street.~~
- (8) ~~Site lighting shall comply with the provisions of section 82-122, Exterior lighting requirements, in addition to the following provisions:~~
- a. ~~Off-street parking areas for uses in the neighborhood commercial district shall be adequately lit to ensure security and safety.~~
- b. ~~Light fixtures shall be provided with light cut-off fixtures that direct light downward. Lighting shall not be attached to buildings or other structures that permit light to be directed horizontally.~~
- c. ~~Lighting shall illuminate only the parking lot or other areas approved for illumination by the planning commission.~~
- (9) ~~Site design requirements:~~
- a. ~~Buildings shall to be sited to protect natural features. To the extent possible, natural features such as natural grade, trees, vegetation, water bodies, and others shall be incorporated into the site plan.~~
- b. ~~Mechanical equipment and service areas shall be visually screened from adjacent properties, public roadways, or other public areas. Architectural designs for buildings shall include design features to contain and conceal all heating, ventilation, air conditioning units, trash enclosures, dumpsters, loading docks, telecommunications equipment, and service yards. Brick shall be used as the predominant material utilized on facades that are visible from a public right-of-way or parking lots. Other materials may be used for architectural accents, provided they have the appearance of wood or cut or cast stone.~~
- c. ~~Buildings with exterior walls greater than 50 feet in horizontal length shall be constructed using a combination of architectural features and a variety of building materials and landscaping near the walls. Walls visible from a public street and/or residential uses shall be designed using architectural features and landscaping (abutting the building) for at least 50 percent of the wall length.~~
- d. ~~Other walls shall incorporate architectural features and landscaping for at least 30 percent of the wall length.~~
- e. ~~On-site landscaping shall abut the walls so that the vegetation combined with the architectural features significantly reduce the visual impact of the building mass as viewed from the street.~~

- ~~f. The predominant building materials shall be those characteristic of the village, such as brick, wood, native stone and tinted/textured concrete masonry units and/or glass products. Other materials such as smooth faced concrete block, undecorated tilt up concrete panels, or prefabricated steel panels should only be used as accents and not dominate the building exterior of the structure. Metal roofs may be allowed if compatible with the overall architectural design of the building.~~
- ~~g. Exterior colors shall be of low reflectance, subtle, neutral or earth tone colors. High-intensity colors such as black, neon, metallic or fluorescent for the facade and/or roof of the building are prohibited except as approved for building trim.~~

~~(10) Canopies:~~

- ~~a. Canopies, such as over gasoline pumps, drive-through structures, or drop-off areas shall be designed to be consistent with the approved building materials and colors. Support columns shall be brick or materials compatible with the main building. The planning commission may require a peaked roof to complement the main building.~~
- ~~b. Canopy lighting shall be mounted flush with the canopy surface.~~

~~**Secs. 82-275—82-290. Reserved.**~~

Section 15: ~~**Repealed.**~~ That Chapter 82, Article III, Division 10 of the Sparta Village Code is hereby repealed.

~~***DIVISION 10. LI LIGHT INDUSTRIAL DISTRICT.***~~

~~**Sec. 82-311. Description and intent.**~~

- ~~(a) The light industrial (LI) district is designed to primarily accommodate wholesale activities, warehouses, and industrial operations whose external, physical effects are restricted to the area of the district and in no manner affect in a detrimental way any of the surrounding districts. The LI district is structured to permit, along with any specified uses, the manufacturing, compounding, processing, packaging, assembly, and/or treatment of finished or semi-finished products from previously prepared material, it being the intent of the district that the processing of raw material for shipment in bulk form, to be used in an industrial operation at another location, not be permitted.~~
- ~~(b) The intent of this district is to:~~
 - ~~(1) Provide sufficient space, in appropriate locations, to meet the needs of the village's expected future economy for selected types of manufacturing and related uses.~~
 - ~~(2) Protect abutting residential districts from objectionable influences (see (3) below) by separating them from manufacturing activities, and by prohibiting the use of industrial areas for new residential development.~~

- ~~(3) Promote manufacturing development which is free from danger of fire, explosions, toxic and noxious matter, radiation, and other hazards and from offensive noise, vibration, smoke, odor and other objectionable influences.~~
- ~~(4) Promote the most desirable use of land in accordance with a well considered plan.~~
- ~~(5) Protect the character and established pattern of adjacent development, and in each area conserve the value of land and buildings and other structures and protect the village's tax revenue.~~

Sec. 82-312. Permitted uses.

~~In the LI district, no building or land shall be used and no building shall be erected except for one or more of the following specified uses, unless otherwise provided in this division:~~

- ~~(1) Vehicle service station and incidental repair and servicing.~~
- ~~(2) Building material suppliers.~~
- ~~(3) Contractor or builder's office, including an accessory storage equipment yard.~~
- ~~(4) Dry cleaning plants.~~
- ~~(5) Laboratories: experimental, film, or testing.~~
- ~~(6) Manufacture and repair of electric or neon signs, light sheet metal products, including heating and ventilating equipment, cornices, eaves and the like.~~
- ~~(7) Manufacture of musical instruments, toys, novelties, and metal or rubber stamps or other small molded rubber products.~~
- ~~(8) Manufacture or assembly of electrical appliances, electronic instruments and devices, radios and phonographs.~~
- ~~(9) Offices and showrooms of contractors, decorators or similar trades in connection with whom not more than 25 percent of the UFA of the building or part of the building occupied by the establishment is used for retail use. All storage of materials shall be within the confines of the building or part thereof occupied by the establishment.~~
- ~~(10) Offices when accessory to any permitted use or special land use, provided that they do not exceed 50 percent of the GFA of the principal use.~~
- ~~(11) Public and private utility uses, including electric and gas service buildings and yards; water supply and sewage disposal plants; water and gas tank holders; heating and electric power generating plants, and all accessory uses.~~
- ~~(12) Storage yards for construction and contractor's equipment, provided all property lines abut an LI district.~~
- ~~(13) The manufacture of pottery and figurines or other similar ceramic products using only previously pulverized clay, and kilns fired only by electricity or gas.~~
- ~~(14) The manufacture, compounding, assembling, or treatment of articles or merchandise from previously prepared materials such as but not limited to bone; canvas; cellophane; cloth; cork; feathers; felt; fiber; fur; glass; hair; horn; leather; paper; plastics; precious or semiprecious metals or stones; sheet metal, excluding large stampings such as~~

~~automobile fenders or bodies; shell; textiles; yarns; tobacco; wax; wire; wood, excluding lumber and planing mills.~~

~~(15) The manufacture, compounding, processing, packaging or treatment of such products as but not limited to bakery goods, candy, cosmetics, pharmaceuticals, toiletries, food products, hardware, and cutlery; tool, die, gauge and machine shops.~~

~~(16) Warehouse, storage, including commercial storage warehouses; and transfer facilities, including truck and railroad related facilities accessory to warehousing.~~

~~(17) Wholesale establishments.~~

~~(18) Accessory buildings and uses, meeting the requirements of section 82-103, Accessory buildings and structures.~~

~~Sec. 82-313. Special land uses.~~

~~Land and/or buildings in the LI district may be used for the following purposes when approved by the village council in accordance with the requirements of article IV, Special Land Uses.~~

~~(1) Adult uses.~~

~~(2) Commercial communication towers, including commercial television, radio, and public utility transmitting and/or receiving towers and receiving microwave antennas, and their attendant facilities.~~

~~(3) Freight yards and terminals.~~

~~(4) Incineration of garbage or refuse when conducted within an approved and enclosed incinerator plant.~~

~~(5) Junkyards.~~

~~(6) Veterinary hospital, clinic or indoor kennel.~~

~~(7) Lumber and planing mills.~~

~~(8) Metal plating, buffing and polishing, subject to appropriate measures to control the types of process to prevent noxious results and/or nuisances.~~

~~(9) Rental space for storage of vehicles such as travel trailers, motor homes, recreational vehicles, campers, snowmobiles, boats, etc.~~

~~(10) Restaurants or other places serving food or beverage, except those with drive through services, provided all property lines abut an LI district.~~

~~(11) Tractor trailer and trucking facilities, including storage and repair.~~

~~(12) Utility trailer rental facilities.~~

~~(13) Vehicle repair facilities, major and minor.~~

~~(14) Waste lagoon ponds, industrially oriented and permanent in character.~~

~~(15) Wireless telecommunication facilities.~~

Sec. 82-314. Site development requirements.

(a) ~~All permitted uses and special land uses are subject to the following site development requirements:~~

- ~~(1) Site plan review is required in accordance with article V, site plan review.~~
- ~~(2) Parking is required in accordance with article VI, off street parking and loading.~~
- ~~(3) Signs are permitted in accordance with the requirements of article VII, signs.~~
- ~~(4) Landscaping in accordance with chapter 78, article IV, landscaping.~~
- ~~(5) Setbacks, height, area, and lot dimensions are required as noted below:~~

LI requirements		District regulations
Minimum lot requirements	Lot area	20,000 sq. ft.
	Lot width	120 ft.
Minimum setbacks (ft.)	Front yard	20
	Side yard(s)	20
	Rear yard	20
Maximum lot coverage		65%
Maximum building height (stories/ft.)		2/35 ft.
Nonresidential accessory buildings (see subsection 82-103 (c))		

(b) ~~Outdoor storage:~~

- ~~(1) Any outdoor storage or activity areas abutting or adjacent to a residential district or use shall be enclosed on all sides with a six foot fence or solid wall that is completely obscuring on those sides facing the residential district, which meets the design requirements listed in section 82-112, fences and walls. In no case shall the outdoor storage of materials abutting or adjacent to a residential district or use be stacked higher than the height of the visual screen unless the planning commission or other approving authority determines that the material is stored in a manner that it is not visible from off-site, or that the material is located such a substantial distance from adjacent properties that it is not a visual nuisance.~~
- ~~(2) For any outdoor storage, materials shall be stored only in the side or rear yards, except that materials shall not be stored on the street side of a corner lot or in any required yard.~~
- ~~(3) One non-gated opening, no greater than 12 feet in width, shall be permitted in the visual screen for each 200 feet of frontage on a street.~~

(c) ~~Mechanical equipment, whether mounted on a structure or on the ground, including heating, ventilation, air conditioning units, trash enclosures, dumpsters, loading docks, telecommunications equipment, and service or repair yards shall be visually screened from adjacent properties, public and private roadways, or other public areas. The method of screening shall be as approved by the planning commission or as otherwise required by the village zoning ordinance.~~

(d) ~~Building design standards:~~

- ~~(1) It is intended that industrial buildings be both attractive and functionally appropriate for industrial uses. Building color, materials, finishes, and forms shall be substantially~~

~~compatible with the character of the surrounding industrial park or area. One or more of the following materials shall be used in the construction of buildings in this district:~~

- ~~a. — Pre-cast concrete.~~
- ~~b. — Fluted concrete block.~~
- ~~c. — Split face concrete block.~~
- ~~d. — Scored concrete block.~~
- ~~e. — Metal siding (corrugated) provided that exposed fasteners shall match the color of the metal finish.~~
- ~~f. — Glass/glass blocks.~~
- ~~g. — Drivit, and/or~~
- ~~h. — Face brick.~~

~~(2) In recognition of developing technologies, the planning commission may permit the use of building materials other than those listed in subsection 82-314(d)(1) if, in the judgement of the planning commission, the materials are compatible with surrounding properties, and that such materials comply with architectural, safety, and other requirements of the village building code, fire code, and other applicable village ordinances.~~

~~(3) A minimum of 25 percent of that portion of the building which faces a public or private street, or a residential zoning district or residential use, shall be finished with brick, architectural masonry block, cement board, glass stone or a combination of these materials.~~

~~(4) In order to reduce wall massing, buildings with exterior walls greater than 50 feet in horizontal length shall be constructed with a combination of the following:~~

- ~~a. — A combination of architectural features such as recesses, projections, and offsets.~~
- ~~b. — A variety of building materials.~~
- ~~c. — Landscaping near the walls as approved by the planning commission.~~

~~Sees. 82-315 — 330. Reserved.~~

Section 16: **Amendment.** That Chapter 82, Article IV, Section 82-386 of the Sparta Village Code is hereby amended to read in its entirety as follows.

Sec. 82-386. Specific requirements—Residential districts.

The requirements set forth in this section relate to particular special land uses and specific requirements in the residential districts that must be met in addition to the general standards of section 82-385.

~~(a) Bed and breakfast establishments.~~

~~(b)~~(a) Campgrounds.

(e) (b) Private cemeteries.

~~(d) Commercial soil and mineral removal.~~

~~(e) Private educational institutions.~~

~~(f) Golf courses and country clubs, including related uses, such as snack bars, small retail shops selling goods directly related to the primary use, and other similar uses integral to the main use.~~

~~(g) (c)~~ Public utility structures.

~~(h) Religious institutions.~~

~~(i) (d)~~ State licensed residential care group facilities

~~(j) (e)~~ State licensed group day care centers.

~~(k) (f)~~ Manufactured home parks.

~~(l) Multiple family dwellings.~~

Specific requirements for the above listed uses are as follows:

~~(a) Bed and breakfast establishments.~~

~~(1) The establishment shall be serviced by approved water and sanitary sewer services.~~

~~(2) The establishment shall be located on property with direct access to a paved public road.~~

~~(3) The use shall be established only in a detached one family dwelling.~~

~~(4) Parking is required in accordance with article VI and shall be located to minimize negative impacts on adjacent properties.~~

~~(5) The lot on which the establishment is located shall meet the minimum lot size requirements of the zone district.~~

~~(6) The total number of guest rooms shall not exceed seven, plus one additional guest room for each 10,000 square feet or fraction thereof by which the lot area of the use exceeds one acre, not to exceed a total of ten guest rooms.~~

~~(7) Exterior refuse storage facilities beyond what might normally be expected for a detached single family dwelling shall be screened from view on all sides by a six foot solid, decorative fence or wall.~~

~~(8) The establishment shall contain the principal residence of the operator.~~

~~(9) Accessory retail or service uses shall be prohibited, including but not limited to, gift shops, antique shops, restaurants, bakeries, and other similar uses.~~

~~(10) Meals may be served only to the operator's family, employees, and overnight guests.~~

~~(ab)~~ Campgrounds.

(1) Minimum lot size shall be three acres. The lot shall provide direct vehicular access to a public street or road. The term "lot" shall mean a campground or travel trailer park.

- (2) Public stations, housed in all-weather structures, containing adequate water outlet, waste container, toilet and shower facilities shall be provided.
- (3) No commercial enterprise shall be permitted except that a convenience store may be provided in a development containing more than 80 sites. The convenience store shall not exceed a maximum floor area of 1,000 square feet.
- (4) Each lot shall provide hard-surfaced, dust-free vehicle parking areas for site occupant and guest parking. The parking area shall be located within 400 feet of the site it is intended to serve (except in the case of sites specifically designated only for tent camping).
- (5) Each site shall contain a minimum of 1,500 square feet and set back at least 75 feet from any public or private right-of-way or property line.
- (6) Each travel trailer site shall have direct access to a hard-surfaced, dust-free roadway of at least 24 feet in width for two-way traffic and 12 feet in width for one-way traffic. Parking shall not be allowed on any roadway. Sites specifically designated for, and only used for, tent camping, need not have direct vehicular access to any street or road.
- (7) Any open drainage ways must have seeded banks sloped at least 3:1 and designed to properly drain all surface waters into the county drain system, subject to approval by the Drain Commissioner of Kent County, where a city storm drainage system is unavailable.
- (8) All sanitary facilities shall be designed and constructed in strict conformance to all applicable county health regulations.
- (9) A minimum distance of 15 feet shall be provided between all travel trailers and tents.

(e)(b) *Private cemeteries.*

- (1) The minimum lot size for a cemetery shall be five acres.
- (2) All gravesites, buildings and structures shall be set back at least 50 feet from any property line.

(d) ~~*Commercial soil and mineral removal.*~~

~~(1) No soil, sand, gravel, or other earth material shall be removed from any land within the village without special land use approval, with the following exceptions:~~

~~a. When the earth removal is incidental to an operation for which a building permit has been issued by the village;~~

~~b. When the earth removal involves any normal landscaping, driveway installation and repairs, or other minor projects;~~

~~c. The earth removal will not alter predominate drainage patterns or cause drainage impacts to adjoining properties;~~

~~d. The earth removal involves less than 500 cubic yards;~~

~~e. The earth removal is for the purpose of construction of a swimming pool.~~

~~f. — The soil removal will not be in violation of any other section of this chapter, other village chapter, Soil Erosion and Sedimentation Control Act of 1972, or any other applicable state or federal law.~~

~~(2) — In addition to the materials required by this article, the application for special land use approval shall include the following:~~

~~a. — A written legal description of all of the lands proposed for the use.~~

~~b. — Eight copies of a plan for mineral removal, drawn and sealed by a registered civil engineer, and including the following:~~

~~1. — A north arrow, scale, and date;~~

~~2. — Shading indicating the extent of land area on which mineral removal operations and activities will take place;~~

~~3. — Location, width, and grade of all easements or rights of way on or abutting the lands;~~

~~4. — Location and nature of all structures on the lands;~~

~~5. — Location and direction of all water courses and flood control channels which may be affected by the mineral removal operations;~~

~~6. — Existing elevations of the lands at intervals of not more than five feet;~~

~~7. — Typical cross sections showing the estimated extent of overburden, estimated extent of mineral material location in or on the lands, and the water table;~~

~~8. — Mineral processing and storage areas;~~

~~9. — Proposed fencing, gates, parking areas, and signs;~~

~~10. — Roads for ingress to and egress from the lands, including on-site roads, other areas to be used for movement of vehicles and a description of the proposed measures to limit dust generated by mineral removal activities and movement of vehicles;~~

~~11. — Map showing access routes between the subject lands and the nearest major road; and~~

~~12. — Areas to be used for ponding.~~

~~c. — A narrative description and explanation of the proposed mineral removal operations and activities; including the date of commencement, proposed hours and days of operation, estimated by type and quantity of mineral materials to be removed, description of extraction and processing methods, including proposed equipment and the noise rating of each type thereof, and a summary of the procedures and practices which will be used to ensure compliance with the conditions of this subsection.~~

~~d. — A site rehabilitation plan including the following:~~

~~1. A description of planned site rehabilitation and end-use(s), including methods of accomplishment, phasing, and timing;~~

~~2. A plan showing final grades of the lands as rehabilitated, at contour intervals not exceeding five feet; water courses, ponds, or lakes, if any; landscaping and plantings; areas of cut and fill; and all of the components of the proposed end-use(s); and~~

~~3. A description of the proposed methods or features which will ensure that the end-use(s) are feasible and will comply with the master plan and all applicable requirements of this chapter.~~

~~e. The planning commission or village council may require an environmental impact statement, engineering data, or other additional information concerning the need for and consequences of such extraction if it is believed that the extraction may have an adverse impact on natural topography, drainage, water bodies, floodplains, or other natural features.~~

~~(3) Each site rehabilitation plan shall be approved by the village council and shall comply with all of the following standards and requirements:~~

~~a. Topsoil shall be replaced on the site to a depth of not less than six inches, except where the end-use activities or features do not involve the planting of lawns or growing of vegetation. Slopes shall be graded and stabilized to such extent as will accommodate the proposed end-use. The plan shall indicate the phasing of site rehabilitation, if the same is to take place in phases, and if so, topsoil shall be replaced and slopes shall be graded and stabilized before mineral removal operations or activities are commenced in another area of the site.~~

~~b. Final slopes shall have a ratio of not more than one foot of elevation to three feet of horizontal distance.~~

~~c. Plantings of grass, shrubs, trees, and other vegetation shall be made so as to maximize erosion protection, screen less attractive areas of end-uses, and enhance the beauty of the site as rehabilitated.~~

~~(4) No machinery shall be erected or maintained within 50 feet of any property or street line. No cut or excavation shall be made closer than 50 feet to any street right-of-way line or property line in order to ensure sublater support to surrounding property. The village council may require greater distances for the location of machinery, storage or parking of equipment, or limits of excavation where the site is located in or within 200 feet of any residential district.~~

~~(5) The village council shall approve routes for truck movement to and from the site in order to minimize the wear on public streets and to prevent hazards and damage to nearby properties. Access roads within the area of operation shall be provided with a dustless surface and the entry road shall be hard surfaced for a distance established by the village council to minimize dust, mud, and debris being carried onto the public street.~~

~~(6) Proper measures shall be taken to minimize the nuisance of noise and flying dust or rock. Such measures may include, when considered necessary, limitations upon the practice of stockpiling excavated material upon the site.~~

~~(7) — During activities and operations for the removal of mineral material, no mineral material or other excavated materials shall be left during weekends or overnight in such condition or manner as to constitute a danger to children or others who may enter the removal areas. All banks of excavated material shall be graded to slopes having a vertical to horizontal ratio of not greater than one foot of elevation for each two feet of horizontal distance, after the cessation of daily operations; provided, however, that the village council may allow some lesser daily grading requirement if the applicant provides a substantially constructed and maintained welded wire fence, or fence of equally substantial material, of at least four feet in height, so located that any slopes steeper than one foot of elevation for each two feet of horizontal distance cannot inadvertently be approached by any persons who may enter the removal area.~~

~~(8) — The village council may require compliance with such other conditions as may be necessary to ensure compliance with the terms of this subsection. Such conditions may include, though need not be limited to, weed controls, erosion and sedimentation controls, fencing and visual screening, requirements for groundwater monitoring wells, preservation of trees and other vegetation, and fuel loading and storage requirements.~~

~~(9) — An applicant for a permit shall submit a performance bond in accordance with the requirements of section 82-590 of this chapter, naming the village as the insured party and conditioned upon the timely and faithful performance by the applicant of all of the terms and conditions of the permit. The bond shall have such other terms and shall be in such amount as is recommended by the planning commission as reasonably necessary to ensure compliance with all of the terms and conditions of this subsection and the permit.~~

~~a. — The performance bond shall not be refunded, reduced, or transferred until the mineral removal operations and activities, land reclamation or restoration, and all other required activities have received final inspection by the zoning administrator he has determined that the applicant, or its successor, has fully complied with all of the terms, conditions, site rehabilitation and restoration requirements, and all other matters required of the applicant under the terms of the permit.~~

~~b. — The timely and faithful compliance with all of the provisions of the performance bond shall be a condition of any mineral removal operations. In the absence of any such compliance with the terms of the performance bond, or if the same is revoked or it expires or is not renewed, the village council need not approve the renewal of any permit, even if the applicant has otherwise complied with all other terms and provisions of the current permit.~~

~~(c) — *Private educational institutions.*~~

~~(1) — No building shall be closer than 40 feet to any property line or street right of way line.~~

~~(2) — No more than 25 percent of the gross site area shall be covered by buildings.~~

~~(f) — *Golf courses and country clubs, including related uses, such as snack bars, small retail shops selling goods directly related to the primary use, and other similar uses integral to the main use.*~~

- ~~(1) The site area shall be at a minimum of 20 acres and shall be located on a major thoroughfare.~~
- ~~(2) All buildings, parking areas, swimming pools, and tennis courts shall be set back a minimum of 75 feet from any property line or street right of way lines.~~
- ~~(3) A landscaped buffer strip shall be provided between the parking area and main building area and any adjacent residential district.~~

(gc) *Public utility structures.*

- (1) Any buildings shall be generally compatible, with respect to materials and color, with the surrounding neighborhood.
- (2) All buildings shall comply with the yard setback requirements of the district in which it is located.

(h) ~~*Religious institutions.*~~

- ~~(1) The minimum lot area shall be at least 30,000 square feet.~~
- ~~(2) No building shall be closer than 40 feet to any property line or street right of way.~~

(di) State licensed residential care group facilities.

- (1) The minimum lot area shall be at least one acre.
- (2) The proposed site shall have direct access to a major thoroughfare.
- (3) No building shall be closer than 40 feet to any property line or street right-of-way.
- (4) Off-street parking shall be provided for family members and employees of the facility.
- (5) Client pickup and drop off areas shall be located in a manner that vehicles do not stop in the travel lane of the adjacent roadway and vehicles are not required to back into the roadway.
- (6) The property and residence exterior shall be maintained in a manner compatible with the surrounding neighborhood.
- (7) The facility shall be in compliance with all applicable state licensing requirements.

(ej) State licensed group day care facilities.

- (1) There shall be provided, equipped and maintained, on the premises, a minimum of 150 square feet of usable outdoor recreation area for each client making up the licensed capacity of the facility.
- (2) The outdoor recreation area shall be fenced and screened from any abutting residential district or use by a decorative fence or wall, or a landscaped equivalent.
- (3) Required off-street parking, as well as off-street pick-up and drop-off areas shall be provided.
- (4) The applicant shall provide evidence of the ability to comply with all applicable State licensing requirements.

(kf) Manufactured home parks.

(1) Review and approval of preliminary plan.

- a. A preliminary plan, showing the location, layout and general design and a general description of the project shall be prepared in accordance with the applicable requirements of Public Act No. 96 of 1987 (MCL 125.2301 et seq.), rules of the state manufactured home commission and the following requirements:
 1. Ten copies of the preliminary plans meeting the requirements of subsection below shall be submitted to the zoning administrator.
 2. The preliminary plans shall exhibit all necessary information and details to determine compliance with the rules promulgated by the state manufactured home commission and applicable state departments and agencies for the development of manufactured home parks, as well as to determine compliance with this chapter, with local fire chapters and building codes.
- b. The preliminary plan shall be at a scale of at least 100 feet to the inch and show:
 1. The scale and north arrow;
 2. The site location on a vicinity map which illustrates the site in relation to the surrounding area within one-half mile;
 3. The total acreage to the nearest tenth of an acre;
 4. The name and address of the owner, developer and engineer/site planner who prepared the plan;
 5. Property and lot lines with dimensions;
 6. Setback lines;
 7. Topography at two-foot contours, showing present and proposed contours (United States Geological Survey data shall be used);
 8. Existing and proposed utilities, including water, sewer, storm drains, electric and gas utilities;
 9. Building locations and dimensions;
 10. Manufactured home pads/sites;
 11. The recreation area plan, if the developer intends to provide such recreation area;
 12. The required open space area, with dimensions and total area;
 13. A landscape plan showing walks, fences and screening;
 14. Parking spaces and access drives with dimensions; and
 15. All public and private rights-of-way and easements bounding and intersecting the area and an indication of which are proposed to be continued, created, relocated and/or abandoned.
- c. Preliminary plans submitted to the village shall be subject to review and approval by the village council after receiving recommendation by the planning commission. The council shall approve, modify or disapprove the preliminary plans within 60

days of the date of submission of such plans to the village. If the plans are not approved, modified or disapproved within the 60 days, the preliminary plans shall be deemed approved.

(2) Site area and dimensions.

- a. A minimum of ten acres shall be required for the development of a manufactured home park.
- b. The site shall comprise a single tract and be so dimensioned as to facilitate efficient design and management. A manufactured home park shall have at least 66 feet of frontage on an arterial road. However, minimum width of the site for portions used for general vehicle entrances and exits only shall be 66 feet. All ingress and egress to and from the development shall be onto that road. For portions containing lots for dwellings and buildings generally open to occupants, minimum dimensions shall be 200 feet.
- c. These limitations shall not apply where expansion of an existing manufactured home development is concerned and where such expansion will not increase variation from requirements applying to manufactured home parks as set forth in this subdivision.

(3) State requirements: All manufactured home park developments shall comply with the applicable requirements of Public Act No. 96 of 1987 (MCL 125.2301 et seq.) and the rules promulgated by the state manufactured home commission.

~~(h) Multiple family dwellings.~~

- ~~(1) All structures shall be a minimum of 25 feet from the closest property lines.~~
- ~~(2) The minimum horizontal distance between the nearest points of buildings shall be 30 feet.~~
- ~~(3) No building with multiple family dwelling units shall have its principal access more than 100 feet from either an access drive, public street, or required off-street parking area.~~
- ~~(4) Parking areas shall have a minimum front yard setback of 20 feet and minimum side and rear yard setbacks of ten feet.~~
- ~~(5) Access driveways shall be located no less than 50 feet from the nearest part of the intersection of any street or any other driveway.~~

Section 17: Amendment. That Chapter 82, Article IV, Section 82-387 of the Sparta Village Code is hereby amended to read in its entirety as follows.

Sec. 82-387. Same—Nonresidential districts.

The requirements set forth in this section relate to particular special land uses and specific requirements in the nonresidential districts that must be met in addition to the general standards of section 82-385.

- (a) Adult uses.
- (b) Building material suppliers. (CBD District)

- (c) Commercial communication towers, including commercial television, radio, and public utility transmitting and/or receiving towers and receiving microwave antennas, and their attendant facilities.
- (d) Commercial day care facilities. (CBD District).
- (e) Commercial recreation facilities. (CBD District)
- ~~(f) Commercial storage warehouses.~~
- ~~(g) Comparison retail stores selling commodities within an entirely enclosed building, with a usable floor area (UFA) exceeding 20,000 square feet.~~
- ~~(h)~~(f) Freight yards and terminals.
- ~~(i) Hotels and motels.~~
- ~~(j)~~(g) Incineration of garbage or refuse when conducted within an approved and enclosed incinerator plant.
- ~~(k)~~(h) Junkyards.
- ~~(l) Lumber and planing mills.~~
- ~~(m) Massage (licensed).~~
- ~~(n)~~(i) Metal plating, buffing and polishing, subject to appropriate measures to control the types of process to prevent noxious results and/or nuisances.
- ~~(o) New and used vehicle, boat or farm implement sales including incidental servicing and minor repair.~~
- ~~(p)~~(j) Nonresidential uses located in converted residential buildings. (CBD District)
- ~~(q)~~(k) Nurseries and greenhouses. (CBD District)
- ~~(r)~~(l) Open air businesses. (CBD District)
- ~~(s)~~(m) Private educational institutions. (CBD District)
- ~~(t)~~(n) Religious institutions. ~~(CBD District)~~
- ~~(u) Rental space for storage of vehicles such as travel trailers, motor homes, recreational vehicles, campers, snowmobiles, boats, etc.~~
- ~~(v)~~(o) Residential uses meeting the lot area requirements of the ~~R-4~~ R-H district. (CBD District)
- ~~(w)~~(p) Residential uses when combined with commercial businesses permitted in section 82-292. (CBD District).
- ~~(x) Restaurants or other places serving food or beverage, except those with drive through services, provided all property lines abut an LI light industrial district.~~
- ~~(y) Restaurants, including drive through service. Outdoor seating may be permitted where patrons are served.~~
- ~~(z)~~(q) Shopping center or shopping mall. (CBD District)
- ~~(aa)~~(r) Tractor trailer and trucking facilities, including storage and repair.
- ~~(bb) Utility trailer rental facilities.~~

- ~~(ee)~~(s) ——— Vehicle service station and incidental repair and servicing. (CBD District)
- ~~(dd)~~ ——— ~~Vehicle repair facilities, major and minor.~~
- ~~(ee)~~ ——— ~~Vehicle wash establishments, either self-service or automatic.~~
- ~~(ff)~~(t) ——— Veterinary hospital, clinic or indoor kennel. (CBD District)
- ~~(gg)~~(u) ——— Waste lagoon ponds, industrially oriented and permanent in character.
- ~~(hh)~~(v) ——— Wireless telecommunication facilities. (CBD District)

Specific requirements for the above listed uses are as follows:

(a) *Adult uses:*

- (1) The adult use shall not be located within a 1,000-foot radius of any other such use or be located on a lot or parcel within 500 feet of a public park, educational institution, child care facility, or religious institution.
- (2) Any sign or signs proposed for an adult use must comply with the requirements of article VII, and any applicable county, state, and federal laws.
- (3) No product for sale or gift, shall be displayed so that it is visible by a person of normal visual acuity from the nearest adjoining roadway or adjoining property.
- (4) No product for sale or gift, nor any picture or other representation of any product for sale or gift, shall be displayed so that it is visible by a person of normal visual acuity from the nearest adjoining roadway or adjoining property.
- (5) All off-street parking areas shall be illuminated from at least 90 minutes prior to sunset to at least 60 minutes after closing.
- (6) No adult use shall be open for business prior to 10:00 a.m., nor after 10:00 p.m. However, employees or other agents, or contractors of the business may be on the premises at others hours for legitimate business purposes such as maintenance, preparation, record keeping, and similar purposes.
- (7) All persons massaging any client or customer must be certified as a massage therapist by the American Massage Therapy Association or be a graduate of a school of massage therapy that is certified by the state, or have such other similar qualifications which must be submitted to and approved by the village council. All massage clinics are subject to inspection from time to time by the zoning administrator and shall be required to file reports as may be required by the village, at least annually, as to the names and qualifications of each person who administers massages under the authority or supervision of the massage establishment.
- (8) Establishments where uses subject to the control of this subsection are located shall not be expanded in any manner without first applying for and receiving the approval of the village council, as provided herein.

(b) *Building material suppliers.*

- (1) Minimum lot area shall be one acre.

- (2) Minimum lot width shall be 200 feet.
 - (3) The planning commission may require a six-foot fence or wall to be constructed along the rear and/or sides of the lot to keep trash, paper, and other debris from blowing off the premises.
 - (4) The lot area used for parking shall be hard-surfaced and the display or storage areas shall be provided with a permanent, durable, and dustless surface, and shall be graded and drained so as to dispose of all surface water.
- (c) *Commercial communication towers, including commercial television, radio, and public utility transmitting and/or receiving towers and receiving microwave antennas, and their attendant facilities.*
- (1) The applicant shall submit documented proof of need for the tower in this location, and provide further documentation as to why co-location on another tower within the Village of Sparta or township is not available or will not provide the required coverage.
 - (2) The placement, operation, and location shall meet all village, state, and federal requirements.
 - (3) The location shall not exhibit any noise discernible from outside the property lines of the site.
 - (4) A bond shall be submitted to the village equal to the cost of removal when use is discontinued. The bond will be returned to the applicant provided the unused tower/antenna is removed within six months of its discontinuance. After removal the site shall be returned to its natural state within one year after use is terminated, unless the site is otherwise developed for a use permitted by the chapter.
 - (5) The tower must be designed and constructed so as to allow a minimum of three additional commercial antennas on the same structure.
 - (6) The tower will be located in a manner that in the event of a structure failure, it will not fall on any surrounding property.
 - (7) Landscaping shall be installed to screen the ground level structures on the site.
 - (8) A safety and security fence shall be erected, with a minimum height of six feet with barbed wire on the top around the site structure, including associated equipment.
- (d) *Commercial day care facilities.*
- (1) There shall be provided, equipped and maintained, on the premises, a minimum of 150 square feet of usable outdoor recreation area for each client making up the licensed capacity of the facility.
 - (2) The outdoor recreation area shall be fenced and screened from any abutting residential district or use by a decorative fence or wall, or a landscaped equivalent.
 - (3) Required off-street parking areas shall be provided.
 - (4) Off-street pick-up and drop-off areas shall be provided that are adequate to ensure that no vehicles shall block any street sidewalks or traffic lanes.

- (5) The applicant shall provide evidence of the ability to comply with all applicable state licensing requirements.
- (e) *Commercial recreation facilities.*
 - (1) Minimum lot size shall be one acre. The lot shall provide direct access to a major street.
 - (2) Ingress and egress shall be provided as far as practicable from two intersecting streets and shall be at least 50 feet from an intersection.
 - (3) Parking areas shall have a minimum front yard setback of 20 feet and side and rear yard setbacks of at least ten feet unless a greater setback is required by this chapter.
 - (4) Public rest rooms, housed in all-weather structures, containing adequate water outlets, waste containers, and toilets shall be provided.
 - (5) No commercial, for profit enterprise not related to the operator of the commercial recreation facility shall be permitted to operate on the lot.
 - (6) All main buildings or outdoor activity areas shall be set back at least 75 feet from any property line.
- ~~(f) *Commercial storage warehouses.*~~
 - ~~(1) Minimum lot area shall be two acres.~~
 - ~~(2) A residence may be permitted on the premises for security personnel or on-site operator. The residence shall conform to the minimum requirements for a one-family detached dwelling in the R-1 district.~~
 - ~~(3) One parking space shall be provided for each ten storage cubicles, equally distributed throughout the storage area. The parking requirement may be met with the parking lanes required for the storage area.~~
 - ~~(4) One parking space shall also be required for every 20 storage cubicles, up to a maximum required ten spaces, to be located adjacent the rental office, for the use of customers.~~
 - ~~(5) Two parking spaces shall also be required for the residence of security personnel or on-site operator employed on the premises.~~
 - ~~(6) Parking lanes and access aisles adjacent the individual storage facilities shall be required. The parking lanes may be eliminated when the access aisle does not serve storage cubicles.~~
 - ~~(7) All driveways, parking, loading, storage, and vehicular circulation areas shall be paved.~~
- ~~(g) *Comparison retail stores selling commodities within an entirely enclosed building, with a usable floor area (UFA) exceeding 20,000 square feet.*~~
 - ~~(1) Public access to the site shall be located at least 100 feet from any public or private street intersection and not less than 50 feet from the nearest part of any other driveway, as measured from the nearest right-of-way line to the nearest edge of that access.~~
 - ~~(2) Any main building shall be generally compatible, with respect to materials and color, with the surrounding neighborhood.~~

~~(3) The parking and maneuvering areas of the site shall be fenced and screened from the view of any abutting residential district or use by a decorative fence or wall, or a landscaped equivalent.~~

~~(4) No mechanical rooms or loading areas shall be located nearer than 50 feet to any residential district or use property line.~~

(hf) *Freight yards and terminals.*

- (1) Minimum lot size shall be three acres.
- (2) The lot location shall be such that at least one property line abuts a paved street and ingress and egress for all vehicles shall be directly from that street.
- (3) The main and accessory buildings shall be set back at least 75 feet from all property lines.
- (4) Truck parking and staging areas shall be fenced and screened from the view of any abutting residential district or use by a decorative fence or wall, or a landscaped equivalent.
- (5) Access driveways shall be located no less than 50 feet from the nearest part of the intersection of any street or any other driveway.

(i) ~~*Hotels and motels.*~~

~~(1) Minimum floor area of each guest unit shall contain not less than 250 square feet.~~

~~(2) The minimum lot area shall be 25,000 square feet with a minimum width of 100 feet, provided that there shall be at least 500 square feet of lot for each lodging unit.~~

~~(3) The maximum lot coverage of all buildings, including accessory buildings, shall not exceed more than 35 percent of the lot.~~

~~(4) All parking areas shall have direct access to a major street.~~

(jg) *Incineration of garbage or refuse when conducted within an approved and enclosed incinerator plant.*

- (1) All uses shall be established and maintained in accordance with applicable State of Michigan statutes. To the extent that any of the requirements of this subsection are less stringent than those in applicable state statutes, the state requirements shall prevail.
- (2) The site shall be screened on all sides. As a minimum, the use shall be enclosed by a fence six feet or more in height for the entire periphery of the property. Fences shall be adequate to prevent trespassing and contain debris.
- (3) All areas within any single development shall be in a condition of being entirely lacking in hazards, inconspicuous and blended with the general surrounding ground form.
- (4) The village council shall establish routes for truck movement in and out of the development in order to minimize the wear on public streets, to minimize traffic hazards and to prevent encroachment of traffic, or the by-products of traffic (such as dust and noise), upon adjacent properties.
- (5) All permitted installations shall be maintained in a neat, orderly condition so as to prevent injury to property, individuals, or the community in general.

(~~kh~~) *Junkyards.*

- (1) Requests for a special land use approval for establishment of a junkyard shall also require submission of a detailed proposal identifying the predominant type of salvage or junk to be received, the methods of separation and/or recycling, and ultimate destination of waste materials. The applicant shall be required to submit written materials outlining measures taken to comply with all necessary state, county, and local laws.
- (2) The property shall be a minimum size of at least six acres.
- (3) The site shall abut and have suitable access to a major street to ensure safe, direct transport of salvage to and from the site.
- (4) No portion of the storage area shall be located within 1,000 feet of any residential district.
- (5) Any outdoor storage area shall be completely enclosed by a fence or wall at least six feet in height constructed of a sturdy, durable material and sufficiently opaque to ensure that salvage is not visible from outside the storage area. The fence or wall shall have a minimum of two nontransparent gates not exceeding 48 feet in width providing access to the storage area for vehicles but shall not allow direct view of the storage area from adjacent properties or streets. Said fence or wall shall be continuously maintained in good condition and shall contain only approved signs.
- (6) Stored materials shall not be stacked higher than ten feet and shall be stored in a manner so as not to be visible from adjoining properties or rights-of-way. In no case shall salvage or junk be stored at a height exceeding the height of the storage area fence or wall.
- (7) The fence or wall enclosing the storage area shall meet the applicable building setback requirements.
- (8) A management office shall be provided on site. A residence may be permitted for security personnel or on-site operator.
- (9) Conditions within the storage area shall be controlled to minimize the hazards of fire and other threats to health and safety.
- (10) All portions of the storage area shall be accessible to emergency vehicles.
- (11) Vehicles or vehicle bodies shall be stored in rows with a minimum of twenty-foot wide continuous loop drives separating each row of vehicles.
- (12) All batteries shall be removed from any vehicle, and all radiator and fuel tanks shall be drained prior to the vehicle being placed in the storage yard. Salvaged batteries, oil and other such substances shall be removed by a licensed disposal company or be stored in a manner which prevents leakage of battery fluid. No fluids removed from vehicles shall be applied as a dust control method.
- (13) Vehicle parts shall not be stored, loaded, unloaded, or dismantled outside the fence enclosing the salvage yard.
- (14) All fences shall be set back a minimum of 300 feet from any residential district.
- (15) In order to protect surrounding areas, the crushing of vehicles or any part thereof shall be limited to daylight hours.

- (16) The planning commission may impose other conditions which have a reasonable relationship to the health, safety and general welfare of the Village of Sparta. These conditions can include a provision for an annual inspection by the village to ensure continuing compliance with the above standards.

~~(l) *Lumber and planing mills.*~~

~~(1) Minimum lot size shall be two acres.~~

~~(2) All property lines must abut an LI light industrial district and at least one property line shall abut a LI street from which all vehicle ingress and egress shall be made, or alternatively one property line may abut a railroad right of way.~~

~~(3) The main and accessory buildings shall be set back at least 75 feet from all property lines.~~

~~(4) Truck parking and staging areas shall be fenced and screened from the view of any abutting property and public right of way.~~

~~(m) *Massage (licensed).* Individuals who are licensed through the state having a fixed place of business where massages are administered for pay must meet one or more of the following criteria:~~

~~(1) Proof of graduation from a school of massage licensed by the state;~~

~~(2) Official transcripts verifying completion of at least 300 hours of massage training from an American community college or university; plus three references from massage therapists who are professional members of a massage association referred to in this [sub]section;~~

~~(3) Certificate of professional membership in the American Massage Therapy Association, International Myomassethics Federation, or any other recognized massage association with equivalent professional membership standards; or~~

~~(4) A current occupational license from another state.~~

~~(n) *Metal plating, buffing and polishing, subject to appropriate measures to control the types of process to prevent noxious results and/or nuisances.*~~

(1) Minimum lot size shall be two acres.

(2) The main and accessory buildings shall be set back at least 100 feet from all property lines and a minimum of 200 feet from adjacent residential uses.

(3) Any outside storage area shall not exceed 2,000 square feet in area and shall be screened from view on all sides by a six-foot or greater solid, decorative fence or wall, or landscaped equivalent. The fence or wall shall be tall enough to screen the view of the contents of the storage area.

(4) Truck parking and staging areas shall be fenced and screened from the view of any abutting residential district or use by a decorative fence or wall, or a landscaped equivalent.

(5) Any portion of a building containing the use shall not have loading doors, windows, or other similar openings facing an abutting residential district or use. If openings are

present, they shall remain closed at all times while any part of the business is in operation.

~~(o) New and used vehicle, boat or farm implement sales including incidental servicing and minor repair.~~

~~(1) Minimum lot area shall be one acre.~~

~~(2) Minimum lot width shall be 200 feet.~~

~~(3) The lot area used for parking shall be hard surfaced and the display or storage areas shall be provided with a permanent, durable, and dustless surface, and shall be graded and drained so as to dispose of all surface water.~~

~~(4) Ingress and egress shall be provided as far as practicable from two intersecting streets and shall be at least 100 feet from an intersection.~~

~~(5) No display area shall be located within ten feet of a road right-of-way line.~~

~~(p)~~ *Nonresidential uses located in converted residential buildings.*

(1) The residential use within each building shall be limited to the approved area for such use, unless modified by further site plan approval.

(2) No residential use shall be permitted below the second floor of any building within this district. Residential uses shall be incidental uses in office buildings and shall not be free standing structures except as may be permitted through the approval of a planned unit development, as approved through sections 82-331 et seq.

(3) The business office use of any building within this district shall be the primary use. Residential uses within a building may occupy greater floor area than the primary use in so far that all residential space is above the first floor.

(4) The minimum square footage for multiple residential units under section 82-234 shall apply to all residential units within the central business district.

(5) Each residential unit shall be a separate unit for water, sewer and electrical purposes and metering.

(6) Parking:

a. All parking shall either be in the rear yard or along the side of the main building but must remain behind the front building line of the structure. Note: Parking for any residential uses shall be provided in the rear of the building and marked.

b. Ingress and egress shall be at least 50 feet from an intersection.

c. Parking areas shall have a minimum front yard setback of 20 feet and side and rear yard setbacks of at least ten feet.

d. The parking plan layout, points of access, and screening shall require the approval of the village council. (Screening shall be provided in accordance with the requirements of section 82-468.

e. The number of spaces for each use on the site shall be in accordance with article VI of this chapter.

- f. If the nonresidential use is located adjacent to community parking facilities, that parking area may be counted as meeting all or part of the parking requirements for use, as determined by the village council.

(ek) *Nurseries and greenhouses.*

- (1) The storage or materials display areas shall meet all the yard setback requirements applicable to any building in the district.
- (2) The storage of any soil, fertilizer, or similar loosely packaged materials shall be sufficiently contained to prevent any adverse effect upon adjacent properties.
- (3) All loading activities and parking areas shall be provided on the same premises (off-street).
- (4) The display or storage areas shall be provided with a permanent, durable, and dustless surface, and shall be graded and drained so as to dispose of all surface water.

(fl) *Open air businesses.*

- (1) Minimum lot area shall be one acre.
- (2) Minimum lot width shall be 200 feet.
- (3) The village council may require a six-foot fence or wall to be constructed along the rear and/or sides of the lot to keep trash, paper, and other debris from blowing off the premises.
- (4) All open air businesses shall comply with all applicable health department regulations regarding sanitation and general health conditions.
- (5) The village council may require the applicant to furnish a performance bond in accordance with the requirements of this chapter to insure strict compliance with any regulation contained herein and required as a condition of special land use approval.
- (6) The lot area used for display or storage areas shall be provided with a permanent, durable, and dustless surface, and shall be graded and drained so as to dispose of all surface water.
- (7) Ingress and egress shall be provided as far as practicable from two intersecting streets and shall be at least 100 feet from an intersection.
- (8) In the case of a plant materials nursery:
 - a. Any storage or display areas shall meet all the yard setback requirements applicable to any main building in the district.
 - b. All loading activities and parking areas shall be provided on the same premises (off-street).
 - c. The storage of any soil, fertilizer, or similar loosely packaged materials shall be sufficiently contained to prevent any adverse effect upon adjacent properties.
- (9) Except as noted above, no display area shall be located within ten feet of a road right-of-way line.

(sm) *Private educational institutions.*

- (1) Minimum site size for elementary schools shall be 12 acres, middle schools shall be 20 acres, and high schools shall be 40 acres.
- (2) Minimum lot width of 200 feet abutting upon a paved public street.
- (3) Athletic fields shall not be located closer than 100 feet to any property line abutting a residential district.
- (4) Suitable screening shall be provided if, in the opinion of the planning commission, such screening is needed to minimize noise, visual, or other impacts upon surrounding residential districts.

(n) Religious institutions.

- (1) Minimum lot area shall be three acres, plus an additional 15,000 square feet for each 100 persons of seating capacity.
- (2) Buildings of greater than the maximum height allowed in the district may be allowed provided front, side and rear yards are increased above the minimum required yards by one foot for each foot of building height that exceeds the maximum height allowed. All main and accessory buildings shall be set back a minimum of 100 feet from any one-family residential district. Parking shall be set back a minimum of 50 feet from any one-family residential district.
- (3) Where adjoining residentially zoned or used property, the council may require a solid, decorative, masonry wall four feet in height along any common lot line. Such wall shall be continuously maintained in good condition. The council may approve a fence, landscaped berm, or landscaping as an alternative. At least one property line shall abut and have access to a major street.
- (4) The planning commission or the village council may require an operations plan and/or parking generation studies to determine parking needs.

~~(u) Rental space for storage of vehicles such as travel trailers, motor homes, recreational vehicles, campers, snowmobiles, boats, etc.~~

- ~~(1) Minimum lot area shall be three acres.~~
- ~~(2) Vehicles stored on a site shall be set back a distance of at least one-half of the requirements of the zoning district applicable to main buildings.~~
- ~~(3) An obscuring screen consisting of a wall, fence and/or landscaping shall be required as determined by the planning commission.~~
- ~~(4) All loading and truck maneuvering shall be accommodated on-site or on a dedicated easement.~~
- ~~(5) Fencing and lighting for security purposes may be required as determined by the planning commission.~~

(v) Residential uses meeting the lot area requirements of the ~~R-4~~ R-H district.

- (1) The residential use shall either:
 - a. Provide a direct service or convenience to or reduce adverse impacts to surrounding uses or neighborhood;

- b. Provide a compatible transition between higher intensity and lower intensity uses;
 - c. Foster a specific policy, as expressed in the village master plan, including, without limitation, historic preservation, moderate income housing, residential and non-residential mixed uses in appropriate locations, and group living arrangements for special populations; or
 - d. Is an existing non-conforming use or a change thereto that is permitted according to section 82-124, Nonconforming uses, structures, and lots.
- (2) The location, size, design, and operating characteristics of the proposed development or change to an existing development for the residential use shall be reasonably compatible with and have minimal negative impact on the use of nearby properties.
 - (3) The development will not significantly adversely affect the infrastructure of the surrounding area, including, without limitation, water, wastewater, and storm drainage utilities and streets.
 - (4) The development will not change the predominant character of the surrounding area.
- (wp) *Residential uses when combined with commercial businesses permitted in section 82-292 (CBD district).*
- (1) The residential use within each building shall be limited to the approved area for such use, unless modified by further site plan approval.
 - (2) No residential use shall be permitted below the second story level of any building within the district.
 - (3) The business use of any building within the district shall be the primary use. Residential use within a building shall not occupy more floor area than business use.
 - (4) No more than three residential units shall be permitted in any building within the central business district.
 - (5) The minimum square footage for multiple residential units under section 82-234, R-4 Site development requirements, shall apply to all residential units within the central business district.
 - (6) Each residential unit shall be a separate unit for water and sewer purposes.
 - (7) Two parking spaces shall be required per residential unit, unless the requirement is waived or modified by the village council.
- ~~(x) Restaurants or other places serving food or beverage, except those with drive-through services, provided all property lines abut an LI light industrial district.~~
- ~~(1) The use is intended generally to serve the industrial area in which it is located.~~
 - ~~(2) All portions of the outdoor service area shall be set back a minimum of 30 feet from the edge of the roadway pavement.~~
 - ~~(3) The site shall directly abut an arterial roadway as indicated in the village master plan.~~
 - ~~(4) On-site vehicle and pedestrian traffic circulation shall be provided in a manner that ensures safety and efficiency.~~

~~(y) Restaurants, including drive through service. Outdoor seating may be permitted where patrons are served.~~

- ~~(1) Sufficient stacking capacity for the drive through portion of the operation shall be provided to ensure that traffic does not extend into the public right of way. A minimum of ten stacking spaces for the service ordering station shall be provided. Stacking spaces shall be located so as not to interfere with vehicular circulation and egress from the property by vehicles not using the drive through portion of the facility.~~
- ~~(2) A minimum of three parking spaces shall be provided in close proximity to the exit of the drive through portion of the operation, to allow for customers waiting for delivery of orders.~~
- ~~(3) Parking areas shall have side and rear yard setbacks of at least ten feet.~~
- ~~(4) Public access to the site shall be located at least 100 feet from any intersection or other driveway on the same side of the street, as measured from the nearest right of way line to the nearest edge of said access.~~
- ~~(5) Internal circulations and access to and egress from the site do not substantially impair the movement of other modes of transportation, such as bicycles and pedestrians, to and through the site.~~
- ~~(6) The parking and maneuvering areas of the site shall be fenced and screened from the view of any abutting residential district or use by a decorative fence or wall, or a landscaped equivalent.~~
- ~~(7) Environmental impacts, including, without limitation, noise, air emissions, and glare are not significant for employees of the facility or the surrounding area. Outdoor speakers for the drive through facility shall be located in a way that minimizes sound transmission toward neighboring property and uses.~~
- ~~(8) Outdoor dining/seating must be in accordance with section 82 128, Outdoor dining/seating.~~

~~(zq)~~ *Shopping center or shopping mall.*

- (1) The minimum lot area for a shopping center or mall shall be three acres.
- (2) The site shall have a minimum of 300 feet of frontage on an arterial street, as shown in the village master plan.
- (3) Shopping centers or malls shall be served by public sanitary sewer and water supply.
- (4) Motor vehicle entrance and exit shall only be from an arterial or collector street identified in the village master plan.
- (5) Pedestrian movement between buildings shall be designed without the need to cross drives or parking areas.
- (6) No building within a shopping center or mall shall have a separate access to a street.
- (7) Existing trees and other significant vegetation on the site shall be preserved whenever possible. Greenbelts, buffer strips, and berms may be required.

~~(aar)~~ *Tractor trailer and trucking facilities, including storage and repair.*

- (1) Minimum lot area shall be one acre.
- (2) Minimum lot width shall be 200 feet.
- (3) Overhead doors shall not face any roadway, except as approved by the planning commission for any of the following circumstances:
 - a. For through garages where doors are provided on the front and rear of the building; or
 - b. Garages located on corner or through lots; or,
 - c. Where it is determined that a rear garage door would have a negative impact on an abutting residential district.
- (4) All repair work shall be done within the building.
- (5) All outdoor storage of vehicles, material, equipment and other material incidental to the operation shall be enclosed by a six-foot high solid wall or solid fence.
- (6) Materials stored outdoors shall not be stacked higher than the height of the storage area fence or wall and shall be stored in a manner so as not to be visible from adjoining properties or rights-of-way.
- (7) Outdoor storage areas are not permitted in the front yard of the site and shall meet the side and rear yard setback requirements.
- (8) No operator shall permit outdoor storage of trucks or trailers within the parking lot. Vehicles stored within the parking lot of the site for a period in excess of 72 hours shall be considered a violation of this requirement.

~~(bb) Utility trailer rental facilities:~~

- ~~(1) Minimum lot area shall be one acre and minimum lot width shall be 200 feet.~~
- ~~(2) Outdoor storage areas for trailers and other equipment are not permitted in the front yard of the site and shall meet the side and rear yard setback requirements of the district.~~
- ~~(3) Storage areas shall be paved in accordance with the requirements of article VI, Off Street Parking and Loading.~~

~~(ee s)~~ *Vehicle service station and incidental repair and servicing.*

- (1) Parking or storage of inoperative vehicles shall be completely surrounded by an opaque fence of not less than six feet in height.
- (2) A minimum lot frontage of 100 feet shall be required.
- (3) No more than one curb opening shall be permitted for every 75 feet of frontage (or major fraction thereof) along any street, with a maximum of one per street when located on a corner lot, and two for any other street.
- (4) No drive or curb opening shall be located nearer than 75 feet to any intersection nor more than 25 feet to any adjacent residential district property line. No drive shall be located nearer than 50 feet, as measured along the property line, to any other driveway. A driveway shall not be permitted where, in the opinion of the village council, it may produce a safety hazard to adjacent pedestrian or vehicular traffic.

- (5) A raised curb of six inches in height shall be constructed along the perimeter of all paved and landscaped areas.
- (6) In addition to the minimum lot area required by the zoning district in which the use is located, the minimum lot area shall be increased 500 square feet for each fuel pump unit in excess of four and 1,000 square feet for each service bay in excess of two, and 300 square feet for each parking space intended for the storage of inoperative vehicles.
- (7) The lot shall be located such that it is at least 300 feet from an entrance or exit to any property on which is situated a public library, public or private educational institution, playground, play field, park, religious institution or hospital.
- (8) Where applicable, vehicle queuing space shall be provided in front of each service bay for at least two vehicles.
- (9) Sufficient stacking capacity for the fuel pump portion of the operation shall be provided to ensure that traffic does not extend into the public right-of-way. A minimum of three stacking spaces for the service ordering station shall be provided. Stacking spaces shall be located so as not to interfere with vehicular circulation and egress from the property by vehicles not using the fuel pump portion of the facility.
- (10) All buildings and accessory structures including gasoline pumps shall be setback at least 50 feet from any lot line or street right-of-way, and not less than 50 feet from any side or rear lot line abutting a residential district.
- (11) The visual impact of the service station is minimized and screened from adjacent rights-of-way and properties through placement of the use, screening, landscaping, and other site design techniques.
- (12) The location, size, design and operating characteristics of the proposed facility are reasonably compatible with the use of nearby properties.
- (13) All equipment including hydraulic hoist, pits, and oil lubrication, greasing and automobile washing, repairing equipment and body repair shall be entirely enclosed within a building. There shall be no outdoor storage of merchandise such as tires, lubricants and other accessory equipment.
- (14) All activities, except those required to be performed at the fuel pump, shall be carried on within a building.
- (15) The rental of trucks, trailers, and any other vehicles on the premises is expressly prohibited without specific approval by the village council. If the use is permitted, proper screening, landscaping, and additional parking area shall be provided in accordance with the requirements set forth by the village council.
- (16) There shall be no above ground tanks for the storage of gasoline, liquefied petroleum gas, oil or other flammable liquids or gases. In-ground storage of flammable liquids shall be in non-metallic containers, pressure tested under the supervision of an official designated by the village manager, and annually approved thereafter by the applicable state agency.

~~(dd) Vehicle repair facilities, major and minor.~~

- ~~(1) All main and accessory structures shall be set back a minimum of 500 feet from a single-family residential district.~~
- ~~(2) There shall be a minimum lot frontage on a paved road of 200 feet.~~
- ~~(3) No more than one curb opening shall be permitted for every 75 feet of frontage (or major fraction thereof) along any street, with a maximum of one per street when located on a corner lot, and two for any other street.~~
- ~~(4) No drive or curb opening shall be located nearer than 75 feet to any intersection nor more than 25 feet to any adjacent residential district property line. No drive shall be located nearer than 50 feet, as measured along the property line, to any other driveway. A driveway shall not be permitted where, in the opinion of the village council, it may produce a safety hazard to adjacent pedestrian or vehicular traffic.~~
- ~~(5) A raised curb of six inches in height shall be constructed along the perimeter of all paved and landscaped areas.~~
- ~~(6) The lot shall be located such that it is at least 300 feet from an entrance or exit to any property on which is situated a public library, public or educational institution, playground, play field, park, religious institution or hospital.~~
- ~~(7) Overhead doors shall not face a public street or residential district. The planning commission can modify this requirement upon a determination that there is no reasonable alternative and the poor visual impact will be diminished through use of building materials, architectural features and landscaping.~~
- ~~(8) Where applicable, vehicle queuing space shall be provided in front of each service bay for at least two vehicles.~~
- ~~(9) Where adjoining a residential district, a solid decorative masonry wall, six feet in height shall be erected along any common lot line. The wall shall be continuously maintained in good condition. The village council may approve a fence, landscaped berm, or landscaping as an alternative.~~
- ~~(10) Any building side facing a public street or residential district shall be constructed with brick, split-faced block, cut or cast stone, patterned precast concrete or any other materials as determined by the village council. E.I.F.S. and vinyl shall be used as accent materials only.~~
- ~~(11) All maintenance and repair work shall be conducted completely within an enclosed building.~~
- ~~(12) There shall be no outdoor storage or display of vehicle components and parts, materials, commodities for sale, supplies or equipment.~~
- ~~(13) The rental of trucks, trailers, and any other vehicles on the premises is expressly prohibited without specific approval by the village council. If such use is permitted, proper screening, landscaping, and additional parking area shall be provided in accordance with the requirements set forth by the village council.~~
- ~~(14) Storage of wrecked, partially dismantled, or other derelict vehicles, or overnight parking of any vehicle except a tow truck shall be permitted up to four weeks in a designated~~

~~area. Such area shall be appropriately screened from public view as determined by the village council.~~

~~(15) The applicant shall submit a pollution incidence protection plan (PIPP). The PIPP shall describe measures to prevent groundwater contamination caused by accidental gasoline spills or leakage, such as: special check valves, drain back catch basins and automatic shut-off valves, as approved by the Sparta Fire Department.~~

~~(16) Any use with fuel sales shall also meet the standards for vehicle service station and incidental repair and servicing.~~

~~(ee) Vehicle wash establishments, either self service or automatic.~~

~~(1) All washing activities must be conducted within a building.~~

~~(2) Vacuuming activities may not be conducted in any required yard.~~

~~(3) Main buildings shall be set back a sufficient distance to allow sufficient space to accommodate all vehicle queuing on the property, so no vehicles are required to wait on an adjoining street to enter the site.~~

~~(ff) Veterinary hospital, clinic or indoor kennel.~~

(1) Buildings wherein animals are kept, dog runs, and/or exercise areas shall not be located nearer than 100 feet to any adjacent occupied dwelling or any adjacent building used by the public.

(2) No dog runs and/or exercise areas shall be located in any required front, rear or side yard setback area.

~~(gg) Waste lagoon ponds, industrially oriented and permanent in character.~~

(1) The applicant shall submit an impact assessment describing the expected odors; aesthetics; environmental impacts; and vehicular and truck traffic impacts associated with the use, and any mitigation measures to be employed.

(2) The site plan shall clearly illustrate the layout of the overall operation in relation to the proposed waste lagoon.

(3) Waste lagoon ponds shall be at least 500 feet from any residential district.

(4) The applicant shall describe procedures for managing stormwater runoff and preventing pollution of groundwater.

(5) The applicant shall use acceptable methods for control of odors.

(6) All uses shall be enclosed by a fence six feet or more in height around the periphery of the property. Fences shall be adequate to prevent trespassing.

(7) All uses shall be established and maintained in accordance with all applicable county, State of Michigan and federal laws.

(8) A bond shall be submitted to the village equal to the cost of removal and rehabilitation when use is discontinued. The bond will be returned to the applicant provided the waste lagoon is appropriately removed and the site is appropriately rehabilitated within six months of completion of work.

(hhy) *Wireless telecommunication facilities.*

- (1) The applicant must provide sufficient information to demonstrate the following:
 - a. Collocation on or joint use of any existing tower or antenna is not possible.
 - b. The tower or antenna will not be injurious to the safety, aesthetics, or property values of nearby residences.
- (2) It is the village's policy to minimize the proliferation of new wireless telecommunication facility support structures in favor of collocation of such facilities on existing structures. No new wireless telecommunication facility support structures shall be constructed unless the applicant for the new structure demonstrates, and the village council finds, that collocation on an existing structure is not adequate or is not reasonably feasible.
- (3) All wireless telecommunication facility support structures, unless otherwise provided, shall have a monopole, unipole or similar nonlattice, single vertical structure design and shall be further designed to accommodate at least three wireless telecommunication arrays of antennas or panels. The applicant shall submit an affidavit by a design engineer registered in the state attesting that this requirement is met.
- (4) The site plan for any new support structure shall expressly state that the support structure shall be erected and available for collocation, and shall also show the proposed location of the applicant's and collocators' equipment shelters and related facilities.
- (5) Wireless telecommunication facilities shall not exceed 165 feet in height, as measured from the average grade at the base of the support structure to the top of the antenna or panel. Wireless telecommunication facilities which support three or more arrays of antennas or panels may be increased to 185 feet in height. In no case shall the height exceed any applicable height limitation established by county, state or federal regulations.
- (6) If located on the same lot as another permitted use, a wireless telecommunication facility shall not be located in a front yard or side yard abutting a street. The village council may approve a support structure utilizing camouflage or stealth design for location in a front or side yard abutting a street if the council determines that location will better facilitate a satisfactory and harmonious relationship with existing and prospective development of contiguous land and adjacent neighborhood.
- (7) Wireless telecommunication facilities shall be set back from the lot line a distance not less than one-half of its height or 65 feet, whichever is greater. However, when wireless telecommunication facilities are located on premises which abuts a residential district lot, the minimum setback from the lot line abutting that lot shall be equal to the height of the facility. All setbacks shall be measured from the edge of the facility.
- (8) Wireless telecommunication facilities shall be installed and maintained in accordance with manufacturers' specifications and the building code.
- (9) Removal:
 - a. Upon discontinuance or cessation of use, the facility shall be removed by the owner thereof.

- b. A performance guarantee shall be posted at the time of receiving a permit for the facility to ensure its removal when it is abandoned or no longer needed. The applicant shall demonstrate that funds will be available to the village for removal of any structure used for wireless communication in an amount which reasonably reflects the cost of its removal and restoration of the property or structure upon which the facility is placed.
 - c. Adequate funds shall also be provided to cover the village's administrative costs in the event that the applicant or its successor does not remove the wireless telecommunication facility in a timely manner.
 - d. The security shall, at the election of the village council, be in the form of cash; security bond; letter of credit; or an agreement in a form approved by the village attorney and recordable at the office of the register of deeds, establishing a promise of the applicant and owner of the property, or their successors, to remove the facility in a timely manner as required by this subsection.
 - e. The applicant, owner or successor, shall be responsible for payment of any costs or attorney fees incurred by the village in securing removal.
- (10) No sign shall be attached to or displayed on a wireless telecommunication facility. No signals or lights or other means of illumination shall be permitted on a facility unless required by state or federal law or regulation. The facility shall have a neutral color intended to blend with the surroundings.
- (11) If the wireless telecommunication facility is planned on a site upon which is located another main building or structure, and an equipment shelter is proposed, the equipment shelter shall be constructed with exterior facade materials similar to the main building or structure on the site.
- (12) Wireless telecommunication antennas or panels may be installed on existing buildings or structures provided such antennas or panels, and their supporting structure, do not exceed the height limitation set forth in subsection (5) above.
- (13) Any wireless telecommunication antenna or panel mounted on an existing building or structure which does not increase the height of the building or structure shall be exempt from the setback requirements of subsection (7) above.
- (14) Wireless telecommunication facilities located in one-family residential district shall meet one of the following requirements:
- a. The wireless telecommunication facility shall be mounted directly onto an existing, nonresidential building in a manner that does not increase the height of the building. The facility shall consist of material or color which is compatible with the exterior treatment of the building;
 - b. The wireless telecommunication facility shall be located on an existing non-residential support structure, pole or tower such as a public or private utility tower, pole or structure, but not on a building. The facility shall consist of a material or color which is compatible with the tower, pole or structure. Antennas or panels may extend above the top of the tower, pole or structure not more than 30 feet; however, the height to the top of the antenna or panel may not exceed 165 feet; or

- c. The wireless telecommunication facility shall be located on a new support structure situated on public property. Any facility located on public property which is used for passive recreation shall be designed to minimize the conspicuousness of the facility (e.g., utilizing camouflaged or stealth designed poles or existing environmental features as screening). All such facilities located on public property shall meet the setback requirements of subsection (7) above.

Section 18: **Amendment.** That Chapter 82, Article V, Section 82-422 of the Sparta Village Code is hereby amended to read in its entirety as follows.

Sec. 82-422. Uses subject to site plan review.

- (a) A building permit for any proposed use or building requiring a site plan shall not be issued until a final site plan has been reviewed and approved in accordance with the requirements of this article.
- (b) A final site plan **review and** approval **by the planning commission** shall be required under the following conditions unless excepted by subsection (c) of this section:
 - (1) All special land uses (village council approval required);
 - (2) All permitted uses in the ~~NC, O, GC~~ **B, and** CBD; and ~~LI~~ districts;
 - (3) The following permitted uses in the R-M district:**
 - i. Private educational institutions.**
 - ii. Golf courses, country clubs, and related uses.**
 - iii. Religious institutions.**
 - iv. Bed and breakfasts.**
 - (4) The following permitted uses in the R-H district:**
 - i. Private educational institutions.**
 - ii. Golf courses, country clubs, and related uses.**
 - iii. Religious institutions.**
 - iv. Bed and breakfasts.**
 - v. Multiple family dwellings.**
 - (5) The following permitted uses in all districts:**
 - i. Public school facilities that are not otherwise exempt from local zoning under state law.**
- ~~(3)~~ **(6)** Site condominium developments (section 82-125 requires village council approval);
- ~~(4)~~ **(7)** The zoning administrator may request the planning commission to review any use that is deemed to have such intensity and potential effect on properties in the general vicinity.

(c) Final site plans for the following uses shall be reviewed and approval by the zoning administrator.

- (1) Single, ~~and~~ two-family, and three-family dwellings (unless submitted as a site condominium under the provisions of subsection (b)(~~6~~)(3) above);
- (2) State licensed family day care facilities;
- (3) State licensed residential care family facilities;
- (4) Accessory uses or structures; and
- (5) Accessory dwelling units; and
- ~~(5)(6)~~—All other uses not provided for in subsection (b) of this section.

Section 19: Amendment. That Chapter 82, Article VII, Section 82-506 of the Sparta Village Code is hereby amended to read in its entirety as follows.

Sec. 82-506. Sign requirements for individual zoning districts.

RESIDENTIAL ZONING DISTRICTS—PERMITTED SIGNS IN THE R-1, R-2, R-3, R-4 <u>R-M and R-H</u> AND RESIDENTIAL PUD DISTRICTS	
<i>Ground Signs</i>	
Number	<u>One (1)</u> per major entrance to a subdivision, condominium, or one <u>two (2)</u> ground signs per parcel <u>for uses requiring site plan review by the planning commission or the village council pursuant to Article V, Sec. 82-422, or</u> as part of an application for and approval of a special land use.
Size	No greater than 25 sq. ft.
Location	Minimum of ½ of the front setback required for main buildings and a minimum of 15 ft. from any side or rear property line
Height	No higher than 8 ft.
<i>Wall Signs</i>	
Number	Two (2) <u>Two (2)</u> per street frontage as part of an application for and approval of a special land use, <u>or for uses requiring site plan review by the planning commission or the village council pursuant to Article V, Sec. 82-422.</u>
Size	No greater than 5% of the wall area to which the sign is affixed
Location	On 1 wall of building facing either the street or the main parking area
<i>Temporary signs as regulated by Section 82-504 (a) and the following</i>	
Number	2 per parcel
Size	No greater than 6 sq. ft. each
Location	Minimum of 10 ft. from any side or rear property line
Height	No higher than 6 ft.

PERMITTED SIGNS IN THE <u>GCB</u> DISTRICT AND THE COMMERCIAL PUD DISTRICT	
<i>Ground Signs</i>	
Number	1 per street frontage (provided the frontage meets the required lot width for the district in which it is located), except that only 1 ground sign or 1 freestanding sign shall be permitted per street frontage
Size	1 sq. ft. for each 1½ feet of lot frontage, not to exceed 75 sq. ft.
Location	Minimum of 10 ft. from any side or rear property line

Height	No higher than 8 ft.
Freestanding Signs	
Number	1 per street frontage (provided the frontage meets the required lot width for the district in which it is located), except that only 1 ground sign or 1 freestanding sign shall be permitted per street frontage
Size	1 sq. ft. for each 1½ of lot frontage, not to exceed 50 sq. ft.
Location	Minimum of 10 ft. from any side or rear property line
Height	No higher than 20 ft., except when the front setback of the sign exceeds 10 ft., 1 additional foot in height allowed for each additional foot in setback beyond 10 ft.
Wall Signs	
Number	1 per street frontage and 1 per main parking area without street frontage.
Size	No greater than 15% of the wall area to which the sign is affixed.
Location	On wall of building facing street and/or facing the main parking area
Temporary signs as regulated by Section 82-504 (a) and the following	
Number	2 per parcel
Size	No greater than 32 sq. ft. total
Location	Minimum of 10 ft. from any side or rear property line
Height	No higher than 6 ft.

CBD CENTRAL BUSINESS COMMERCIAL DISTRICT—PERMITTED SIGNS	
Wall Signs	
Number	1 wall sign per street frontage and parking lot frontage plus 1 projecting sign for each public entrance to a business establishment.
Size	Street frontage no greater than 10% percent of the wall area to which the sign is affixed Parking lot frontage no greater than 5% percent of the wall to which the sign is affixed
Projecting Signs	
Number	1 projecting sign for each public entrance to a business establishment
Size	Shall extend no more than five feet from the building. No greater than 20 square feet
Location	On wall of building facing street and wall facing public or private parking area
Height	Signs shall be mounted minimum eight feet from bottom of sign and not higher than the roof line of the building or the bottom of the window of the second story
Ground sign or freestanding sign, when no projecting signs are used	
Number	1 per street frontage (provided the frontage meets the required lot width for the district in which it is located), except that only 1 ground sign or 1 freestanding sign shall be permitted per street frontage
Size	No greater than 50 sq. ft. per sign
Location	Minimum of 5 ft. from any property line or adjacent building
Height	Ground sign: No higher than 8 ft. Freestanding sign: No higher than 20 ft.
Temporary signs as regulated by Section 82-504 (a) and the following	
Number	2 per parcel
Size	No greater than 32 sq. ft. total
Location	Minimum of 5 ft. from any property line or adjacent building
Height	No higher than 6 ft.
Marquee Signs	
Number	1 per street frontage
Size	No greater than 50 sq. ft.
Location	On face of marquee

Height	Minimum clear space of 8 ft. from bottom of marquee
<i>Awning Signs</i>	
Number	1 per awning face
Size	No greater than 50% of any awning face to which the sign is affixed
Location	On face of awning
Height	Minimum clear space of 8 ft. from bottom of awning

~~O-OFFICE DISTRICT—PERMITTED SIGNS~~

~~Signs are permitted in accordance with the requirements for signs in the GC General Commercial District, with the requirements of section 82-254 (3) and in accordance with the following~~

~~*Ground Signs*~~

Size	No greater than 32 sq. ft.
Height	No greater than 6 ft.
Location	Minimum of five ft. from any side or rear property line
Note	No freestanding signs are permitted in the O-Office District

~~LI-LIGHT INDUSTRIAL DISTRICT AND INDUSTRIAL PUD DISTRICT—PERMITTED SIGNS~~

~~*Ground Signs*~~

Number	1 per lot or parcel
Size	No greater than 50 sq. ft.
Location	Minimum of 10 ft. from the front property line, 15 ft. from side and rear lot lines
Height	No higher than 6 ft.

~~*Wall Signs*~~

Number	1 per street frontage
Size	No greater than 10% of the wall area to which the sign is affixed

~~*Temporary signs as regulated by Section 82-504 and the following*~~

Number	2 per parcel
Size	No greater than 32 sq. ft.
Location	Minimum of 5 ft. from the front property line, 15 ft. from side and rear lot lines
Height	No higher than 6 ft.

MIXED USE PUD AND TRADITIONAL NEIGHBORHOOD DEVELOPMENT PUD DISTRICT PERMITTED SIGNS

Signs permitted in the Mixed Use PUD district and the Traditional Neighborhood Development PUD district shall be as approved by the Village Council upon recommendation by the Planning Commission.

Section 20. Severability.

Should any section, portion or part of this Ordinance be declared to be invalid by a court of competent jurisdiction, such declaration does not void or render inoperable any other part of this Ordinance.

Section 21. Conflict.

Nothing in this Ordinance will be construed to conflict with existing Village ordinances, except as otherwise stated herein. Furthermore, nothing in the Ordinance shall be construed to conflict with federal or state law.

Section 22. Effective Date.

The Ordinance shall be effective upon the expiration of 7 days after this Ordinance (or a summary thereof) is published as provided by law.

YEAS: _____

NAYS: _____

ABSTAIN/ABSENT: _____

ORDINANCE DECLARED ADOPTED

I, Katy Shelton, the Clerk of the Village of Sparta, attests that the foregoing is a true and accurate copy of an ordinance adopted by the Village Council of the Village of Sparta at a regularly scheduled meeting held on _____, 2024, which meeting was held in accordance with State Law.

Katy Shelton, Village Clerk

Introduced: _____

Public Hearing: _____

Adopted: _____

Published: _____

Effective: _____

Bloom Sluggett, PC
Counselors & Attorneys

Memorandum

TO: Jim Lower, Village Manager
FROM: Toby Koenig
DATE: May 9, 2024
RE: Village of Sparta – Draft of Proposed Regulatory Revisions to Code

The purpose of this memorandum is to provide a summary of three proposed ordinances to amend regulatory provisions of the Village Code.

Ordinance to Repeal Sidewalk Shoveling Requirement. This ordinance would repeal the requirement in Section 58-102 that owners or occupants of parcels within the Village keep abutting sidewalks free and clear of snow, ice, or other obstructions. Following adoption, the Village will assume responsibility for clearing the sidewalks.

Ordinance to Amend Yard Parking Regulations. This ordinance would amend the yard parking regulations set forth in Section 70-9 to allow vehicles and recreational vehicles, (but not semi-trucks/trailers), to be parked parallel to a finished driveway or parallel to the side of an existing garage if the vehicles have valid, up-to-date plates and registration; if they remain operational and in good working order; if they do not become stuck in the yard; and if they do not encroach upon sidewalks or the public right-of-way. The ordinance also adds a provision allowing recreational vehicles to be parked, stored, or left unattended in the rear yard provided the vehicles have valid, up-to-date registration and plates; remain operational and in good working order; do not become stuck in the yard; and do not encroach upon sidewalks or the public right-of-way. The ordinance also incorporates the definitions of “vehicle” and “recreational vehicle” from the zoning ordinance into Section 70-9, eliminates the waiver provision, updates the enforcement provision to refer to the appropriate enforcement section, and specifies that a violation is a municipal civil infraction. These amended yard parking provisions would apply in all zoning districts.

Ordinance to Amend Noxious Weeds Ordinance. This ordinance would amend two sections of the noxious weed provisions in Chapter 78. Specifically, the ordinance amends the definition of “noxious weed” to add in invasive species, and to add two new specific species that the state recently identified as noxious weeds (hoary alyssum and giant hogweed). The ordinance also adds new Section 78-79 to allow plantings of native plants not identified as “noxious” to be planted in the rear yards of parcels in the residential districts in lieu of grass provided that the plants do not migrate onto, encroach upon, or become a nuisance to any other parcel. Section 78-79 also incorporates the definition of “rear yard” from the yard parking ordinance.

This memo has been marked “**PRIVILEGED AND CONFIDENTIAL**” and should not be disclosed to anyone other than Village officials unless the Village Council determines to otherwise disclose this memo or portions hereof.

**VILLAGE COUNCIL
VILLAGE OF SPARTA
KENT COUNTY, MICHIGAN**

(Ordinance No. 2024- ____)

At a regular meeting of the Village Council for the Village of Sparta at the Village Hall on _____, 2024, and commencing at __:__p.m., the following Ordinance was offered for adoption by Council Member _____ and was seconded by Council Member _____:

AN ORDINANCE TO REPEAL CHAPTER 58, ARTICLE III, SECTION 58-102 OF THE SPARTA VILLAGE CODE ENTITLED “SNOW REMOVAL.”

THE VILLAGE OF SPARTA (the “Village”) ORDAINS:

Article 1. Repeal of Section 58-102. That Chapter 58, Article III, Section 58-102 of the Sparta Village Code is hereby repealed in its entirety.

~~Sec. 58-102. — Snow removal.~~

- ~~(a) *Responsibility.* The owner or occupant of every parcel of property within the village, occupied or vacant, on which a sidewalk abuts is responsible for keeping the abutting portion of the sidewalk free and clear of snow, ice or other obstructions which will impair or impede public travel. For purposes of this section, any accumulation of two or more inches of snow on a sidewalk shall be presumed to impair or impede public travel. Such accumulation shall be removed within 24 hours of the cessation of snowfall.~~
- ~~(b) *Removal requirements.* All persons removing snow or ice under this section shall comply with the following requirements:~~
- ~~(1) Snow or ice shall not be deposited or spread on to sidewalks, alleys, streets or the public rights of way.~~
- ~~(2) Snow or ice shall not be deposited so as to cover or obstruct fire hydrants or fire appliances.~~
- ~~(3) Snow or ice shall not be deposited so as to create any visual obstruction which could impair the safe use of sidewalks, alleys, streets or the public rights of way.~~
- ~~(c) *Enforcement and penalty.* Except as otherwise provided, the village manager or their designee shall enforce this section and shall be authorized to issue and serve citations with respect to violations. A violation of this section is a municipal civil infraction punishable in accordance with section 1-7 of this Code.~~
- ~~(d) If any occupant or owner shall neglect or fail to clear ice or snow from the sidewalk adjoining the occupant's or owner's premises, as required in subsections (a) and (b) of this section, within the time limited, or shall otherwise permit ice or snow to accumulate on such sidewalk, the occupant or owner shall be guilty of a violation of this article and in addition, the village manager may cause the sidewalk to be cleared and the expense of removal shall become a~~

~~debt to the village from the occupant or owner of such premises and shall be collected as any other debt to the village.~~

Article 2. Severability.

The provisions of this Ordinance are severable. If any portion of this Ordinance is declared void or inoperable for any reason by a court of competent jurisdiction, such declaration shall not void any or render inoperable any other part or portion of this Ordinance.

Article 3. Effective Date.

This Ordinance is effective upon its publication in the manner required by law.

The vote regarding the adoption of this Ordinance was as follows:

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

ORDINANCE DECLARED ADOPTED.

Robert Whalen
Village President

Katy Shelton
Village Clerk

CERTIFICATION

I hereby certify that the foregoing Ordinance was adopted by the Village Council for the Village of Sparta, Kent County, Michigan, at a regular meeting of the Village Council duly called and held on _____, 2024.

By:

Katy Shelton
Village Clerk

**VILLAGE COUNCIL
VILLAGE OF SPARTA
KENT COUNTY, MICHIGAN**

(Ordinance No. 2024- ____)

At a regular meeting of the Village Council for the Village of Sparta at the Village Hall on _____, 2024, commencing at __:__p.m., the following Ordinance was offered for adoption by Council Member _____ and was seconded by Council Member _____:

**AN ORDINANCE TO AMEND CHAPTER 70, ARTICLE I, SECTION 70-9
OF THE SPARTA VILLAGE CODE ENTITLED “YARD PARKING.”**

THE VILLAGE OF SPARTA (the “Village”) ORDAINS:

Article 1. Amendment of Section 70-9. That Chapter 70, Article I, Section 70-9 of the Sparta Village Code entitled “Yard parking” is hereby amended to read in its entirety as follows:

Sec. 70-9. – Yard parking.

(a) *Definitions.* The following definitions shall apply to this section.

“Recreational vehicle” shall mean a vehicle or equipment intended for temporary or periodic use for recreational or leisure pursuits. These vehicles shall include boats, airplanes, special purpose automobiles, floats, rafts, trailers, snowmobiles, camping or travel trailers, motorized homes, detachable travel equipment of the type adaptable to light trucks, and other equipment or vehicles of a similar nature.

“Vehicle” shall mean every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, or road, excepting devices moved by human power or used exclusively upon stationary rails or tracks.

“Yard” shall mean an open space adjacent to a lot or property line, on the same land with a building or group of buildings, which open space lies in the area between the building or group of buildings and the nearest lot line and is unoccupied and unobstructed from the ground upward.

- (1) *Front yard* shall mean an open space extending the full width of a lot and of a depth measured horizontally at right angles to the front property line, lot line, or right-of-way line.
- (2) *Rear yard* shall mean an open space extending the full width of a lot and of a depth measured horizontally at right angles to the rear property line, lot line, or right-of-way line between rear plane of the principal building and rear property line.
- (3) *Side yard* shall mean an open space extending on each side of the lot from the required front yard to the required rear yard, and of a width measured horizontally at right angles to the respective side property line, lot line, or right-of-way line.

- (b) *General prohibition.* ~~Unless otherwise provided in this section, it~~ shall be unlawful for any person to park, store, or leave unattended any ~~motor vehicle, whether operable or inoperable, recreational vehicle~~ in any front, side or rear yard in any residential ~~(R-1, R-2, R-3, R-4), business, or commercial (NC, GC, CBD)~~ zoning district in the village. unless all of the following requirements are met:
- i. The vehicle or recreational vehicle shall not be a semi-truck or a semi-trailer.
 - ii. The vehicle or recreational vehicle shall be parked parallel to an existing improved driveway and shall be within 1-foot (12 inches) of the edge of the driveway; or the vehicle shall be parked parallel to and within 3-feet of the side of an existing garage.
 - iii. The vehicle or recreational vehicle shall have valid, up-to-date license plates and registration as required by state law.
 - iv. The vehicle or recreational vehicle shall remain operational and in good working order and shall not become stuck in the yard.
 - v. The vehicle or recreational vehicle shall not encroach upon or obstruct in any manner any sidewalk or public right-of-way.
- (c) *Improved driveways.* Nothing in this section shall prohibit the parking of ~~motor vehicles or recreational~~ vehicles upon improved driveways that are constructed in accordance with the requirements of the village code of ordinances, as amended.
- ~~(d) Waiver. Upon a showing of undue hardship, the village council may waive or temporarily suspend, by issuance of a temporary parking permit, the parking prohibition contained within this section.~~ (d) *Recreational Vehicle Parking.* Nothing in this section shall prohibit a person from parking, storing, or leaving unattended a recreational vehicle in a rear yard in any residential, business, or commercial zoning district provided that the recreational vehicle meets the following requirements:
- i. The recreational vehicle shall have up-to-date license plates and registration as required by state law.
 - ii. The recreational vehicle shall remain operational and in good working order and shall not become stuck in the yard.
 - iii. The recreational vehicle shall not encroach upon or obstruct in any manner any sidewalk or public right-of-way.
- (e) *Enforcement.* Members of the village police department shall enforce this section in accordance with the procedures specified within ~~sections 70-61 through 70-66~~ Section 1-7 of the village code of ordinances, as amended, and may issue municipal civil infraction citations for violations.
- (f) *Penalty.* Any violation of this section shall be subject to the penalties of section 70-66 of the village code of ordinances, as amended. Each day of continued violation shall constitute a separate offense.

Article 2. Severability.

The provisions of this Ordinance are severable. If any portion of this Ordinance is declared void or inoperable for any reason by a court of competent jurisdiction, such declaration shall not void

any or render inoperable any other part or portion of this Ordinance.

Article 3. **Effective Date.**

This Ordinance is effective upon the expiration of the 20th day following its publication in the manner required by law.

The vote regarding the adoption of this Ordinance was as follows:

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

ORDINANCE DECLARED ADOPTED.

Robert Whalen
Village President

Katy Shelton
Village Clerk

CERTIFICATION

I hereby certify that the foregoing Ordinance was adopted by the Village Council for the Village of Sparta, Kent County, Michigan, at a regular meeting of the Village Council duly called and held on _____, 2024.

By:

Katy Shelton
Village Clerk

**VILLAGE COUNCIL
VILLAGE OF SPARTA
KENT COUNTY, MICHIGAN**

(Ordinance No. 2024- ____)

At a regular meeting of the Village Council for the Village of Sparta at the Village Hall on _____, 2024, and commencing at __:__p.m., the following Ordinance was offered for adoption by Council Member _____ and was seconded by Council Member _____:

AN ORDINANCE TO AMEND CHAPTER 78, ARTICLE III, SECTION 78-71 ENTITLED “DEFINITIONS,” AND TO ADD NEW SECTION 78-79 ENTITLED “NATIVE PLANTS,” TO CHAPTER 78, ARTICLE III OF THE SPARTA VILLAGE CODE.

THE VILLAGE OF SPARTA (the “Village”) ORDAINS:

Article 1. Amendment of Section 78-71. That Chapter 78, Article III, Section 78-71 of the Sparta Village Code is hereby amended to read as follows:

Sec. 78-71. Definitions.

For the purpose of this article, the term ~~“noxious weeds and vegetation”~~ means and includes Canada thistles, dodders, mustards, wild carrots, bindweeds, perennial ~~sow-thistle~~sowthistle, hoary alyssum, giant hogweed, ragweed, poison ivy, poison sumac, grass more than eight inches in height on average, dead bushes, dead trees and stumps, ~~and~~ bushes and trees infested with dangerous insects or infectious diseases, and any plant species identified by the state as an invasive species. Designated natural areas, native dune vegetation and bona fide, maintained wildflower plantings shall not be considered to contain noxious weeds and vegetation.

Article 2. Addition of New Section 78-79. That Chapter 78, Article III, Section 78-79 is hereby added to the Sparta Village Code and reads as follows:

Sec. 78-79. Native plants.

Plants that are not listed in Sec. 78-71 and are native to the region shall not be considered noxious weeds or otherwise prohibited under this chapter and shall be a permissive substitute for grass in the rear yards of parcels in the residential zoning districts provided the plants will not migrate to, encroach upon, or become a nuisance to any other parcel. For purposes of this section, “rear yard” shall mean an open space extending the full width of a lot and of a depth measured horizontally at right angles to the rear property line, lot line, or right-of-way line between rear plane of the principal building and rear property line.

Article 3. Severability.

The provisions of this Ordinance are severable. If any portion of this Ordinance is declared void or inoperable for any reason by a court of competent jurisdiction, such declaration shall not void any or render inoperable any other part or portion of this Ordinance.

Article 4. Effective Date.

This Ordinance is effective upon its publication in the manner required by law.

The vote regarding the adoption of this Ordinance was as follows:

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

ORDINANCE DECLARED ADOPTED.

Robert Whalen
Village President

Katy Shelton
Village Clerk

CERTIFICATION

I hereby certify that the foregoing Ordinance was adopted by the Village Council for the Village of Sparta, Kent County, Michigan, at a regular meeting of the Village Council duly called and held on _____, 2024.

By:

Katy Shelton
Village Clerk



To: Sparta Village Council
From: Michael Krzciok, Airport Manager
Date: May 8, 2024
RE: Sparta Municipal Airport Monthly Report, April 2024

Fuel Sales:

The generally good weather in April allowed for increased flight school operations. Transient and based aircraft activity was also up helping to account for excellent fuel sales.

Month	Year	Transactions	Gallons Pumped
April	2024	271	5497
April	2023	255	5254
April	2022	219	4362

Airfield Project Update:

The parts are in for our new AWOS (Automated Weather Observation System) and installation is scheduled to begin on May 29.

Our Apron Expansion and Apron Lighting Project Certifications for BIL funding are complete and I was informed that we should be receiving the funding in time for a late summer/early fall construction start.

The MDOT Crack sealing and Paint Marking project contract has been signed. The value of this project is just over \$36,000.00 and is fully funded by the State (no local match required). The dates for this work to be completed are yet to be determined.

Well Water Update:

The repairs and upgrades required by the Kent County Health Department to our well water system and the private wells on the airfield were completed in April. We also decommissioned an old, inoperative stab well that was in one of the Village owned hangars as required by the KCHD. Final inspection by the KCHD is scheduled for May 15. Quarterly water samples will be required which the Sparta DPW will be able to help with.

Airport Internet Access Update:

The Spectrum high-speed internet service to our t-hangars and privately owned hangars is now fully operational - one month ahead of schedule. Spectrum is taking orders for service and four internet hook-ups have been completed (three t-hangars and one private hangar).

Landscaping Work Begins:

Our snow removal equipment was removed, readied for storage, and put away in early April. The airfield mowing equipment spring maintenance was completed and mowing and landscaping work began in earnest mid-April.

Last year I decided not to utilize the part time labor that the previous manager had hired to do landscape mowing on the zero-turn mower. This worked out well and reduced labor cost. After last year’s mowing season ended, I determined that we would no longer need our other part-time mower who had been hired to do the airfield mowing using our large tractor and brush hog. Myself, Alex (part-time Assistant Airport Manager), and occasionally Randy Slaktowski (DPW) will be doing all the mowing and landscaping. This should further reduce both labor and equipment maintenance costs.

Hangar Demand:

All hangars remain occupied. We added four more names to the waiting list.

Available Hangars	0
Upcoming Availability	0
T-Hangar Waitlist	50

- 1) Confirming carnival location and logistics to the new spot, confirmed 2-6 more rides/activities for the 2024 year in the new spot! We are looking forward to the additional parking opportunities that will make it easier for people to find downtown Sparta, and provide open parking spots for our downtown businesses still.
- 2) Attended WMCN monthly meeting in Rockford to discuss trends in Chamber / business industry around west Michigan.
- 3) On May 2, the Chamber hosted a Sip & Shop event, “In my Shop Local Era”, with lots of local businesses leaning into the fun theme. Our statistic results showed over \$2000 in dollars were spent specifically because of the event that drew them into Sparta. We are working to continue to provide economic data via surveys so we can continue to justify the efforts of economic development.
- 4) Hosted our second mobile coffee networking event and had 25 people attend at Ridgetown investments. Our next coffee is going to be showcasing the new Sowing Seeds Evergreen building on May 16 at 9 am, and talk about the unique partnership of the Village and a private business to provide additional daycare opportunities in Sparta.
- 5) Our pivot to create a gathering space for 2024 near the gazebo for live music and to test the space for the major 2025 construction is underway. The transformation of the space will be temporary until the construction begins over the winter of 2024.
- 6) The Events department hosted a Volunteer Round Up thanks to the generosity of Downtown Trini’s to treat our volunteers to dinner and a chance to sign up! We filled many of our volunteer spots with our dedicated volunteers and also handed out our I LOVE SUMMER IN SPARTA t-shirts. Attendees were very excited about the event and a special thank you to Trini’s for their generosity!!
- 7) Events dept hosted a Emergency Action Plan meeting in early May to discuss disaster/emergency plans for festivals/events. The formal document was presented with changes and ideas for changes/amendments and we are working with Kent County on further emergency preparedness planning.
- 8) DDA has hired a new part time person as the downtown attendant, who will help maintain the downtown flowers and downtown projects, set up for events, and general downtown public space upkeep.
- 9) The DDA, Chamber, and Events that operate unitedly under the brand Sparta TODAY is currently undergoing a “Master Plan” type process, where we are working with a facilitator to solidify some agreements between the 3 organizations. Additionally, we are working through the process reevaluate each item that each organization does and make sure that we are on a track for success, define any changes or amendments that we need to evaluate, and create a goal set moving forward. The benefit of this process will be to move forward with the required DDA Development TIF plan that needs to be extended for the DDA to remain an authority in Sparta, and to create a steady document that will be available to any change over in board members or in staff in the future.





ACTION MEMO

Staff Communication

DATE: May 8, 2024
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: DPW Monthly Update

Project Name:	Banners in the Village limits
Project Manager/Lead	William Hunter
Project Scope:	Consumers have approached me about having Village banners attached to their poles. Pole attachment agreements are required for this, which cost approximately \$18 per pole per year. In addition, all of the banners will need to be reinstated according to consumers' specifications.
Issues/Items of Note:	The staff has completed the inventory and submitted an attachment application to Consumers Energy.
Project Name:	Centennial/Washington Street Storm Sewer
Project Manager/Lead	William Hunter
Project Scope:	Extending the storm sewer on Centennial between Maple and Washington and on Washington between Centennial and W. Gardner. These are the first two phases of a project that is intended to reduce I&I and address aging storm infrastructure that is not all in the public right-of-way or existing easements.
Issues/Items of Note:	The contractor has a window of June 17 th and October 18 th of 2024 to complete the project.
Project Name:	DSMI-Update
Project Manager/Lead	William Hunter
Project Scope:	Two thousand eighteen revisions to the Michigan Safe Drinking Water Act, 1976 PA 399, as amended, require that water supplies develop and maintain a CDSMI. Under Rule 325.11604(c)(ii), a CDSMI must be submitted to the Michigan Department of Environment, Great Lakes, and

	Energy (EGLE) by January 1, 2025. Update: EPA requires all communities to complete it by October 1, 2024.
Issues/Items of Note:	The updated Lead & Copper rule mandates communities to randomly verify 20% of all unknown services, including 53 sites on our DSMI. To conduct these random verifications, staff members must pothole the stop box and specific points at the main. A 2015 Vac-con Truck and Village staff will be used to pothole this service.
Project Name:	VAC-CON Truck
Project Manager/Lead	William Hunter
Project Scope:	Training on Equipment
Issues/Items of Note:	<p>Best Equipment, the authorized dealer of Vacuums in the State of Michigan, conducted training with staff on the proper operation of vacuums and jetting sewer lines.</p>
Project Name:	VAC-CON Truck-Operation
Project Manager/Lead	William Hunter
Project Scope:	Staff Operation
Issues/Items of Note:	<p>Ever since we purchased the Vac-con Truck, our staff has been able to respond to all sewer emergencies promptly. This has resulted in significant cost savings for the Village while simultaneously delivering a higher level of service to the users of our sewer collection system. Thanks to our staff's efficient operation of the Vac-con, we can easily handle any emergency and support those in need.</p>
Project Name:	Street Sweeper Purchase
Project Manager/Lead	William Hunter
Project Scope:	Sweeper Operation & Training
Issues/Items of Note:	Since the purchase of the Tymco 500 X, Regenerative Street staff has been operating it and becoming more

	<p>familiar with each day of operation. I have scheduled training with Best Equipment, the State of Michigan dealer for Tymco sweepers.</p> 
Project Name:	Sidewalk repairs-353 N State Street
Project Manager/Lead	William Hunter
Project Scope:	Replacement of sections of sidewalk
Issues/Items of Note:	<p>Staff hired a contractor to replace sections of the sidewalk that were trip hazards and missing sections in front of properties 353 and 369 N State Street.</p> 

Here are just some of the other tasks DPW staff has been working on over the last month:

4-08-24-Miss Digs, set up Civic, vac Con maintenance, washed trucks, started drilling holes at 347 Evergreen for mortar repair, welcome to Sparta sign base repair

4-9-24-Miss Digs, 347 Evergreen maintenance, Old Orchard sample, trimmed arboretum at Union Street parking, restoration at Balyeat parking, trash pickup,

4-10-24-Miss Digs cleaned the parking lot at 347 Evergreen, washed landscape rocks, weed kill downtown, reported out street lights, repaired the dog park gate, inspected forms

4-11-24-Miss Digs, Vac-Con maintenance, mower maintenance, parks maintenance, Old Orchard sample, cleaned catch basins

4-12-24-Washed trucks, trash pickup, Vac-Con maintenance, washed DPW floor coded, mower maintenance invoices

4-15-24-Mowed, moved and secured office drop box, put up park sign, started to repair vandalized Balyeat fence, moved chemicals at WWTP, picked up trash, picked up sticks in parks before mowing reviewed DPW Sanitary lateral videos and no miss Digs

4-17-24-Repaired vandalized fence at Balyeat, inspected and took a pic of Vandalized band shell roof in Rogers Park, Old Orchard sample, jetted plugged sewer main at Old Orchard, Vac-Con maintenance, mowed, coded invoices, helped put in new blower at WWTP

4-18-24-Miss Digs, last vehicle unstuck at Old Orchard spill site, Old Orchard sample, equipment cleaning, gazebo power off, old office drop box closed off, tested Vac-Con to see if we can pump at WWTP (Need to repair pump)

4-19-24-Miss Digs, trash pickup, Old Orchard manhole inspection, washed trucks, Vac-Con pump repair and hydraulic leak repair, lift station inspections, cleaned DPW, mowed Police, hauled wood chips to Balyeat for volunteers on Saturday

4-22-24-Miss Digs, coded receipts, checked Old Orchard structure for backups, mowed, worked on Vac-Con pump, tested sweeper, sweeper maintenance

4-23-24-Vac Con maintenance, testing sweeper, weed kill, Old Orchard sample, and inspection, preparing for Spring Cleanup Park maintenance, showed Civic center

4-24-24-Sweeper maintenance, street sweeping, Old Orchard sewer check, purging old ambulance storage building, trash pickup, cleaning all parks, preparing for Spring Cleanup

4-19-24-Parks maintenance, trash, Vac-Con and sweeper maintenance, spring cleanup

4-27-24-Spring cleanup

4-29-24-Miss Digs, Spring cleanup, rearranging 201 Market Place, trash, cleaned catch basins, put up a banner

4-30-24-Miss Digs, Spring cleanup, Vac-Con training

5-1-24-Miss Digs, mow, Parks maintenance, Old Orchard sample, routes to school's tree removals, sweeper repair, Spring cleanup, Jeff took water test, removal of downtown pot inserts, turned on downtown watering system Wi-Fi., closed sidewalk at Jimmy O's construction site

5-2-24-Miss Digs, mowing, mower repair, sweeper repair, senior meeting, storm structure repair, setting up parking lot for festivities

5-3-24-Old Orchard sample (sewer was backed up again but got it moving), fill two brush dumpsters, trash pickup, prepared Rogers Park for rentals, Miss Digs, sweeper is repaired and successful test run. Both front tires of the backhoe were flat this morning. We assisted with gazebo area remodeling.



Report for: April 2024
Facility: Village of Sparta Wastewater Treatment Plant
Location: Sparta, MI
Operator: Corey Fahling
Wastewater Superintendent: Rob Smith

Summary:

The following report is an overview of the Village of Sparta WWTP operations.

Significant *events/Emergency Callouts:*

1. The plant was in full compliance for April 2024
2. 4-16-24 Reportable sanitary sewer overflow behind Old Orchard, Reported to EGLE

The maintenance schedule performed preventative maintenance.
Writing SOPs, Preventive maintenance schedules, housekeeping

April 2024 Flow Data

Wastewater Treatment Plant flow:

- 17.524MG treated for the month.
- 0.756MG max daily flow.
- 0.584MG per day average

Algoma Township flow:

- 1,050,383 gallons treated for the month.
- 46,261 gallons max daily flow.
- 35,012gallons per day average.

Please feel free to contact me with any questions or comments.

Rob Smith 616-213-5408
Wastewater Superintendent

MONTHLY REPORT

April 2024

Crime Report Information:

The "Incident Description Count Report" for April 2024 is attached.

Incidents of interest

Officer Wawrzyniak responded to a felonious domestic assault where a male beat a female, then tried to stab her with a knife, then obtained a handgun pointing it at her and threatening to kill her. She escaped shortly thereafter. There was a 6-year-old child in the residence, which resulted in a span of time before the suspect was apprehended by Officer Kusmierski after he left the residence.

Officer Soules attempted to initiate a traffic stop at 1:30 am. The subject failed to stop, and a chase ensued. The subject, not aware of the area went south on State Street and continued into the county on Sparta Avenue. At M37 the subject over estimated his speed to make the turn and rolled the vehicle several times, which resulted in him being minorly injured. He was arrested on fleeing and eluding third degree which is a five-year felony. We are also waiting for toxicology on possible driving while under the influence of drugs.

Traffic

The "Ticket Offense Report" for April is attached.

Parking Citations for April

Zero (0)

Department Issues

Officer Mark Wawrzyniak retired on April 23rd after 35 years of dedicated service to the Sparta Police Department.

The Code Enforcement Office has been painted and we are now waiting for prints to clear for State qualification to work within the building, along with computer and screen to arrive.

We have interviewed a female applicant for a part-time position and she is currently in the background process.

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
04/01/2024	04/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>2 CAR CRASH</i>					Count: 2
24-000773	04/09/2024	2 CAR CRASH		JONES, CALEB	Closed
24-000837	04/18/2024	2 CAR CRASH		JONES, CALEB	Closed
<i>ALARM</i>					Count: 6
24-000728	04/02/2024	ALARM		BULTSMA, ZACHARY NEAL	Closed
24-000755	04/05/2024	ALARM		WAWRZYNIAK, MARK	Closed
24-000766	04/08/2024	ALARM		BULTSMA, ZACHARY NEAL	Closed
24-000884	04/25/2024	ALARM		KUSMIERSKI, TRAVIS	Closed
24-000927	04/29/2024	ALARM		SIETSEMA, ETHAN	Closed
24-000931	04/30/2024	ALARM		SIETSEMA, ETHAN	Closed
<i>ASSIST</i>					Count: 3
24-000825	04/17/2024	ASSIST		SOULES, CALEB HOWARD	Closed
24-000869	04/23/2024	ASSIST		SOULES, CALEB HOWARD	Closed
24-000873	04/23/2024	ASSIST		JONES, CALEB	Closed
<i>ASSIST COUNTY</i>					Count: 1
24-000868	04/23/2024	ASSIST COUNTY		SOULES, CALEB HOWARD	Turned Over
<i>ASSIST COUNTY WITH DISORDERLY</i>					Count: 1
24-000756	04/06/2024	ASSIST COUNTY WITH DISORDERLY		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST CPS</i>					Count: 1
24-000894	04/26/2024	ASSIST CPS		BULTSMA, ZACHARY NEAL	Closed
<i>ASSIST MEDICAL</i>					Count: 2
24-000850	04/20/2024	ASSIST MEDICAL		KUSMIERSKI, TRAVIS	Closed
24-000917	04/28/2024	ASSIST MEDICAL		BULTSMA, ZACHARY NEAL	Closed
<i>ASSIST MSP</i>					Count: 1
24-000781	04/10/2024	ASSIST MSP		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST MSP ON STOP</i>					Count: 1
24-000784	04/10/2024	ASSIST MSP ON STOP		WAWRZYNIAK, MARK	Closed
<i>ASSIST ON DOMESTIC</i>					Count: 1
24-000754	04/05/2024	ASSIST ON DOMESTIC		WAWRZYNIAK, MARK	Closed
<i>ASSIST RKP - DISREGARDED</i>					Count: 1
24-000918	04/28/2024	ASSIST RKP - DISREGARDED		SOULES, CALEB HOWARD	Turned Over

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
04/01/2024	04/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>ASSIST TO MEDICAL</i>					Count: 1
24-000760	04/07/2024	ASSIST TO MEDICAL		BULTSMA, ZACHARY NEAL	Closed
<i>AUTISTIC WALK AWAY/ SUICIDAL</i>					Count: 1
24-000748	04/04/2024	AUTISTIC WALK AWAY/ SUICIDAL		JONES, CALEB	Closed
<i>BARKING DOG</i>					Count: 2
24-000780	04/10/2024	BARKING DOG		KUSMIERSKI, TRAVIS	Closed
24-000907	04/27/2024	BARKING DOG		JONES, CALEB	Closed
<i>BOL RECKLESS DRIVER</i>					Count: 1
24-000805	04/15/2024	BOL RECKLESS DRIVER		KUSMIERSKI, TRAVIS	Closed
<i>BROADCAST</i>					Count: 1
24-000762	04/08/2024	BROADCAST		JONES, CALEB	Closed
<i>CAR VS DEER</i>					Count: 1
24-000752	04/05/2024	CAR VS DEER		KUSMIERSKI, TRAVIS	Closed
<i>CHAIR BLOCKADE IN ROADWAY</i>					Count: 1
24-000745	04/04/2024	CHAIR BLOCKADE IN ROADWAY		SOULES, CALEB HOWARD	Open
<i>CIVIL DISPUTE</i>					Count: 2
24-000734	04/03/2024	CIVIL DISPUTE		BULTSMA, ZACHARY NEAL	Closed
24-000815	04/16/2024	CIVIL DISPUTE		BULTSMA, ZACHARY NEAL	Closed
<i>CIVIL MATTER / HOME DAMAGES</i>					Count: 1
24-000725	04/01/2024	CIVIL MATTER / HOME DAMAGES		PRICE, DAVE	Closed
<i>CREDIT CARD FRAUD</i>					Count: 1
24-000926	04/29/2024	CREDIT CARD FRAUD		KUSMIERSKI, TRAVIS	Closed
<i>CRIMINAL HISTORY CHECKS</i>					Count: 1
24-000075	04/24/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
<i>CRIMINAL HISTORY CHECK</i>					Count: 3
24-000062	04/16/2024	CRIMINAL HISTORY CHECK		ALT, BROOKE L	Closed
24-000063	04/16/2024	CRIMINAL HISTORY CHECK		ALT, BROOKE L	Closed
24-000064	04/16/2024	CRIMINAL HISTORY CHECK		ALT, BROOKE L	Closed
<i>CRIMINAL HISTORY CHECKS</i>					Count: 14
24-000052	04/01/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-000055	04/05/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-000056	04/11/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-000057	04/11/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-000058	04/11/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
04/01/2024	04/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>CRIMINAL HISTORY CHECKS</i>					Count: 14
24-000061	04/15/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-000066	04/17/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-000067	04/17/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-000069	04/18/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-000071	04/19/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-000072	04/22/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-000073	04/22/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-000074	04/22/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-000077	04/25/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
<i>CRIMINAL RECORD CHECKS</i>					Count: 1
24-000068	04/18/2024	CRIMINAL RECORD CHECKS		ALT, BROOKE L	Closed
<i>CRIMINAL RECORDS CHECK</i>					Count: 1
24-000060	04/12/2024	CRIMINAL RECORDS CHECK		ALT, BROOKE L	Closed
<i>CSC</i>					Count: 1
24-000779	04/10/2024	CSC		KUSMIERSKI, TRAVIS	Closed
<i>CURFEW</i>					Count: 1
24-000767	04/08/2024	CURFEW		BULTSMA, ZACHARY NEAL	Closed
<i>DAMAGE TO PROPERTY</i>					Count: 1
24-000789	04/12/2024	DAMAGE TO PROPERTY		JONES, CALEB	Open
<i>DISORDERLY JUVENILES</i>					Count: 1
24-000906	04/27/2024	DISORDERLY JUVENILES		JONES, CALEB	Closed
<i>DRIVE OFF</i>					Count: 1
24-000732	04/03/2024	DRIVE OFF		JONES, CALEB	Closed
<i>DRIVING WHILE LICENSE REVOKED</i>					Count: 1
24-000914	04/27/2024	DRIVING WHILE LICENSE REVOKED		SOULES, CALEB HOWARD	Cleared by Citation
<i>EMBEZZLEMENT</i>					Count: 1
24-000882	04/24/2024	EMBEZZLEMENT		KUSMIERSKI, TRAVIS	Closed
<i>FAKE \$100 BILL</i>					Count: 1
24-000806	04/15/2024	FAKE \$100 BILL		KUSMIERSKI, TRAVIS	Closed
<i>FALSE ALARM</i>					Count: 3
24-000807	04/15/2024	FALSE ALARM		KUSMIERSKI, TRAVIS	Closed
24-000808	04/15/2024	FALSE ALARM		KUSMIERSKI, TRAVIS	Closed
24-000846	04/20/2024	FALSE ALARM		SIETSEMA, ETHAN	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
04/01/2024	04/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>FELONIOUS ASSAULT- DOMESTIC</i>					Count: 1
24-000814	04/16/2024	FELONIOUS ASSAULT- DOMESTIC		WAWRZYNIAK, MARK	Closed
<i>FFL DOCUMENT RECORD</i>					Count: 1
24-000059	04/11/2024	FFL DOCUMENT RECORD		PRICE, DAVE	Closed
<i>FOUND DRUGS</i>					Count: 1
24-000804	04/14/2024	FOUND DRUGS		SIETSEMA, ETHAN	Closed
<i>FOUND PROPERTY</i>					Count: 1
24-000836	04/18/2024	FOUND PROPERTY		JONES, CALEB	Closed
<i>FRAUD</i>					Count: 1
24-000811	04/15/2024	FRAUD		KUSMIERSKI, TRAVIS	Closed
<i>HARASSMENT / RECKLESS DRIVING</i>					Count: 1
24-000724	04/01/2024	HARASSMENT / RECKLESS DRIVING		PRICE, DAVE	Closed
<i>INJUNCTIVE VIOLATION</i>					Count: 1
24-000849	04/20/2024	INJUNCTIVE VIOLATION		KUSMIERSKI, TRAVIS	Closed
<i>LARCENY FROM AUTO</i>					Count: 1
24-000905	04/27/2024	LARCENY FROM AUTO		JONES, CALEB	Open
<i>LOCAL RECORDS CHECK</i>					Count: 6
24-000053	04/02/2024	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
24-000054	04/05/2024	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
24-000065	04/17/2024	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
24-000070	04/19/2024	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
24-000076	04/25/2024	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
24-000078	04/29/2024	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
<i>LOCKOUT</i>					Count: 1
24-000791	04/12/2024	LOCKOUT		BULTSMA, ZACHARY NEAL	Closed
<i>LOITERING AT AGO</i>					Count: 1
24-000840	04/19/2024	LOITERING AT AGO		SOULES, CALEB HOWARD	Closed
<i>LOOK FOR JUVENILES</i>					Count: 1
24-000879	04/24/2024	LOOK FOR JUVENILES		KUSMIERSKI, TRAVIS	Closed
<i>LOOSE DOG</i>					Count: 1
24-000833	04/18/2024	LOOSE DOG		JONES, CALEB	Closed
<i>LOST CAT</i>					Count: 1
24-000835	04/18/2024	LOST CAT		JONES, CALEB	Closed
<i>MDOP</i>					Count: 1
24-000785	04/11/2024	MDOP		BULTSMA, ZACHARY NEAL	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
04/01/2024	04/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>MEDICAL- 1 YEAR OLD CHOKING</i>					Count: 1
24-000783	04/10/2024	MEDICAL- 1 YEAR OLD CHOKING		WAWRZYNIAK, MARK	Closed
<i>MISSING 12 YEAR OLD</i>					Count: 1
24-000813	04/15/2024	MISSING 12 YEAR OLD		WAWRZYNIAK, MARK	Closed
<i>MOTORIST ASSIST</i>					Count: 2
24-000790	04/12/2024	MOTORIST ASSIST		BULTSMA, ZACHARY NEAL	Closed
24-000832	04/18/2024	MOTORIST ASSIST		JONES, CALEB	Closed
<i>NEIGHBOR ISSUES</i>					Count: 2
24-000747	04/04/2024	NEIGHBOR ISSUES		JONES, CALEB	Closed
24-000775	04/09/2024	NEIGHBOR ISSUES		SOULES, CALEB HOWARD	Closed
<i>NOISE</i>					Count: 1
24-000826	04/17/2024	NOISE		SOULES, CALEB HOWARD	Closed
<i>NOISE COMPLAINT</i>					Count: 1
24-000861	04/22/2024	NOISE COMPLAINT		BULTSMA, ZACHARY NEAL	Closed
<i>OPEN DOOR</i>					Count: 1
24-000778	04/10/2024	OPEN DOOR		SOULES, CALEB HOWARD	Closed
<i>ORDINANCE VIOLATION COMPLAINT</i>					Count: 1
24-000930	04/30/2024	ORDINANCE VIOLATION COMPLAINT		KUSMIERSKI, TRAVIS	Turned Over
<i>OVERDOSE</i>					Count: 1
24-000803	04/14/2024	OVERDOSE		JONES, CALEB	Closed
<i>PARKING COMPLAINT</i>					Count: 1
24-000848	04/20/2024	PARKING COMPLAINT		KUSMIERSKI, TRAVIS	Closed
<i>PERSON SLEEPING IN CAR</i>					Count: 1
24-000809	04/15/2024	PERSON SLEEPING IN CAR		KUSMIERSKI, TRAVIS	Closed
<i>POSSIBLE OWI DRIVER</i>					Count: 1
24-000880	04/24/2024	POSSIBLE OWI DRIVER		KUSMIERSKI, TRAVIS	Closed
<i>PPO SERVICE-RED LIGHT</i>					Count: 1
24-000729	04/02/2024	PPO SERVICE-RED LIGHT		WAWRZYNIAK, MARK	Closed
<i>PRIVATE PROPERTY CRASH</i>					Count: 1
24-000851	04/20/2024	PRIVATE PROPERTY CRASH		SIETSEMA, ETHAN	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
04/01/2024	04/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>SEXUAL ASSAULT</i>					Count: 1
24-000772	04/09/2024	SEXUAL ASSAULT		JONES, CALEB	Open
<i>SILENT OBSERVER TIP</i>					Count: 1
24-000731	04/03/2024	SILENT OBSERVER TIP		JONES, CALEB	Closed
<i>STAND BY AS PEACE OFFICER</i>					Count: 3
24-000816	04/16/2024	STAND BY AS PEACE OFFICER		KUSMIERSKI, TRAVIS	Closed
24-000843	04/19/2024	STAND BY AS PEACE OFFICER		KUSMIERSKI, TRAVIS	Closed
24-000844	04/19/2024	STAND BY AS PEACE OFFICER		KUSMIERSKI, TRAVIS	Closed
<i>SUBJECT KNOCKING ON DOOR</i>					Count: 1
24-000761	04/08/2024	SUBJECT KNOCKING ON DOOR		WAWRZYNIAK, MARK	Closed
<i>SUBJECTS KNOCKING ON CALLERS DOOR</i>					Count: 1
24-000746	04/04/2024	SUBJECTS KNOCKING ON CALLERS DOOR		JONES, CALEB	Closed
<i>SUICIDAL</i>					Count: 1
24-000839	04/19/2024	SUICIDAL		SOULES, CALEB HOWARD	Closed
<i>SUICIDAL-DOMESTIC-PROTECTIVE CUSTODY</i>					Count: 1
24-000757	04/06/2024	SUICIDAL-DOMESTIC-PROTECTIVE CUSTODY		WAWRZYNIAK, MARK	Closed
<i>SUSPICIOUS</i>					Count: 6
24-000786	04/11/2024	SUSPICIOUS		KUSMIERSKI, TRAVIS	Closed
24-000824	04/17/2024	SUSPICIOUS		BULTSMA, ZACHARY NEAL	Closed
24-000872	04/23/2024	SUSPICIOUS		JONES, CALEB	Closed
24-000876	04/23/2024	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
24-000924	04/29/2024	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
24-000929	04/30/2024	SUSPICIOUS		BULTSMA, ZACHARY NEAL	Closed
<i>SUSPICIOUS JUVENILES</i>					Count: 1
24-000920	04/28/2024	SUSPICIOUS JUVENILES		JONES, CALEB	Closed
<i>SUSPICIOUS PERSON</i>					Count: 2
24-000730	04/03/2024	SUSPICIOUS PERSON		JONES, CALEB	Closed
24-000810	04/15/2024	SUSPICIOUS PERSON		KUSMIERSKI, TRAVIS	Closed
<i>SUSPICIOUS PERSON AT PARK</i>					Count: 1
24-000726	04/01/2024	SUSPICIOUS PERSON AT PARK		PRICE, DAVE	Closed
<i>SUSPICIOUS SITUATION</i>					Count: 2
24-000852	04/20/2024	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
24-000928	04/30/2024	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
04/01/2024	04/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>SUSPICIOUS VEHICLE</i>					Count: 1
24-000788	04/11/2024	SUSPICIOUS VEHICLE		WAWRZYNIAK, MARK	Closed
<i>SUSPICIOUS/ DISORDERLY</i>					Count: 1
24-000871	04/23/2024	SUSPICIOUS/ DISORDERLY		JONES, CALEB	Closed
<i>THREAT</i>					Count: 1
24-000787	04/11/2024	THREAT		WAWRZYNIAK, MARK	Closed
<i>TRAFFIC CRASH</i>					Count: 1
24-000890	04/25/2024	TRAFFIC CRASH		SIETSEMA, ETHAN	Closed
<i>TRUCK BROKEN DOWN IN ROADWAY</i>					Count: 1
24-000782	04/10/2024	TRUCK BROKEN DOWN IN ROADWAY		KUSMIERSKI, TRAVIS	Closed
<i>UNFOUNDED ALARM</i>					Count: 2
24-000897	04/26/2024	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
24-000921	04/28/2024	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
<i>VEHICLE LOCKOUT</i>					Count: 1
24-000885	04/25/2024	VEHICLE LOCKOUT		KUSMIERSKI, TRAVIS	Closed
<i>VIN INSPECTION</i>					Count: 2
24-000727	04/02/2024	VIN INSPECTION		KUSMIERSKI, TRAVIS	Closed
24-000812	04/15/2024	VIN INSPECTION		KUSMIERSKI, TRAVIS	Closed
<i>VIN TRAILER</i>					Count: 1
24-000823	04/17/2024	VIN TRAILER		JONES, CALEB	Closed
<i>VIN VERIFICATION</i>					Count: 1
24-000892	04/26/2024	VIN VERIFICATION		JONES, CALEB	Closed
<i>WARRANT ARREST</i>					Count: 5
24-000794	04/13/2024	WARRANT ARREST		BULTSMA, ZACHARY NEAL	Closed
24-000821	04/16/2024	WARRANT ARREST		BULTSMA, ZACHARY NEAL	Cleared by Arrest
24-000822	04/17/2024	WARRANT ARREST		JONES, CALEB	Turned Over
24-000878	04/24/2024	WARRANT ARREST		SOULES, CALEB HOWARD	Cleared by Arrest
24-000925	04/29/2024	WARRANT ARREST		KUSMIERSKI, TRAVIS	Closed
<i>WELFARE</i>					Count: 1
24-000738	04/03/2024	WELFARE		BULTSMA, ZACHARY NEAL	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
04/01/2024	04/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
WELFARE CHECK					Count: 6
24-000774	04/09/2024	WELFARE CHECK		JONES, CALEB	Closed
24-000855	04/21/2024	WELFARE CHECK		BULTSMA, ZACHARY NEAL	Closed
24-000860	04/22/2024	WELFARE CHECK		BULTSMA, ZACHARY NEAL	Closed
24-000874	04/23/2024	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
24-000891	04/25/2024	WELFARE CHECK		SIETSEMA, ETHAN	Closed
24-000908	04/27/2024	WELFARE CHECK		JONES, CALEB	Closed
					Total: 144

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
04/01/2024	04/30/2024	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer	
<i>257.215 -- Unregistered motor vehicle</i>					Count: 2
43762	04/24/2024	Civil Infraction	DIVISION E / STATE ST	SOULES,CALEB,HOWARD	
43763	04/26/2024	Civil Infraction	S STATE / 12 MILE	SOULES,CALEB,HOWARD	
<i>257.255 -- Expired Registration Plate</i>					Count: 6
43782	04/07/2024	Civil Infraction	HICKORY/MAPLE	BULTSMA,ZACHARY,NEAL	
43785	04/16/2024	Civil Infraction	S STATE/SILVER CREEK	BULTSMA,ZACHARY,NEAL	
43786	04/16/2024	Civil Infraction	N STATE/TERRACE	BULTSMA,ZACHARY,NEAL	
43956	04/21/2024	Civil Infraction	W DIVISION/STATE	KUSMIERSKI,TRAVIS	
43789	04/25/2024	Civil Infraction	PROSPECT/HICKORY	BULTSMA,ZACHARY,NEAL	
43790	04/26/2024	Civil Infraction	M37/ 13 MILE	BULTSMA,ZACHARY,NEAL	
<i>257.301 -- Expired Operators License</i>					Count: 1
43762	04/24/2024	Civil Infraction	DIVISION E / STATE ST	SOULES,CALEB,HOWARD	
<i>257.328 -- No Proof of Insurance on a motor vehicle</i>					Count: 2
43782	04/07/2024	Civil Infraction	HICKORY/MAPLE	BULTSMA,ZACHARY,NEAL	
43763	04/26/2024	Civil Infraction	S STATE / 12 MILE	SOULES,CALEB,HOWARD	
<i>257.612 -- Disregarded Stop and Go Light</i>					Count: 4
44064	04/02/2024	Civil Infraction	S STATE/SPARTAN DR	WAWRZYNIAK,MARK	
43783	04/08/2024	Civil Infraction	S STATE/SPARTAN	BULTSMA,ZACHARY,NEAL	
43784	04/12/2024	Civil Infraction	E DIVISION/S STATE/STATE	BULTSMA,ZACHARY,NEAL	
43764	04/27/2024	Misdemeanor	STATE/DIVISION	SOULES,CALEB,HOWARD	
<i>257.614 -- Disregarded Red Flashing Stop and Go Light</i>					Count: 7
43780	04/03/2024	Civil Infraction	S STATE/DIVISION	BULTSMA,ZACHARY,NEAL	
43760	04/08/2024	Civil Infraction	STATE/ DIVISION	SOULES,CALEB,HOWARD	
43761	04/09/2024	Civil Infraction	DIVISION/STATE	SOULES,CALEB,HOWARD	
43787	04/21/2024	Civil Infraction	N STATE/ALMA	BULTSMA,ZACHARY,NEAL	
43788	04/22/2024	Civil Infraction	STATE/ DIVISION	BULTSMA,ZACHARY,NEAL	
43762	04/24/2024	Civil Infraction	DIVISION E / STATE ST	SOULES,CALEB,HOWARD	
43791	04/27/2024	Civil Infraction	STATE/ DIVISION	BULTSMA,ZACHARY,NEAL	
<i>257.642 -- Improper lane usage</i>					Count: 1
43956	04/21/2024	Civil Infraction	W DIVISION/STATE	KUSMIERSKI,TRAVIS	
<i>257.649(6) -- Fail to Stop at Stop Sign</i>					Count: 1
43779	04/03/2024	Civil Infraction	SPARTAN/S STATE	BULTSMA,ZACHARY,NEAL	
<i>257.686 -- Defective Tail lights</i>					Count: 1
44096	04/28/2024	Warning	M37/ 13 MILE	JONES,CALEB	
<i>257.904 -- Drove While License Suspended/Denied/Revoked</i>					Count: 1
43764	04/27/2024	Misdemeanor	STATE/DIVISION	SOULES,CALEB,HOWARD	
<i>70-5D -- Odd/Even Parking Violation</i>					Count: 4
43976	04/03/2024	Civil Infraction		ALT,BROOKE,L	
43977	04/03/2024	Civil Infraction	260 W DIVISION ST NW	ALT,BROOKE,L	
43978	04/16/2024	Civil Infraction	260 W DIVISION ST NW	ALT,BROOKE,L	
43979	04/23/2024	Civil Infraction	260 W DIVISION ST NW	ALT,BROOKE,L	

Total: 30