

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, January 19, 2026 at 6:30 PM
276 W. Division St. (Sparta Village Complex)

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Additions or Corrections to Consent and Business Agenda**

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of December 15, 2025*
- b. *Approve Fire Board Meeting Minutes of December 18, 2025*

5. **Approval of Consent and Business Agenda**

6. **Public Comment for Agenda Item**

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. **Public Hearing**

- a. None.

8. **Old Business**

- a. None.

9. **New Business**

- a. Council Vacancy
- b. Res. 26-01 A resolution to appoint members to the Sparta Area Fire Authority
- c. Draft City Boundary Map Discussion
- d. Police Chief Contract Extension

10. **Executive Session**

- a. None.

11. **Village Manager & Department Reports**

12. **Communications**

13. Payment of Bills

December Payables

PAYABLES	
(101) General Fund	\$1,427,857.58
(202) Major Street Fund	\$43,764.12
(203) Local Street Fund	\$9,987.58
(581) Airport	\$251,526.82
(590) Sewer Department Fund	\$259,068.01
(591) Water Department Fund	\$76,619.97
(661) Equipment Rental Fund	\$11,986.12
Total	\$2,080,810.20

Informational:

(206) Fire Department	\$26,380.36
(208) SRA Park Fund	\$14,888.05
(248) Downtown Development Authority	\$46,892.05
Total	\$88,160.46

14. Public Comment

15. Council Member Announcements

16. Adjournment

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, December 15, 2025 at 7:00 PM
276 W. Division St. (Sparta Village Complex)

Present:

President Robert Whalen, Council Members Brenda Braybrook, Robert Carlstrom, David Cumings, Tom Peoples, Bill Taylor

Absent: Courtney Mais

Also Present:

Village Manager James Lower, Chief Andrew Milanowski, DPW Supervisor William Hunter, Airport Manager Mike Krzciok, Village Clerk Kristen Phelps, David Carpenter, Conrad Bowman, and Sergeant David Price.

1. Call to Order

- a. The meeting was called to order at 7:00 pm by President Robert Whalen.

2. Pledge of Allegiance

- a. The Pledge was recited.

3. Roll Call

- a. Formal Roll Call was taken. See above for attendance.

4. Additions or Corrections to Consent and Business Agenda

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of November 17, 2025*
- b. *Approve Special Village Council Meeting Minutes of December 1, 2025*
- c. *Approve Fire Board Meeting Minutes of November 20, 2025*

5. Approval of Consent and Business Agenda

- a. The Consent and Business Agenda were approved as presented.
 - i. Motion: Braybrook moved to approve the consent agenda with support by Carlstrom.

Motion Passed 6-0

6. Public Comment for Agenda Item

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

- Brook Burg 10870 Phelps Ave Commented
- Kristie Dougan 298 Pine St Commented

7. Public Hearing

- a. Proposed Fiscal Year 2026 Budget, Millage Rate, and 2026-2032 Capital Improvement Plan
 - i. Opened at 7:04 pm by President Whalen.
 - ii. Closed at 7:07 pm by President Whalen

- b. Proposed Changes to Debt Service Fee Schedule for Waste Water Treatment Plant Upgrades
 - i. Opened at 7:07 pm by President Whalen
 - 1. Kristie Dougan 298 Pine St Commented
 - 2. Ricky Johnson 29 Centennial Commented
 - 3. Joan Kenoshmeg 155 N. Union (1055 Indian Lakes NW) Commented
 - ii. Closed at 7:22 pm by President Whalen

8. **Old Business**

- a. None.

9. **New Business**

- a. Res. 25-19 A Resolution Establishing the 2026 Regular Village Council Meeting Schedule
 - i. Motion: Taylor moved to approve Resolution 25-19 as presented with a time change to 6:30 pm, supported by Carlstrom. **Motion passes 5-1 Whalen in opposition.**
- b. Res. 25-20 A Resolution Establishing the 2026 Regular Planning Commission Schedule
 - i. Motion: Carlstrom moved to approve Resolution 25-20 as presented with a time change to 6:30 pm, supported by Peoples. **Motion passes 5-1 Whalen in opposition.**
- c. Res. 25-21 A Resolution Adopting the FY2026 Budget, CIP, & Millage Levy
 - i. Motion: Braybrook moved to approve Resolution 25-21 as presented, supported by Cumings. **Motion passes 6-0**
- d. Res. 25-22 A Resolution Revising Monthly WWTP Debt Rates
 - i. Motion: Carlstrom moved to approve Resolution 25-22 as presented, supported by Taylor. **Motion passes 6-0**
- e. Res. 25-23 A Resolution adopting amendments to the FY 2025 Budget
 - i. Motion: Cumings moved to approved Resolution 25-23 as presented, supported by Braybrook. **Motion passes 6-0**
- f. Approve Engineering Proposal Balyeat Bridge
 - i. Motion: Braybrook moved to approve the proposal as presented, with support by Peoples. **Motion passes 6-0**
- g. Ord. 25-04 An Ordinance amending definitions in sections 82-45, 46, 57, & 58 as well as permitted uses in section 82-252, and location of parking areas in section 82-464
 - i. Motion: Cumings moved to approve Ordinance 25-04 as presented, with support by Braybrook. **Motion passes 6-0**
- h. Cityhood Question & Answer Opportunity
 - i. Barb Johnson 9210 Alpine Ave Commented
 - ii. Jon Bradley 148 W. Averill Commented
 - iii. Tony Burnette 946 10 Mile Rd NW Commented
 - iv. Darrell Cameron 410 Tentree Commented

10. **Executive Session**

- a. None.

11. **Village Manager & Department Reports**

- a. Village Manager Lower spoke

12. **Communications**

- a. None

13. Payment of Bills

November Payables

PAYABLES	
(101) General Fund	\$720,522.13
(202) Major Street Fund	\$2,492.15
(203) Local Street Fund	\$40,301.88
(581) Airport	\$11,181.86
(590) Sewer Department Fund	\$237,018.54
(591) Water Department Fund	\$53,877.00
(661) Equipment Rental Fund	\$29,060.11
Total	\$1,094,453.67

Informational:

(206) Fire Department	\$40,207.83
(208) SRA Park Fund	\$1,745.57
(248) Downtown Development Authority	\$9,000.47
Total	\$50,953.87

- a. Motion: Peoples moved to approve the November Payables as presented, supported by Taylor.
Motion passes 6-0

14. Public Comment

- a. Kristie Caine 8795 Baumhoff Ave. Commented
- b. April (ASK BOB)!
- c. Eva Whitcomb 114 S. Union Commented
- d. Barb Johnson 9210 Alpine Ave Commented
- e. Chad Momber 14213 Lake Shore Dr Commented
- f. Joan Kenoshmeg 155 N. Union (1055 Indian Lakes NW) Commented
- g. Ricky Johnson 29 Centennial Commented
- h. Kristie Dougan 298 Pine St. Commented
- i. Tim Driscoll 10869 Phelps Ave. Commented
- j. Gina Johnsen 114 Blossom Dr. Portland, MI 48875

15. Council Member Announcements

- a. None

16. Adjournment

- a.** Meeting Adjourned at 8:44 pm by President Whalen.

**Minutes of the Sparta Fire Board Meeting
December 18, 2025**

Present: Goodfellow (twp), Cumings (village), Chief Olney, Bergman (twp-chair), Van Patten (village), Anderson (twp), Peoples (village) & Deputy Chief Wood

Absent: None

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: Anderson to approve the agenda.

Second: Peoples

Motion Passed: 6-0

Public Comment: None

Approval of the Meeting Minutes November 20, 2025:

Motion: Made Peoples to approve November 20, 2025, minutes.

Second: Goodfellow

Motion Passed: 6-0

Finance Board Update:

Cumings stated that the finance board had met once since the last board meeting. They reviewed and approved all department invoices for \$26,380.36 with most of the invoices on auto pay. Cumings stated that there were (2) large invoices, liability insurance/commission payment for \$11,263 and legal fees for the station addition. The department's operation budget is 63% for the first 9 months of the year with a fund balance of \$1,095,516. Income is currently at 55% of the budget including over \$38,876 of income from interest.

Approval of the bills:

Motion: VanPatten to approve bills through December 16, 2025.

Second: Cumings

Motion Passed: 6-0

Old Business:

The USDA grant update:

The Chief stated that he is still working with Choice One Bank on a loan application that is required for the USDA grant for the additional funds required for the project. Peoples stated that the Village Manager has contacted the Kent County Fire Commission for any type of funding available for the fire station project. The Chief stated the USDA now is requiring a "Compliance Officer" which he'll address at the January meeting. The USDA is asking for ADA compliance with architectural drawings for the project which Chief has forwarded to Andrus Architect for their input and required drawings. The latest USDA requirement is for a LEP (limited English proficiency) where the fire department is required to have resolution on how to handle the LEP. The Chief stated that a resolution will be ready at the January Meeting. The USDA is also asking for a "Grievance



Sparta Fire Department

36 Elmwood Street
Sparta, MI 49345
Telephone: 616-887-0900

Chiefs Report December 18, 2025

New Business:

1. Monthly report
 1. Fire calls (NFIRS 100 classifications)
 1. 1962 Rogue River – assist to Plainfield Fire Department on a 3rd alarm structure fire (Engine #3 – response)
 2. 1962 Rogue River – return assist to Plainfield Fire with Platform 5 on a rekindle of the prior structure fire
 2. Explosions calls (NFIRS 200 classifications)
 3. Rescue calls, including accidents (NFIRS 3- classifications)
 1. M37 and 10-mile: two vehicles (no injuries)
 2. S. State and Centennial: car vs. pole (no injuries)
 3. 9900 block of Alpine Ave: slide off (no injuries)
 4. Alpine Ave north of 12-mile: slide off into the trees (no injuries)
 4. Hazardous Conditions (NFIRS 400 classifications)
 1. Wires down calls: 5 calls
 2. 289 Clark: gas leak
 3. 12222 Stebbins: carbon monoxide leak
 5. Service calls (NFIRS 500 classifications)
 1. 475 W. Spartan Dr: child locked in a vehicle
 6. Good intent calls (NFIRS 600 classifications)
 1. 4 - cancelled call after being dispatched
 2. 1 – wrong location calls
 7. False alarms (NFIRS 700 classifications)
 1. 235 E. Spartan Dr. (Applevue School)
 2. 11280 Fruit Ridge: fire alarm
 3. 329 Running Water Ct.: fire/CO Alarm
 8. Severe Weather incident (NFIRS 800 classifications)
 9. Special incidents (NFIRS 900 classifications)

Filter statement:

Filters

Alarm Date Range 11/17/25 to 12/14/25 | Is Locked true | Is Active true

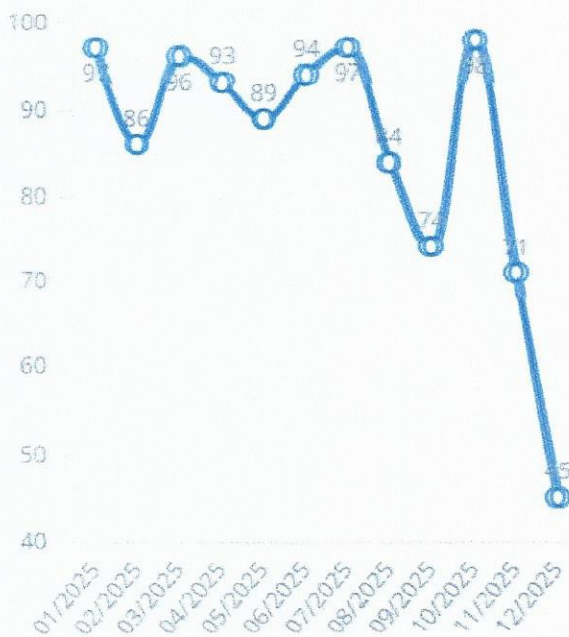
Incident Count

Count of Total Incidents Year to Date: 948

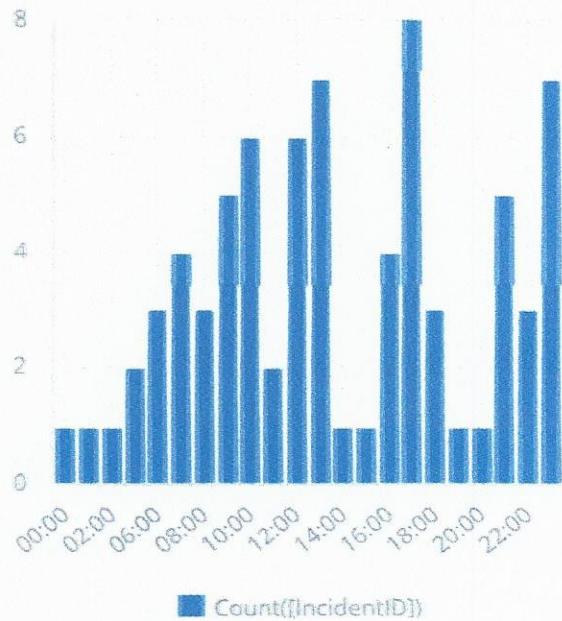
Count of Incidents

75

Incident Count by Month (This Year)



Incident Count by Hour of Day

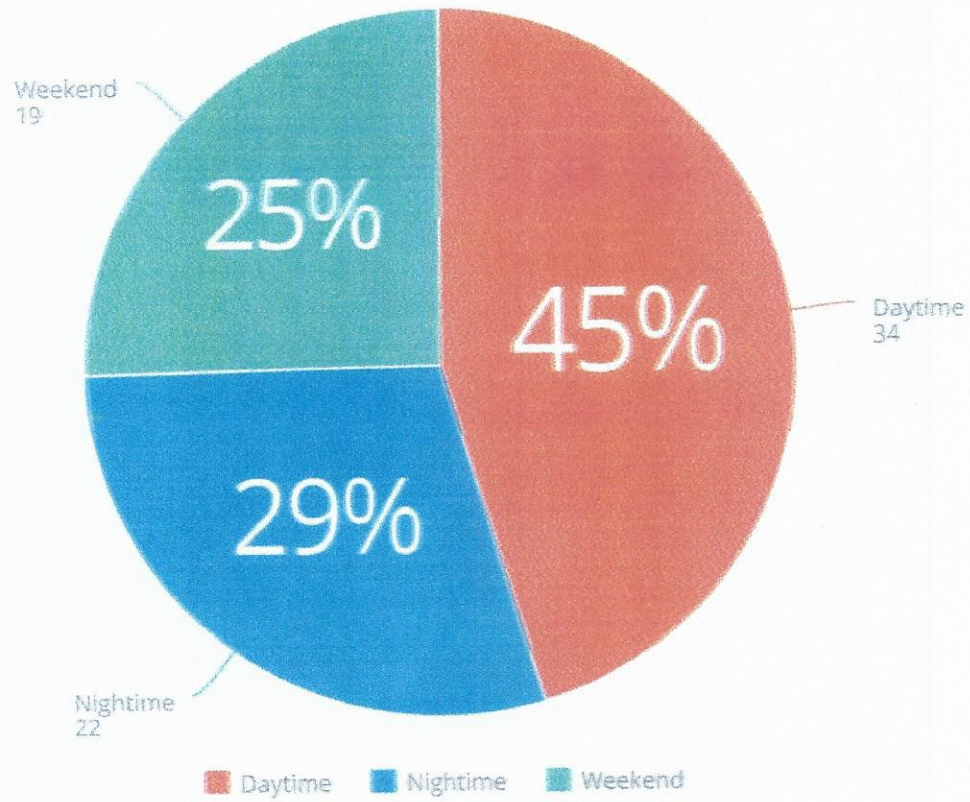


Filter statement

Filters

Alarm Date Range 11/17/25 to 12/14/25 | Is Locked true | Is Active true

Incident Count by Shift





Sparta Fire Department

36 Elmwood Street

Sparta, MI 49345

Telephone: 616-887-0900

2026 Fire Board Meeting Schedule

Board Meetings

January 22nd (4th Thursday)

February 19th

March 19th

April 23rd (4th Thursday)

May 21st

June 18th

July 23rd (4th Thursday)

August 20th

September 17th

October 22nd

November 19th

December 17th

Finance Meetings

January 6th and 20

February 3rd and 17th

March 3rd and 17th

April 7th and 21st

May 5th and 19th

June 2nd and 16th

July 7th and July 21st

August 4th and 18th

September 1st and 15th

October 6th and 20th

November 3rd and 17th

December 1st and 15th



ACTION MEMO

Staff Communication

DATE: January 19, 2026
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Council Vacancy

SUMMARY OF REQUEST:

Along with this memo, you will find a resignation letter from Council Member Courtney Mais. Under the General Law Village Act, a resignation becomes effective upon receipt by the Village President. As a result, the Village Council currently consists of six (6) elected members who are actively serving.

The General Law Village Act provides that the Village Council shall fill the vacancy; however, it does not prescribe a specific process or timeline for doing so. Those decisions are left to the discretion of the Council. Any individual appointed to fill the vacancy will serve until the next regular council election.

The timing of this resignation does present certain opportunities for both the Council and the public. The filing deadline for the upcoming council election has not yet passed, and Council Member Mais's seat was already scheduled to be on the ballot in 2026. If the Council fills the vacancy prior to the filing deadline, the appointed individual would have the opportunity to seek election in 2026 and, if elected by the voters of the Village, continue serving on the Council.

The term of the appointment would extend until the newly elected council members are sworn in following the 2026 election, which typically occurs during the third or fourth week of November 2026.

STAFF RECOMMENDATION:

Historically, the Council has filled vacancies by publicly posting the opening, requesting letters of interest from qualified electors within the Village, vetting those submissions, and making an appointment from that pool of candidates. While this approach has been used in the past, none of these steps are required by the General Law Village Act. As such, the Council has broad discretion in determining the process it wishes to use to fill this vacancy.

Dear President Whalen and members of the Village Council,

Please accept this letter as a formal notice of my resignation from my position as Village Councilwoman for the Village of Sparta, effective 01/06/2026. Due to the sale of my home and my relocation outside of the village, I will no longer meet the residency requirements necessary to serve this role.

Serving on the council has been an honor, and I am grateful for the opportunity to work alongside fellow council members, village staff, and residents in service to our community on various boards. The experience has been both meaningful and rewarding, and I appreciate the trust placed in me by those I have served in our community. My daughter and I will forever call it our Home.

I am committed to assisting with a smooth transition prior to my departure and am happy to provide any information or support needed during this period.

Warm Regards,

Courtney Mais

Village Councilwoman of Sparta

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____, moved the adoption of the following resolution:

RESOLUTION NO. 26-01

A RESOLUTION TO APPOINT MEMBERS TO THE SPARTA AREA FIRE AUTHORITY

WHEREAS, the Village of Sparta is an incorporating member of the Sparta Area Fire Authority as defined in Article 3 of the Articles of Incorporation; and

WHEREAS, Article 4, of the Sparta Area Fire Authority Articles of Incorporation requires the Sparta Village Council to make 3 appoints to the 6-member governing body of the newly formed fire authority; and

WHEREAS, David Cumings, Thomas Peoples, and Betty Johnson each served on the former fire board and meet all the appointment qualifications as specified by Article 4 of the Sparta Area Fire Authority Articles of Incorporation.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Village Council appoints David Cumings, Thomas Peoples, and Betty Johnson to the Sparta Area Fire Authority governing body.
2. Per Article 4, subsection C of the Sparta Area Fire Authority Article of Incorporation; these initial appointments shall expire on March 31st, 2027.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED.

Dated: January 19, 2026

CERTIFICATION

I certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta at a regular meeting held on January 19, 2026 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Kristen Phelps, Village Clerk



ACTION MEMO

Staff Communication

DATE: January 19, 2026
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Draft City of Sparta Boundary Map Discussion

SUMMARY OF REQUEST:

Attached to this memo is the first draft of the proposed city boundaries received from F&V Engineering. The draft should look familiar, as it mirrors the current village boundaries.

I met with staff from the State Boundary Commission (SBC) to review the draft. During that discussion, SBC staff requested that certain road and railroad rights-of-ways, highlighted in yellow on the attached map, be explicitly included within the proposed city boundaries in a revised version. While these rights-of-ways function, for nearly all practical purposes, as being under the jurisdiction of the Village today, the SBC requires that they be depicted in a very specific manner for purposes of the incorporation petition.

I am currently working with the contractor to make these requested revisions.

FINANCIAL IMPACT:

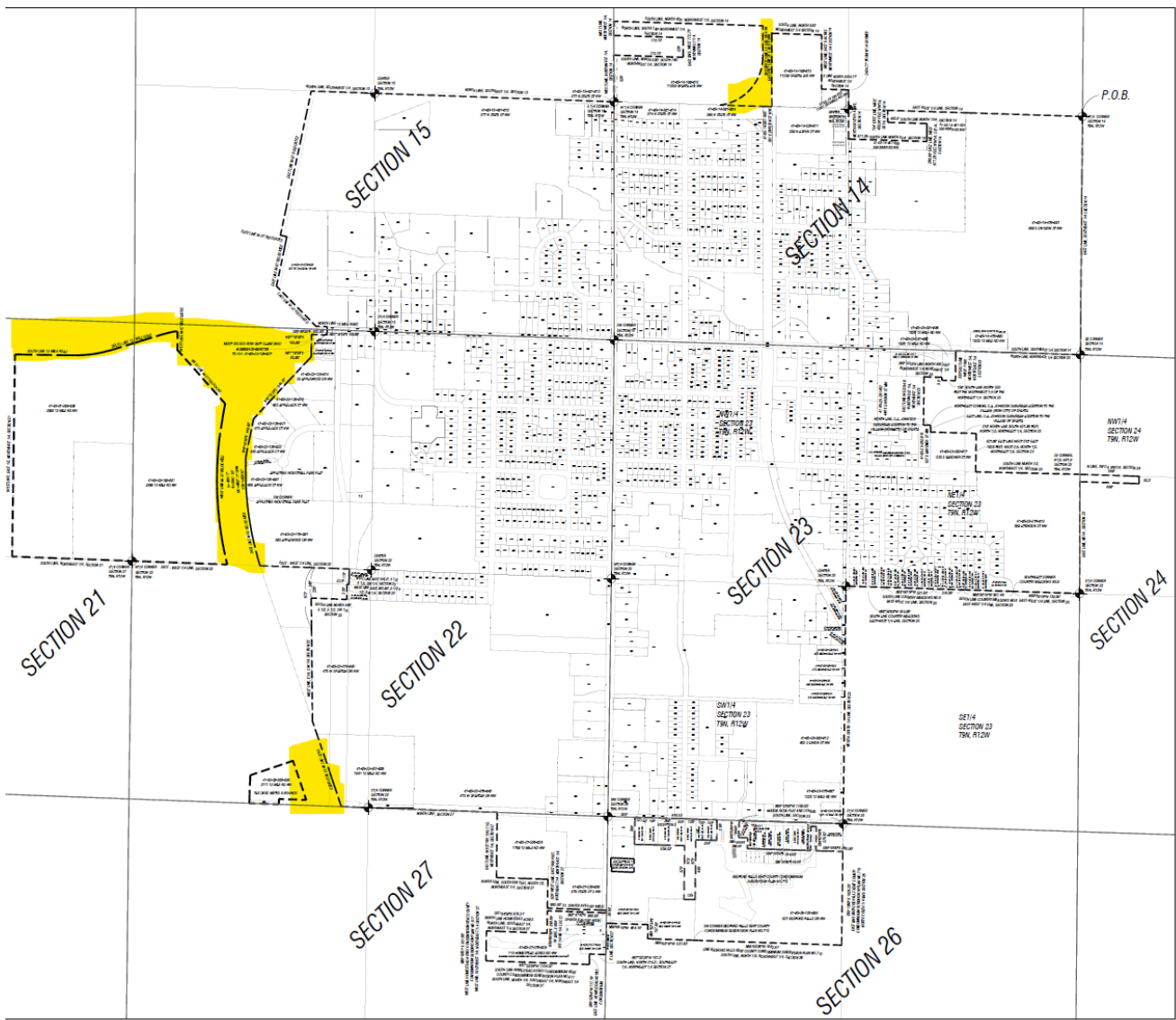
None.

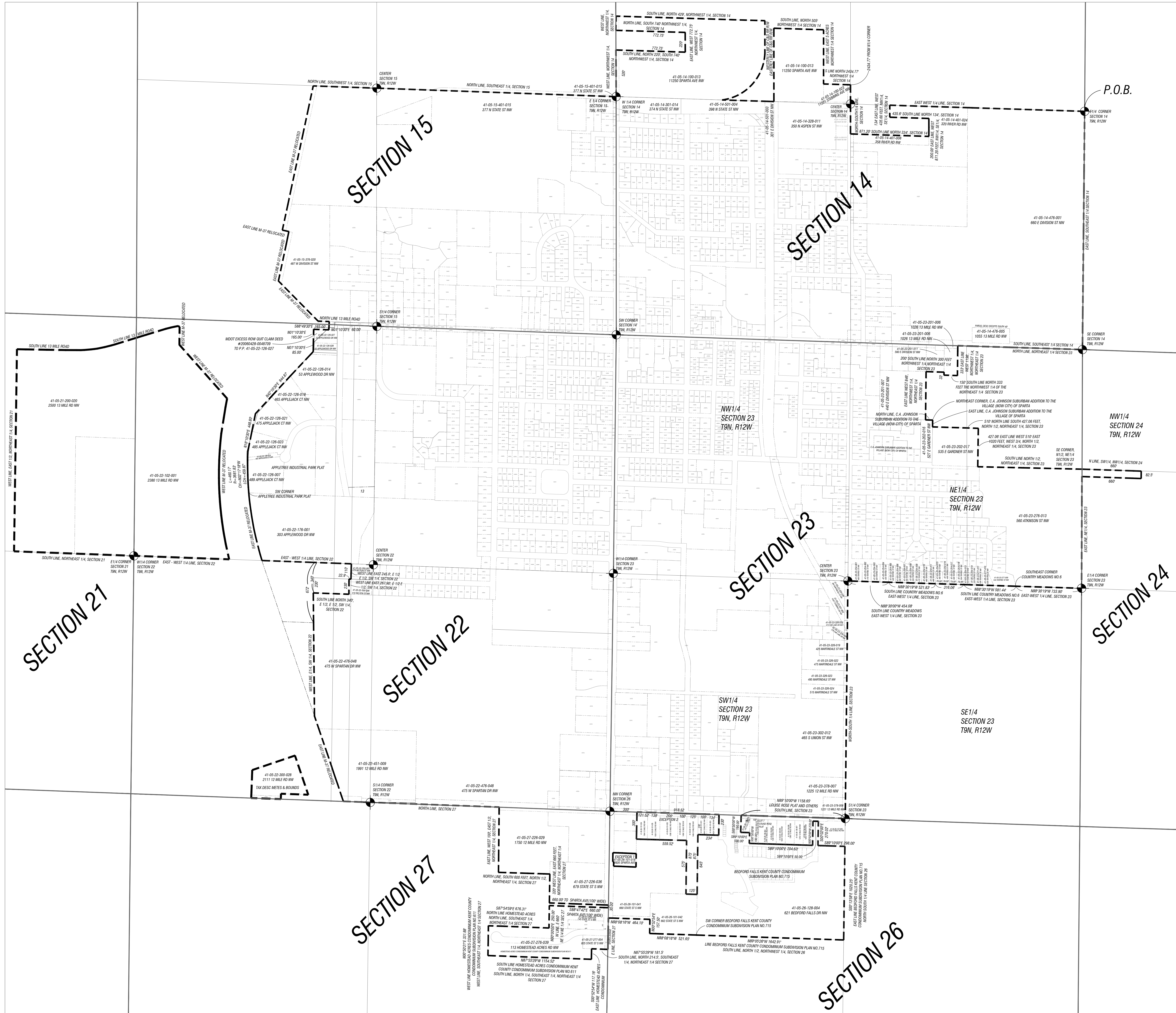
BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

We are reaching the stage in the process where the boundary map will need to be finalized for inclusion with the petition. Staff recommends that the Village Council review this draft and provide direction on whether they would like to see any changes beyond those noted above.







ACTION MEMO

Staff Communication

DATE: January 19, 2026
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Police Chief Contract Extension

SUMMARY OF REQUEST:

In December 2022, the Village approved an extension to Chief Milanowski's employment contract, which currently runs through October 11, 2026. As the Village plans for succession and the Chief's anticipated retirement, staff is requesting Council consideration of one final, short-term contract extension with the following provisions:

- The contract would be extended from **October 11, 2026, through April 30, 2027.**
- Effective **October 11, 2026**, the Chief would receive a **5% salary increase.**

This proposed extension aligns the contract with the Chief's desired retirement date and provides sufficient time for the Village to complete succession planning and any potential backfilling within the Police Department. Staff's intent is to work through these processes during the latter half of 2026 and early 2027 to ensure a smooth transition and continuity of operations upon the Chief's retirement.

FINANCIAL IMPACT:

Minimal. The salary adjustment would be in effect for only a limited number of months, and wage increases were already anticipated and incorporated into the current budget.

BUDGET ACTION REQUIRED:

None at this time. Any necessary year-end budget amendments will reflect this and other changes, as will the proposed 2027 budget.

STAFF RECOMMENDATION:

A motion to approve the proposed revisions to Chief Milanowski's employment contract and authorize the Village Manager to execute the agreement on behalf of the Village.



Village of Sparta – Water Reclamation Facility Improvements Project Status Update – January 13, 2026

Water Reclamation Facility Project:

Accomplishments over the past few weeks:

- EGLE Coordination
- Project coordination, documentation, and construction management
- Review of shop drawings and equipment
- Worked with subcontractors to obtain required permits
- Select electrical and mechanical demolition
- Set up frac tanks for temporary disinfection
- Hauled biosolids from the polishing pond

Anticipated accomplishments next week:

- Continue to review shop drawings/submittals
- Continuation of select electrical and mechanical demolition
- Removed demolished materials from the site
- Demolish polishing pond liner
- Collect soil samples for the state to complete the polishing pond abandonment

Anticipated accomplishments in the near future:

- Continue to review shop drawings/equipment procurement
- Continuation of select electrical and mechanical demolition
- Backfill polishing pond and prepare for pouring concrete foundations

Information Needed from Client or Others:

- None

Other Issues & Concerns:

- None



Temporary Chlorine Disinfection with Frac Tanks



Biosolids and Water Removed from Polishing Pond



Frac Tanks Placed in Excavation



Final Clarifier Demolition



Pump and Blower Building Demolition Progress



Oxidation Ditch Demolition Progress



Aerial Photos at the Start of Construction

Sparta Municipal Airport Monthly Report – December 2025



To: Sparta Village Council
From: Michael Krzciok, Airport Manager
Date: January 15, 2026
Re: Sparta Municipal Airport – December 2025 Monthly Report

Executive Summary

December's severe winter weather significantly impacted flight activity, resulting in lower monthly fuel sales compared to recent years. Despite these short-term challenges, the airport achieved a major milestone in 2025 by recording its highest annual fuel sales on record, underscoring strong overall demand and a positive long-term outlook. Progress continued on key infrastructure projects, including the Jet Fuel Farm and new hangar development, while several major capital and maintenance projects were completed during the year.

Fuel Sales

Harsh winter weather in December negatively affected flight school operations and transient traffic, contributing to reduced fuel sales for the month.

Month	Year	Total Transactions	Total Gallons
December	2025	118	2570
December	2024	143	3197
December	2023	145	2939
December	2022	135	2275
December	2021	142	2991

While December volumes were weather-impacted, 2025 concluded with record-setting annual fuel sales, reflecting continued strength in airport utilization and services.

Jet Fuel Farm Update

Progress on the Jet Fuel Farm slowed during December due to adverse weather conditions. All major components of the fuel tank installation are now in place. Remaining steps include electrical connection and system power-up, functional and leak testing, and final inspection and approval by LARA. The project continues to move forward toward operational readiness in early 2026.

Hangar Development

Construction of the Todd Vriesenga private/public hangar commenced in December. This project supports ongoing airport development, increased aircraft capacity, and future revenue growth.

2025 Completed Projects/Inspections

Safety & Compliance

- Tree trimming and removal completed in accordance with our 2025 Obstruction Mitigation Plan
- Passed MDOT Aeronautics Airport Inspection (every three years) with no issues
- Passed LARA Underground Storage Tank (UST) inspection with no issues

Infrastructure Improvements

- Apron and taxilane crack sealing (grant funded, no cost to the airport)
- Apron reconstruction
- New roof on the historic Sparta Hangar (private funding)
- New HVAC system installed in the Tramper hangar (private funding)

Capacity & Utility Expansion

- Installation of a shared septic and well water system to support additional hangar development
- Completion of the Johnston and VanderVeen hangars

Project Photos

Jet Fuel Farm progress in December



Vriesenga hangar construction began December 2025



2025 Completed Projects:

Johnston and VanderVeen hangars completed



2025 Completed Projects continued...

Tree trimming and removal completed per our 2025 obstruction mitigation plan.



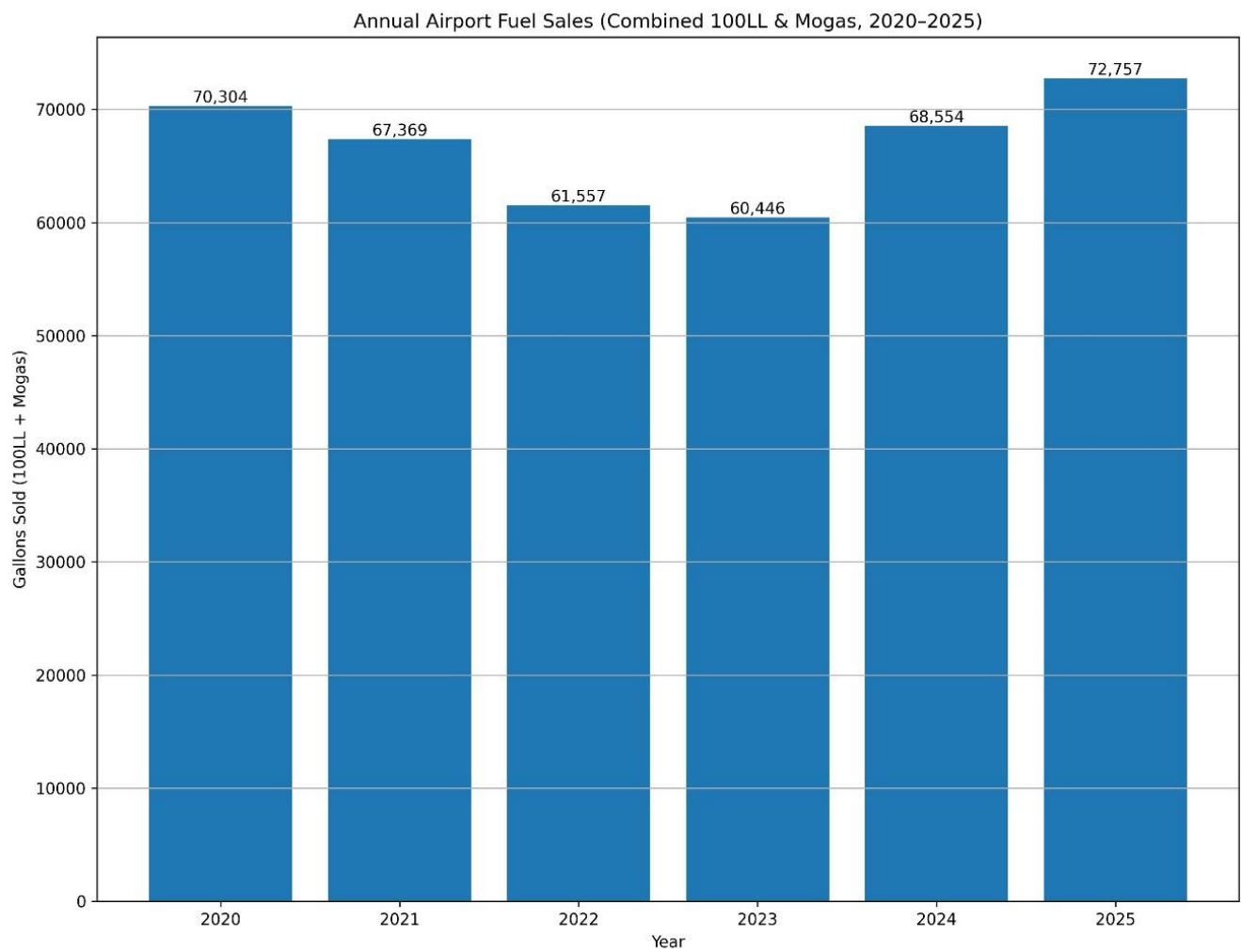
Apron Reconstruction and addition airfield crack sealing



Shared septic and well water system for additional hangar construction



Sparta Municipal Airport Yearly Fuel Sales Comparison. 2025 was a record year!





ACTION MEMO

Staff Communication

DATE: January 15, 2026
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: DPW Monthly Update

Department of Public Works (DPW)-Update

Snow & Winter Maintenance

- Performed winter maintenance and snow removal activities on:
 - 12/10–12/18, 12/31, 1/2, 1/6, 1/10–1/13, and 1/15
- Included plowing, salting, and ice control on both major and local streets
- Conducted routine equipment maintenance to support winter operations

DPW and Facility Maintenance

- Ongoing general DPW maintenance and facility upkeep:
 - 12/22–12/23, 1/5–1/9, 1/13
- 12/15: Park maintenance performed alongside snow clearing
- 1/7: Additional Park maintenance completed

II. Water and Sewer System Operations

Water System Maintenance

- 12/10: Ordered additional salt for the Water Plant softening system
- 1/8: Ordered 3 new hydrants to replace inoperable ones in the system
- 1/15: Emergency watermain break occurred on the 100–200 block of Division St.
 - Staff preparing emergency purchase documentation for Village Council review at the February meeting

Sanitary Sewer and Lift Stations

- 12/14: Responded to a sewer call-out
- 1/8: Performed lift station maintenance
- 1/15: Follow-up monitoring after main break to ensure no impact to sanitary systems

III. Licensing, Training, and Planning

- 12/15: Congratulations to Corey and Amber for achieving Wastewater Licenses
- 1/6: Zoom meeting with USDA and separate meeting with AWWA on future training at the new DPW facility
- 12/16: Spoke with USDA contact Paul about funding for the Gardner Street infrastructure project

IV. Capital Projects and Development

- 12/14: Met with Frederickson Supply regarding window seal failures on the Wacker sidewalk plows
- 12/22: Met with the owner of Dollar General to discuss sewer lateral issues on the property
- 1/9: Staff completed local street resurfacing course
- 1/9: Met with contractor regarding piping rebuilds for Wells #2 and #3

V. Water Treatment Plant – December 2025 Operational Summary

Total Pumpage

- Total Treated Water: 12.147 million gallons (MG)
- Average Daily Pumpage: 0.392 MGD
- Max Daily Pumpage: 0.535 MGD (on December 18)

Chlorination

- Total Chlorine Used:
 - Pre-Chlorine: 101.31 lbs
 - Post-Chlorine: 121.0 lbs
- Daily Average Feed Rate:
 - Pre-Chlorine: 3.27 mg/L
 - Post-Chlorine: 1.56 mg/L
- System Chlorine Residuals (Distribution Avg):
 - Free: 0.60 mg/L
 - Total: 0.74 mg/L

Fluoride

- Hydrofluorosilicic Acid Used: 42.32 lbs
- Avg Plant Tap Residual: 0.42 mg/L

Salt Usage

- Salt Used for Softening: 16,075 lbs (8.04 tons)

Bacteriological Compliance

- 5 routine distribution samples collected
- All tested negative for total coliform
- No repeat samples required.



ACTION MEMO

Staff Communication

DATE: January 13, 2026
TO: Village President Whalen and Members of Council
Jim Lower, Village Manager
William Hunter, Director of Public Works
FROM: Conrad Bowman, Wastewater Superintendent
RE: Wastewater Treatment Plant - Update

Summary:

The following report is an overview of operations at the Village of Sparta WWTP

December 2025 Flow Data

Wastewater Treatment Plant flow:

- 14.037 Million gallons treated for the month
- 0.704 Million gallons maximum daily flow
- 0.453 Million gallons per day average flow

Algoma Township flow:

- 962,574 gallons treated for the month
- 44,607 gallons maximum daily flow
- 31,051 gallons per day average flow

Significant Events/Emergency Callouts:

There were no violations for the month of December.

- We are continuing to write SOPs, perform preventive maintenance, and do housekeeping.
- We are continuing to update our laboratory QA/QC program. This has involved re-writing outdated approved methods and SOP's, running duplicates, spikes, reference samples, and inter-lab splits.
- We are continuing to update our laboratory chemical inventory and SDS program.
- Staff have been cross-training at the water plant and DPW garage.
- Continued cataloging our assets for an asset management program that will improve maintenance schedules.
- We are continuing to collect composite samples and run lab on Old Orchard.
- Working with Fleis and Vandenbrink and contractors on plant construction and scheduling.
- Biotech Agronomics was on site 12/8 to start hauling biosolids from our storage tanks.
- EGLE was on site 12/10 for a Biosolids Audit.
- Investigated all manholes out to river, including Algoma Township. All looked to be in at least fair condition with minimal blockages.
- Diagnosing and adjusting our new disinfection and dechlorination plan due to detention time and flow changes.
- Oxidation Ditch gear drive reduction unit on the north side began making noise on 12/18. We changed the oil and it seems to have quieted down for now. We have a rebuilt drive in the shop if the unit completely fails.
- Working on getting quotes for our Moyno progressive cavity pump for either a full rebuild or parts only to rebuild in house as a backup.
- Unit heater in garage stopped working on 12/29. Armock was out and diagnosed it with a bad pressure switch.
- High flow days on 12/19 and 12/29 due to rain and snow melt. 0.704 and 0.683 MGD respectively.
- December DMR submitted to EGLE on 1/8.
- Extremely high plant flows on the night of 1/8 into 1/9. We saw a peak of 3 MGD and a total for the day of 1.2 MGD.
- Continuing to diagnose filamentous bacteria problems causing poor settling.
- Continuing to work through and maintain plugging TRVs and gate valves throughout the plant.

WWTP Construction Updates:

- United Rentals began HDPE fusing for frac tank hookup on 12/8.
- FHC was on site continuing to demo equipment in thickener building and clarifiers 1 and 2.
- Frac tanks were put online 12/15.
- The pond was taken offline and Biotech started pumping off excess water on 12/17.
- We discovered a significant failure of a section of the effluent sewer on the morning of 12/22. Water completely stopped flowing through frac tanks and was instead filling the pond back up. We had to divert flow back from frac tanks and switch to using the polishing pond for the time being.
- Dean's Excavating was able to control the leak with a sewer plug and Biotech started hauling biosolids from the pond on 1/5.
- The effluent structure leaving the pond was cut and permanently bulkheaded on 1/8.



Sparta Police Department

Andrew M. Milanowski

Chief of Police

260 W. Division - Sparta MI 49345 - Office (616) 887-8716 - Fax (616) 887-7681

MONTHLY REPORT December 2025

Crime Report Information:

The "incident Description Count Report" for December 2025 is attached.

Incidents of interest

There were no big incidents of interest, however we have been busy. We have been making an effort to clean up our warrant files and have already eliminated three. We have also been steady with taking routine calls for service and running traffic. Brooke has been very busy issuing firearm purchase permits during the holidays and beyond.

Traffic

The "Ticket Offense Report" for December 2025 is attached.

Parking Citations for December

One hundred twenty (120)

Department Issues

I hired another part-time officer. His name is Nate Welsh, and he has been training with us for the past couple weeks and is almost ready to hit the road solo. He comes to us from Wyoming.

I am also doing a background on another potential part-time officer. If she passes the background I intend to offer her a position. She comes from Grandville.

All of us qualified with our firearms. This was done at the Kent County Honor camp. We are now conducting our own firearms training with Sgt. Price as the instructor.

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>2 CAR CRASH</i>					Count: 5
25-002636	11/12/2025	2 CAR CRASH		JONES, CALEB	Closed
25-002643	11/13/2025	2 CAR CRASH		JONES, CALEB	Closed
25-002692	11/21/2025	2 CAR CRASH		JONES, CALEB	Closed
25-002798	12/08/2025	2 CAR CRASH		JONES, CALEB	Closed
25-002861	12/19/2025	2 CAR CRASH		JONES, CALEB	Closed
<i>2 CAR CRASH BLOCKING</i>					Count: 1
25-002634	11/12/2025	2 CAR CRASH BLOCKING		JONES, CALEB	Turned Over
<i>2 CAR PDA</i>					Count: 1
25-002734	11/26/2025	2 CAR PDA		KUSMIERSKI, TRAVIS	Closed
<i>911 HANG UP/MEDICAL</i>					Count: 1
25-002836	12/15/2025	911 HANG UP/MEDICAL		SIETSEMA, ETHAN	Closed
<i>911 MISDIAL</i>					Count: 1
25-002809	12/09/2025	911 MISDIAL		PRICE, DAVE	Closed
<i>ACCIDENTAL ALARM TRIP</i>					Count: 1
25-002807	12/09/2025	ACCIDENTAL ALARM TRIP		SOULES, CALEB HOWARD	Closed
<i>ALARM</i>					Count: 2
25-002582	11/03/2025	ALARM		KUSMIERSKI, TRAVIS	Closed
25-002705	11/22/2025	ALARM		WYNBEEK, LEAH	Closed
<i>ALARM - FALSE TRIP</i>					Count: 1
25-002808	12/09/2025	ALARM - FALSE TRIP		PRICE, DAVE	Closed
<i>ALARM - UNFOUNDED</i>					Count: 1
25-002691	11/21/2025	ALARM - UNFOUNDED		JONES, CALEB	Closed
<i>ALARM UNFOUNDED</i>					Count: 2
25-002871	12/20/2025	ALARM UNFOUNDED		BULTSMA, ZACHARY NEAL	Closed
25-002874	12/21/2025	ALARM UNFOUNDED		BULTSMA, ZACHARY NEAL	Closed
<i>APS REFERRAL</i>					Count: 1
25-002913	12/30/2025	APS REFERRAL		JONES, CALEB	Open
<i>ASSIST</i>					Count: 3
25-002763	12/02/2025	ASSIST		JONES, CALEB	Closed
25-002828	12/12/2025	ASSIST		SOULES, CALEB HOWARD	Closed
25-002839	12/14/2025	ASSIST		SOULES, CALEB HOWARD	Closed
<i>ASSIST / DISREGARDED</i>					Count: 1
25-002635	11/12/2025	ASSIST / DISREGARDED		JONES, CALEB	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>ASSIST / DISREGARDED</i>					Count: 1
<i>ASSIST / ECHO</i>					Count: 1
25-002902	12/28/2025	ASSIST / ECHO		JONES, CALEB	Closed
<i>ASSIST COUNTY</i>					Count: 1
25-002849	12/16/2025	ASSIST COUNTY		WYNBEEK, LEAH	Closed
<i>ASSIST COUNTY - DOMESTIC / MISSING</i>					Count: 1
25-002847	12/15/2025	ASSIST COUNTY - DOMESTIC / MISSING		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST COUNTY ON WARRANT ATTEMPT</i>					Count: 1
25-002768	12/03/2025	ASSIST COUNTY ON WARRANT ATTEMPT		SOULES, CALEB HOWARD	Closed
<i>ASSIST COUNTY WITH CAR VS DOGS</i>					Count: 1
25-002884	12/23/2025	ASSIST COUNTY WITH CAR VS DOGS		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST COUNTY WITH R&O</i>					Count: 1
25-002848	12/15/2025	ASSIST COUNTY WITH R&O		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST FIRE</i>					Count: 2
25-002895	12/26/2025	ASSIST FIRE		BULTSMA, ZACHARY NEAL	Closed
25-002896	12/27/2025	ASSIST FIRE		BULTSMA, ZACHARY NEAL	Closed
<i>ASSIST K22 WITH TRAFFIC HAZARD</i>					Count: 1
25-002618	11/09/2025	ASSIST K22 WITH TRAFFIC HAZARD		WYNBEEK, LEAH	Closed
<i>ASSIST KANET</i>					Count: 1
25-002879	12/24/2025	ASSIST KANET		JONES, CALEB	Closed
<i>ASSIST KCSO</i>					Count: 6
25-002610	11/07/2025	ASSIST KCSO		WYNBEEK, LEAH	Closed
25-002680	11/19/2025	ASSIST KCSO		SIETSEMA, ETHAN	Closed
25-002681	11/19/2025	ASSIST KCSO		SIETSEMA, ETHAN	Closed
25-002687	11/20/2025	ASSIST KCSO		SOULES, CALEB HOWARD	Closed
25-002858	12/17/2025	ASSIST KCSO		SOULES, CALEB HOWARD	Turned Over
25-002873	12/21/2025	ASSIST KCSO		BULTSMA, ZACHARY NEAL	Closed
<i>ASSIST KCSO / SPIKE ATTEMPT</i>					Count: 1
25-002670	11/18/2025	ASSIST KCSO / SPIKE ATTEMPT		PRICE, DAVE	Closed
<i>ASSIST KCSO ON DOMESTIC</i>					Count: 1
25-002838	12/14/2025	ASSIST KCSO ON DOMESTIC		SOULES, CALEB HOWARD	Turned Over

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>ASSIST KCSO ON PI</i>					Count: 1
25-002592	11/05/2025	ASSIST KCSO ON PI		SOULES, CALEB HOWARD	Turned Over
<i>ASSIST KCSO W/ PERIMETER</i>					Count: 1
25-002602	11/07/2025	ASSIST KCSO W/ PERIMETER		PRICE, DAVE	Closed
<i>ASSIST KCSO WITH NATURAL DEATH REPORT</i>					Count: 1
25-002774	12/04/2025	ASSIST KCSO WITH NATURAL DEATH REPORT		SIETSEMA, ETHAN	Closed
<i>ASSIST KENT COUNTY WITH OWI</i>					Count: 1
25-002785	12/06/2025	ASSIST KENT COUNTY WITH OWI		WYNBEEK, LEAH	Closed
<i>ASSIST MEDICAL - DISREGARDED</i>					Count: 1
25-002659	11/15/2025	ASSIST MEDICAL - DISREGARDED		SOULES, CALEB HOWARD	Closed
<i>ASSIST MEDICAL / PIO</i>					Count: 1
25-002844	12/15/2025	ASSIST MEDICAL / PIO		JONES, CALEB	Closed
<i>ASSIST MEDICAL/TRESPASS/WARRANT ARREST</i>					Count: 1
25-002797	12/07/2025	ASSIST MEDICAL/TRESPASS/WARRANT ARREST		JONES, CALEB	Closed
<i>ASSIST MSP</i>					Count: 1
25-002814	12/10/2025	ASSIST MSP		SIETSEMA, ETHAN	Closed
<i>ASSIST MSP ON PI</i>					Count: 1
25-002649	11/14/2025	ASSIST MSP ON PI		SOULES, CALEB HOWARD	Closed
<i>ASSIST MSP UNK / PIX</i>					Count: 1
25-002612	11/07/2025	ASSIST MSP UNK / PIX		WYNBEEK, LEAH	Closed
<i>ASSIST MUSKEGON COUNTY</i>					Count: 1
25-002817	12/10/2025	ASSIST MUSKEGON COUNTY		JONES, CALEB	Closed
<i>ASSIST OTTAWA COUNTY</i>					Count: 1
25-002892	12/24/2025	ASSIST OTTAWA COUNTY		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST SEMI TRUCK</i>					Count: 1
25-002731	11/25/2025	ASSIST SEMI TRUCK		KUSMIERSKI, TRAVIS	Closed
<i>BARKING DOG</i>					Count: 2
25-002653	11/14/2025	BARKING DOG		SIETSEMA, ETHAN	Closed
25-002833	12/13/2025	BARKING DOG		SIETSEMA, ETHAN	Closed
<i>BARKING DOG COMPLAINT</i>					Count: 2
25-002644	11/13/2025	BARKING DOG COMPLAINT		WYNBEEK, LEAH	Closed
25-002865	12/19/2025	BARKING DOG COMPLAINT		WYNBEEK, LEAH	Closed
<i>BELATED HIT & RUN</i>					Count: 1
25-002581	11/03/2025	BELATED HIT & RUN		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>BROADCAST</i>					Count: 3
25-002632	11/11/2025	BROADCAST		SIETSEMA, ETHAN	Closed
25-002773	12/03/2025	BROADCAST		SIETSEMA, ETHAN	Closed
25-002813	12/09/2025	BROADCAST		SIETSEMA, ETHAN	Closed
<i>BROKEN CAR WINDOW</i>					Count: 1
25-002657	11/15/2025	BROKEN CAR WINDOW		SOULES, CALEB HOWARD	Closed
<i>CAR VS DEER</i>					Count: 1
25-002793	12/07/2025	CAR VS DEER		KUSMIERSKI, TRAVIS	Closed
<i>CCH FOR CRIMINAL JUSTICE EMPLOYEMENT</i>					Count: 1
25-000208	11/25/2025	CCH FOR CRIMINAL JUSTICE EMPLOYEMENT		PRICE, DAVE	Closed
<i>CITIZEN ASSIST</i>					Count: 1
25-002748	11/28/2025	CITIZEN ASSIST		SIETSEMA, ETHAN	Closed
<i>CIVIL COMPLAINT</i>					Count: 1
25-002918	12/31/2025	CIVIL COMPLAINT		NATHAN, ALEXANDER WELSH	Closed
<i>CIVIL DOMESTIC</i>					Count: 2
25-002737	11/27/2025	CIVIL DOMESTIC		JONES, CALEB	Closed
25-002888	12/24/2025	CIVIL DOMESTIC		JONES, CALEB	Closed
<i>CIVIL ISSUE</i>					Count: 1
25-002679	11/19/2025	CIVIL ISSUE		SOULES, CALEB HOWARD	Closed
<i>CIVIL MATTER</i>					Count: 1
25-002758	12/01/2025	CIVIL MATTER		KUSMIERSKI, TRAVIS	Closed
<i>CIVIL NOISE COMPLAINT</i>					Count: 1
25-002789	12/06/2025	CIVIL NOISE COMPLAINT		JONES, CALEB	Closed
<i>CIVIL STAND-BY</i>					Count: 1
25-002815	12/10/2025	CIVIL STAND-BY		JONES, CALEB	Closed
<i>CPS LEN ASSIST</i>					Count: 1
25-002732	11/26/2025	CPS LEN ASSIST		JONES, CALEB	Closed
<i>CPS REFERRAL</i>					Count: 1
25-002911	12/30/2025	CPS REFERRAL		JONES, CALEB	Closed
<i>CRIMINAL HISTORY CHECKS</i>					Count: 16
25-000196	11/04/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000198	11/07/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000199	11/10/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000202	11/13/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000205	11/19/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>CRIMINAL HISTORY CHECKS</i>					Count: 16
25-000206	11/21/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000207	11/24/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000209	11/25/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000211	12/02/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000214	12/09/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000215	12/10/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000218	12/15/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000219	12/17/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000222	12/23/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000223	12/29/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000225	12/31/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
<i>CSC</i>					Count: 1
25-002831	12/13/2025	CSC		SOULES, CALEB HOWARD	Open
<i>DISORDERLY</i>					Count: 1
25-002665	11/17/2025	DISORDERLY		KUSMIERSKI, TRAVIS	Closed
<i>DISORDERLY CONDUCT</i>					Count: 1
25-002753	11/29/2025	DISORDERLY CONDUCT		SIETSEMA, ETHAN	Closed
<i>DISORDERLY JUVENILES</i>					Count: 1
25-002886	12/23/2025	DISORDERLY JUVENILES		KUSMIERSKI, TRAVIS	Closed
<i>DISPATCH RACCOON</i>					Count: 1
25-002668	11/18/2025	DISPATCH RACCOON		JONES, CALEB	Closed
<i>DISPATCHED DEER</i>					Count: 1
25-002775	12/04/2025	DISPATCHED DEER		SOULES, CALEB HOWARD	Closed
<i>DISPATCHED RACCOON</i>					Count: 2
25-002604	11/07/2025	DISPATCHED RACCOON		SOULES, CALEB HOWARD	Closed
25-002631	11/11/2025	DISPATCHED RACCOON		SOULES, CALEB HOWARD	Closed
<i>DISREGARDED</i>					Count: 1
25-002597	11/06/2025	DISREGARDED		KUSMIERSKI, TRAVIS	Closed
<i>DOMESTIC</i>					Count: 1
25-002832	12/13/2025	DOMESTIC		SOULES, CALEB HOWARD	Closed
<i>DOMESTIC ASSAULT / PROTECTIVE CUSTODY</i>					Count: 1
25-002794	12/07/2025	DOMESTIC ASSAULT / PROTECTIVE CUSTODY		WYNBEEK, LEAH	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>DOMESTIC DISPUTE / DOG BITE</i>					Count: 1
25-002782	12/05/2025	DOMESTIC DISPUTE / DOG BITE		KUSMIERSKI, TRAVIS	Closed
<i>DOMESTIC SITUATIONS</i>					Count: 1
25-002894	12/25/2025	DOMESTIC SITUATIONS		WYNBEEK, LEAH	Closed
<i>ELDERLY MALE WITH DEMENTIA</i>					Count: 1
25-002783	12/05/2025	ELDERLY MALE WITH DEMENTIA		KUSMIERSKI, TRAVIS	Closed
<i>FALSE ALARM</i>					Count: 1
25-002651	11/14/2025	FALSE ALARM		SIETSEMA, ETHAN	Closed
<i>FELONIOUS ASSAULT</i>					Count: 1
25-002574	11/01/2025	FELONIOUS ASSAULT		SOULES, CALEB HOWARD	Warrant Request-County
<i>FIRE ALARM</i>					Count: 1
25-002859	12/18/2025	FIRE ALARM		KUSMIERSKI, TRAVIS	Closed
<i>FLOODING AT LOADING DOCKS</i>					Count: 1
25-002903	12/28/2025	FLOODING AT LOADING DOCKS		KUSMIERSKI, TRAVIS	Closed
<i>FOUND PHONE</i>					Count: 1
25-002729	11/25/2025	FOUND PHONE		SOULES, CALEB HOWARD	Closed
<i>FRAUD</i>					Count: 1
25-002686	11/20/2025	FRAUD		SOULES, CALEB HOWARD	Open
<i>GAS DRIVE OFF</i>					Count: 1
25-002688	11/20/2025	GAS DRIVE OFF		SOULES, CALEB HOWARD	Closed
<i>HARASSING PHONE MESSAGES</i>					Count: 1
25-002696	11/21/2025	HARASSING PHONE MESSAGES		JONES, CALEB	Closed
<i>HARASSMENT</i>					Count: 2
25-002641	11/13/2025	HARASSMENT		JONES, CALEB	Open
25-002769	12/03/2025	HARASSMENT		SIETSEMA, ETHAN	Closed
<i>HIT AND RUN</i>					Count: 2
25-002724	11/24/2025	HIT AND RUN		JONES, CALEB	Closed
25-002912	12/30/2025	HIT AND RUN		JONES, CALEB	Closed
<i>JUVENILE ABSCONDER PICKUP</i>					Count: 1
25-002583	11/03/2025	JUVENILE ABSCONDER PICKUP		KUSMIERSKI, TRAVIS	Closed
<i>JUVENILE REFUSING TO COME HOME</i>					Count: 1
25-002719	11/24/2025	JUVENILE REFUSING TO COME HOME		WYNBEEK, LEAH	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>JUVENILE RUNAWAY / PROBATION VIOLATION</i>					Count: 1
25-002868	12/20/2025	JUVENILE RUNAWAY / PROBATION VIOLATION		WYNBEEK, LEAH	Closed
<i>LARCENY FROM AUTO</i>					Count: 1
25-002795	12/07/2025	LARCENY FROM AUTO		JONES, CALEB	Closed
<i>LOCAL RECORDS CHECK</i>					Count: 13
25-000195	11/03/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000197	11/07/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000200	11/12/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000201	11/13/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000203	11/17/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000204	11/18/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000210	11/26/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000212	12/03/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000213	12/09/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000216	12/12/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000217	12/15/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000221	12/18/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000224	12/31/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
<i>LOCK OUT</i>					Count: 3
25-002664	11/17/2025	LOCK OUT		JONES, CALEB	Closed
25-002822	12/11/2025	LOCK OUT		JONES, CALEB	Closed
25-002869	12/20/2025	LOCK OUT		JONES, CALEB	Closed
<i>LOCKOUT</i>					Count: 2
25-002629	11/11/2025	LOCKOUT		SOULES, CALEB HOWARD	Closed
25-002825	12/12/2025	LOCKOUT		SOULES, CALEB HOWARD	Closed
<i>LOCKOUT - DISREGARDED</i>					Count: 1
25-002607	11/07/2025	LOCKOUT - DISREGARDED		SOULES, CALEB HOWARD	Closed
<i>LOCKOUT ASSIST</i>					Count: 2
25-002682	11/19/2025	LOCKOUT ASSIST		SIETSEMA, ETHAN	Closed
25-002799	12/07/2025	LOCKOUT ASSIST		WYNBEEK, LEAH	Closed
<i>LOITERING</i>					Count: 1
25-002747	11/28/2025	LOITERING		SIETSEMA, ETHAN	Closed
<i>LOOSE DOG</i>					Count: 1
25-002736	11/27/2025	LOOSE DOG		JONES, CALEB	Closed
<i>LOST PROPERTY</i>					Count: 1
25-002787	12/06/2025	LOST PROPERTY		JONES, CALEB	Closed
<i>LOST/FOUND PROPERTY RETURNED</i>					Count: 1
25-002762	12/02/2025	LOST/FOUND PROPERTY RETURNED		JONES, CALEB	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>MED 1 ECHO</i>					Count: 1
25-002654	11/15/2025	MED 1 ECHO		SIETSEMA, ETHAN	Closed
<i>MIP / FOUND MISSING JUVENILE</i>					Count: 1
25-002730	11/25/2025	MIP / FOUND MISSING JUVENILE		KUSMIERSKI, TRAVIS	Closed
<i>MOTORIST ASSIST</i>					Count: 6
25-002725	11/24/2025	MOTORIST ASSIST		JONES, CALEB	Closed
25-002779	12/05/2025	MOTORIST ASSIST		JONES, CALEB	Closed
25-002816	12/10/2025	MOTORIST ASSIST		JONES, CALEB	Closed
25-002821	12/11/2025	MOTORIST ASSIST		JONES, CALEB	Closed
25-002852	12/16/2025	MOTORIST ASSIST		JONES, CALEB	Closed
25-002893	12/25/2025	MOTORIST ASSIST		WYNBEEK, LEAH	Closed
<i>MOTORIST ASSIST / BLOCKING STALLED</i>					Count: 1
25-002642	11/13/2025	MOTORIST ASSIST / BLOCKING STALLED		PRICE, DAVE	Closed
<i>NEGLIGENT DAMAGE OF PROPERTY</i>					Count: 1
25-002755	11/30/2025	NEGLIGENT DAMAGE OF PROPERTY		SOULES, CALEB HOWARD	Closed
<i>NEIGHBOR DISPUTE/NOISE COMPLAINT</i>					Count: 1
25-002726	11/24/2025	NEIGHBOR DISPUTE/NOISE COMPLAINT		SIETSEMA, ETHAN	Closed
<i>NEIGHBOR MAKING THREAT</i>					Count: 1
25-002759	12/01/2025	NEIGHBOR MAKING THREAT		KUSMIERSKI, TRAVIS	Closed
<i>NEIGHBOR DISPUTE</i>					Count: 1
25-002717	11/23/2025	NEIGHBOR DISPUTE		JONES, CALEB	Closed
<i>NOISE COMPLAINT</i>					Count: 3
25-002573	11/01/2025	NOISE COMPLAINT		SIETSEMA, ETHAN	Closed
25-002575	11/01/2025	NOISE COMPLAINT		SOULES, CALEB HOWARD	Closed
25-002727	11/24/2025	NOISE COMPLAINT		SIETSEMA, ETHAN	Closed
<i>OBSCENITY / BIOHAZARD LITTER</i>					Count: 1
25-002640	11/13/2025	OBSCENITY / BIOHAZARD LITTER		PRICE, DAVE	Open
<i>OCCUPIED VEHICLE BY TRACKS</i>					Count: 1
25-002663	11/16/2025	OCCUPIED VEHICLE BY TRACKS		KUSMIERSKI, TRAVIS	Closed
<i>ODOR INVESTIGATION</i>					Count: 1
25-002796	12/07/2025	ODOR INVESTIGATION		JONES, CALEB	Closed
<i>OPEN CAR DOOR</i>					Count: 1
25-002662	11/16/2025	OPEN CAR DOOR		SIETSEMA, ETHAN	Closed
<i>OPEN DOOR</i>					Count: 1
25-002860	12/18/2025	OPEN DOOR		BULTSMA, ZACHARY NEAL	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>ORDINANCE VIOLATION</i>					Count: 1
25-002683	11/19/2025	ORDINANCE VIOLATION		SIETSEMA, ETHAN	Closed
<i>OVEN FIRE</i>					Count: 1
25-002862	12/19/2025	OVEN FIRE		KUSMIERSKI, TRAVIS	Closed
<i>OWI / REVOKED</i>					Count: 1
25-002781	12/05/2025	OWI / REVOKED		WYNBEEK, LEAH	Closed
<i>OWI 1ST / RESIST AND OBSTRUCT</i>					Count: 1
25-002735	11/26/2025	OWI 1ST / RESIST AND OBSTRUCT		KUSMIERSKI, TRAVIS	Warrant Request-County
<i>OWI 1ST HIGH BAC</i>					Count: 1
25-002872	12/21/2025	OWI 1ST HIGH BAC		BULTSMA, ZACHARY NEAL	Cleared by Arrest
<i>PARKING - G.O.A</i>					Count: 1
25-002853	12/16/2025	PARKING - G.O.A		JONES, CALEB	Closed
<i>PARKING COMPLAINT</i>					Count: 5
25-002689	11/20/2025	PARKING COMPLAINT		SIETSEMA, ETHAN	Closed
25-002709	11/22/2025	PARKING COMPLAINT		JONES, CALEB	Closed
25-002851	12/16/2025	PARKING COMPLAINT		JONES, CALEB	Closed
25-002878	12/22/2025	PARKING COMPLAINT		SOULES, CALEB HOWARD	Closed
25-002883	12/23/2025	PARKING COMPLAINT		KUSMIERSKI, TRAVIS	Closed
<i>PDA</i>					Count: 2
25-002658	11/15/2025	PDA		SOULES, CALEB HOWARD	Closed
25-002750	11/29/2025	PDA		SOULES, CALEB HOWARD	Closed
<i>PDA - TOT KCSO</i>					Count: 1
25-002598	11/06/2025	PDA - TOT KCSO		KUSMIERSKI, TRAVIS	Closed
<i>PDA / DWLS</i>					Count: 1
25-002601	11/07/2025	PDA / DWLS		SOULES, CALEB HOWARD	Closed
<i>PEACE STAND BY</i>					Count: 1
25-002652	11/14/2025	PEACE STAND BY		SIETSEMA, ETHAN	Closed
<i>PEACE STANDBY</i>					Count: 2
25-002589	11/05/2025	PEACE STANDBY		SOULES, CALEB HOWARD	Closed
25-002622	11/10/2025	PEACE STANDBY		SOULES, CALEB HOWARD	Closed
<i>PERSON WALKING ON M37</i>					Count: 1
25-002891	12/24/2025	PERSON WALKING ON M37		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>PERSON WALKING ON M37</i>					Count: 1
<i>PERSONAL INJURY PD DOOR</i>					Count: 1
25-000220	12/17/2025	PERSONAL INJURY PD DOOR		MILANOWSKI, A	Closed
<i>PIO</i>					Count: 1
25-002693	11/21/2025	PIO		JONES, CALEB	Closed
<i>PLATE CONFISCATION</i>					Count: 1
25-002638	11/12/2025	PLATE CONFISCATION		WYNBEEK, LEAH	Closed
<i>PRIVATE PROPERTY CRASH</i>					Count: 1
25-002803	12/08/2025	PRIVATE PROPERTY CRASH		JONES, CALEB	Closed
<i>PRIVATE PROPERTY HIT & RUN</i>					Count: 2
25-002699	11/21/2025	PRIVATE PROPERTY HIT & RUN		KUSMIERSKI, TRAVIS	Closed
25-002710	11/22/2025	PRIVATE PROPERTY HIT & RUN		KUSMIERSKI, TRAVIS	Closed
<i>PRIVATE PROPERTY TRAFFIC CRASH</i>					Count: 1
25-002771	12/03/2025	PRIVATE PROPERTY TRAFFIC CRASH		SIETSEMA, ETHAN	Closed
<i>PROPERTY DAMAGE ACCIDENT</i>					Count: 1
25-002740	11/27/2025	PROPERTY DAMAGE ACCIDENT		WYNBEEK, LEAH	Closed
<i>RECKLESS / AREA CHECK</i>					Count: 1
25-002870	12/20/2025	RECKLESS / AREA CHECK		JONES, CALEB	Closed
<i>SIRIUS XM ALARM</i>					Count: 1
25-002637	11/12/2025	SIRIUS XM ALARM		KUSMIERSKI, TRAVIS	Closed
<i>SOUNDS OF ARGUING</i>					Count: 1
25-002909	12/29/2025	SOUNDS OF ARGUING		KUSMIERSKI, TRAVIS	Closed
<i>SOUNDS OF DOMESTIC</i>					Count: 1
25-002920	12/31/2025	SOUNDS OF DOMESTIC		BULTSMA, ZACHARY NEAL	Closed
<i>STAND BY</i>					Count: 1
25-002721	11/24/2025	STAND BY		JONES, CALEB	Closed
<i>STAND BY AS PEACE OFFICER</i>					Count: 1
25-002608	11/07/2025	STAND BY AS PEACE OFFICER		KUSMIERSKI, TRAVIS	Closed
<i>STOLEN VEHICLE</i>					Count: 1
25-002639	11/12/2025	STOLEN VEHICLE		WYNBEEK, LEAH	Closed
<i>SUICIDAL STATEMENTS</i>					Count: 1
25-002843	12/14/2025	SUICIDAL STATEMENTS		KUSMIERSKI, TRAVIS	Closed
<i>SUICIDAL STATEMENTS / PROTECTIVE CUSTODY</i>					Count: 1
25-002827	12/12/2025	SUICIDAL STATEMENTS / PROTECTIVE CUSTODY		SOULES, CALEB HOWARD	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>SUICIDAL SUBJECT</i>					Count: 2
25-002606	11/07/2025	SUICIDAL SUBJECT		KUSMIERSKI, TRAVIS	Closed
25-002675	11/19/2025	SUICIDAL SUBJECT		SOULES, CALEB HOWARD	Closed
<i>SUSPICIOUS/FRAUD</i>					Count: 1
25-002857	12/16/2025	SUSPICIOUS/FRAUD		WYNBEEK, LEAH	Closed
<i>SUSPICIOUS</i>					Count: 5
25-002590	11/05/2025	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
25-002605	11/07/2025	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
25-002650	11/15/2025	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
25-002876	12/21/2025	SUSPICIOUS		WYNBEEK, LEAH	Closed
25-002917	12/31/2025	SUSPICIOUS		NATHAN, ALEXANDER WELSH	Closed
<i>SUSPICIOUS / EVICTION</i>					Count: 1
25-002645	11/13/2025	SUSPICIOUS / EVICTION		WYNBEEK, LEAH	Closed
<i>SUSPICIOUS / POSS VCSA</i>					Count: 1
25-002672	11/18/2025	SUSPICIOUS / POSS VCSA		JONES, CALEB	Closed
<i>SUSPICIOUS / WELFARE CHECK</i>					Count: 1
25-002908	12/29/2025	SUSPICIOUS / WELFARE CHECK		WYNBEEK, LEAH	Closed
<i>SUSPICIOUS PEOPLE</i>					Count: 1
25-002760	12/01/2025	SUSPICIOUS PEOPLE		KUSMIERSKI, TRAVIS	Closed
<i>SUSPICIOUS SITUATION</i>					Count: 1
25-002887	12/23/2025	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
<i>SUSPICIOUS STATEMENT / TRESPASS ORDER</i>					Count: 1
25-002603	11/07/2025	SUSPICIOUS STATEMENT / TRESPASS ORDER		PRICE, DAVE	Closed
<i>SUSPICIOUS SUBJECTS</i>					Count: 1
25-002671	11/18/2025	SUSPICIOUS SUBJECTS		JONES, CALEB	Unfounded
<i>SUSPICIOUS VEHICLE</i>					Count: 1
25-002818	12/10/2025	SUSPICIOUS VEHICLE		KUSMIERSKI, TRAVIS	Closed
<i>SUSPICIOUS VEHICLE / PERSONS</i>					Count: 1
25-002584	11/03/2025	SUSPICIOUS VEHICLE / PERSONS		KUSMIERSKI, TRAVIS	Closed
<i>THREATS COMPLAINT</i>					Count: 1
25-002776	12/04/2025	THREATS COMPLAINT		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>TOT KCSO</i>					Count: 1
25-002596	11/06/2025	TOT KCSO		KUSMIERSKI, TRAVIS	Closed
<i>TRAFFIC CONGESTION</i>					Count: 1
25-002669	11/18/2025	TRAFFIC CONGESTION		JONES, CALEB	Closed
<i>TRAFFIC CRASH</i>					Count: 2
25-002772	12/03/2025	TRAFFIC CRASH		SIETSEMA, ETHAN	Closed
25-002919	12/31/2025	TRAFFIC CRASH		NATHAN, ALEXANDER WELSH	Closed
<i>TRESPASSING</i>					Count: 1
25-002624	11/10/2025	TRESPASSING		PRICE, DAVE	Closed
<i>TRESPASSING STUDENT</i>					Count: 1
25-002630	11/11/2025	TRESPASSING STUDENT		KUSMIERSKI, TRAVIS	Closed
<i>TRESSPASS/HARASSMENT</i>					Count: 1
25-002829	12/12/2025	TRESSPASS/HARASSMENT		SIETSEMA, ETHAN	Closed
<i>UNFOUNDED ALARM</i>					Count: 9
25-002588	11/05/2025	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
25-002627	11/11/2025	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
25-002628	11/11/2025	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
25-002633	11/12/2025	UNFOUNDED ALARM		JONES, CALEB	Closed
25-002720	11/24/2025	UNFOUNDED ALARM		JONES, CALEB	Closed
25-002806	12/09/2025	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
25-002810	12/09/2025	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
25-002811	12/09/2025	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
25-002910	12/30/2025	UNFOUNDED ALARM		JONES, CALEB	Closed
<i>UNKNOWN ACCIDENT</i>					Count: 1
25-002716	11/23/2025	UNKNOWN ACCIDENT		JONES, CALEB	Closed
<i>UTTERING AND PUBLISHING</i>					Count: 1
25-002767	12/03/2025	UTTERING AND PUBLISHING		SOULES, CALEB HOWARD	Closed
<i>VEHICLE LOCKOUT</i>					Count: 2
25-002579	11/02/2025	VEHICLE LOCKOUT		KUSMIERSKI, TRAVIS	Closed
25-002885	12/23/2025	VEHICLE LOCKOUT		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2025	12/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>VERBAL DOMESTIC</i>					Count: 1
25-002743	11/28/2025	VERBAL DOMESTIC		SOULES, CALEB HOWARD	Closed
<i>VIN INSPECTION</i>					Count: 1
25-002823	12/11/2025	VIN INSPECTION		WYNBEEK, LEAH	Closed
<i>WARRANT ARREST</i>					Count: 5
25-002600	11/06/2025	WARRANT ARREST		SIETSEMA, ETHAN	Cleared by Arrest
25-002733	11/26/2025	WARRANT ARREST		JONES, CALEB	Closed
25-002824	12/12/2025	WARRANT ARREST		WYNBEEK, LEAH	Closed
25-002846	12/15/2025	WARRANT ARREST		JONES, CALEB	Closed
25-002890	12/24/2025	WARRANT ARREST		WYNBEEK, LEAH	Closed
<i>WARRANT ARREST / R&O</i>					Count: 1
25-002647	11/14/2025	WARRANT ARREST / R&O		WYNBEEK, LEAH	Closed
<i>WARRANT ARREST / TASER POSSESSION</i>					Count: 1
25-002578	11/02/2025	WARRANT ARREST / TASER POSSESSION		SOULES, CALEB HOWARD	Closed
<i>WARRANT ARREST/VCSA</i>					Count: 1
25-002713	11/22/2025	WARRANT ARREST/VCSA		WYNBEEK, LEAH	Warrant Request
<i>WELFARE CHECK</i>					Count: 13
25-002576	11/01/2025	WELFARE CHECK		SIETSEMA, ETHAN	Closed
25-002591	11/05/2025	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
25-002615	11/08/2025	WELFARE CHECK		SIETSEMA, ETHAN	Closed
25-002708	11/22/2025	WELFARE CHECK		JONES, CALEB	Closed
25-002728	11/25/2025	WELFARE CHECK		SIETSEMA, ETHAN	Closed
25-002738	11/27/2025	WELFARE CHECK		JONES, CALEB	Closed
25-002744	11/28/2025	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
25-002777	12/05/2025	WELFARE CHECK		JONES, CALEB	Closed
25-002786	12/06/2025	WELFARE CHECK		JONES, CALEB	Closed
25-002820	12/11/2025	WELFARE CHECK		WYNBEEK, LEAH	Closed
25-002850	12/16/2025	WELFARE CHECK		JONES, CALEB	Closed
25-002864	12/19/2025	WELFARE CHECK		JONES, CALEB	Closed
25-002880	12/22/2025	WELFARE CHECK		SIETSEMA, ETHAN	Closed
<i>WELFARE CHECK - DISREGARDED</i>					Count: 1
25-002845	12/15/2025	WELFARE CHECK - DISREGARDED		KUSMIERSKI, TRAVIS	Closed
<i>WELFARE CHECK / SUICIDAL</i>					Count: 1
25-002906	12/29/2025	WELFARE CHECK / SUICIDAL		KUSMIERSKI, TRAVIS	Closed

Total: 264

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
12/01/2025	12/31/2025	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer		
<i>.686(2) -- No License Plate Light</i>					Count:	1
44553	12/07/2025	Civil Infraction	ALPINE/12 MILE	WYNBEEK,LEAH		
<i>257.255 -- Expired Registration Plate</i>					Count:	1
44553	12/07/2025	Civil Infraction	ALPINE/12 MILE	WYNBEEK,LEAH		
<i>257.328 -- No Proof of Insurance on a motor vehicle</i>					Count:	2
44553	12/07/2025	Civil Infraction	ALPINE/12 MILE	WYNBEEK,LEAH		
44496	12/13/2025	Civil Infraction	W DIVISION/S STATE	SIETSEMA,ETHAN		
<i>257.612 -- Disregarded Stop and Go Light</i>					Count:	3
44495	12/09/2025	Civil Infraction	N STATE/W DIVISION	SIETSEMA,ETHAN		
44497	12/13/2025	Civil Infraction	E GARDNER/S STATE	BULTSMA,ZACHARY,NEAL		
43645	12/19/2025	Civil Infraction	N STATE ST / E DIVISION ST NW	JONES,CALEB		
<i>257.625H -- Refused Preliminary breath test</i>					Count:	2
44551	12/01/2025	Civil Infraction	W DIVISION/PLEASANT	WYNBEEK,LEAH		
43926	12/15/2025	Civil Infraction	1050 13 MILE RD NW	PRICE,DAVE		
<i>257.627 -- Exceeded Prima Facia Speed Limit</i>					Count:	1
44552	12/03/2025	Civil Infraction	W DIVISION/PLEASANT	WYNBEEK,LEAH		
					Total:	10