The Village Of Sparta

What a neighborhood should be.

I. General Information
The Village of Sparta charges fees for processing public record requests consistent with the Michigan Freedom of Information Act (FOIA), 1976 PA 442, MCL15.231 et seq.

MCL 15.234 provides for a waiver of the first $20.00 of the fee if the requester submits an affidavit stating he or she is indigent and receiving public assistance, or if not receiving public assistance, stating facts showing an inability to pay the cost due to indigence.

A requester is not eligible for this waiver if:
(i) the individual has previously received discounted copies of public records under MCL 15.234 from LEO twice during the same calendar year or
(ii) the individual requests the information in conjunction with outside parties who are offering or providing payment or other remuneration to the individual to make the request.

Provide this affidavit with along your FOIA request to the Village of Sparta for consideration
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II. Requestor's Information	
Name:	
Address:	
Phone:	
Email	
Are you receiving public assistance? ☐ Yes ☐ No	
If you are not receiving public assistance and are still unable to pay the fee related to the request, please explain why.	
Are you making this request for records in conjunction with any outside parties who are offering or providing you payment or other remuneration to make the request? ☐ Yes ☐ No	
Requestor's Signature: *(By signing, the requestor affirms the above is a true statement of fact)*	**Date**