

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, December 9, 2024 at 7:00 PM
75 N. Union St. (Sparta Civic Center)

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Additions or Corrections to Consent and Business Agenda

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of November 18, 2024*
- b. *Approve Fire Board Meeting Minutes of November 21, 2024*
- c. *Approve DDA Meeting Minutes of November 12, 2024*

5. Approval of Consent and Business Agenda

6. Public Comment for Agenda Item

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. Public Hearing

- a. None.

8. Old Business

- a. None.

9. New Business

- a. Res. 24-29 A Resolution Appointing Kristen Phelps as Village Clerk for the Village of Sparta
- b. Res. 24-30 A Resolution Appointing David Carpenter as Treasurer for the Village of Sparta
- c. Oath of Office administered for appointed officials & re-elected council members
- d. Selection of Village Council President Pro Tempore
- e. Approve/Affirm Committee & Board appointments
- f. Fire Department Budget Presentation
- g. Res. 24-31 A Resolution Establishing the 2025 Regular Village Council Meeting Schedule
- h. Res. 24-32 A Resolution Establishing the 2025 Regular Planning Commission Meeting Schedule
- i. Res. 24-33 A Resolution adopting amendments to the FY2024 Budget
- j. Ord. 24-08: An Ordinance to Amend Section 82-132, 82-194, and to Amend The Official Zoning Map Of The Village Of Sparta Accordingly.
- k. Bond Duration Discussion/Approval
- l. Leaf Machine Purchase/Financing
- m. T-Mobile Contract Renewal
- n. DPW Union Contract Approval
- o. Village Manager Contract Renewal/Extension

10. Executive Session

- a. None.

11. Village Manager & Department Reports

12. Communications

- a. None

13. Payment of Bills

November Payables

PAYABLES	
(101) General Fund	\$106,476.68
(202) Major Street Fund	\$2,184.18
(203) Local Street Fund	\$6,122.99
(581) Airport	\$72,955.87
(590) Sewer Department Fund	\$27,542.28
(591) Water Department Fund	\$33,595.80
(661) Equipment Rental Fund	\$34,063.17
Total	\$282,940.97

Informational:

(206) Fire Department	\$149,840.21
(208) SRA Park Fund	\$9,437.02
(248) Downtown Development Authority	\$15,087.09
Total	\$174,364.32

14. Public Comment

15. Council Member Announcements

16. Adjournment

**Minutes of the Sparta Fire Board Meeting
November 21, 2024**

Present: Bergman (twp-chair), Cumings (village), Goodfellow (twp), Anderson (twp), Cumings (village), Peoples (village) & Chief Olney,

Absent: Van Patten (village)

Also Present: Deputy Chief Woods

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: Cumings to approve agenda

Second: Goodfellow

Motion Passed: 5-0

Public Comment: None

Approval of the Special Meeting Minutes October 15, 2024:

Motion: Goodfellow to approve October 15, 2024, minutes.

Seconded: Peoples

Motion Passed: 5-0

Approval of the Meeting Minutes October 17, 2024:

Motion: Goodfellow to approve October 17, 2024, minutes.

Seconded: Anderson

Motion Passed: 5-0

Finance Board Update:

Cumings stated that the finance board has met once since the last board meeting. They reviewed and approved all department invoices of \$149,840.21. Large expenditures were for a new truck, KC fire assessment and annual payment for fire truck. The department has a current fund balance of \$984,721.18. The month-end financial statement for expenditures and revenues are well within the current budget with the revenues ahead of expenses. The operational budget is currently at 67% through 8 months. Total expenditure is 68% of the total budget. The department has accumulated over \$38,927 in interest for the year.

Approval of the bills:

Motion: Made by Anderson to approve bills through November 19, 2024

Second: Cumings

Motion Passed: 5-0

Old Business: The Chief stated that the Archaeology, Environment and historical study company meet on November 19th to review the site, take pictures and discuss the new addition location. The study which was required by the USDA for our grant is expected to be completed and a copy sent back to USDA by mid-December. The updated application for the grant has been sent back to USDA. A letter of Credit still needs to be completed and sent to the USDA, the Chief is working on the letter.

Chief's Report: Chief Olney presented the Chief's report. (attached) There were 1026 calls YTD with 93 this past period. There was 1 fire call with 7 mutual aid calls for this month. There were 4 hazardous condition calls and 11 accidents, with minor injuries. The Chief stated he is again submitting for an AFG grant for SCBA equipment. This is a joint application between 6 township fire departments for a total of \$1.5M.

Budget 25-26: The Chief presented the budget for the coming year. The funding amounts from the village and township are the same as the current budget. The Chief is not asking for any additional funds for the operational budget.

Motion: Made by Anderson to approve the Chief's proposed budget for 2025-2026.

Second: Peoples

Motion Passed: Roll call vote passed 5-0

New Med Truck Outfitting: The Chief presented 4 quotes for the installation of equipment and a new cap for the new Med Truck. The quotes were for a new truck cap, installation of lights and communication equipment (reused from the old Med Truck), and new graphics.

Motion: Made by Goodfellow to approve the purchase of a new truck cap from Griffin's for \$3520.00

Second: Peoples

Motion Passed: Roll call vote passed 5-0

Motion: Made by Anderson to install existing lights, communication equipment (or new if required and approved by the Chief) and the truck graphics from Crouch Communications, not to exceed \$23,177.00.

Second: Cumings

Motion Passed: Roll call vote passed 5-0

Annual Review: Goodfellow send out to board members the format for completing the annual review for the fire Chief. The information will need to be returned by the end of November for a final performance review at the December meeting.

Next Meeting Date: December 19th, 2024 at 7:00 PM in the fire station.

Next Finance Meeting Dates: December 3rd and 17th at 4:00 PM at the fire station.

Public Comment: none

Adjournment:

Motion: Anderson to adjourn at 7:50 PM.

Second: Cumings

Motion Passed: 5-0

Minutes by Goodfellow 11-24-24.

Filter statement

Filters Alarm Date Range 10/14/24 to 11/17/24 | Is Locked true | Is Active true

Incident Type Breakdown

Date Range: October 14, 2024 thru November 17, 2024
(calls year to date: 1026)

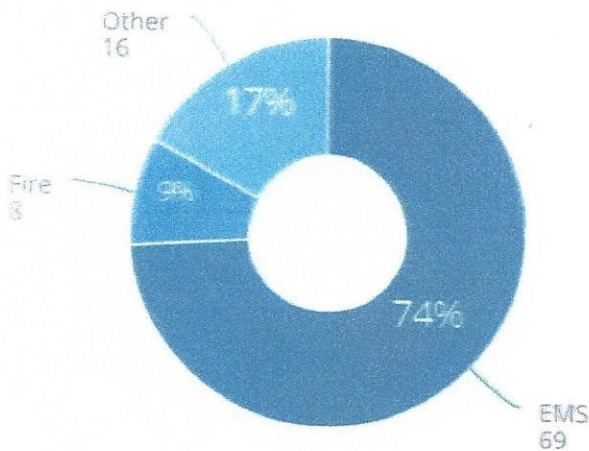
Count of Total Incidents & Exposures

Count of Incidents

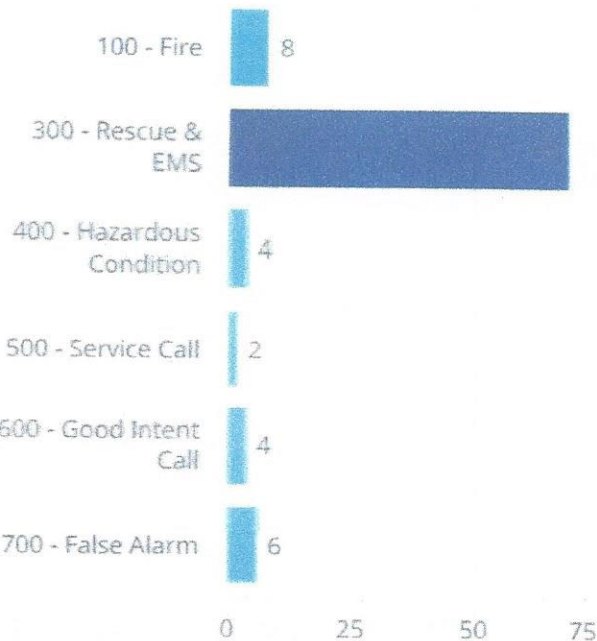
93

Count of Exposures 93

EMS/Fire Incident Breakdown



Count of Incidents by Incident Type





Chiefs Report **November 21, 2024**

Previous meeting information and updates:

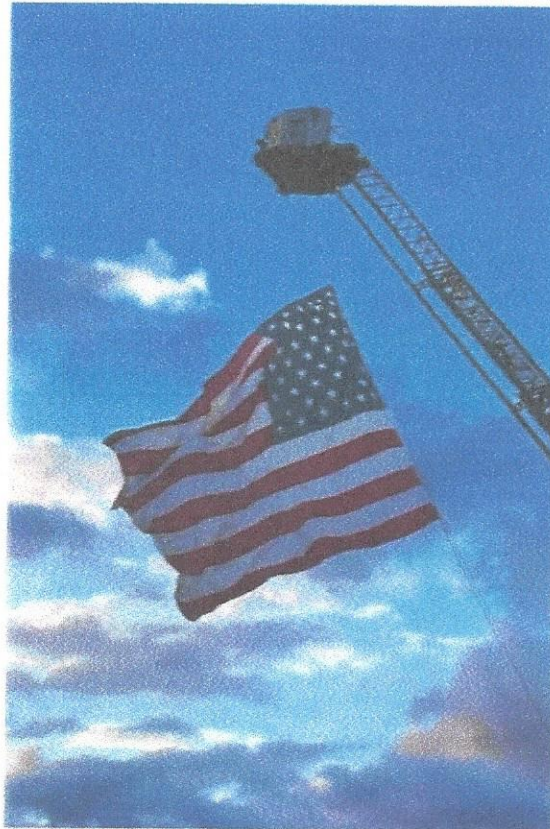
1. Station grant updates
 - i. Archologist study has started
 - ii. Architect agreement was signed and submitted
 - iii. Updated the cost of building cost
2. Medic #10
 - i. New truck ordered – delivered

New Business:

1. Monthly report
 - a. Fire calls (NFIRS 100 classifications)
 1. 226 W Division – fire on the stovetop
 2. 14059 Red Pine – auto aid to Kent City on a possible house fire (burnt plastic)
 3. 20-mile and Red Pine – mutual aid to Kent City and the DNR for a fire in the state forest area
 4. 2445 11-mile rd NW – auto aid to Algoma Fire (no fire upon the arrival of Algoma FD)
 5. 2127 17-mile rd NW – auto aid to Kent City on a house fire (fire was on the exterior of the house – cancelled enroute)
 6. 6485 Wahlfield NW – auto aid to Alpine on a house fire (was a car fire in the rear yard upon their arrival – our units were cleared)
 7. 6451 Alpine Ave NW – auto aid to Alpine on a barn fire (brush pile burning behind the barn)
 8. 290 17-mile rd NW – auto aid to Kent City on a house fire (fire in the living room)
 - b. Explosions calls (NFIRS 200 classifications)
 - c. Rescue calls including accidents (NFIRS 3- classifications)
 1. M37 and 10-mile: semi vs. DTE van (minor injury)
 2. M37 and 10-mile: car vs. semi (minor injury)
 3. 335 Hickory: car vs pedestrian (no injury)
 4. 11966 Fruit Ridge: medical in the corn maze (used the Gator to remove pt.)
 5. 10-mile and Vinton: 2-car incident (one injury)
 6. 9333 Fruit Ridge: 2-car incident (one injury)
 7. 522 Leisure Acre: car vs. pedestrian (minor injury)
 8. M37 and 17-mile: car vs. semi (rollover with minor injury) (major clean-up)
 9. M37 and O'Connor (no injury)
 10. 13-mile and Peach Ridge: iphone alert (no incident located)
 11. 13-mile and Kenowa: 2-car (no injury)
 - d. Hazardous Conditions (NFIRS 400 classifications)
 1. 100 block pf Pleasant: wire down
 2. 9100 Vinton: aircraft incident
 3. Alma and N. Union – gas leak
 4. 400 block of Nelson – illegal burn
 - e. Service calls (NFIRS 500 classifications)
 1. 2200 block of O'Connor: lock out of the house
 2. 209 Pippen: assist to PD

- f. Good intent calls (NFIRS 600 classifications)
 - 1. We had 2 calls for controlled burns
 - 2. We had 2 calls - canceled enroute to the incident or before going in service
- g. False alarms (NFIRS 700 classifications)
 - 1. We had 3 – false CO detector alarms
 - 2. We had 3 – false fire alarms
- h. Severe Weather incident (NFIRS 800 classifications)
- i. Special incidents (NFIRS 900 classifications)

Sparta Fire Department



FY 2025 – 2026 Budget Document
(April 1, 2025 – March 31, 2026)

Sparta Fire Department FY 2025-2026 Budget

Introduction:

This document will highlight the budget request for the Sparta Fire Departments FY 2025-2026.

The fire department has been challenged over the years to find and maintain staffing. This job is not for everyone, and it takes a large amount of time and commitment to get someone fully trained. Even after the initial training of the fire school and medical school there is continued training and education to maintain a proficient level of skill for the job. Every member that we have continues to strive to be the best that they can be but at the same time trying to maintain a balance level with family and work. Our current staffing level is at 19 for the department, this is down a couple of people from a year ago. This is the first year that the department has had a full-time Chief. This position has reduced the need for daytime staffing when most of our department members are out of the area for their full-time jobs.

The call volume is consistent to where we were in 2023. On average the department responds to 3 calls per day. The department has been able to maintain a balanced operating budget in the past year because of the increased funding that was received in FY2024-2025. This past year the department has invested its funds in the Michigan Class Investment Group. This investment has allowed the department to get a better interest rate on our funds.

There have been some line items adjustments for specific items in the budget but the funding request from Village and Township had not changed from last year. Attached is the Fire Departments Operating Budget for FY 2025-2026, this budget has been approved by the Fire Board.

Request:

The fire department is not requesting any additional funding for the Operating Budget for FY 2025-2026.

Village contribution: \$138,333.00

Township contribution: \$276,665.00

Submitted by,

Daniel Olney
Fire Chief
Sparta Fire Department

FY 2025-26 Fire Department Budget (April 1 - March 31)

Fire Department Operating Budget

Revenues		FY 24-25 APPROVED	FY 25-26 PROPOSED
580.000	Sparta Township	\$ 276,665.00	\$ 276,665.00
580.100	Village of Sparta	\$ 138,333.00	\$ 138,333.00
641.000	Fees	\$ 450.00	\$ 450.00
665.001	SFD Interest Income	\$ 500.00	\$ 40,000.00
672.500	Reimbursement-Miscellaneous	\$ 4,000.00	\$ 4,000.00
Total Operating Revenue		\$ 419,948.00	\$ 459,448.00
Expenditures			
702.100	Chief's Salary	\$ 84,000.00	\$ 84,000.00
702.150	Deputy Chief's Salary	\$ 10,500.00	\$ 10,500.00
702.200	Non-clerical (daytime hours)	\$ 5,000.00	\$ 5,000.00
702.210	Firefighter hours	\$ 1,000.00	\$ 1,000.00
702.300	Administrative hourly pay	\$ 2,500.00	\$ 400.00
702.350	SFD Weekend Standby	\$ 16,000.00	\$ 16,000.00
702.360	Medical on call	\$ 18,600.00	\$ 18,600.00
702.450	FF Extra Hours	\$ 7,500.00	\$ 7,500.00
702.650	SFD Runs	\$ 55,000.00	\$ 55,000.00
702.750	SFD Practice	\$ 17,000.00	\$ 17,000.00
702.900	Mechanic - SFD	\$ 4,750.00	\$ 4,750.00
713.100	Workers' Compensation Insurance	\$ 17,500.00	\$ 17,500.00
715.000	SS Taxes & Medicare	\$ 15,500.00	\$ 15,500.00
727.000	Office Supplies	\$ 2,500.00	\$ 2,500.00
756.000	Operating Supplies	\$ 17,000.00	\$ 17,000.00
760.000	Medical Supplies	\$ 7,000.00	\$ 7,000.00
768.000	Uniforms	\$ 3,000.00	\$ 3,000.00
807.000	Audit Fees	\$ 4,500.00	\$ 4,500.00
818.000	Contracted Services	\$ 500.00	\$ 1,000.00
818.020	Accounting Services	\$ 8,000.00	\$ 8,000.00
818.400	Attorney	\$ 1,000.00	\$ 1,000.00
818.600	Information Tech	\$ 1,700.00	\$ 2,250.00
818.640	Emergency Reporting	\$ 2,500.00	\$ 4,200.00
821.000	Vaccines	\$ 400.00	\$ 400.00
821.100	Employee Physicals	\$ 4,000.00	\$ 4,000.00
850.000	Telephone	\$ 10,000.00	\$ 10,000.00
861.000	Mileage Reimbursement	\$ 100.00	\$ 100.00
864.000	Conferences & Workshops	\$ 7,000.00	\$ 7,000.00
867.000	Gas & Oil	\$ 7,500.00	\$ 8,500.00

920.100	DTE House	\$ 1,100.00	\$ 1,100.00
920.200	DTE Fire Station	\$ 5,000.00	\$ 5,000.00
921.100	Electric House	\$ 2,500.00	\$ 2,500.00
921.200	Electric Station	\$ 5,000.00	\$ 5,000.00
922.100	Water House	\$ 1,500.00	\$ 1,500.00
922.200	Water Station	\$ 3,000.00	\$ 3,000.00
923.000	Trash Removal	\$ 1,250.00	\$ 2,600.00
930.000	Repairs & Maintenance	\$ 9,000.00	\$ 14,500.00
930.003	Engine #3	\$ 2,500.00	\$ 2,500.00
930.005	Platform #5	\$ 5,000.00	\$ 5,000.00
930.006	Rescue #6	\$ 1,000.00	\$ 3,000.00
930.007	Brush Truck #7	\$ 1,000.00	\$ 1,500.00
930.008	Tender #8	\$ 1,000.00	\$ 1,500.00
930.010	Medic #10	\$ 1,000.00	\$ 1,000.00
930.100	Buildings & Grounds	\$ 7,700.00	\$ 7,700.00
935.000	Bodell Pest Control	\$ 400.00	\$ 400.00
956.000	Misc.	\$ 400.00	\$ 400.00
956.001	Fire Prevention	\$ 2,500.00	\$ 3,000.00
956.100	Bank Service Fees	\$ 500.00	\$ 500.00
958.000	Dues & Memberships	\$ 1,700.00	\$ 1,700.00
958.100	Chief's Auto Allowance	\$ -	\$ -
958.150	Deputy Chief's Auto Allowance	\$ 2,400.00	\$ 2,400.00
960.000	Insurance & Bonds	\$ 28,000.00	\$ 28,000.00
970.100	Capital Outlay Reserve	-	-
<i>Fire Dept Operating Expenditure Total</i>		\$ 415,000.00	\$ 427,000.00

Millage #1 Budget - (Acquisition of Fire Equipment)

<u>Revenues</u>		FY 24-25 APPROVED	FY 25-26 PROPOSED
580.200	Township Millage #1	\$ 80,000.00	\$ 82,000.00
	<i>Total Millage #1 Revenue</i>	\$ 80,000.00	\$ 82,000.00
<u>Expenditures</u>			
	Turn out gear (5-sets)		\$ 17,500.00
	Truck Lease payment		\$ 34,685.00
	<i>Total Millage #1 Expenditure</i>	\$ -	\$ 52,185.00

Millage #2 Budget - (Improving, remodeling, renovating and repairing Fire Station and for vehicle purchases)

<u>Revenues</u>		FY 24-25 APPROVED	FY 25-26 PROPOSED
580.300	Township Millage #2	\$ 83,000.00	\$ 85,000.00
	<i>Total Millage #2 Revenue</i>	\$ 83,000.00	\$ 85,000.00

<u>Expenditures</u>		FY 24-25 PROPOSED	FY 25-26 PROPOSED
	Truck Lease payment		\$34,685.00
	Training Laptop computer		\$2,500.00
	Tablets and truck mounts		\$9,500.00
	<i>Total Millage #2 Expenditure</i>	\$0.00	\$46,685.00

SFD Cash Capital

<u>Revenues</u>		FY 24-25 APPROVED	FY 25-26 PROPOSED
	SFD Cash Capital Outlay	\$ 21,634.14	\$ 20,000.00
	<i>Total</i>		

<u>Expenditures</u>			FY 25-26 PROPOSED
	misc expenditure(s)		\$ 8,500.00
	<i>Total Cash Outlay Expenditure</i>	\$ -	\$ 8,500.00

Sparta Downtown Development Authority
SPECIAL MEETING MINUTES
NOVEMBER 12, 2024
SPARTA CIVIC CENTER

Meeting called to order at 7:46am by Cheslek

Members present: Whalen, Cheslek, Shangle, Baker, Lamb, Driscoll, Freeland, Potes

Members Absent: Knauf, Benham, Stoner,

Also Present: Elizabeth Morse, DDA Director; Jim Lower, Village Manager, Andrea Gray Bayes Water Treatment

Motion to accept the DDA meeting minutes of October 12, 2024 by Potes, second by Baker. All approved.

Approval of DDA Finance Report. Motion by Baker, second by Freeland. All approved.

Public Comment – None

Unfinished Business - None

New Business

- 1) Discussion of the Memorandum of Understanding draft, discussion will take place over the agenda item in December for questions and comments.
- 2) The Strategic Plan was presented and will be discussed at the December meeting.
- 3) The railroad depot and Town Square Parking Lot project was discussed and is moving through the final process to work with the County on the CDBG bidding process.

Public Comment - None.

DDA Business Director Report

Meeting adjourned by executive privilege at 8:16 am.

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____, moved the adoption of the following:

RESOLUTION NO. 24-29

A RESOLUTION APPOINTING KRISTEN PHELPS AS THE VILLAGE CLERK

WHEREAS, Ordinance 99-12 amended Sections 1.151 and 1.152 of the Village Code of Ordinances to provide for appointment of the Village Clerk and Village Treasurer; and

WHEREAS, Sections 1.151 and 1.152 provide that the Village President nominate and the Village Council appoint the Village Clerk and Village Treasurer; and

WHEREAS, the Village President nominates Kristen Phelps for a two-year term as Village Clerk effective December 9th, 2024.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Village Council approves the Village President's nominee, Kristen Phelps and appoints her to a two-year term as Village Clerk.

2. All resolutions or parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

YEAS: Councilmembers:

NAYS: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

RESOLUTION DECLARED ADOPTED.

Dated: December 9, 2024

CERTIFICATION

I certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta at a regular meeting held on December 9, 2024 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Kristen Phelps, Village Clerk

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____, moved the adoption of the following resolution:

RESOLUTION NO. 24-30

A RESOLUTION APPOINTING DAVID G. CARPENTER AS THE VILLAGE TREASURER

WHEREAS, Ordinance 99-12 amended Sections 1.151 and 1.152 of the Village Code of Ordinances to provide for appointment of the Village Clerk and Village Treasurer; and

WHEREAS, Sections 1.151 and 1.152 provide that the Village President nominate and the Village Council appoint the Village Clerk and Village Treasurer; and

WHEREAS, the Village President nominates David G. Carpenter for a two-year term as Village Treasurer.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Village Council approves the Village President's nominee, David G. Carpenter and appoints him to a two-year term as Village Treasurer effective December 9, 2024.

2. All resolutions or parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

YEAS: Councilmembers:

NAYS: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

RESOLUTION DECLARED ADOPTED.

Dated: December 9, 2024

CERTIFICATION

I certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta at a regular meeting held on December 9, 2024 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Kristen Phelps, Village Clerk



ACTION MEMO

Staff Communication

DATE: December 9, 2024
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Approve/Affirm Committee & Board Appointments

SUMMARY OF REQUEST:

The village president has the authority to appoint members of most boards and committees. However, he has typically welcomed input from the village council on such appointments. Below are the president's recommendations for the following boards & committees for the 2024-26 term.

Airport Advisory Board: Councilmembers Cumings, Taylor, & Mais,
Pilots Chuck Mikowski & Chris Bloch

Fire Board Councilmembers Peoples & Cumings, Citizen Betty Van Patten

Utilities Committee Councilmembers Carlstrom (Chair), Mais, and Whalen

Sparta Recreation Authority Council Members Whalen & Braybrook, Citizen Bill Dehaan

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

A motion to approve and affirm the appointments as presented by the Village President.



ACTION MEMO

Staff Communication

DATE: December 9, 2024
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Sparta Fire Department Budget Presentation

SUMMARY OF REQUEST:

Dan Olney, the Sparta Fire Department Fire Chief will present the Fire Department FY25-26 budget which is attached.

FINANCIAL IMPACT:

The fire department is proposing no increase this year.

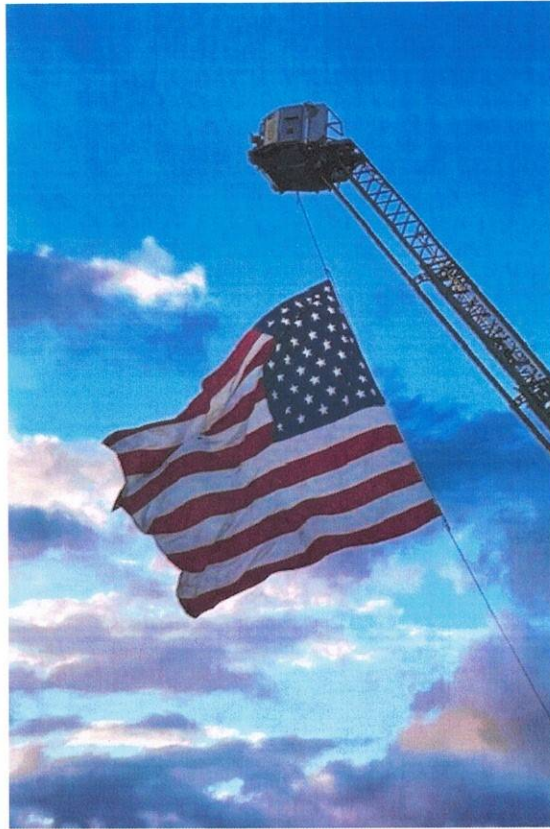
BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

A motion to accept the Sparta Fire Department budget.

Sparta Fire Department



FY 2025 – 2026 Budget Document
(April 1, 2025 – March 31, 2026)

Sparta Fire Department FY 2025-2026 Budget

Introduction:

This document will highlight the budget request for the Sparta Fire Departments FY 2025-2026.

The fire department has been challenged over the years to find and maintain staffing. This job is not for everyone, and it takes a large amount of time and commitment to get someone fully trained. Even after the initial training of the fire school and medical school there is continued training and education to maintain a proficient level of skill for the job. Every member that we have continues to strive to be the best that they can be but at the same time trying to maintain a balance level with family and work. Our current staffing level is at 19 for the department, this is down a couple of people from a year ago. This is the first year that the department has had a full-time Chief. This position has reduced the need for daytime staffing when most of our department members are out of the area for their full-time jobs.

The call volume is consistent to where we were in 2023. On average the department responds to 3 calls per day. The department has been able to maintain a balanced operating budget in the past year because of the increased funding that was received in FY2024-2025. This past year the department has invested its funds in the Michigan Class Investment Group. This investment has allowed the department to get a better interest rate on our funds.

There have been some line items adjustments for specific items in the budget but the funding request from Village and Township had not changed from last year. Attached is the Fire Departments Operating Budget for FY 2025-2026, this budget has been approved by the Fire Board.


Request:

The fire department is not requesting any additional funding for the Operating Budget for FY 2025-2026.

Village contribution: \$138,333.00

Township contribution: \$276,665.00

Submitted by,



Daniel Olney
Fire Chief
Sparta Fire Department

FY 2025-26 Fire Department Budget (April 1 - March 31)

Fire Department Operating Budget

Revenues		FY 24-25 APPROVED	FY 25-26 PROPOSED
580.000	Sparta Township	\$ 276,665.00	\$ 276,665.00
580.100	Village of Sparta	\$ 138,333.00	\$ 138,333.00
641.000	Fees	\$ 450.00	\$ 450.00
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672.500	Reimbursement-Miscellaneous	\$ 4,000.00	\$ 4,000.00
Total Operating Revenue		\$ 419,948.00	\$ 459,448.00

Expenditures			
702.100	Chief's Salary	\$ 84,000.00	\$ 84,000.00
702.150	Deputy Chief's Salary	\$ 10,500.00	\$ 10,500.00
702.200	Non-clerical (daytime hours)	\$ 5,000.00	\$ 5,000.00
702.210	Firefighter hours	\$ 1,000.00	\$ 1,000.00
702.300	Administrative hourly pay	\$ 2,500.00	\$ 400.00
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702.360	Medical on call	\$ 18,600.00	\$ 18,600.00
702.450	FF Extra Hours	\$ 7,500.00	\$ 7,500.00
702.650	SFD Runs	\$ 55,000.00	\$ 55,000.00
702.750	SFD Practice	\$ 17,000.00	\$ 17,000.00
702.900	Mechanic - SFD	\$ 4,750.00	\$ 4,750.00
713.100	Workers' Compensation Insurance	\$ 17,500.00	\$ 17,500.00
715.000	SS Taxes & Medicare	\$ 15,500.00	\$ 15,500.00
727.000	Office Supplies	\$ 2,500.00	\$ 2,500.00
756.000	Operating Supplies	\$ 17,000.00	\$ 17,000.00
760.000	Medical Supplies	\$ 7,000.00	\$ 7,000.00
768.000	Uniforms	\$ 3,000.00	\$ 3,000.00
807.000	Audit Fees	\$ 4,500.00	\$ 4,500.00
818.000	Contracted Services	\$ 500.00	\$ 1,000.00
818.020	Accounting Services	\$ 8,000.00	\$ 8,000.00
818.400	Attorney	\$ 1,000.00	\$ 1,000.00
818.600	Information Tech	\$ 1,700.00	\$ 2,250.00
818.640	Emergency Reporting	\$ 2,500.00	\$ 4,200.00
821.000	Vaccines	\$ 400.00	\$ 400.00
821.100	Employee Physicals	\$ 4,000.00	\$ 4,000.00
850.000	Telephone	\$ 10,000.00	\$ 10,000.00
861.000	Mileage Reimbursement	\$ 100.00	\$ 100.00
864.000	Conferences & Workshops	\$ 7,000.00	\$ 7,000.00
867.000	Gas & Oil	\$ 7,500.00	\$ 8,500.00

920.100	DTE House	\$ 1,100.00	\$ 1,100.00
920.200	DTE Fire Station	\$ 5,000.00	\$ 5,000.00
921.100	Electric House	\$ 2,500.00	\$ 2,500.00
921.200	Electric Station	\$ 5,000.00	\$ 5,000.00
922.100	Water House	\$ 1,500.00	\$ 1,500.00
922.200	Water Station	\$ 3,000.00	\$ 3,000.00
923.000	Trash Removal	\$ 1,250.00	\$ 2,600.00
930.000	Repairs & Maintenance	\$ 9,000.00	\$ 14,500.00
930.003	Engine #3	\$ 2,500.00	\$ 2,500.00
930.005	Platform #5	\$ 5,000.00	\$ 5,000.00
930.006	Rescue #6	\$ 1,000.00	\$ 3,000.00
930.007	Brush Truck #7	\$ 1,000.00	\$ 1,500.00
930.008	Tender #8	\$ 1,000.00	\$ 1,500.00
930.010	Medic #10	\$ 1,000.00	\$ 1,000.00
930.100	Buildings & Grounds	\$ 7,700.00	\$ 7,700.00
935.000	Bodell Pest Control	\$ 400.00	\$ 400.00
956.000	Misc.	\$ 400.00	\$ 400.00
956.001	Fire Prevention	\$ 2,500.00	\$ 3,000.00
956.100	Bank Service Fees	\$ 500.00	\$ 500.00
958.000	Dues & Memberships	\$ 1,700.00	\$ 1,700.00
958.100	Chief's Auto Allowance	\$ -	\$ -
958.150	Deputy Chief's Auto Allowance	\$ 2,400.00	\$ 2,400.00
960.000	Insurance & Bonds	\$ 28,000.00	\$ 28,000.00
970.100	Capital Outlay Reserve	-	-
<i>Fire Dept Operating Expenditure Total</i>		\$ 415,000.00	\$ 427,000.00

Millage #1 Budget - (Acquisition of Fire Equipment)			
<u>Revenues</u>		FY 24-25 APPROVED	FY 25-26 PROPOSED
580.200	Township Millage #1	\$ 80,000.00	\$ 82,000.00
	<i>Total Millage #1 Revenue</i>	\$ 80,000.00	\$ 82,000.00
<u>Expenditures</u>			
	Turn out gear (5-sets)		\$ 17,500.00
	Truck Lease payment		\$ 34,685.00
	<i>Total Millage #1 Expenditure</i>	\$ -	\$ 52,185.00

Millage #2 Budget - (Improving, remodeling, renovating and repairing Fire Station and for vehicle purchases)			
<u>Revenues</u>		FY 24-25 APPROVED	FY 25-26 PROPOSED
580.300	Township Millage #2	\$ 83,000.00	\$ 85,000.00
	<i>Total Millage #2 Revenue</i>	\$ 83,000.00	\$ 85,000.00

<u>Expenditures</u>		FY 24-25 PROPOSED	FY 25-26 PROPOSED
	Truck Lease payment		\$34,685.00
	Training Laptop computer		\$2,500.00
	Tablets and truck mounts		\$9,500.00
	<i>Total Millage #2 Expenditure</i>	\$0.00	\$46,685.00

SFD Cash Capital			
<u>Revenues</u>		FY 24-25 APPROVED	FY 25-26 PROPOSED
	SFD Cash Capital Outlay	\$ 21,634.14	\$ 20,000.00
	<i>Total</i>		

<u>Expenditures</u>			FY 25-26 PROPOSED
	misc expenditure(s)		\$ 8,500.00
	<i>Total Cash Outlay Expenditure</i>	\$ -	\$ 8,500.00

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____,
moved to adopt the following resolution:

**RESOLUTION 24-31
A RESOLUTION APPROVING THE 2025 SCHEDULE OF REGULAR BUSINESS
MEETINGS OF THE COUNCIL OF THE VILLAGE OF SPARTA**

WHEREAS, the Village Council is required to meet once a month pursuant to the conditions established in the General Law Village Act, Act 3 of 1895 of the Public Acts of Michigan, as amended; and

WHEREAS, the Village Council is required to post notice of its meetings in accordance with provisions of the Open Meetings Act, Act 267 of 1976 of the Public Acts of Michigan, as amended; and

WHEREAS, the Open Meetings Act requires that for regular meetings, a posting must be made by the public body within ten (10) days after its first meeting of the calendar year stating the dates, times, and locations of the regular meetings;

NOW, THEREFORE BE IT RESOLVED that the Sparta Village Council sets its regularly scheduled business meetings, which will convene at 7:00 P.M. (in the Village of Sparta Civic Center, located at 75 N. Union St. NW, Sparta, Michigan; for the following dates:

January 20, 2025	May 19, 2025	September 15, 2025
February 17, 2025	June 16, 2025	October 20, 2025
March 17, 2025	July 21, 2025	November 17, 2025
April 21, 2025	August 18, 2025	December 15, 2025

BE IT FURTHER RESOLVED that the Sparta Village Council directs the Village Manager to post a copy of this Resolution, upon its execution, in accordance to the provisions established in the Open Meetings Act.

Any, or portions of any, resolutions in conflict with, or in part with, the contents of this resolution shall hereby be rescinded.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED DECEMBER 9, 2024

CERTIFICATION

I certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta at a regular meeting held on Monday, December 9, 2024 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Kristen Phelps, Village Clerk

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____,
moved to adopt the following resolution:

**RESOLUTION 24-32
A RESOLUTION APPROVING THE 2025 SCHEDULE OF REGULAR BUSINESS
MEETINGS OF THE PLANNING COMMISSION OF THE VILLAGE OF SPARTA**

WHEREAS, the Planning Commission is required to hold not less than 4 regular meetings each year, and by resolution shall determine the time and place of the meetings. conditions established in Michigan Planning Enabling Act, Act 33 of 2008 of the Public Acts of Michigan, as amended; and

WHEREAS, the Planning Commission is required to post notice of its meetings in accordance with provisions of the Open Meetings Act, Act 267 of 1976 of the Public Acts of Michigan, as amended; and

WHEREAS, the Open Meetings Act requires that for regular meetings, a posting must be made by the public body within ten (10) days after its first meeting of the calendar year stating the dates, times, and locations of the regular meetings;

NOW, THEREFORE BE IT RESOLVED that the Sparta Village Council sets the Planning Commission regularly scheduled business meetings, which will convene at 7:00 P.M. (in the in the Village of Sparta Civic Center, located at 75 N. Union St. NW, Sparta, Michigan; for the following dates:

January 6, 2025	May 5, 2025	September 8, 2025*
February 3, 2025	June 2, 2025	October 6, 2025
March 3, 2025	July 7, 2025	November 3, 2025
April 7, 2025	August 4, 2025	December 1, 2025

**Denotes meetings moved due to Labor Day holiday.*

BE IT FURTHER RESOLVED that the Sparta Village Council directs the Village Manager to post a copy of this Resolution, upon its execution, in accordance to the provisions established in the Open Meetings Act.

Any, or portions of any, resolutions in conflict with, or in part with, the contents of this resolution shall hereby be rescinded.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED DECEMBER 9, 2024

CERTIFICATION

I certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta at a regular meeting held on Monday, December 9, 2024 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Kristen Phelps, Village Clerk



ACTION MEMO

Staff Communication

DATE: December 9, 2024
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Res. 24-33 A resolution to amend the fiscal year 2024 budget

SUMMARY OF REQUEST:

Each year we must reconcile the revenue and expenditures of each fund against what was budgeted at the beginning of the fiscal year. For 2024 we undertook many changes to the original plan throughout the year. We made major investments in village assets and infrastructure. As you will see in the amendment before you, we were able to make these changes and complete these projects, all while staying under budget in the majority of our funds and adding to our overall fund balance.

FINANCIAL IMPACT:

With regards to the attached 2024 Budget Amendment some of the bigger items include:

- We were optimistic when applying for a \$2MM State grant in the fall of 2023, and \$1MM match for the new Village Hall Complex. A corresponding expense of \$3MM was included in the original budget as well.
- The Safe Routes to School grant in the amount of \$501,293, and related expenses were included in the 2024 Budget. This project will occur in 2025. We have been reimbursed by the Township, and Sparta Schools for their share of the related engineering costs.
- The property at 347 Evergreen was acquired from Kent County in 2023, and one-time expenditures were incurred so the building could be used for Child Care. We will receive \$42,000 rent in 2024, that was not budgeted. We will receive \$50,400 rent revenue from the 347 Evergreen building in 2025.
- In November 2023 the operations of the WWTP were brought in-house, and the original 2024 Budget included contracting out for the operations.
- There were changes in how the wages and fringes are allocated for the DPW, to reflect the work that is performed.
- As provided in the presentation last month, much needed equipment was purchased with the Equipment Pool fund.

BUDGET ACTION REQUIRED:

This is a year end amendment to the Fiscal Year 2024 budget (current).

STAFF RECOMMENDATION:

A motion to approve resolution 24-33.

RESOLUTION #24-33 - FY 2024 BUDGET AMENDMENT

The Council of the Village of Sparta hereby resolves:

That to reflect current year activity, the FY 2024 Budget is hereby amended;

That amended Village General Fund revenues and expenditures for FY 2024 for the various Village activities are as follows:

	CURRENT BUDGET	PROPOSED AMENDED BUDGET	CHANGE
General Fund			
Fund 101 - General Fund			
Revenues	\$6,294,851	\$3,074,770	(\$3,220,081)
Expenditures			
Council	\$26,685	\$22,918	(\$3,768)
Village Manager	\$163,916	\$176,566	\$12,650
Clerk	\$3,868	\$3,329	(\$539)
Treasurer	\$129,268	\$130,863	\$1,595
Building & Maintenance	\$30,700	\$216,832	\$186,132
Attorney	\$30,000	\$50,000	\$20,000
General Administration	\$3,412,672	\$607,450	(\$2,805,222)
Police	\$989,704	\$1,023,762	\$34,058
Fire Millage	\$135,416	\$135,416	\$0
Building Inspection	\$135,000	\$90,000	(\$45,000)
Sidewalks	\$580,093	\$70,000	(\$510,093)
Street Lighting	\$65,000	\$57,625	(\$7,375)
Equipment	\$98,798	\$116,175	\$17,377
Planning	\$5,250	\$5,250	\$0
Zoning	\$3,050	\$3,050	\$0
Civic Center	\$33,612	\$33,612	\$0
Parks	\$181,160	\$221,923	\$40,763
Transfers	<u>\$110,000</u>	<u>\$110,000</u>	<u>\$0</u>
Total General Fund Expenditures	<u>\$6,134,192</u>	<u>\$3,074,770</u>	<u>(\$3,059,422)</u>
Net of Revenues/Appropriations	\$160,659	(\$0)	(\$160,659)
Fund Balance - 12/31/2023	<u>\$3,660,700</u>	<u>\$3,660,700</u>	
Projected Fund Balance - 12/31/2024	<u>\$3,821,359</u>	<u>\$3,660,700</u>	

That estimated Village Revenues and Expenditures for 2024 for the other funds are as follows:

Major Streets Fund

Revenues	\$464,650	\$481,020	\$16,370
Expenditures	<u>\$558,035</u>	<u>\$558,035</u>	<u>(\$0)</u>
Net of Revenues/Appropriations	(\$93,385)	(\$77,015)	\$16,370
Fund Balance - 12/31/2023	<u>\$319,845</u>	<u>\$319,845</u>	
Projected Fund Balance - 12/31/2024	<u>\$226,460</u>	<u>\$242,830</u>	

Local Streets Fund

Revenues	\$471,400	\$501,625	\$30,225
Expenditures	<u>\$646,938</u>	<u>\$654,921</u>	<u>\$7,983</u>
Net of Revenues/Appropriations	(\$175,538)	(\$153,296)	\$22,242
Fund Balance - 12/31/2023	<u>\$164,758</u>	<u>\$164,758</u>	
Projected Fund Balance - 12/31/2024	<u>(\$10,780)</u>	<u>\$11,462</u>	

	CURRENT BUDGET	PROPOSED AMENDED BUDGET	CHANGE
Downtown Development Authority			
Revenues	\$328,000	\$381,385	\$53,385
Expenditures	<u>\$327,870</u>	<u>\$344,638</u>	<u>\$16,768</u>
Net of Revenues/Appropriations	\$130	\$36,747	\$36,617
Fund Balance - 12/31/2023	<u>\$196,050</u>	<u>\$196,050</u>	
Projected Fund Balance - 12/31/2024	<u>\$196,180</u>	<u>\$232,797</u>	
Airport Fund			
Revenues	\$2,124,905	\$2,162,189	\$37,284
Expenditures	<u>\$2,545,083</u>	<u>\$2,545,083</u>	<u>(\$0)</u>
Net of Revenues/Appropriations	(\$420,178)	(\$382,894)	\$37,284
Net Position - 12/31/2023	<u>\$4,430,380</u>	<u>\$4,430,380</u>	
Projected Net Position - 12/31/2024	<u>\$4,010,202</u>	<u>\$4,047,486</u>	
Sewer Fund			
Revenues	\$1,351,055	\$1,473,114	\$122,059
Expenditures	<u>\$1,646,355</u>	<u>\$1,290,388</u>	<u>(\$355,967)</u>
Net of Revenues/Appropriations	(\$295,300)	\$182,726	\$478,026
Net Position - 12/31/2023	<u>\$6,354,826</u>	<u>\$6,354,826</u>	
Projected Net Position - 12/31/2024	<u>\$6,059,526</u>	<u>\$6,537,552</u>	
Water Fund			
Revenues	\$943,000	\$1,008,089	\$65,089
Expenditures	<u>\$932,793</u>	<u>\$1,005,409</u>	<u>\$72,616</u>
Net of Revenues/Appropriations	\$10,207	\$2,680	(\$7,527)
Net Position - 12/31/2023	<u>\$6,859,760</u>	<u>\$6,859,760</u>	
Projected Net Position - 12/31/2024	<u>\$6,869,967</u>	<u>\$6,862,440</u>	
Equipment Rental Fund			
Revenues	\$186,000	\$256,658	\$70,658
Expenditures	<u>\$128,650</u>	<u>\$172,413</u>	<u>\$43,763</u>
Net of Revenues/Appropriations	\$57,350	\$84,245	\$26,895
Net Position - 12/31/2023	<u>\$671,809</u>	<u>\$671,809</u>	
Projected Net Position - 12/31/2024	<u>\$729,159</u>	<u>\$756,054</u>	

Motion made by _____, seconded by _____
 Motion carried.

CERTIFICATION

As its Clerk, I certify that this is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta, Kent County, Michigan, at a regular meeting held on December 9, 2024.

Date: December 9, 2024

 Kristen Phelps, Village Clerk

BUDGET REPORT FOR VILLAGE OF SPARTA

		2020	2021	2022	2023	2024	Projected	
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	2024 Proposed Amended Budget
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-402.000	CURRENT REAL PROPERTY TAXES	1,172,956	1,238,655	1,334,026	1,401,086	1,444,500	1,515,544	1,515,544
101-000-412.000	DELINQUENT PERSONAL PROPERTY TAX	513					146	146
101-000-432.000	TAX REVENUE PILT	59,527	18,293	18,844	19,707	19,000	19,020	19,020
101-000-437.000	INDUSTRIAL FACILITY TAX	17,638	25,038	24,176	28,541	28,000	35,109	35,109
101-000-439.000	MARIJUANA TAX					50,000	0	0
101-000-447.000	TAX ADMINISTRATION FEES	16,419	16,957	18,150	19,505	18,000	21,329	21,329
101-000-477.000	CABLE TV FRANCHISE FEE	52,724	53,604	50,886	48,223	50,000	43,237	43,237
101-000-478.000	MARIJUANA LICENSES & FEES				5,000	1,000	0	0
101-000-522.000	FEDERAL GRANT - CDBG							
101-000-528.000	OTHER FEDERAL GRANTS	134,723	3,693		462,285	2,501,293	0	0
101-000-543.900	MCOLES						4,000	4,000
101-000-548.000	STATE LIQUOR LICENSE FEES	4,631	4,871	4,916	5,237	4,500	4,822	4,822
101-000-566.000	STATE GRANT - RECREATIONAL & CULTURAL							
101-000-573.000	LOCAL COMMUNITY STABILIZATION AU	293,409	306,671	290,921	336,815	250,000	331,709	331,709
101-000-574.100	STATE REVENUE SHARING CONST	366,465	425,756	471,936	459,396	475,000	462,806	462,806
101-000-574.200	STATE REVENUE SHARING STATUTORY	66,420	80,499	83,737	87,478	85,000	89,613	89,613
101-000-605.000	COST RECOVERY EXPENSES	1,425	1,900	650	1,335	1,500	1,175	1,175
101-000-607.000	FEES	11,239	15,259	12,543	20,602	10,000	15,938	15,938
101-000-626.206	SFD ACCOUNTING FEES	7,658	7,658	7,658	7,658	7,658	7,658	7,658
101-000-627.000	INSPECTION FEES			74,154	93,314	150,000	100,000	100,000
101-000-658.000	PARKING FINES	2,503	2,370	4,232	3,884	3,500	3,500	3,500
101-000-660.000	DISTRICT COURT FINES	178	796	851	574	500	23	23
101-000-665.000	INTEREST INCOME	12,187	6,924	46,416	171,488	75,000	175,000	175,000
101-000-667.070	OFFICE RENTAL FEE	3,200	5,900	6,000	6,000	6,000	6,000	6,000
101-000-667.080	CIVIC HALL RENTAL	3,600	16,050	24,950	22,550	25,000	28,000	28,000
101-000-667.347	RENT - 347 EVERGREEN						42,000	42,000
101-000-674.000	CONTRIBUTIONS & DONATIONS			250			30,000	30,000
101-000-675.000	MISCELLANEOUS INCOME	100,793	42,184	39,922	78,187	69,400	77,000	77,000
101-000-676.248	REIMB- DDA		101,006				0	0
101-000-676.500	REIMB-MISC	12,796	2,438	4,633	3,038	10,000	51,141	51,141
101-000-696.000	PROCEEDS FROM SALE OF BONDS					1,000,000	0	0
101-000-699.000	TRANSFERS FROM OTHER FUNDS	10,000	10,000	10,000	10,000	10,000	10,000	10,000
101-000-699.401	TRANSFER FROM OTHER FUNDS	10,000	10,000				0	0
Total Dept 000		2,361,004	2,396,522	2,529,851	3,291,903	6,294,851	3,074,770	3,074,770
TOTAL REVENUES		2,361,004	2,396,522	2,529,851	3,291,903	6,294,851	3,074,770	3,074,770
Expenditures								
Dept 101 - COUNCIL								
101-101-702.000	SALARIES	11,425	14,100	15,630	16,545	21,500	18,000	18,000
101-101-715.000	SOCIAL SECURITY	874	1,079	1,196	1,266	1,645	1,378	1,378
101-101-850.000	TELEPHONE	540	540	540	540	540	540	540
101-101-861.000	MILEAGE REIMBURSEMENT	129				700	700	700
101-101-864.000	CONFERENCES & WORKSHOPS	583			25	2,000	2,000	2,000
101-101-956.000	MISCELLANEOUS		170	30	68	300	300	300
Total Dept 101 - COUNCIL		13,551	15,889	17,396	18,444	26,685	22,918	22,918
Dept 172 - VILLAGE MANAGER								
101-172-702.000	SALARIES	87,014	85,320	89,103	92,466	112,320	125,213	125,213
101-172-712.000	HEALTH INSURANCE	20,449	11,243	9,289	18,741	23,628	21,537	21,537
101-172-712.100	LIFE INSURANCE	170	170	170	142	184	170	170
101-172-713.000	WORKERS COMP	887	322	278	101	300	286	286
101-172-715.000	SOCIAL SECURITY	6,472	6,346	6,613	6,839	8,592	9,370	9,370
101-172-717.000	MERS BENEFITS	12,952	23,693	13,291	12,248	11,232	16,371	16,371
101-172-861.000	MILEAGE REIMBURSEMENT	503	276	813	74	1,500	861	861
101-172-864.000	CONFERENCES & WORKSHOPS	538	3,330	3,500		4,000	1,653	1,653
101-172-958.000	DUES & MEMBERSHIPS	1,617	145	1,228		1,200	145	145
101-172-958.200	CELL PHONE ALLOWANCE	1,188	960	960	826	960	960	960
101-172-995.730	TRANSFER TO FUND730	21,614						
Total Dept 172 - VILLAGE MANAGER		153,404	131,805	125,245	131,437	163,916	176,566	176,566

BUDGET REPORT FOR VILLAGE OF SPARTA

						2024	Projected	
		2020	2021	2022	2023	ORIGINAL	YTD Activity	2024 Proposed
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	BUDGET	12/31/2024	Amended Budget
Dept 215 - CLERK								
101-215-702.000	SALARIES	100	1,800	3,680	3,080	3,500	3,000	3,000
101-215-715.000	SOCIAL SECURITY	8	138	282	236	268	229	229
101-215-900.000	PRINTING & PUBLISHING					50	50	50
101-215-958.000	DUES & MEMBERSHIPS					50	50	50
Total Dept 215 - CLERK		108	1,938	3,962	3,316	3,868	3,329	3,329
Dept 253 - TREASURER								
101-253-702.000	SALARIES	66,846	75,459	75,392	79,061	82,678	84,704	84,704
101-253-702.600	SALARIES-TREASURER	1,667						
101-253-712.000	HEALTH INSURANCE	22,801	26,659	26,891	27,245	29,838	29,838	29,838
101-253-712.100	LIFE INSURANCE	170	170	170	170	184	184	184
101-253-713.000	WORKERS COMP	626	241	239	90	300	300	300
101-253-715.000	SOCIAL SECURITY	5,070	5,564	5,533	5,780	6,325	6,247	6,247
101-253-717.000	MERS BENEFITS	6,004	7,510	7,530	7,894	8,268	8,715	8,715
101-253-861.000	MILEAGE REIMBURSEMENT		194	150	179	500	500	500
101-253-864.000	CONFERENCES & WORKSHOPS		591	871	944	1,000	200	200
101-253-958.000	DUES & MEMBERSHIPS	125	50	149	149	175	175	175
Total Dept 253 - TREASURER		103,309	116,438	116,925	121,512	129,268	130,863	130,863
Dept 265 - BUILDING & MAINTENANCE								
101-265-756.000	OPERATING SUPPLIES	1,451	189		70	1,500	6,158	6,158
101-265-818.000	CONTRACTED SER-GENERAL	11,831	10,793	8,589	8,710	12,000	76,645	76,645
101-265-920.000	GAS	1,086	1,349	1,894	2,439	1,900	2,501	2,501
101-265-921.000	ELECTRIC	5,472	5,196	4,563	6,230	7,500	8,130	8,130
101-265-922.000	WATER/SEWER BILLS	936	1,118	1,299	1,479	1,300	3,079	3,079
101-265-930.000	REPAIR & MAINTENANCE	477	3,464	769	2,416	3,000	2,408	2,408
101-265-931.000	CLEANING	3,105	2,808	2,708	3,640	3,000	4,735	4,735
101-265-956.000	MISCELLANEOUS	43			540	500	125	125
101-265-970.000	CAPITAL OUTLAY						113,050	113,050
Total Dept 265 - BUILDING & MAINTENANCE		24,401	24,917	19,822	25,524	30,700	216,832	216,832
Dept 266 - ATTORNEY								
101-266-826.100	GENERAL MUNICIPAL MATTERS	29,881	59,817	23,836	30,410	30,000	50,000	50,000
Total Dept 266 - ATTORNEY		29,881	59,817	23,836	30,410	30,000	50,000	50,000
Dept 267 - GENERAL ADMINISTRATION								
101-267-702.000	SALARIES	82,380	96,183	88,204	80,464	117,076	93,887	93,887
101-267-702.050	DPW GENERAL	1,489	937	1,301	1,571	1,500	2,064	2,064
101-267-702.500	SALARIES - PART TIME			156	340	200	1,161	1,161
101-267-712.000	HEALTH INSURANCE	32,478	26,114	24,748	26,548	42,424	10,000	10,000
101-267-712.100	LIFE INSURANCE	354	335	340	240	368	377	377
101-267-712.300	RETIREE HEALTH INSURANCE						1,890	1,890
101-267-713.000	WORKERS COMP	769	291	279	104	300	468	468
101-267-714.000	MESC	40	192	164	192	200	1,660	1,660
101-267-715.000	SOCIAL SECURITY	5,973	7,181	6,579	6,068	8,956	7,617	7,617
101-267-717.000	MERS BENEFITS	7,747	7,674	9,551	11,960	12,398	24,651	24,651
101-267-727.000	OFFICE SUPPLIES	6,750	4,252	6,808	4,669	7,000	8,316	8,316
101-267-728.000	POSTAGE	10,664	11,811	14,491	14,119	15,000	14,736	14,736
101-267-807.000	AUDIT FEES	13,750	13,617	14,592	16,106	16,500	15,340	15,340
101-267-818.000	CONTRACTED SER-GENERAL	95,141	22,867	17,501	41,072	30,000	57,838	57,838
101-267-818.100	C/S PLANNER	3,000	9,150			10,000	10,000	10,000
101-267-818.200	C/S-ENGINEERING	34,800	17,178	11,536	38,283	15,000	8,137	8,137
101-267-818.600	INFORMATION TECH	16,361	17,056	13,323	15,403	15,000	16,147	16,147
101-267-850.000	TELEPHONE	1,252	1,248	2,671	3,384	3,000	3,914	3,914
101-267-861.000	MILEAGE REIMBURSEMENT		31	534	597	500	1,836	1,836
101-267-864.000	CONFERENCES & WORKSHOPS	8	287	207		500	582	582
101-267-880.000	MARKETING	1,630	10,000	550		2,000	2,000	2,000
101-267-900.000	PRINTING & PUBLISHING	7,328	5,460	6,452	6,600	8,000	9,025	9,025
101-267-930.000	REPAIR & MAINTENANCE				12	100	187	187
101-267-937.000	OFFICE EQUIPMENT & MAINTENANC	2,051				1,500	1,500	1,500
101-267-938.000	BOOKS & PERIODICALS					100	100	100
101-267-942.000	COMPUTER SOFTWARE SUPPORT	3,600	4,050	4,183	4,515	5,000	4,746	4,746
101-267-956.000	MISCELLANEOUS	27,604	119,462	4,769	10,420	10,000	10,220	10,220
101-267-956.100	BANK SERVICE CHARGES	300	225	220	356	350	242	242
101-267-958.000	DUES & MEMBERSHIPS	3,056	3,099	3,381	3,362	3,500	3,668	3,668
101-267-960.000	INSURANCE & BONDS	14,788	14,576	15,144	18,443	20,000	19,177	19,177

BUDGET REPORT FOR VILLAGE OF SPARTA

GL NUMBER	DESCRIPTION	2020	2021	2022	2023	2024	Projected	2024 Proposed
		ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	
101-267-961.000	GRAND VALLEY METRO COUNCIL	1,118	1,118	1,146	1,146	1,200	54	54
101-267-961.100	REGIS	8,314	8,321	6,263	8,404	9,000	9,000	9,000
101-267-964.000	REFUNDS & REIMB	13,819				1,000	1,000	1,000
101-267-970.000	CAPITAL OUTLAY			69,009	649,934	3,055,000	265,910	265,910
101-267-995.730	TRANSFER TO FUND730	4,054						
Total Dept 267 - GENERAL ADMINISTRATION		400,618	402,715	324,102	964,312	3,412,672	607,450	607,450
Dept 301 - POLICE								
101-301-702.100	SALARIES-CHIEF	69,713	81,162	83,654	87,504	89,041	91,021	91,021
101-301-702.300	SALARIES - CLERICAL	24,979	23,881	25,449	26,674	30,825	27,500	27,500
101-301-702.400	SALARIES - FULL-TIME	178,192	250,473	264,119	319,921	394,070	394,070	394,070
101-301-702.500	SALARIES - PART TIME	104,458	73,768	59,851	42,974	20,000	40,478	40,478
101-301-712.000	HEALTH INSURANCE	79,792	70,690	61,863	78,914	88,237	84,157	84,157
101-301-712.100	LIFE INSURANCE	1,033	850	850	1,048	1,290	1,290	1,290
101-301-712.300	RETIREE HEALTH INSURANCE					0	4,080	4,080
101-301-713.000	WORKERS COMP	3,682	4,510	5,057	4,380	6,000	6,000	6,000
101-301-714.000	MESC	120					0	0
101-301-715.000	SOCIAL SECURITY	28,565	32,371	32,551	35,481	40,846	41,057	41,057
101-301-717.000	MERS BENEFITS	47,197	60,888	68,969	67,525	71,795	84,103	84,103
101-301-727.000	OFFICE SUPPLIES	1,186	481	1,148	607	1,500	1,500	1,500
101-301-756.000	OPERATING SUPPLIES	6,008	2,471	6,482	5,504	5,000	12,000	12,000
101-301-768.000	UNIFORMS	512	1,047	2,001	3,908	1,500	3,000	3,000
101-301-769.000	DRY CLEANING					200	200	200
101-301-818.000	CONTRACTED SER-GENERAL	7,179	6,581	7,314	8,680	8,500	11,144	11,144
101-301-818.400	ATTORNEY	8,820	1,112	1,536		5,000	500	500
101-301-818.600	INFORMATION TECH	738			2,588	1,500	2,500	2,500
101-301-850.000	TELEPHONE	6,562	6,275	7,011	6,506	7,000	7,000	7,000
101-301-861.000	MILEAGE REIMBURSEMENT	98	94	108	492	500	758	758
101-301-864.000	CONFERENCES & WORKSHOPS	71	102	126	768	1,000	1,500	1,500
101-301-867.000	GAS & OIL	13,313	7,037	22,102	15,793	18,000	18,000	18,000
101-301-880.000	MARKETING					250	650	650
101-301-920.000	GAS	1,308	1,276	1,930	1,714	1,500	1,553	1,553
101-301-921.000	ELECTRIC	4,630	4,660	4,445	4,983	5,000	5,176	5,176
101-301-922.000	WATER/SEWER BILLS	1,819	1,654	1,773	1,811	2,100	1,900	1,900
101-301-923.000	TRASH REMOVAL	1,293	648	725	837	1,300	1,300	1,300
101-301-930.000	REPAIR & MAINTENANCE	489	2,923	2,701	2,333	2,500	3,000	3,000
101-301-930.100	Building & Grounds	1,572	155	1,420	855	1,500	1,600	1,600
101-301-931.000	CLEANING	4,202	3,450	2,849	2,878	3,500	3,500	3,500
101-301-940.000	EQUIPMENT RENT	65,982	73,575	68,007	80,081	70,000	104,835	104,835
101-301-944.000	RADIO EQUIPMENT		631	349	501	750	646	646
101-301-945.000	GENERAL DISPATCH	17,832	52,983	37,421	39,678	40,000	40,990	40,990
101-301-956.000	MISCELLANEOUS	395	545	360	693	1,000	513	513
101-301-956.900	MCOLES	313	612	621	616	1,200	2,640	2,640
101-301-958.000	DUES & MEMBERSHIPS	50	25		25	100	100	100
101-301-958.100	AUTO ALLOWANCE	1,232	1,205	1,200	1,200	1,200	1,107	1,107
101-301-960.000	INSURANCE & BONDS	19,055	20,026	20,417	15,085	21,000	16,889	16,889
101-301-970.000	CAPITAL OUTLAY	3,941	10,001	23,785	17,750	45,000	5,505	5,505
101-301-995.730	TRANSFER TO FUND730	46,927						
Total Dept 301 - POLICE		753,258	798,162	818,194	880,307	989,704	1,023,762	1,023,762
Dept 338 - FIRE DEPARTMENT								
101-338-818.000	CONTRACTED SER-GENERAL	121,666	121,666	125,417	126,667	135,416	135,416	135,416
Total Dept 338 - FIRE DEPARTMENT		121,666	121,666	125,417	126,667	135,416	135,416	135,416
Dept 371 - BUILDING INSPECTION								
101-371-818.000	CONTRACTED SER-GENERAL			66,739	83,983	135,000	90,000	90,000
Total Dept 371 - BUILDING INSPECTION		0	0	66,739	83,983	135,000	90,000	90,000
Dept 444 - SIDEWALKS								
101-444-818.000	CONTRACTED SER-GENERAL				2,157		0	0
101-444-818.200	C/S-ENGINEERING	1,187			45,633	50,000	60,000	60,000
101-444-970.000	CAPITAL OUTLAY	5,913	8,527	11,950		530,093	10,000	10,000
Total Dept 444 - SIDEWALKS		7,100	8,527	11,950	47,790	580,093	70,000	70,000
Dept 448 - STREET LIGHTING								
101-448-921.000	ELECTRIC	49,947	50,329	43,178	47,297	55,000	52,625	52,625
101-448-930.000	REPAIR & MAINTENANCE	18,299	2,160	5,859		10,000	5,000	5,000

BUDGET REPORT FOR VILLAGE OF SPARTA

		2020	2021	2022	2023	2024	Projected	
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	2024 Proposed Amended Budget
Total Dept 448 - STREET LIGHTING		68,246	52,489	49,037	47,297	65,000	57,625	57,625
Dept 571 - EQUIPMENT								
101-571-702.000	SALARIES	14,085	24,293	30,839	23,262	25,099	23,100	23,100
101-571-702.500	SALARIES - PART TIME			910	726	3,000	500	500
101-571-702.800	SALARY- EVENTS	563	2,013	13,407	18,297	15,000	19,000	19,000
101-571-712.000	HEALTH INSURANCE	27,391	32,839	20,318	22,566	14,304	13,500	13,500
101-571-712.100	LIFE INSURANCE	147	130	128	120	111	127	127
101-571-712.400	DRUG TEST/PHYSICAL	697	397	995	100	1,000	1,631	1,631
101-571-713.000	WORKERS COMP	215	263	284	255	300	275	275
101-571-715.000	SOCIAL SECURITY	1,103	1,963	3,371	3,134	1,920	3,174	3,174
101-571-717.000	MERS BENEFITS	2,375	4,069	7,726	6,838	4,614	8,299	8,299
101-571-756.000	OPERATING SUPPLIES	1,977	2,974	7,900	3,621	4,000	10,000	10,000
101-571-758.000	SUPPLIES & MATERIALS	4,132	3,782	2,888	4,491	4,000	6,000	6,000
101-571-768.000	UNIFORMS	3,188	2,595	3,135	3,575	2,000	3,500	3,500
101-571-818.000	CONTRACTED SER-GENERAL	2,687	893	1,616	8,163	1,200	3,405	3,405
101-571-818.600	INFORMATION TECH						1,000	1,000
101-571-850.000	TELEPHONE	6,068	5,888	6,060	6,073	6,000	7,000	7,000
101-571-920.000	GAS	4,421	5,166	7,848	6,170	6,000	5,000	5,000
101-571-921.000	ELECTRIC	1,463	1,171	1,051	346	1,200	349	349
101-571-922.000	WATER/SEWER BILLS	5,095	3,791	4,220	4,365	4,000	5,500	5,500
101-571-923.000	TRASH REMOVAL	1,293	648	725	837	750	1,300	1,300
101-571-930.000	REPAIR & MAINTENANCE	6,279	1,190	4,018	1,675	3,000	2,000	2,000
101-571-960.000	INSURANCE & BONDS	1,062	1,117	1,158	1,126	1,300	1,515	1,515
101-571-970.000	CAPITAL OUTLAY			9,225			0	0
101-571-995.730	TRANSFER TO FUND730	10,080						
Total Dept 571 - EQUIPMENT		94,321	95,182	127,822	115,740	98,798	116,175	116,175
Dept 701 - PLANNING								
101-701-818.000	CONTRACTED SER-GENERAL	1,883	1,025	4,790	24,260	1,500	1,500	1,500
101-701-818.100	C/S PLANNER	1,093	1,302			1,500	1,500	1,500
101-701-818.200	C/S-ENGINEERING	1,953	462	846		500	500	500
101-701-864.000	CONFERENCES & WORKSHOPS	980	675	675		1,250	1,250	1,250
101-701-956.000	MISCELLANEOUS	30	245	25		500	500	500
Total Dept 701 - PLANNING		5,939	3,709	6,336	24,260	5,250	5,250	5,250
Dept 702 - ZONING								
101-702-818.000	CONTRACTED SER-GENERAL	279	2,324	175		2,000	2,000	2,000
101-702-818.100	C/S PLANNER					350	350	350
101-702-861.000	MILEAGE REIMBURSEMENT					100	100	100
101-702-864.000	CONFERENCES & WORKSHOPS					500	500	500
101-702-956.000	MISCELLANEOUS					100	100	100
Total Dept 702 - ZONING		279	2,324	175	0	3,050	3,050	3,050
Dept 724 - CIVIC CENTER								
101-724-702.000	SALARIES	2,235	1,157	5,635	6,866	5,000	2,500	2,500
101-724-702.500	SALARIES - PART TIME	483	71	3,523	3,175	3,000	500	500
101-724-712.000	HEALTH INSURANCE					500	100	100
101-724-712.100	LIFE INSURANCE					100	100	100
101-724-713.000	WORKERS COMP					100	100	100
101-724-715.000	SOCIAL SECURITY	202	90	678	740	612	165	165
101-724-717.000	MERS BENEFITS	505	251	1,165	1,222	1,200	527	527
101-724-756.000	OPERATING SUPPLIES	1,214	1,379	1,437	11,931	1,500	4,500	4,500
101-724-818.000	CONTRACTED SER-GENERAL	4,376	4,020	7,146	11,048	5,000	11,864	11,864
101-724-880.000	MARKETING	5					0	0
101-724-920.000	UTILITIES GAS	3,134	3,779	4,043	3,714	4,000	3,200	3,200
101-724-921.000	UTILITIES ELECTRIC	4,054	4,723	3,849	3,878	4,500	3,500	3,500
101-724-922.000	WATER/SEWER BILLS	922	1,322	1,341	1,947	1,200	2,578	2,578
101-724-923.000	TRASH REMOVAL	2,034	1,400	1,456	1,485	1,400	1,624	1,624
101-724-930.000	REPAIR & MAINTENANCE	10,285	1,529	3,573	3,327	3,000	770	770
101-724-956.000	MISCELLANEOUS	789		910		500	90	90
101-724-960.000	INSURANCE & BONDS	2,441	1,638	1,720	1,755	2,000	1,494	1,494
101-724-970.000	CAPITAL OUTLAY			33,959	13,400		0	0
Total Dept 724 - CIVIC CENTER		32,679	21,359	70,435	64,488	33,612	33,612	33,612
Dept 751 - PARKS								
101-751-702.000	SALARIES	34,490	49,747	41,042	54,886	51,054	58,198	58,198

BUDGET REPORT FOR VILLAGE OF SPARTA

GL NUMBER	DESCRIPTION	2020	2021	2022	2023	2024	Projected	2024 Proposed
		ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	
101-751-702.500	SALARIES - PART TIME	11,838	24,353	14,821	10,184	18,736	5,654	5,654
101-751-712.000	HEALTH INSURANCE	9,752	8,595	8,330	9,141	13,319	9,659	9,659
101-751-712.100	LIFE INSURANCE	101	89	88	93	120	112	112
101-751-713.000	WORKERS COMP	420	411	468	379	500	480	480
101-751-715.000	SOCIAL SECURITY	3,401	5,501	4,156	4,812	5,339	4,783	4,783
101-751-717.000	MERS BENEFITS	7,275	12,133	8,779	9,479	9,792	10,819	10,819
101-751-756.000	OPERATING SUPPLIES	2,452	12,137	14,674	9,760	15,000	22,500	22,500
101-751-818.000	CONTRACTED SER-GENERAL	19,428	22,014	25,254	25,701	25,000	54,918	54,918
101-751-818.200	C/S-ENGINEERING			4,170		4,000	15,000	15,000
101-751-921.000	ELECTRIC	3,125	2,749	2,401	2,390	2,500	2,250	2,250
101-751-922.000	WATER/SEWER BILLS-SPLASH PAD	1,271	1,625	1,731	1,880	2,000	1,750	1,750
101-751-930.000	REPAIR & MAINTENANCE	5,416	8,378	3,331	2,766	5,000	2,000	2,000
101-751-940.000	EQUIPMENT RENT	7,650	12,486	15,714	28,820	20,000	25,000	25,000
101-751-956.000	MISCELLANEOUS	50	60		4	300	300	300
101-751-956.500	WINTER ACTIVITIES					500	500	500
101-751-960.000	INSURANCE & BONDS	331	349	356	345	500	500	500
101-751-970.000	CAPITAL OUTLAY	8,672	7,485	10,307	41,320	7,500	7,500	7,500
101-751-995.730	TRANSFER TO FUND730	8,698						
Total Dept 751 - PARKS		124,370	168,112	155,622	201,960	181,160	221,923	221,923
Dept 966 - GENERAL FUND TRANSFERS OUT								
101-966-995.202	TRANSFER TO MAJOR STREET	20,081	246,969				0	0
101-966-995.203	TRANSFER TO LOCAL STREET					110,000	110,000	110,000
101-966-995.401	TRANSFER TO SIDEWALK FUND	10,000	10,000				0	0
Total Dept 966 - GENERAL FUND TRANSFERS OUT		30,081	256,969	0	0	110,000	110,000	110,000
TOTAL EXPENDITURES		1,963,211	2,282,018	2,063,015	2,887,447	6,134,192	3,074,770	3,074,770
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		2,361,004	2,396,522	2,529,851	3,291,903	6,294,851	3,074,770	3,074,770
TOTAL EXPENDITURES		1,963,211	2,282,018	2,063,015	2,887,447	6,134,192	3,074,770	3,074,770
NET OF REVENUES & EXPENDITURES		397,793	114,504	466,836	404,456	160,659	(0)	(0)

BUDGET REPORT FOR VILLAGE OF SPARTA

		2020	2021	2022	2023	2024	Projected	
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	2024 Proposed Amended Budget
Fund 202 - MAJOR STREETS FUND								
Revenues								
Dept 000								
202-000-402.000	CURRENT REAL PROPERTY TAXES	58,642	61,930	66,698	70,051	67,150	75,773	75,773
202-000-412.000	DELINQUENT PERSONAL PROPERTY TAX							
202-000-437.000	INDUSTRIAL FACILITY TAX	882	1,252	1,209	1,427	1,400	1,665	1,665
202-000-546.000	STATE GRANT: ACT 51	303,314	338,591	352,421	369,971	375,000	375,000	375,000
202-000-574.700	MTRO ACT	14,582	15,122	15,809	16,856	16,850	16,111	16,111
202-000-665.000	INTEREST INCOME	911	667	1,252	8,923	3,500	12,221	12,221
202-000-675.000	MISCELLANEOUS INCOME				500	750	250	250
202-000-699.000	TRANSFERS FROM OTHER FUNDS	20,081	246,969				0	0
Total Dept 000		398,412	664,531	437,389	467,728	464,650	481,020	481,020
TOTAL REVENUES		398,412	664,531	437,389	467,728	464,650	481,020	481,020
Expenditures								
Dept 451 - HIGHWAYS, STREETS & BRIDGES								
202-451-818.000	CONTRACTED SER-GENERAL	11,797	17,063	9,601	9,936	15,000	15,000	15,000
202-451-818.200	ENGINEERING	49,957	180,058	14,565		15,000	14,800	14,800
202-451-930.000	REPAIR & MAINTENANCE			306			200	200
202-451-970.000	CAPITAL OUTLAY		512,221	71,461	21,098	260,000	260,000	260,000
Total Dept 451 - HIGHWAYS, STREETS & BRIDGES		61,754	709,342	95,933	31,034	290,000	290,000	290,000
Dept 463 - ROUTINE MAINTENANCE								
202-463-702.000	SALARIES	14,608	18,541	20,277	20,172	32,760	32,760	32,760
202-463-702.500	SALARIES - PART TIME	492	1,636	2,077	2,290	1,102	1,458	1,458
202-463-712.000	HEALTH INSURANCE	6,710	5,908	5,756	6,940	12,232	9,313	9,313
202-463-712.100	LIFE INSURANCE	74	65	64	73	111	111	111
202-463-713.000	WORKERS COMP	152	229	259	232	300	200	200
202-463-715.000	SOCIAL SECURITY	1,123	1,504	1,662	1,659	2,590	2,553	2,553
202-463-717.000	MERS BENEFITS	2,721	3,155	4,123	3,431	3,882	6,082	6,082
202-463-758.000	SUPPLIES & MATERIALS	9,349	9,416	2,105	1,383	7,000	7,000	7,000
202-463-940.000	EQUIPMENT RENT	3,259	3,483	3,863	3,384	3,500	4,000	4,000
202-463-995.730	TRANSFER TO FUND730	5,456						
Total Dept 463 - ROUTINE MAINTENANCE		43,944	43,937	40,186	39,564	63,477	63,477	63,477
Dept 474 - TRAFFIC SERVICES								
202-474-702.000	SALARIES	2,551	5,799	8,546	11,644	7,176	6,339	6,339
202-474-702.500	SALARIES - PART TIME	533	1,295	926	1,206	441	1,300	1,300
202-474-712.000	HEALTH INSURANCE	3,355	2,954	2,878	2,801	3,098	2,000	2,000
202-474-712.100	LIFE INSURANCE	37	32	32	29	28	28	28
202-474-713.000	WORKERS COMP	55	95	107	93	100	100	100
202-474-715.000	SOCIAL SECURITY	188	522	695	937	583	570	570
202-474-717.000	MERS BENEFITS	548	1,372	1,715	1,973	1,258	1,511	1,511
202-474-758.000	SUPPLIES & MATERIALS	1,849	2,909	13,275	4,894	7,500	7,500	7,500
202-474-921.000	ELECTRIC	798	1,426	1,132	1,827	1,500	2,500	2,500
202-474-930.000	REPAIR & MAINTENANCE	7,851	7,442	9,297	6,653	10,000	9,836	9,836
202-474-940.000	EQUIPMENT RENT	1,502	2,911	3,382	4,292	5,000	5,000	5,000
202-474-995.730	TRANSFER TO FUND730	2,269						
Total Dept 474 - TRAFFIC SERVICES		21,536	26,757	41,985	36,349	36,684	36,684	36,684
Dept 478 - WINTER MAINTENANCE								
202-478-702.000	SALARIES	5,097	5,993	10,359	7,509	12,652	12,000	12,000
202-478-702.500	SALARIES - PART TIME	2,245	2,984	3,581	1,540	2,204	2,204	2,204
202-478-712.000	HEALTH INSURANCE					500	500	500
202-478-713.000	WORKERS COMP	118	225	207	182	200	200	200
202-478-715.000	SOCIAL SECURITY	556	665	1,031	663	1,137	1,059	1,059
202-478-717.000	MERS BENEFITS	1,112	1,630	2,124	1,870	2,569	3,028	3,028
202-478-758.000	SUPPLIES & MATERIALS	4,684	4,289	7,741	7,333	7,500	4,500	4,500
202-478-940.000	EQUIPMENT RENT	11,121	10,922	15,026	12,163	13,000	18,000	18,000
Total Dept 478 - WINTER MAINTENANCE		24,933	26,708	40,069	31,260	39,762	41,491	41,491
Dept 480 - CARE OF TREES								
202-480-702.000	SALARIES	9,299	4,916	6,974	6,275	8,721	8,721	8,721

BUDGET REPORT FOR VILLAGE OF SPARTA

GL NUMBER	DESCRIPTION	2020	2021	2022	2023	2024	Projected	2024 Proposed
		ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	Amended Budget
202-480-702.500	SALARIES - PART TIME	1,373	594	1,111	1,005	882	200	200
202-480-712.000	HEALTH INSURANCE					500	500	500
202-480-712.100	LIFE INSURANCE					35	35	35
202-480-713.000	WORKERS COMP	51	115	134	117	125	151	151
202-480-715.000	SOCIAL SECURITY	782	404	592	535	735	336	336
202-480-717.000	MERS BENEFITS	1,781	1,102	1,375	1,254	1,456	1,768	1,768
202-480-758.000	SUPPLIES & MATERIALS	34			19	200	200	200
202-480-818.000	CONTRACTED SER-GENERAL	7,884	11,368	4,325	610	10,000	10,000	10,000
202-480-940.000	EQUIPMENT RENT	9,242	6,465	6,722	5,323	6,000	6,000	6,000
Total Dept 480 - CARE OF TREES		30,446	24,964	21,233	15,138	28,654	27,912	27,912
Dept 482 - STORM DRAIN								
202-482-702.000	SALARIES	2,392	1,909	2,774	2,546	7,120	3,000	3,000
202-482-702.500	SALARIES - PART TIME			220	60	441	441	441
202-482-712.000	HEALTH INSURANCE					250	250	250
202-482-712.100	LIFE INSURANCE					25	25	25
202-482-713.000	WORKERS COMP	30	91	106	93	100	100	100
202-482-715.000	SOCIAL SECURITY	182	140	219	190	578	259	259
202-482-717.000	MERS BENEFITS	426	364	471	457	1,230	790	790
202-482-758.000	SUPPLIES & MATERIALS	56	857	75	79	1,000	1,000	1,000
202-482-818.000	CONTRACTED SER-GENERAL	14,929	4,683	11,336	5,060	5,000	8,892	8,892
202-482-818.200	C/S-ENGINEERING	264						
202-482-940.000	EQUIPMENT RENT	1,496	1,961	1,532	2,026	2,000	2,000	2,000
202-482-961.000	GRAND VALLEY METRO COUNCIL	5,510	5,510	6,387	6,487	6,500	6,500	6,500
Total Dept 482 - STORM DRAIN		25,285	15,515	23,120	16,998	24,244	23,257	23,257
Dept 906 - GENERAL ADMINISTRATION								
202-906-991.000	BOND PAYMENT	67,000	67,000	71,000	71,000	73,000	73,000	73,000
202-906-993.000	INTEREST PAYMENT	9,366	7,873	6,178	4,230	2,214	2,214	2,214
Total Dept 906 - GENERAL ADMINISTRATION		76,366	74,873	77,178	75,230	75,214	75,214	75,214
TOTAL EXPENDITURES		284,264	922,096	339,704	245,573	558,035	558,035	558,035
Fund 202 - MAJOR STREETS FUND:								
TOTAL REVENUES		398,412	664,531	437,389	467,728	464,650	481,020	481,020
TOTAL EXPENDITURES		284,264	922,096	339,704	245,573	558,035	558,035	558,035
NET OF REVENUES & EXPENDITURES		114,148	(257,565)	97,685	222,155	(93,385)	(77,015)	(77,015)

BUDGET REPORT FOR VILLAGE OF SPARTA

		2020	2021	2022	2023	2024	Projected	
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	2024 Proposed Amended Budget
Fund 203 - LOCAL STREETS FUND								
Revenues								
Dept 000								
203-000-402.000	CURRENT REAL PROPERTY TAXES	175,937	185,801	200,105	210,165	204,000	227,332	227,332
203-000-412.000	DELINQUENT PERSONAL PROPERTY TAX						20	20
203-000-437.000	INDUSTRIAL FACILITY TAX	2,646	3,756	3,626	4,281	4,300	4,996	4,996
203-000-546.000	STATE GRANT: ACT 51	120,218	140,711	139,836	147,366	150,000	153,495	153,495
203-000-665.000	INTEREST INCOME	1,197	653	3,072	7,288	3,000	5,682	5,682
203-000-675.000	MISCELLANEOUS INCOME					100	100	100
203-000-699.000	TRANSFERS FROM OTHER FUNDS					110,000	110,000	110,000
Total Dept 000		299,998	330,921	346,639	369,100	471,400	501,625	501,625
TOTAL REVENUES		299,998	330,921	346,639	369,100	471,400	501,625	501,625
Expenditures								
Dept 451 - HIGHWAYS, STREETS & BRIDGES								
203-451-758.000	SUPPLIES & MATERIALS			30	568	500	100	100
203-451-818.000	CONTRACTED SER-GENERAL	11,293	13,212	14,991	13,538	20,000	20,000	20,000
203-451-818.200	ENGINEERING	591		806		3,000	3,000	3,000
203-451-970.000	CAPITAL OUTLAY		290,571	93,845	133,354	383,275	383,275	383,275
Total Dept 451 - HIGHWAYS, STREETS & BRIDGES		11,884	303,783	109,672	147,460	406,775	406,375	406,375
Dept 463 - ROUTINE MAINTENANCE								
203-463-702.000	SALARIES	27,510	32,634	23,160	22,727	37,853	37,853	37,853
203-463-702.500	SALARIES - PART TIME	1,098	1,586	2,848	2,493	5,070	5,070	5,070
203-463-712.000	HEALTH INSURANCE	6,710	5,908	5,756	6,930	9,215	9,055	9,055
203-463-712.100	LIFE INSURANCE	74	65	64	73	83	83	83
203-463-713.000	WORKERS COMP	250	434	501	447	500	500	500
203-463-715.000	SOCIAL SECURITY	2,111	2,528	1,931	1,862	3,284	3,206	3,206
203-463-717.000	MERS BENEFITS	5,110	6,125	4,767	3,745	5,333	8,281	8,281
203-463-758.000	SUPPLIES & MATERIALS	5,911	923	1,542	1,068	1,500	2,000	2,000
203-463-818.000	CONTRACTED SER-GENERAL	5,230	5,313	10,771	734	5,000	5,000	5,000
203-463-940.000	EQUIPMENT RENT	1,675	2,299	5,060	9,597	9,500	9,659	9,659
203-463-995.730	TRANSFER TO FUND730	5,456						
Total Dept 463 - ROUTINE MAINTENANCE		61,135	57,815	56,400	49,676	77,338	80,708	80,708
Dept 474 - TRAFFIC SERVICES								
203-474-702.000	SALARIES	635	3,111	5,093	5,152	3,963	5,466	5,466
203-474-702.500	SALARIES - PART TIME	195	238	732	1,631	661	600	600
203-474-712.000	HEALTH INSURANCE					500	100	100
203-474-712.100	LIFE INSURANCE					50	50	50
203-474-713.000	WORKERS COMP	31	49	83	89	100	100	100
203-474-715.000	SOCIAL SECURITY	64	245	427	500	303	455	455
203-474-717.000	MERS BENEFITS	125	679	929	934	759	905	905
203-474-758.000	SUPPLIES & MATERIALS	851	2,782	3,227	4,010	3,500	3,000	3,000
203-474-940.000	EQUIPMENT RENT	111	737	904	1,823	1,500	1,500	1,500
Total Dept 474 - TRAFFIC SERVICES		2,012	7,841	11,395	14,139	11,336	12,176	12,176
Dept 478 - WINTER MAINTENANCE								
203-478-702.000	SALARIES	10,194	16,144	18,312	12,785	18,183	16,000	16,000
203-478-702.500	SALARIES - PART TIME	1,933	1,900	4,931	1,969	3,086	3,086	3,086
203-478-712.000	HEALTH INSURANCE	6,085	5,375	5,149	5,328	6,197	3,785	3,785
203-478-712.100	LIFE INSURANCE	55	48	47	51	55	55	55
203-478-713.000	WORKERS COMP	161	222	296	260	300	300	300
203-478-715.000	SOCIAL SECURITY	910	1,322	1,711	1,077	1,627	1,421	1,421
203-478-717.000	MERS BENEFITS	2,065	3,757	4,093	2,935	3,664	4,092	4,092
203-478-758.000	SUPPLIES & MATERIALS	4,698	4,289	7,741	6,904	7,000	9,000	9,000
203-478-940.000	EQUIPMENT RENT	7,520	10,189	18,431	13,399	13,000	16,940	16,940
203-478-995.730	TRANSFER TO FUND730	3,727						
Total Dept 478 - WINTER MAINTENANCE		37,348	43,246	60,711	44,708	53,112	54,678	54,678
Dept 480 - CARE OF TREES								
203-480-702.000	SALARIES	20,674	18,415	15,350	19,338	19,695	25,000	25,000
203-480-702.500	SALARIES - PART TIME	3,275	1,599	2,007	2,206	1,323	462	462

BUDGET REPORT FOR VILLAGE OF SPARTA

GL NUMBER	DESCRIPTION	2020	2021	2022	2023	2024	Projected	2024 Proposed
		ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	
203-480-712.000	HEALTH INSURANCE	7,081	6,268	6,161	6,473	7,593	5,019	5,019
203-480-712.100	LIFE INSURANCE	64	57	56	60	64	64	64
203-480-713.000	WORKERS COMP	125	252	291	254	300	300	300
203-480-715.000	SOCIAL SECURITY	1,773	1,467	1,273	1,580	1,608	1,909	1,909
203-480-717.000	MERS BENEFITS	3,964	4,129	3,271	3,483	2,983	4,247	4,247
203-480-758.000	SUPPLIES & MATERIALS	17		87	141	100	40	40
203-480-818.000	CONTRACTED SER-GENERAL	9,754	4,541	6,805	6,265	10,000	9,367	9,367
203-480-940.000	EQUIPMENT RENT	14,040	8,955	11,344	14,344	10,000	15,000	15,000
203-480-995.730	TRANSFER TO FUND730	4,327						
Total Dept 480 - CARE OF TREES		65,094	45,683	46,645	54,144	53,666	61,408	61,408
Dept 482 - STORM DRAIN								
203-482-702.000	SALARIES	7,365	6,539	7,095	7,872	13,145	8,000	8,000
203-482-702.500	SALARIES - PART TIME	896	487	557	370	2,645	1,000	1,000
203-482-712.000	HEALTH INSURANCE					500	500	500
203-482-712.100	LIFE INSURANCE					75	75	75
203-482-713.000	WORKERS COMP	107	192	219	193	200	200	200
203-482-715.000	SOCIAL SECURITY	615	516	561	603	1,208	667	667
203-482-717.000	MERS BENEFITS	1,510	1,361	1,351	1,568	2,438	2,634	2,634
203-482-758.000	SUPPLIES & MATERIALS	84	1,071	108	140	1,000	1,000	1,000
203-482-818.000	CONTRACTED SER-GENERAL	22,625	17,520	10,684	55,144	15,000	15,000	15,000
203-482-940.000	EQUIPMENT RENT	1,658	2,409	1,797	2,050	2,000	4,000	4,000
203-482-961.000	GRAND VALLEY METRO COUNCIL	5,510	5,510	6,387	6,487	6,500	6,500	6,500
Total Dept 482 - STORM DRAIN		40,370	35,605	28,759	74,427	44,711	39,576	39,576
TOTAL EXPENDITURES		217,843	493,973	313,582	384,554	646,938	654,921	654,921
Fund 203 - LOCAL STREETS FUND:								
TOTAL REVENUES		299,998	330,921	346,639	369,100	471,400	501,625	501,625
TOTAL EXPENDITURES		217,843	493,973	313,582	384,554	646,938	654,921	654,921
NET OF REVENUES & EXPENDITURES		82,155	(163,052)	33,057	(15,454)	(175,538)	(153,296)	(153,296)

BUDGET REPORT FOR VILLAGE OF SPARTA

		2020	2021	2022	2023	2024	Projected	
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	2024 Proposed Amended Budget
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000								
248-000-402.000	CURRENT REAL PROPERTY TAXES	141,841	147,084	163,657	186,133	186,000	205,634	205,634
248-000-402.100	TOWNSHIP TAXES	112,267	117,301	129,242	146,993	117,000	156,000	156,000
248-000-665.000	INTEREST INCOME	432	308	2,545	6,034		8,500	8,500
248-000-674.000	CONTRIBUTIONS & DONATIONS		17,000	4,000	11,026		7,200	7,200
248-000-675.000	MISCELLANEOUS INCOME	2,512	1,523	6,091	101,023	10,000	21	21
248-000-676.200	CHAMBER REIMBURSEMENT	1,800	3,150	5,400	3,450	10,000	4,030	4,030
248-000-676.210	CHAMBER REIMB-UTILITIES					5,000	0	0
Total Dept 000		258,852	286,366	310,935	454,659	328,000	381,385	381,385
TOTAL REVENUES		258,852	286,366	310,935	454,659	328,000	381,385	381,385
Expenditures								
Dept 723 - ADMINISTRATION								
248-723-702.000	SALARIES	45,346	49,760	53,058	58,441	75,000	73,976	73,976
248-723-702.500	SALARIES - PART TIME	31,686	23,964	57,315	65,901	80,000	80,000	80,000
248-723-712.000	HEALTH INSURANCE	22,400	20,719	19,438	22,356	20,000	21,725	21,725
248-723-712.100	LIFE INSURANCE	184	170	170	170	200	200	200
248-723-713.000	WORKERS COMP	821	284	222	91	1,000	1,000	1,000
248-723-714.000	MESC					100	100	100
248-723-715.000	SOCIAL SECURITY	5,694	5,278	8,204	9,239	10,000	11,466	11,466
248-723-717.000	MERS BENEFITS	5,213	2,976	3,451	3,304	8,000	4,373	4,373
248-723-727.000	OFFICE SUPPLIES	732	271	2,662			0	0
248-723-758.000	SUPPLIES & MATERIALS			4,350	4,124	3,000	3,130	3,130
248-723-818.000	CONTRACTED SER-GENERAL	658	1,218	4,322	12,356	3,000	24,300	24,300
248-723-818.100	C/S PLANNER		775			500	500	500
248-723-818.200	C/S-ENGINEERING	335	6,000		7,750	1,000	2,000	2,000
248-723-818.400	ATTORNEY	8,200	1,256	118		1,500	1,500	1,500
248-723-818.850	GARDEN MAINTENANCE	28,730	28,263	33,848	28,798	25,000	25,000	25,000
248-723-818.900	C/S BANNERS					5,000	5,000	5,000
248-723-818.950	WINTER CONTRACTED SERVICES			1,000		5,000	5,000	5,000
248-723-850.000	TELEPHONE	1,840	960	960	1,320	1,920	2,000	2,000
248-723-861.000	MILEAGE REIMBURSEMENT			326			0	0
248-723-864.000	CONFERENCES & WORKSHOPS	870	583	1,460	725	1,000	1,700	1,700
248-723-880.000	MARKETING	2,747	17,697	3,483	35,083	20,000	28,200	28,200
248-723-880.500	DOWNTOWN CHRISTMAS LIGHTING	17,595	17,415	40,399	38,909	17,000	22,000	22,000
248-723-920.000	UTILITIES GAS	591	587	739	703	1,000	1,000	1,000
248-723-921.000	ELECTRIC	990	1,507	1,358	2,210	1,200	1,200	1,200
248-723-921.500	DOWNTOWN ELEC	2,657	1,991	1,737	1,751	2,500	1,500	1,500
248-723-922.000	WATER/SEWER BILLS	815	815	887	928	1,200	1,000	1,000
248-723-930.000	REPAIR & MAINTENANCE	383	5,877	9,858	1,315	1,000	1,000	1,000
248-723-940.000	EQUIPMENT RENT		3,079	2,818	23,014	3,500	14,000	14,000
248-723-955.001	FACADE IMPROVEMENTS	22,000	22,000				0	0
248-723-955.002	BUSINESS IMPROVEMENTS	10,000	5,000	3,470		10,000	10,000	10,000
248-723-956.000	MISCELLANEOUS	325	5,272	500	2,106	500	500	500
248-723-958.000	DUES & MEMBERSHIPS			110		250	500	500
248-723-958.100	AUTO ALLOWANCE					500	500	500
248-723-960.000	INSURANCE & BONDS	183	192	200	194	500	268	268
248-723-970.000	CAPITAL OUTLAY	14,980	111,851	7,920	16,853	27,500	0	0
Total Dept 723 - ADMINISTRATION		225,975	335,760	264,383	337,641	327,870	344,638	344,638
Dept 906 - GENERAL ADMINISTRATION								
248-906-991.000	INTEREST PAYMENT		500				0	0
Total Dept 906 - GENERAL ADMINISTRATION		0	500	0	0	0	0	0
TOTAL EXPENDITURES		225,975	336,260	264,383	337,641	327,870	344,638	344,638
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		258,852	286,366	310,935	454,659	328,000	381,385	381,385
TOTAL EXPENDITURES		225,975	336,260	264,383	337,641	327,870	344,638	344,638
NET OF REVENUES & EXPENDITURES		32,877	(49,894)	46,552	117,018	130	36,747	36,747

BUDGET REPORT FOR VILLAGE OF SPARTA

						2024	Projected	
		2020	2021	2022	2023	ORIGINAL	YTD Activity	2024 Proposed
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	BUDGET	12/31/2024	Amended Budget
Fund 581 - AIRPORT FUND								
Revenues								
Dept 000								
581-000-528.000	OTHER FEDERAL GRANTS	30,000	67,689	23,000	1,088,727	1,612,405	1,612,405	1,612,405
581-000-528.100	GRANT INCOME		7,142				0	0
581-000-569.000	OTHER STATE GRANTS				7,605			
581-000-645.000	FUEL SALES	277,135	295,612	363,587	337,837	350,000	367,701	367,701
581-000-665.000	INTEREST INCOME	1,717	550	2,246	8,927	4,500	13,370	13,370
581-000-667.100	HANGAR RENT	142,837	138,866	131,046	138,288	140,000	141,750	141,750
581-000-667.200	TIE-DOWN RENT	1,008	1,134	321	288	1,000	1,000	1,000
581-000-667.300	OFFICE RENT	1,250	1,500	1,500	1,500	1,500	1,546	1,546
581-000-667.400	LAND LEASE FEES	10,128	13,770	17,853	19,528	15,000	20,000	20,000
581-000-673.000	GAIN/(LOSS) ON SALE OF ASSET				11,325		0	0
581-000-675.000	MISCELLANEOUS INCOME	327	10,564	22,546	21,605	500	4,417	4,417
581-000-698.200	GRANT REIM AIRPORT	36	665				0	0
Total Dept 000		464,438	537,492	562,099	1,635,630	2,124,905	2,162,189	2,162,189
TOTAL REVENUES		464,438	537,492	562,099	1,635,630	2,124,905	2,162,189	2,162,189
Expenditures								
Dept 595 - AIRPORT EXPENSES								
581-595-702.000	SALARIES	37,742	48,726	53,970	72,303	61,921	61,365	61,365
581-595-702.500	SALARIES - PART TIME	1,002	7,269	2,484	973	10,400	8,000	8,000
581-595-712.000	HEALTH INSURANCE	1,308	1,160	1,315	14,318	25,260	23,485	23,485
581-595-712.100	LIFE INSURANCE	18	17	17	139	193	193	193
581-595-713.000	WORKERS COMP	295	167	188	111	200	216	216
581-595-715.000	SOCIAL SECURITY	2,961	4,280	4,316	5,458	5,533	5,089	5,089
581-595-717.000	MERS BENEFITS	3,758	5,007	5,204	6,057	6,258	6,407	6,407
581-595-717.001	GASB 68 PENSION EXPENSE	(17,737)						
581-595-727.000	OFFICE SUPPLIES	1,101	418	236	704	1,000	1,000	1,000
581-595-756.000	OPERATING SUPPLIES	4,028	7,768	10,667	12,704	10,000	10,000	10,000
581-595-818.000	CONTRACTED SER-GENERAL	20,776	10,034	28,684	169,265	30,000	43,000	43,000
581-595-818.020	ACCOUNTING SERVICES	10,000	10,000	10,000	10,000	10,000	10,000	10,000
581-595-818.200	C/S-ENGINEERING	4,374				1,500	1,500	1,500
581-595-818.400	ATTORNEY	1,250		37,642	6,994	5,000	500	500
581-595-850.000	TELEPHONE	3,523	3,375	2,996	3,696	3,500	3,500	3,500
581-595-861.000	MILEAGE REIMBURSEMENT	296	68	194	198	500	500	500
581-595-864.000	CONFERENCES & WORKSHOPS	612	400	175		1,000	1,000	1,000
581-595-867.000	GAS & OIL	216,169	264,007	321,989	283,518	280,000	300,000	300,000
581-595-920.000	GAS	972	888	1,195	1,143	1,000	2,800	2,800
581-595-921.000	ELECTRIC	9,761	12,305	13,467	14,402	13,500	15,750	15,750
581-595-923.000	TRASH REMOVAL	607	673	826	1,640	1,000	1,672	1,672
581-595-930.000	REPAIR & MAINTENANCE	36,286	25,431	54,267	23,171	20,000	2,000	2,000
581-595-931.000	CLEANING	2,990	3,285	2,860	1,495	3,000	5	5
581-595-937.000	OFFICE EQUIPMENT & MAINTENANCE	127				250	250	250
581-595-940.000	EQUIPMENT RENT	2,291	2,664	416	153	500	50	50
581-595-955.005	2013 IPA PAYMENT	2,814					0	0
581-595-956.000	MISCELLANEOUS	1,314	603	116	148	500	352	352
581-595-956.100	BANK SERVICE CHARGES	986	4,290	3,636	4,373	4,000	4,828	4,828
581-595-958.000	DUES & MEMBERSHIPS				200	200	200	200
581-595-960.000	INSURANCE & BONDS	11,143	12,922	13,089	13,481	15,000	16,658	16,658
581-595-968.000	DEPRECIATION	297,240	304,773	307,728	292,871	320,000	310,895	310,895
581-595-970.000	CAPITAL OUTLAY					1,713,868	1,713,868	1,713,868
Total Dept 595 - AIRPORT EXPENSES		658,007	730,530	877,677	939,515	2,545,083	2,545,083	2,545,083
TOTAL EXPENDITURES		658,007	730,530	877,677	939,515	2,545,083	2,545,083	2,545,083
Fund 581 - AIRPORT FUND:								
TOTAL REVENUES		464,438	537,492	562,099	1,635,630	2,124,905	2,162,189	2,162,189
TOTAL EXPENDITURES		658,007	730,530	877,677	939,515	2,545,083	2,545,083	2,545,083
NET OF REVENUES & EXPENDITURES		(193,569)	(193,038)	(315,578)	696,115	(420,178)	(382,894)	(382,894)

BUDGET REPORT FOR VILLAGE OF SPARTA

						2024	Projected	
GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	2024 Proposed Amended Budget
Fund 590 - SEWER FUND								
Revenues								
Dept 000								
590-000-642.000	SALES - COMMODITY	410,872	409,929	458,562	463,584	470,000	454,906	454,906
590-000-642.090	SALES - DEBT SVC	301,833	306,329	310,876	307,706	312,000	312,000	312,000
590-000-642.100	PENALTY	3,738	7,075	6,953	6,661	7,000	8,000	8,000
590-000-642.190	PENALTY	6,538	11,353	10,061	10,905	7,000	12,000	12,000
590-000-642.390	READY TO SERVE FEES	372,878	377,832	418,913	442,961	428,000	452,000	452,000
590-000-643.090	HOOK-UP FEES	60,632	28,600	28,600	17,600	22,000	21,756	21,756
590-000-643.100	ALGOMA HOOK-UP FEE			400	600		0	0
590-000-647.000	ALGOMA SHARE	77,757	44,362	46,458	58,751	45,535	60,000	60,000
590-000-647.090	ALGOMA SHARE	6,760	13,211	13,192	13,164	13,520	13,126	13,126
590-000-647.200	ALGOMA DIR. BILLING PAYM'T	113	200	200			0	0
590-000-665.000	INTEREST INCOME	6,888	3,886	29,017	94,880	40,000	92,000	92,000
590-000-675.000	MISCELLANEOUS INCOME	5,807	(4,603)	1,009	22,688	1,000	47,326	47,326
590-000-676.500	REIMB-MISC	1,808	2,594	1,131		5,000	0	0
590-000-696.000	PROCEEDS FROM SALE OF BONDS							
Total Dept 000		1,255,624	1,200,768	1,325,372	1,439,500	1,351,055	1,473,114	1,473,114
TOTAL REVENUES		1,255,624	1,200,768	1,325,372	1,439,500	1,351,055	1,473,114	1,473,114
Expenditures								
Dept 537 - ADMINISTRATION								
590-537-818.200	C/S-ENGINEERING	565		14,479		10,000	10,000	10,000
590-537-818.400	ATTORNEY					500	500	500
590-537-956.000	MISCELLANEOUS		2,946			1,000	1,000	1,000
590-537-956.400	UTILITY REFUND					500	500	500
590-537-970.000	CAPITAL OUTLAY	22,591	5,704			357,317	0	0
Total Dept 537 - ADMINISTRATION		23,156	8,650	14,479	0	369,317	12,000	12,000
Dept 555 - OPERATION & MAINTENANCE								
590-555-702.000	SALARIES	22,822	29,231	29,832	42,692	49,066	217,120	217,120
590-555-702.500	SALARIES - PART TIME	20	284	339	450	661	250	250
590-555-712.000	HEALTH INSURANCE		197		2,889	4,023	22,045	22,045
590-555-712.100	LIFE INSURANCE				28	50	376	376
590-555-713.000	WORKERS COMP	192	1,067	1,272	1,315	1,200	1,200	1,200
590-555-715.000	SOCIAL SECURITY	1,714	2,205	2,251	3,187	3,804	16,115	16,115
590-555-717.000	MERS BENEFITS	3,824	4,061	5,910	7,487	8,016	26,072	26,072
590-555-717.500	PENSION EXPENSE GASB 68	(9,524)	(9,092)	22,565	19,026			
590-555-732.000	SAFETY MATERIALS	278					0	0
590-555-756.000	OPERATING SUPPLIES	51,168	39,671	69,443	87,805	60,000	115,000	115,000
590-555-757.000	LAB SUPPLIES	16,295	8,601	10,815	6,205	12,000	26,500	26,500
590-555-768.000	UNIFORMS						1,500	1,500
590-555-806.000	SLUDGE REMOVAL	11,831	53,704	28,202	73,129	30,000	1,636	1,636
590-555-818.000	CONTRACTED SER-GENERAL	202,496	213,620	212,651	268,138	230,000	150,000	150,000
590-555-818.200	C/S-ENGINEERING	3,437	1,692	9,020	48,386	10,000	42,000	42,000
590-555-818.400	ATTORNEY	5,949			15,820	1,000	1,000	1,000
590-555-818.600	INFORMATION TECH					500	2,000	2,000
590-555-850.000	TELEPHONE	1,612	1,503	1,608	1,658	2,000	3,154	3,154
590-555-864.000	CONFERENCES & WORKSHOPS					0	2,200	2,200
590-555-867.000	GAS & OIL	874	1,631	1,207	470	1,500	1,500	1,500
590-555-920.000	GAS	3,806	4,119	5,670	3,588	6,500	2,700	2,700
590-555-921.000	ELECTRIC	92,834	92,901	92,612	109,049	100,000	100,000	100,000
590-555-922.000	WATER/SEWER BILLS	1,060	920	3,692	764	3,000	2,100	2,100
590-555-923.000	TRASH REMOVAL	2,275	1,190	1,370	1,394	2,000	1,600	1,600
590-555-930.000	REPAIR & MAINTENANCE	10,318	8,242	26,141	62,862	25,000	2,500	2,500
590-555-940.000	EQUIPMENT RENT	843	919	1,165	568	1,500	2,700	2,700
590-555-956.000	MISCELLANEOUS	126	88	225	79	500	500	500
590-555-956.400	UTILITY REFUND					200	200	200
590-555-958.000	DUES & MEMBERSHIPS	809	945		915	400	400	400
590-555-960.000	INSURANCE & BONDS	6,916	9,716	10,304	10,018	10,500	13,024	13,024
590-555-968.000	DEPRECIATION	302,290	311,668	315,734	328,429	320,000	335,000	335,000
590-555-995.730	TRANSFER TO FUND730	4,167						
Total Dept 555 - OPERATION & MAINTENANCE		738,432	779,083	852,028	1,096,351	883,420	1,090,392	1,090,392

BUDGET REPORT FOR VILLAGE OF SPARTA

		2020	2021	2022	2023	2024	Projected	
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	2024 Proposed Amended Budget
Dept 556 - MAINTENANCE - COLLECTION SYST								
590-556-702.000	SALARIES	9,047	11,086	13,497	12,898	18,349	22,500	22,500
590-556-702.500	SALARIES - PART TIME	1,283	712	939	882	1,102	500	500
590-556-712.000	HEALTH INSURANCE	10,527	10,029	9,487	7,968	9,604	12,120	12,120
590-556-712.100	LIFE INSURANCE	129	113	111	119	92	138	138
590-556-713.000	WORKERS COMP	152	871	958	954	800	900	900
590-556-715.000	SOCIAL SECURITY	760	864	1,057	1,004	1,488	1,705	1,705
590-556-717.000	MERS BENEFITS	1,874	2,323	2,767	2,661	3,964	4,899	4,899
590-556-756.000	OPERATING SUPPLIES	882	6,162	4,146	1,055	5,000	7,000	7,000
590-556-818.000	CONTRACTED SER-GENERAL	55,190	45,714	55,059	40,635	50,000	20,000	20,000
590-556-818.200	C/S-ENGINEERING				4,908	5,000	500	500
590-556-920.000	GAS		41				0	0
590-556-921.000	ELECTRIC	2,607	3,190	2,831	3,102	4,500	3,500	3,500
590-556-930.000	REPAIR & MAINTENANCE	223	1,867	1,215	421	4,000	1,000	1,000
590-556-940.000	EQUIPMENT RENT	2,534	1,263	2,166	1,969	3,000	5,000	5,000
590-556-956.000	MISCELLANEOUS		9				0	0
590-556-995.730	TRANSFER TO FUND730	4,167						
Total Dept 556 - MAINTENANCE - COLLECTION SYST		89,375	84,244	94,233	78,576	106,899	79,762	79,762
Dept 557 - MAINTENANCE - ALGOMA SYSTEM								
590-557-702.000	SALARIES	1,734						
590-557-713.000	WORKERS COMP	48						
590-557-715.000	SOCIAL SECURITY	133						
590-557-717.000	MERS BENEFITS	345						
590-557-818.000	CONTRACTED SER-GENERAL	816						
590-557-921.000	ELECTRIC	2,261						
590-557-940.000	EQUIPMENT RENT	381						
Total Dept 557 - MAINTENANCE - ALGOMA SYSTEM		5,718	0	0	0	0	0	0
Dept 851 - ADMINISTRATION								
590-851-818.400								
Totals for dept 851 - ADMINISTRATION								
Dept 906 - GENERAL ADMINISTRATION								
590-906-991.000	BOND PAYMENT					178,000	0	0
590-906-993.000	INTEREST PAYMENT	131,024	125,260	120,737	113,143	108,234	108,234	108,234
590-906-996.000	AMORTIZATION	485	485	485	485	485		
Total Dept 906 - GENERAL ADMINISTRATION		131,509	125,745	121,222	113,628	286,719	108,234	108,234
TOTAL EXPENDITURES		988,190	997,722	1,081,962	1,288,555	1,646,355	1,290,388	1,290,388
Fund 590 - SEWER FUND:								
TOTAL REVENUES		1,255,624	1,200,768	1,325,372	1,439,500	1,351,055	1,473,114	1,473,114
TOTAL EXPENDITURES		988,190	997,722	1,081,962	1,288,555	1,646,355	1,290,388	1,290,388
NET OF REVENUES & EXPENDITURES		267,434	203,046	243,410	150,945	(295,300)	182,726	182,726

BUDGET REPORT FOR VILLAGE OF SPARTA

						2024	Projected	
GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ACTIVITY	2022 ACTIVITY	2023 ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	2024 Proposed Amended Budget
Fund 591 - WATER FUND								
Revenues								
Dept 000								
591-000-642.000	SALES - COMMODITY	389,113	395,336	439,632	442,687	440,000	440,000	440,000
591-000-642.090	SALES			660			0	0
591-000-642.100	PENALTY	2,085	4,572	4,069	4,183	4,000	5,000	5,000
591-000-642.190	PENALTY	3,704	6,016	5,552	6,121	6,000	7,000	7,000
591-000-642.200	ON AND OFF FEE	450	1,075	425	25		0	0
591-000-642.390	READY TO SERVE FEES	369,993	375,419	416,501	440,652	420,000	450,000	450,000
591-000-643.090	HOOK-UP FEES	65,632	26,400	30,800	20,100	22,000	30,556	30,556
591-000-665.000	INTEREST INCOME	2,647	563	10,642	33,115	15,000	37,000	37,000
591-000-670.001	T-MOBILE RENT	32,904	33,891	34,908	35,955	35,000	37,033	37,033
591-000-675.000	MISCELLANEOUS INCOME	910	16,322	2,612	10,165	1,000	1,500	1,500
591-000-676.200	REIMB- RETIREE HEALTH INS				1,827		0	0
Total Dept 000		867,438	859,594	945,801	994,830	943,000	1,008,089	1,008,089
TOTAL REVENUES		867,438	859,594	945,801	994,830	943,000	1,008,089	1,008,089
Expenditures								
Dept 538 - ADMINISTRATION								
591-538-818.200	ENGINEERING	2,121		423	763	5,000	500	500
591-538-956.000	MISCELLANEOUS		33,981				0	0
591-538-970.000	CAPITAL OUTLAY	36,065	29,971	48,856	20,987	85,000	0	0
Total Dept 538 - ADMINISTRATION		38,186	63,952	49,279	21,750	90,000	500	500
Dept 555 - OPERATION & MAINTENANCE								
591-555-702.000	SALARIES	156,671	186,092	183,695	183,469	154,886	220,000	220,000
591-555-702.500	SALARIES - PART TIME	759	7,257	12,130	10,137	1,763	9,000	9,000
591-555-712.000	HEALTH INSURANCE	47,952	47,909	43,198	53,521	49,221	45,377	45,377
591-555-712.050	DPW HEALTH INS	7,602	10,486			5,000	0	0
591-555-712.100	LIFE INSURANCE	377	374	374	333	313	350	350
591-555-712.300	RETIREE HEALTH INSURANCE						5,220	5,220
591-555-713.000	WORKERS COMP	1,055	1,590	1,561	1,550	2,500	2,000	2,000
591-555-715.000	SOCIAL SECURITY	11,690	14,336	14,468	14,261	11,984	16,938	16,938
591-555-717.000	MERS BENEFITS	26,769	35,297	38,269	35,664	24,252	44,692	44,692
591-555-717.500	PENSION EXPENSE GASB 68	(5,241)	4,800	54,208	10,537	5,000	5,000	5,000
591-555-732.000	SAFETY MATERIALS	370	335	455	180	500	500	500
591-555-756.000	OPERATING SUPPLIES	77,098	83,466	101,908	102,588	110,000	140,000	140,000
591-555-768.000	UNIFORMS					500	500	500
591-555-818.000	CONTRACTED SER-GENERAL	40,516	46,824	121,770	104,250	50,000	135,000	135,000
591-555-818.200	C/S-ENGINEERING	1,647	1,349	282	728	2,000	500	500
591-555-850.000	TELEPHONE	3,917	3,600	3,998	4,124	4,000	4,374	4,374
591-555-864.000	CONFERENCES & WORKSHOPS	872	807	2,472	991	1,500	1,000	1,000
591-555-867.000	GAS & OIL	2,330	711	4,867	2,667	5,000	5,000	5,000
591-555-920.000	GAS	5,658	6,149	9,371	8,320	8,000	6,600	6,600
591-555-921.000	ELECTRIC	49,228	56,213	55,304	60,070	65,000	53,000	53,000
591-555-922.000	WATER/SEWER BILLS	893	873	935	908	950	900	900
591-555-923.000	TRASH REMOVAL	1,731	1,048	1,210	1,309	1,800	1,500	1,500
591-555-930.000	REPAIR & MAINTENANCE	6,661	13,909	16,476	20,146	25,000	3,000	3,000
591-555-940.000	EQUIPMENT RENT	14,384	15,803	14,812	16,259	15,000	22,500	22,500
591-555-956.000	MISCELLANEOUS	170	248		435	500	1,000	1,000
591-555-956.400	UTILITY REFUND					300	300	300
591-555-958.000	DUES & MEMBERSHIPS	2,914	1,797	2,355	4,634	3,000	1,000	1,000
591-555-960.000	INSURANCE & BONDS	11,663	13,013	13,945	14,285	14,500	13,337	13,337
591-555-968.000	DEPRECIATION	241,839	255,690	256,465	260,186	250,000	265,000	265,000
591-555-995.730	TRANSFER TO FUND730	22,806						
Total Dept 555 - OPERATION & MAINTENANCE		732,331	809,976	954,528	911,552	812,469	1,003,587	1,003,587
Dept 906 - GENERAL ADMINISTRATION								
591-906-991.000	BOND PAYMENT					29,000	0	0
591-906-993.000	INTEREST PAYMENT	11,856	5,011	1,703	1,377	824	822	822
Total Dept 906 - GENERAL ADMINISTRATION		11,856	5,011	1,703	1,377	29,824	822	822

BUDGET REPORT FOR VILLAGE OF SPARTA

GL NUMBER	DESCRIPTION	2020	2021	2022	2023	2024	Projected	2024 Proposed
		ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL BUDGET	YTD Activity 12/31/2024	Amended Budget
591-966-996.000	AMORTIZATION	(1,509)	(9,184)	562	562	500	500	500
591-966-998.000	FEES	0	0	0			0	0
Total Dept 966 - GENERAL FUND TRANSFERS OUT		(1,509)	(9,184)	562	562	500	500	500
TOTAL EXPENDITURES		780,864	869,755	1,006,072	935,241	932,793	1,005,409	1,005,409
Fund 591 - WATER FUND:								
TOTAL REVENUES		867,438	859,594	945,801	994,830	943,000	1,008,089	1,008,089
TOTAL EXPENDITURES		780,864	869,755	1,006,072	935,241	932,793	1,005,409	1,005,409
NET OF REVENUES & EXPENDITURES		86,574	(10,161)	(60,271)	59,589	10,207	2,680	2,680

BUDGET REPORT FOR VILLAGE OF SPARTA

		2020	2021	2022	2023	2024	Projected	
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL	YTD Activity	2024 Proposed

Fund 661 - EQUIPMENT RENTAL FUND								
Revenues								
Dept 000								
661-000-665.000	INTEREST INCOME	1,138	866	5,628	19,316	10,000	7,858	7,858
661-000-667.000	EQUIPMENT RENTAL FEES	145,662	157,539	167,540	211,855	175,000	240,000	240,000
661-000-673.000	GAIN/(LOSS) ON SALE OF ASSET	(1,692)	200	(384)	10,000		2,347	2,347
661-000-675.000	MISCELLANEOUS INCOME	1,525	614	13,320	7,345	1,000	6,453	6,453
Total Dept 000		146,633	159,219	186,104	248,516	186,000	256,658	256,658

TOTAL REVENUES		146,633	159,219	186,104	248,516	186,000	256,658	256,658

Expenditures								
Dept 571 - EQUIPMENT								
661-571-732.000	SAFETY MATERIALS	832	1,085	4,996	1,000	2,000	300	300
661-571-756.000	OPERATING SUPPLIES	561	4,905	267	1,643	2,500	20,000	20,000
661-571-818.000	CONTRACTED SER-GENERAL	5,087	4,640	338	2,474	2,500	2,500	2,500
661-571-861.000	MILEAGE REIMBURSEMENT					200	1,400	1,400
661-571-864.000	CONFERENCES & WORKSHOPS		70			200	200	200
661-571-867.000	GAS & OIL	8,359	4,218	18,412	11,600	10,000	15,000	15,000
661-571-930.000	REPAIR & MAINTENANCE	27,250	33,893	43,130	37,374	30,000	15,000	15,000
661-571-956.000	MISCELLANEOUS		180	180	180	500	1,000	1,000
661-571-960.000	INSURANCE & BONDS	10,042	10,479	9,287	9,284	10,750	9,750	9,750
661-571-968.000	DEPRECIATION	61,529	61,243	65,310	69,942	70,000	107,263	107,263
661-571-970.000	CAPITAL OUTLAY	500					0	0
Total Dept 571 - EQUIPMENT		114,160	120,713	141,920	133,497	128,650	172,413	172,413

TOTAL EXPENDITURES		114,160	120,713	141,920	133,497	128,650	172,413	172,413

Fund 661 - EQUIPMENT RENTAL FUND:								
TOTAL REVENUES		146,633	159,219	186,104	248,516	186,000	256,658	256,658
TOTAL EXPENDITURES		114,160	120,713	141,920	133,497	128,650	172,413	172,413
NET OF REVENUES & EXPENDITURES		32,473	38,506	44,184	115,019	57,350	84,245	84,245



#9j

ACTION MEMO

Staff Communication

DATE: December 9, 2024
TO: President Whalen & Council Members
FROM: James A. Lower Village Manager
RE: Ord. 24-08: An Ordinance to Amend Section 82-132, 82-194, & Amend the Zoning Map

SUMMARY OF REQUEST:

This amendment to our zoning ordinance does three basic things:

1. It modifies the regulations regarding accessory dwellings units to clarify that the primary residence does not need to be owner occupied. This restriction creates barriers to lending for home owners. It also could result in problems for those living in the ADU under certain scenarios. Such as, what if the owner of the primary residence passes away and their successors would like to rent that home in the short or long term? This provision likely would also be difficult to enforce. This did not come to our attention until after we adopted the original ordinance.
2. Similar to item number one, we noticed a quirk in our regulations regarding apartment buildings in the residential high-density district after the ordinance passed. In the old ordinance, the village had a restriction on the number of units allowed per acre. However, under the new ordinance our intent was to focus on the height restriction, minimum dwelling unit size, and parking requirements as a natural capping feature, instead of having an arbitrary per acre cap. However, we accidentally left some of the per acre cap requirements in the new ordinance. This ordinance fixes that.
3. The ordinance updates the zoning map to indicate all of 275 Hickory, 310 E Division, and 340 E. Division will be zoned as B- Business. These changes were supposed to have been made in the past but must have gotten lost in the shuffle. These parcels are owned by Rex Baker and are either used for business currently or will be changed to business shortly. This general area has turned into core downtown and/or business over the years and the change is more of our zoning catching up to reality.

STAFF RECOMMENDATION:

Staff recommends the following motion: Motion to adopt of Ord. 24-08

**VILLAGE COUNCIL
VILLAGE OF SPARTA
KENT COUNTY, MICHIGAN**

Ordinance No. 24-08

At a regular meeting of the Village Council for the Village of Sparta held at the Civic Center on November 12, 2024, and commencing at 7:00pm the following Ordinance was offered for adoption by Council Member _____ and was seconded by Council Member _____:

**AN ORDINANCE TO AMEND SECTION 82-132, 82-194, AND TO AMEND
THE OFFICIAL ZONING MAP OF THE VILLAGE OF SPARTA
ACCORDINGLY.**

THE VILLAGE OF SPARTA (the “Village”) ORDAINS:

Section 1: **Amendment.** That Chapter 82, Article III, Division 1, Sec. 82-132 of the Sparta Village Code is hereby amended to read in its entirety as follows:

Sec. 82-132. Accessory Dwelling Units.

I. General Provisions.

- (a) Accessory dwelling units (ADU) are a permitted use in all residential zoning districts, subject to issuance of a land use permit issued by the Zoning Administrator and subject to the requirements of this section.
- (b) A maximum of one (1) accessory dwelling unit is allowed on conforming lots and parcels with a principal single-family, two-family (duplex), or three-family (tri-plex) residential dwelling unit.
- (c) An accessory dwelling unit may be erected on a lot or parcel with either an existing dwelling or a new dwelling unit.

II. Standards.

- (a) An accessory dwelling unit may be erected on any lot that meets the minimum lot size required for single-family, two-family (duplex), and three family (tri-plex) dwelling units in the residential zoning districts.
- (b) An accessory dwelling unit shall be integrated within or attached to the principal dwelling as an attached accessory dwelling unit or as a separate building as a detached accessory dwelling unit. Mobile homes, shipping containers, and RV/camping units are prohibited from serving as accessory dwelling units.
- (c) No more than two (2) occupants may reside within an accessory dwelling unit.
- (d) An accessory dwelling unit may not be rented or leased for less than 30-days at a time.

- (e) The setback requirements and lot coverage limitations of this Ordinance shall be met. The creation or conversion of an accessory building that does not comply with principal building setbacks is prohibited.
- (f) Attached and detached accessory dwelling units shall retain a residential appearance consistent with the architectural design and building materials of the principal dwelling, including but not limited to roof material, roof type, siding material, and window type and placement.
- (g) Unless otherwise provided in this section, the maximum square footage of an accessory dwelling unit shall not exceed 49 percent of the above-grade gross floor area of the principal dwelling or 900 square feet, whichever is greater. Accessory dwelling units located over a garage may be equal to the same square footage as the ground level of the garage.
- (h) If there are no public water and/or sewer connections available, well and septic approval by the County Health Department is required. Systems may be shared with the principal system or be separate, contingent upon the approval of the Health Department. Written verification of approval from the Health Department shall be submitted to the Village.
- (i) Specific Requirements for Attached Accessory Dwelling Units.
 - 1. An attached accessory dwelling unit located over an attached garage may be served by a single access point, separate from the rest of the principal dwelling.
- (j) Specific Requirements for Detached Accessory Dwelling Units.
 - 1. A parcel or lot shall not be divided in a manner that separates a detached accessory dwelling unit and the principal dwelling unit onto separate parcels or lots.
 - 2. A detached accessory dwelling unit shall not be located closer to a front lot line than the principal dwelling. All other side and rear yard setbacks applicable to the primary dwelling unit shall apply to the detached accessory dwelling unit.
 - 3. In the case of a detached accessory dwelling unit over garage space, such as a carriage house, the first-floor garage space shall not count against the maximum square footage applicable to the accessory dwelling unit.
 - 4. The minimum square footage shall be the minimum necessary to comply with applicable building codes.

5. The height of a detached accessory dwelling unit shall not exceed the height of the principal dwelling. However, the height of a detached accessory dwelling unit over garage space may exceed the height of a single-story principal dwelling by 10 feet. The maximum height shall be calculated based on the highest point of the roof compared with the lowest point of ground level at the foundation.
- (k) Accessory dwelling units shall not have a separate meter for public utilities, such as electric and gas service, or a separate mailing address. The owner of the principal dwelling shall be responsible for all utility service costs.
 - (l) An accessory dwelling unit must be properly maintained at all times and may not at any time fall into disrepair such that it detracts from the appearance of the subject property or nearby properties or become a blighted structure.
 - (m) The lot coverage limits applicable in the residential zoning districts shall apply to the combined lot coverage of both the principal unit and the accessory unit.
 - (n) No additional off-street parking is required for construction of an accessory dwelling unit. If the construction of the ADU necessitates the removal of an existing off-street parking space, it must be replaced on-site if required by the underlying zoning district.

Section 2: **Amendment.** That Chapter 82, Article III, Division 4, Sec. 82-194 of the Sparta Village Code is hereby amended to read in its entirety as follows:

Sec. 82-194. Site development requirements.

Unless otherwise provided in this Section, all permitted uses and special land uses are subject to the following site development requirements:

- (1) Site plan review is required in accordance with article V, Site Plan Review.
- (2) Parking is required in accordance with article VI, Off-Street Parking and Loading.
- (3) Signs are permitted in accordance with the requirements of article VII, Signs.
- (4) Setbacks, height, area, and lot dimensions are required as noted below:

R-H District Regulations	Requirements		
Minimum Lot Requirements	Area:	5,500 sq. ft.	
	Width:	50 ft.	
	Front:	20 ft.	
	Side:	One Side	7 ft.
		Total Both Sides	15 ft.
	Rear:	25 ft.	
Maximum Lot Coverage	70%		
Building Requirements	Maximum Height	35 ft. or 2 ½ stories, whichever is less	

	Minimum Dwelling Unit Size (not including units in multiple family developments)	960 sq. ft. with a minimum of 500 sq. ft. on ground floor		
<i>Residential Accessory Buildings (See Section 82-103)</i>	<i>Lot Size:</i>	<i>Number</i>	<i>Size</i>	<i>Max Height</i>
	5,500 sq. ft. to 4.99 acres	1 (or 2 if the combined square footage of both structures does not exceed 2,000 sq. ft.)	2,000 sq. ft.	21 ft.
	5 or more acres	2	4,000 sq. ft.	23 ft.
Nonresidential Accessory Buildings (See subsection 82-103(c))				

Multiple Family Developments and Nonresidential Uses			
Minimum Lot Requirements	Width	75 ft.	
Minimum Yard Requirements	Front	If parking is in the front yard	100 ft.
		No parking in front yard	50 ft.
	Side	One Side	10 ft.
		Total Both Sides	25 ft.
	Rear	35 ft.	
Maximum Lot Coverage	70%		
Building Requirements	Maximum Height	40 ft. or 3 stories whichever is less	
	Minimum Dwelling Unit Size (per unit)	Efficiency	375 sq. ft.
		1 bedroom	480 sq. ft.
		2 bedrooms	600 sq. ft.
		3 bedroom	720 sq. ft. and 100 sq. ft. for each additional bedroom over 3
Residential Accessory Buildings (See Section 82-103)			
Nonresidential Accessory Buildings (See subsection 82-103(c))			

Section 3. Amendment of the Zoning Map. That the official Zoning Map of the Village of Sparta, Michigan, referenced in Chapter 82, Article III, Division 2, Section 82-152 of the Sparta Village Code, shall be amended upon the effective date of this Ordinance to reflect the following rezonings:

275 Hickory St. NW Sparta, Michigan 49345, identified as parcel identifications number is 41-05-23-127-013, is changed such that the entire parcel is zoning B-Business.

310 E. Division St. NW Sparta, Michigan 49345, identified as parcel identifications number is 41-05-23-127-014, is changed such that the entire parcel is zoned B-Business.

340 E. Division St. NW Sparta, Michigan 49345, identified as parcel identifications number is 41-05-23-127-015, is changed such that the entire parcel is zoned B-Business.

Section 4. Severability.

Should any section, portion or part of this Ordinance be declared to be invalid by a court of competent jurisdiction, such declaration does not void or render inoperable any other part of this Ordinance.

Section 5. Repealer.

All ordinances and parts of ordinances in conflict herewith are repealed to the extent of any such conflict.

Section 6. Effective Date.

The Ordinance shall be effective upon the expiration of 7 days after this Ordinance (or a summary thereof) is published as provided by law.

YEAS:

NAYS:

ABSTAIN/ABSENT:

ORDINANCE DECLARED ADOPTED

I, Katy Shelton, the Clerk of the Village of Sparta, attests that the foregoing is a true and accurate copy of an ordinance adopted by the Village Council of the Village of Sparta at a regularly scheduled meeting held on November 12, 2024, which meeting was held in accordance with State Law.

Katy Shelton, Village Clerk

Introduced: _____
Public Hearing: _____
Adopted: _____
Published: _____
Effective: _____



ACTION MEMO

Staff Communication

DATE: December 9, 2024
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Bond Duration Discussion/Approval

SUMMARY OF REQUEST:

The time has come for the village to select the duration for our village complex bond. The options are 20, 25, or 30 years. The market will ultimately dictate the rate we receive. However, our financial consultant believes at 20 years we would get a rate of 3.706%, 25 years 3.962%, and 30 years 4.132%.

On a 2-million-dollar issuance we would pay \$834,885 in interest with the 20-year option, at 25-year option \$1,154,455 and with the 30-year option \$1,492,407.

The yearly payments for each would be as follows: **20 years:** 141,744, **25 years:** \$126,177, **30 years:** \$116,414.

FINANCIAL IMPACT:

As you can see the, the longer time duration only lowers the annual payment amount nominally. The spread between 20- and 30-years options ultimately being only a difference of \$25,330 annually.

However, due to the increased interest rates and time horizon, the village would pay significantly more interest with the longer duration. The difference between the 20- and 30-year options is an additional \$657,522 over the life of the bond.

As previously discussed, staff is also recommending we utilize \$1 Million in GF fund balance as a down payment. This is similar to FY14 when almost 1 million in GF was used to pay down debt. We have since rebuilt the fund balance to an even higher level and are ready for another large investment that will benefit the village taxpayers for years to come.

BALANCE SHEET REPORT FOR VILLAGE OF SPARTA												
GENERAL FUND - FUND BALANCE												
		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
		AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF
GL NUMBER	FUND	12/31/2023	12/31/2022	12/31/2021	12/31/2020	12/31/2019	12/31/2018	12/31/2017	12/31/2016	12/31/2015	12/31/2014	12/31/2013
101-000-390.000	GENERAL FUND	3,660,700.08	3,256,243.38	2,789,400.68	2,674,894.88	2,277,096.80	2,322,019.86	2,423,854.44	2,476,190.59	2,602,800.65	2,631,776.30	3,553,914.57

BUDGET ACTION REQUIRED:

The first interest payment would be made in June of 2025 and the first principal payment would be made in December of 2025.

STAFF RECOMMENDATION:

After weighing out all the options, staff recommends proceeding with the 20-year option. We are confident the payments can be supported by the general fund under these terms without any tax increases. Ultimately, we would prefer to avoid spending any more than necessary on interest, hence why we are recommending the shorter term.



ACTION MEMO

Staff Communication

DATE: December 3, 2024
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: Purchase of New ODB Leaf Vac

BACKGROUND

The Village of Sparta DPW currently operates a 2009 Leaf Vac and a 2004 Ford 1-Ton Small Dump Truck, which have surpassed their recommended service lives.

- 2009 Leaf Vac: At 15 years old, the unit is unreliable, and parts are no longer available. The nearest dealer is in Ohio, which complicates maintenance and increases downtime during critical periods.
- 2004 Ford Dump Truck: Scheduled for replacement in 2026, this vehicle is aging and increasingly costly to maintain.

The recommended 2024 ODB DCL500SM16 Leaf Vac offers a dual-purpose solution: it functions as a leaf vacuum and a chipping truck. It will replace the 2009 Leaf Vac and partially address the dump truck's utility.

EQUIPMENT EVALUATION

After evaluating available options, the following alternatives were considered:

Recommended Option: 2024 ODB DCL500SM16

- Supplier: Best Equipment Company (based in Michigan).
- Cost: \$199,830.29.
- Advantages:
 - Dual Purpose: Serves as both a leaf vacuum and chipping truck.
 - Hopper Capacity: Matches the capacity of the 2004 dump truck, which is 15 cubic yards.
 - Non-CDL: Expands operational capacity by allowing more staff to operate the equipment.
 - Local Dealer: Provides accessible service and parts.
 - Cost-Effective: Offers significant savings compared to alternatives.

Alternative 1: Non-CDL Equipment from Really Good Equipment

- Supplier: Based in Virginia.
- Cost: \$279,900 (approximately \$80,000 more than the ODB model).
- Drawbacks:
 - Higher Cost: Offers no additional benefits over the ODB model.
 - Out-of-State: Service and parts access are less convenient.

Alternative 2: CDL-Required Equipment

- Cost Range: \$400,000+.
- Drawbacks:
 - CDL requirement restricts staff's ability to operate the equipment.
 - Prohibitively high cost makes it impractical.

OFFSETTING COSTS

To reduce the financial burden of the purchase, the staff proposes auctioning the following equipment:

1. 2009 Leaf Vac: Specialized equipment may still retain some value.
2. 2004 Ford 1-Ton Dump Truck: Proceeds from the sale will offset the purchase cost.

FINANCING

Staff recommends utilizing the 7-year financing option provided by NCL Government Capital:

- Annual Payment: \$34,440.30.
- Balloon Payment: None.

This financing plan minimizes the immediate financial impact and spreads the cost over a manageable term.

DEMONSTRATION AND CONDITIONAL APPROVAL

Best Equipment Company will demonstrate the 2024 ODB DCL500SM16 to Village staff on Tuesday. Staff requests that the Village Council approve the purchase contingent upon a favorable review following the demonstration.

JUSTIFICATION FOR SINGLE-BID WAIVER

While Village ordinance requires multiple bids, procuring specialty equipment such as a leaf vac presents challenges:

- Limited manufacturers produce non-CDL-compatible leaf vacuums.
- Efforts to secure quotes resulted in only two viable options (Best Equipment and Really Good Equipment).

RECOMMENDATION

1. Approving the purchase of the 2024 ODB DCL500SM16 Leaf Vac from Best Equipment Company for \$199,830.29, subject to staff approval following the demonstration.
2. Utilizing the 7-year financing option with annual payments of \$34,440.30.
3. Auctioning the 2009 Leaf Vac and 2004 Ford 1-Ton Dump Truck to offset the purchase cost.

NEX STEPS

Upon Council approval:

1. Conduct the staff review following the demonstration by Best Equipment Company.
2. Finalize the purchase agreement and financing terms with NCL Government Capital.
3. Initiate the auction process for the 2009 Leaf Vac and 2004 dump truck.

ATTACHMENT

2024 ODB DCL500SM16 Leaf Vac <https://bestequipmentco.com/new/301965>

ID: 301965 | ODB EXTREME VAC DCL500SM16 ON 2024 ISUZU NRR (DIESEL)

Call For Pricing

NEW STOCK UNIT, IN STOCK, AVAILABLE FOR IMMEDIATE DELIVERY!

MAKE: ODB

MODEL: DCL500SM16 (NON-CDL)

BODY SERIAL #: 11239810

STEER: DUAL

CHASSIS INFORMATION

MANUFACTURER: ISUZU

MODEL YEAR: 2024

MODEL: NRR

ENGINE SERIES: 4HK1-TC

ENGINE CAPACITY: 6 CYL 5.2 L DIESEL ISUZU DIESEL / 4HK1-TC

FUEL TYPE: DIESEL

DRIVE LINE TYPE: 4X2, 2 AXELS - 1 DRIVING

BRAKE SYSTEM: HYDRAULIC

GVWR CLASS: CLASS 5: 16,001-19,500LBS

CALL 800.775.7777





ACTION MEMO

Staff Communication

DATE: December 9, 2024
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: T-Mobile Contract Renewal

SUMMARY OF REQUEST:

T-Mobile has a contract with the Village of Sparta to lease space on one of our water towers. This contract expires in August of 2027. They reached out to the village to start negotiations on a new contract earlier this year. These negotiations progressed quickly and we are pleased to present the following contract renewal for the council consideration.

The highlights are as follows:

Proposal:

- Initial Rent starting in 8-2027: \$3,100 per month (\$37,200 annually).
- Escalation: 18% per term. (Terms are five years in length)
- Five 5-year terms, bringing the total lease duration to 25 years.
- Total Value: \$1.33 million over 25 years.

All maintenance and liability issues have also been addressed to DPW & Village staffs' satisfaction.

FINANCIAL IMPACT:

This locks in our lease terms for 25 years beyond 2027 and ultimately yields 1.33 million dollars in revenue for the village over the life of the lease.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

A motion to approve the T-Mobile lease as presented and authorize Village Manager Jim Lower to sign on behalf of the Village of Sparta.

THIRD AMENDMENT TO COMMUNICATIONS TOWER LEASE AGREEMENT

This Third Amendment to Communications Tower Lease Agreement (the "**Third Amendment**") is effective as of the last signature below (the "**Effective Date**"), by and between the Village of Sparta, a Michigan municipality entity (the "**Village**"), and T-Mobile Central LLC, a Delaware limited liability company ("**Company**") (each a "**Party**", or collectively, the "**Parties**").

Village and Company entered into that certain Communications Tower Lease Agreement dated June 28, 2007, including that certain First Amendment to Communications Tower Lease Agreement dated January 12, 2015 and that certain Second Amendment to Communications Tower Lease Agreement dated July 31, 2017 (including all amendments, collectively, the "**Lease**") regarding the leased premises ("**Premises**") located at 99 Prospect, Sparta, Michigan 49345 (the "**Property**").

For good and valuable consideration, Village and Company agree as follows:

1. At the expiration of the Lease, the term of the Lease will automatically be extended for five (5) additional and successive five (5) year terms, each included as a Renewal Term, provided that Company may elect not to renew by providing Village at least thirty (30) days' notice prior to the expiration of the then current Renewal Term.
2. At the commencement of the first Renewal Term provided for in this Third Amendment, Company shall pay Village Three Thousand One Hundred and 00/100 Dollars (\$3,100.00) per month as Rent, partial calendar month to be prorated in advance, by the fifth (5th) day of each calendar month. At the commencement of the first Renewal Term provided for in this Third Amendment, the escalation set forth in the Lease shall terminate. Thereafter, The Rent will escalate by eighteen percent (18%) on August 13, 2032, and on the first day of each Renewal Term thereafter. Where duplicate Rent would occur, a credit shall be taken by Company for any prepayment of duplicate Rent by Company.
3. All notices, requests, demands and other communications shall be in writing and shall be deemed to have been delivered upon receipt or refusal to accept delivery, and are effective only when deposited into the U.S. certified mail, return receipt requested, or when sent via a nationally recognized courier to the addresses set forth below. Village or Company may from time to time designate any other address for this purpose by providing written notice to the other Party.

If to Company:

T-Mobile USA, Inc.
12920 SE 38th Street
Bellevue, WA 98006
Attn: Lease Compliance/ GS02409A

If to Village:

Village of Sparta
156 E. Division
Sparta, MI 49345
Attn: Village Manager

4. Company and Village will reasonably cooperate with each other's requests to approve permit applications and other documents related to the Property without additional payment or consideration.
5. Village will execute a Memorandum of Agreement at Company's request. If the Property is encumbered by a deed, mortgage or other security interest, Village will also execute a subordination, non-disturbance and attornment agreement.
6. Any charges payable under the Lease other than Rent shall be billed by Village to Company within twelve (12) months from the date in which the charges were incurred or due; otherwise, the same shall be deemed time-barred and be forever waived and released by Village.
7. Except as expressly set forth in this Third Amendment, the Lease otherwise is unmodified. To the extent any provision contained in this Third Amendment conflicts with the terms of the Lease, the terms and provisions of this Third Amendment shall control. Each reference in the Lease to itself shall be deemed also to refer to this Third Amendment.
8. This Third Amendment may be executed in duplicate counterparts, each of which will be deemed an original. Signed electronic, scanned, or facsimile copies of this Third Amendment will legally bind the Parties to the same extent as originals.
9. Each of the Parties represents and warrants that it has the right, power, legal capacity and authority to enter into and perform its respective obligations under this Third Amendment. Village represents and warrants to Company that the consent or approval of a third party has either been obtained or is not required with respect to the execution of this Third Amendment. If Village is represented by any property manager, broker or any other leasing agent ("Agent"), then (a) Village is solely responsible for all commission, fees, or other payment to Agent and (b) Village shall not impose any fees on Company to compensate or reimburse Village for the use of Agent, including any such commissions, fees or other payments arising from negotiating or entering into this Third Amendment or any future amendment.
10. This Third Amendment will be binding on and inure to the benefit of the Parties herein, their heirs, executors, administrators, successors-in-interest and assigns.

{Signatures on Following Page}

IN WITNESS, the Parties execute this Third Amendment as of the Effective Date.

Village:

**The Village of Sparta, a Michigan municipality
entity**

By: _____

Print Name: _____

Title: _____

Date: _____

Company:

**T-Mobile Central LLC, a Delaware limited
liability company**

By: _____

Print Name: _____

Title: _____

Date: _____





To: Sparta Village Council
From: Michael Krzciok, Airport Manager
Date: December 5, 2024
RE: Sparta Municipal Airport Monthly Report for November 2024

Fuel Sales:

Due to the very poor November weather our transient, local, and flight school traffic were all down resulting in a proportionate decline in fuel sales for the month.

Month	Year	Transactions	Gallons Pumped
November	2024	170	3458
November	2023	230	4435
November	2022	175	3524
November	2021	225	4421

Apron Expansion and Reconstruction Project Update:

The rainy weather in November slowed progress just as the finishing touches were about to applied to our new apron. The contractor is waiting for a dry stretch of weather to finish sealing the relief joints in order complete Phase 1. Once this is accomplished, we will be able to operate aircraft on our expanded apron! The taxi-lane connector (Phase 1A) was completed in November with minimal disruption to traffic entering and exiting the t-hangars. This was the trickiest phase of the project in regards to safe aircraft movement. With proper planning and communication operations continued to run smoothly around the Phase 1A work area with no negative effects on safety, traffic volume, or fuel sales.

Preparing for Winter Operations

After a busy season of airfield mowing, I was able to clean and winterize our large, field mower deck and our zero-turn mower. With those safely stored away, I power washed and lubed the John Deere tractor and attached the snow blower and snow blade. The large blower is used to blow the snow banks that remain from plowing off the runway and taxiway, over the lights, and into the field. Snow banks can not cover the runway or taxiway lights nor can they be allowed to get tall enough to interfere with the wings of aircraft. I also attached the plow to our pick-up truck. All equipment was lubricated and fluids were checked and topped off as needed. Operational checks were good on all equipment.

Waterworks LLC will be our snow removal partner again this year. I met with the owner Steve Schmid and covered the new apron layout with him and he installed his plowing stakes. I reached out to our hangar tenants and owners and those that wish to have their approaches plowed are all signed up. We are ready to go!

Hangar Demand:

We had one hangar available in November. This is one of our oldest hangars and is one of three that does not have a door. This has proven to be difficult to fill, especially this time of year, with no door to protect the airplane from blowing and drifting snow. I may not be able to fill it this winter, but I am confident it will be occupied next spring.

Available Hangars	0
Upcoming Availability	1
T-Hangar Waitlist	53

- 1) Budget planning is underway for all 3 entities and finishing the planning of the year. The schedule (still subject to change) is attached.
- 2) The boards will be discussing the upcoming strategic plan and evaluating adopting it at the January joint meeting.
- 3) The coffee networking schedule is set for most of 2025!
- 4) Sparta TODAY is on the sponsorship drive for 2025, working to bring in new partners to consider supporting our work for the year.
- 5) Internally, our staff is working through updating our websites, social media, and annual review of our marketing plans leading into 2025.
- 6) Shop Sparta was a cold but busy night in town, with the tree lighting and the usual festive atmosphere!
- 7) Survey results are coming in from our float participants for the Shop Sparta Stroll, and with pretty good responses!





UPCOMING EVENTS 2025

February - Yeti on the Loose (Search in Sparta)

May 15-18 - Town & Country Days

June 4 - Princess & Superhero Night

June 11-August 6 - Concerts in the Park

June 13-14 - Beer & Brat Fest

July Date TBD- Thursdays on the Square

August 8-9 - Celtic Fest

September 19-20 - Michigan Apple Fest

October 3 - Homecoming Parade & Pep Rally

October 25 - Scare on the Square

November 21 - Shop Sparta

December- Santa Visits

spartachamber.com
*2025 Dates are Subject to Change



**We went
Mobile!**

*What's Brewin'
With The **Sparta**
Chamber*

Join us once a month
anytime from 9am - 10 am
See the line-up

Interested in hosting one?
please email
spartatoday@spartami.org
and we will get you on the
calendar for 2024!

*A great way to
meet your business
neighbors &
hear about
Sparta news!
Be "in the know!"*



Save the 3rd Thursday of
the Month!

**SAVE THESE
THURSDAYS!**

November 21st 2024
at BAYES WATER
TREATMENT
390 E. Division Street

December 19th, 2024
No Host- Enjoy the Holidays
and see you at Shop Sparta!

January 16th 2025
at PALERMO PIZZA OF
SPARTA
466 E. Division

February 20th 2025
THE HOT SPOT
March 20th, 2025
at CHOICE ONE WEALTH
129 E. Division

April 17th 2025
at SPEC TOOL
389 E. Division Street

May 15th 2025
at THE SASSY CHICKEN
77 E. DIVISION STREET


E: SPARTATODAY@SPARTAMI.ORG
P: 616-887-2454



ACTION MEMO

Staff Communication

DATE: December 4, 2024
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: DPW Monthly Update

Project Name:	Buth Generator Project Update
Project Manager/Lead	William Hunter
Project Scope:	The Buth Lift Station generator installation project is complete.
Issues/Items of Note:	The Buth Lift Station Generator Project has reached its successful conclusion. The contractor has expertly installed the automatic transfer switch (ATS), a crucial component that ensures seamless operation during power outages. Following the installation, all systems were thoroughly tested to confirm their functionality, and I am pleased to report that they are now fully operational. This project significantly enhances the reliability and efficiency of the Buth sewer lift station, providing peace of mind for the community by ensuring consistent wastewater management services.
Project Name:	Surf Broadband
Project Manager/Lead	Surf Broadband Contractor
Project Scope:	Installing fiber broadband in designated areas within the Village limits will give our residents another vendor for their internet needs.
Issues/Items of Note:	The SURFnet contractor is currently installing fiber.
Project Name:	Vac-Con Repairs-Update
Project Manager/Lead	William Hunter
Project Scope:	Building Incident
Issues/Items of Note:	The total cost of the repairs came to \$5,108.87. Thankfully, our deductible is only \$1,000, which eases the financial burden a bit. Overall, this outcome was better

	than I had anticipated. I'm relieved to know we should receive the reimbursement within the next two weeks.
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Here are just some of the other tasks DPW staff has been working on over the last month:

10/29/2024

- Miss Dig tickets
- Downtown maintenance
- Leaf pick-up
- Street sweeping
- Sweeper maintenance

10/30/2024

- Leaf pick-up
- Downtown maintenance
- Tree removal from the roadway
- Miss Dig tickets

10/31/2024

- Miss Dig tickets
- Downtown maintenance
- Leaf vac maintenance
- Leaf pick-up
- Delivered bollards to Doug Pickney

11/1/2024

- Miss Dig tickets
- Removed banners
- Leaf vac maintenance
- Sweeper maintenance
- Trash collection
- Leaf pick-up
- DPW purging

11/2/2024

- Sweeper maintenance
- Leaf pick-up

11/4/2024

- Miss Dig tickets
- Picked up shredder from the office
- Brush pile clean-up
- Christmas setup
- Sweeper maintenance
- Leaf pick-up
- Leaf vac maintenance

11/5/2024

- Miss Dig tickets
- Leaf vac maintenance
- Leaf pick-up
- Regis training
- Christmas setup

- Picked up plow stakes
- Set out cones for election
- Sweeper maintenance

11/6/2024

- Miss Dig tickets
- Leaf pick-up
- Leaf vac maintenance
- Sweeper maintenance
- Christmas setup
- Updated banners on Main Street

11/7/2024

- Leaf vac maintenance
- Sweeper maintenance
- Leaf pick-up
- Christmas setup
- VacCon maintenance
- Delivered VacCon to Best Equipment
- Truck washing

11/8/2024

- Miss Dig tickets
- Special event preparations
- Park maintenance

11/13/2024

- Miss Dig tickets
- Special event preparations

11/14/2024

- Miss Dig tickets
- Special event preparations
- Loose leaf pick-up

11/15/2024

- Miss Dig tickets
- Special event preparations
- Loose leaf pick-up

11/18/2024

- Miss Dig tickets
- Special event preparations
- Loose leaf pick-up

11/19/2024

- Miss Dig tickets
- Special event preparations

- Loose leaf pick-up

11/20/2024

- Miss Dig tickets
- Loose leaf pick-up

11/21/2024

- Miss Dig tickets
- Loose leaf pick-up

11/22/2024

- Miss Dig tickets
- Special event preparations

11/25/2024

- Miss Dig tickets
- Special event preparations

11/26/2024

- Miss Dig tickets
- Civic Center setup
- Street sweeping



ACTION MEMO

Staff Communication

DATE: December 5, 2024
TO: Village President Whalen and Members of Council
Jim Lower, Village Manager
William Hunter, Director of Public Works
FROM: Conrad Bowman, Wastewater Superintendent
RE: Wastewater Plant-update

Summary:

The following report is an overview of operations at the Village of Sparta WWTP

November 2024 Flow Data

Wastewater Treatment Plant flow:

- 13.827 M gallons treated for the month
- 0.608 M gallons max daily flow
- 0.461 M gallons per day average

Algoma Township flow:

- 1,191,932 gallons treated for the month
- 47,879 gallons max daily flow
- 39,731 gallons per day average

Significant events/Emergency Callouts:

The plant had 1 violation for the month of November. Our final effluent limit for Mercury came in at 2.225 ng/L. This was a rolling average from the previous 12 months. Starting October 1st, our mercury limit was decreased from 4 ng/L to 2 ng/L. We are taking steps to reduce the amount of mercury coming into the facility. I am working on a plan to more closely monitor dental facilities in the village to ensure the correct steps are taken to mitigate mercury discharge.

- We are continuing to write SOPs, perform preventive maintenance, and do housekeeping.
- Restarting and updating our laboratory QA/QC program.
- Staff have been cross-training at the water plant and DPW garage and helping with events.
- We have been cleaning out our garage and disposing of old and unneeded items, scrap metal, broken pumps and chemicals to prepare for the DPW to start their move.
- Working on finding a suitable asset management software company to help with plant assets and scheduled maintenance.
- Continued updating and maintaining a proper maintenance record manual. Performing oil changes on major plant equipment. We have switched to using synthetic oil where possible to prolong service life and lengthen the span of oil changes needed.
- King's service performed maintenance on multiple flow meters around the plant to help fix discrepancies in flow readings.
- Biotech Agronomics emptied out our sludge storage tanks 3 and 4.
- Blower #3 belt replacement. Removed and re-aligned pulleys, replaced and tightened belts to hopefully fix the issue.
- Continuing to deal with a small amount of foaming in our ditch and final clarifiers that is most likely from fat, oil, and grease.
- Continuing to grab and run Old Orchard samples.
- Continuing to try and track down dye discharges that are noticeable in the influent.
- Putting together a new dental discharge memo to better keep track of required maintenance on amalgam separators, which is most likely the source of our mercury issues.
- Finished putting together a new Hexavalent Chromium sampling plan for the village as required in our new permit.

Please feel free to contact me with any questions or comments. Conrad Bowman 248-882-2873



Sparta Police Department

Andrew M. Milanowski

Chief of Police

260 W. Division - Sparta MI 49345 - Office (616) 887-8716 - Fax (616) 887-7681

MONTHLY REPORT

November 2024

Crime Report Information:

The "Incident Description Count Report" for November 2024 is attached.

Incidents of interest

Officer Bultsma has been very busy lately arresting Intoxicated drivers. Other than that it has been steady but with no real complaints or incidents that stand out to mention.

Traffic

The "Ticket Offense Report" for November is attached.

Parking Citations for November

There were no (0) parking citations for the month of November. Sgt. Price is currently writing up an Odd/Even warning that we will be issuing to vehicles here shortly before we start writing winter parking citations. This warning will simply explain the ordinance and answer several questions we received during this time of the year.

Department Issues

The 2019 we believe is FINALLY fixed. We had numerous issues with this vehicle over the past year. So much so that we were asking the manager to move up the purchase of a new cruiser this year. However, after having a major starting problem one mechanic finally traced the problem to the fuse box relay. There are many internal relays in the fuse box making it virtually impossible to figure out if it was just the one plugged into the unit or an internal one. So, the decision was made to just replace the entire box. And since then, we are impressed with the way this truck is now running. We could immediately tell the difference, so much so that we advised the manager to hold off on the purchase and we can put this unit back into the fleet and move the purchase to the scheduled time.

Incident Description Count Report

Page: 1

Report Criteria:

Start Date	End Date	Status
11/01/2024	11/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>ABANDON VEHICLE</i>					Count: 1
24-002469	11/23/2024	ABANDON VEHICLE		BULTSMA, ZACHARY NEAL	Closed
<i>ALARM</i>					Count: 2
24-002379	11/09/2024	ALARM		KUSMIERSKI, TRAVIS	Closed
24-002408	11/12/2024	ALARM		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST</i>					Count: 1
24-002490	11/28/2024	ASSIST		BULTSMA, ZACHARY NEAL	Closed
<i>ASSIST COUNTY WITH CRASH / OWI</i>					Count: 1
24-002381	11/09/2024	ASSIST COUNTY WITH CRASH / OWI		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST COUNTY WITH DV</i>					Count: 1
24-002414	11/12/2024	ASSIST COUNTY WITH DV		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST COUNTY WITH OWI CRASH</i>					Count: 1
24-002383	11/10/2024	ASSIST COUNTY WITH OWI CRASH		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST KCSO</i>					Count: 1
24-002435	11/16/2024	ASSIST KCSO		SIETSEMA, ETHAN	Closed
<i>ASSIST MEDICAL</i>					Count: 1
24-002497	11/29/2024	ASSIST MEDICAL		SOULES, CALEB HOWARD	Closed
<i>ASSIST WITH CAR VS DEER</i>					Count: 1
24-002346	11/04/2024	ASSIST WITH CAR VS DEER		KUSMIERSKI, TRAVIS	Closed
<i>BARKING DOG</i>					Count: 2
24-002320	11/01/2024	BARKING DOG		WYNBEEK, LEAH	Closed
24-002436	11/16/2024	BARKING DOG		SIETSEMA, ETHAN	Closed
<i>BARKING DOGS</i>					Count: 1
24-002420	11/13/2024	BARKING DOGS		KUSMIERSKI, TRAVIS	Closed
<i>BURGER KING</i>					Count: 1
24-002404	11/12/2024	BURGER KING		KUSMIERSKI, TRAVIS	Closed
<i>CHILD LEFT IN VEHICLE</i>					Count: 1
24-002477	11/23/2024	CHILD LEFT IN VEHICLE		KUSMIERSKI, TRAVIS	Closed
<i>CIVIL ASSIST</i>					Count: 1
24-002463	11/22/2024	CIVIL ASSIST		BULTSMA, ZACHARY NEAL	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2024	11/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>CIVIL DISPUTE</i>					Count: 1
24-002324	11/01/2024	CIVIL DISPUTE		SIETSEMA, ETHAN	Closed
<i>CIVIL MATTER</i>					Count: 1
24-002329	11/02/2024	CIVIL MATTER		WYNBEEK, LEAH	Closed
<i>CIVIL SITUATION</i>					Count: 1
24-002322	11/01/2024	CIVIL SITUATION		SIETSEMA, ETHAN	Closed
<i>CPS LEN</i>					Count: 1
24-002451	11/19/2024	CPS LEN		JONES, CALEB	Open
<i>CPS REFERRAL</i>					Count: 1
24-002445	11/18/2024	CPS REFERRAL		JONES, CALEB	Open
<i>CRIMINAL HISTORY CHECK</i>					Count: 2
24-003203	11/12/2024	CRIMINAL HISTORY CHECK		ALT, BROOKE L	Closed
24-003205	11/13/2024	CRIMINAL HISTORY CHECK		ALT, BROOKE L	Closed
<i>CRIMINAL HISTORY CHECKS</i>					Count: 6
24-000199	11/01/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-003202	11/07/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-003206	11/15/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-003208	11/20/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-003210	11/22/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
24-003211	11/27/2024	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
<i>DAMAGE TO STREET SIGN</i>					Count: 1
24-002421	11/13/2024	DAMAGE TO STREET SIGN		KUSMIERSKI, TRAVIS	Closed
<i>DISORDERLY / CIVIL MATTER</i>					Count: 1
24-002345	11/04/2024	DISORDERLY / CIVIL MATTER		KUSMIERSKI, TRAVIS	Closed
<i>DISORDERLY PERSONS / ARGUMENT</i>					Count: 1
24-002486	11/26/2024	DISORDERLY PERSONS / ARGUMENT		PRICE, DAVE	Closed
<i>DOMESTIC</i>					Count: 1
24-002455	11/21/2024	DOMESTIC		SOULES, CALEB HOWARD	Closed
<i>DOMESTIC ARGUMENT</i>					Count: 2
24-002364	11/07/2024	DOMESTIC ARGUMENT		SIETSEMA, ETHAN	Closed
24-002393	11/11/2024	DOMESTIC ARGUMENT		WYNBEEK, LEAH	Closed
<i>DROVE WHILE LICENSE REVOKED</i>					Count: 1
24-002356	11/06/2024	DROVE WHILE LICENSE REVOKED		WYNBEEK, LEAH	Cleared by Arrest
<i>DROVE WITHOUT LICENSE</i>					Count: 1
24-002367	11/07/2024	DROVE WITHOUT LICENSE		WYNBEEK, LEAH	Cleared by Arrest
<i>DROVE WITHOUT VALID LICENSE</i>					Count: 1
24-002316	11/01/2024	DROVE WITHOUT VALID LICENSE		WYNBEEK, LEAH	Cleared by Arrest

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2024	11/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>DROVE WITHOUT VALID LICENSE</i>					Count: 1
<i>DUPLICATE NUMBER</i>					Count: 1
24-002467	11/22/2024	DUPLICATE NUMBER		KUSMIERSKI, TRAVIS	Closed
<i>DWLS</i>					Count: 1
24-002442	11/17/2024	DWLS		WYNBEEK, LEAH	Cleared by Arrest
<i>ECHO</i>					Count: 1
24-002443	11/17/2024	ECHO		KUSMIERSKI, TRAVIS	Closed
<i>EXPIRED LICENSE</i>					Count: 1
24-002405	11/12/2024	EXPIRED LICENSE		KUSMIERSKI, TRAVIS	Closed
<i>FALLEN TREE</i>					Count: 1
24-002363	11/07/2024	FALLEN TREE		SIETSEMA, ETHAN	Closed
<i>FOUND CHILD</i>					Count: 1
24-002465	11/22/2024	FOUND CHILD		KUSMIERSKI, TRAVIS	Closed
<i>FOUND LICENSE & DEBIT CARD</i>					Count: 1
24-002466	11/22/2024	FOUND LICENSE & DEBIT CARD		KUSMIERSKI, TRAVIS	Closed
<i>FRAUD / FAKE MONEY</i>					Count: 1
24-002348	11/05/2024	FRAUD / FAKE MONEY		JONES, CALEB	Open
<i>HARASSMENT</i>					Count: 1
24-002342	11/03/2024	HARASSMENT		KUSMIERSKI, TRAVIS	Closed
<i>HIT AND RUN</i>					Count: 1
24-002350	11/05/2024	HIT AND RUN		JONES, CALEB	Open
<i>HIT AND RUN PDA</i>					Count: 1
24-002369	11/08/2024	HIT AND RUN PDA		JONES, CALEB	Closed
<i>HOLDUP ALARM</i>					Count: 1
24-002441	11/17/2024	HOLDUP ALARM		WYNBEEK, LEAH	Closed
<i>HOUSE CHECK / BASEMENT LIGHTS FOUND ON</i>					Count: 1
24-002390	11/11/2024	HOUSE CHECK / BASEMENT LIGHTS FOUND ON		PRICE, DAVE	Closed
<i>INJURED DEER</i>					Count: 1
24-002384	11/10/2024	INJURED DEER		JONES, CALEB	Closed
<i>JUVENILE PICKUP</i>					Count: 1
24-002407	11/12/2024	JUVENILE PICKUP		WYNBEEK, LEAH	Closed
<i>JUVENILE RUNAWAY</i>					Count: 1
24-002470	11/23/2024	JUVENILE RUNAWAY		JONES, CALEB	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2024	11/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>KCSO ASSIST</i>					Count: 2
24-002388	11/11/2024	KCSO ASSIST		BULTSMA, ZACHARY NEAL	Closed
24-002423	11/14/2024	KCSO ASSIST		BULTSMA, ZACHARY NEAL	Closed
<i>KIDS PLAYING IN DUMPSTER</i>					Count: 1
24-002340	11/03/2024	KIDS PLAYING IN DUMPSTER		KUSMIERSKI, TRAVIS	Closed
<i>KIDS THROWING ROCKS</i>					Count: 1
24-002373	11/08/2024	KIDS THROWING ROCKS		BULTSMA, ZACHARY NEAL	Closed
<i>LARCENY</i>					Count: 1
24-002461	11/22/2024	LARCENY		WYNBEEK, LEAH	Closed
<i>LITTLE GIRL SCREAMING OUT WINDOW</i>					Count: 1
24-002489	11/27/2024	LITTLE GIRL SCREAMING OUT WINDOW		KUSMIERSKI, TRAVIS	Closed
<i>LOCAL RECORDS CHECK</i>					Count: 6
24-000198	11/01/2024	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
24-000200	11/05/2024	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
24-000201	11/06/2024	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
24-003204	11/13/2024	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
24-003207	11/19/2024	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
24-003209	11/20/2024	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
<i>LOCKOUT</i>					Count: 1
24-002499	11/29/2024	LOCKOUT		SOULES, CALEB HOWARD	Closed
<i>MALICIOUS DESTRUCTION OF PROPERTY</i>					Count: 1
24-002433	11/16/2024	MALICIOUS DESTRUCTION OF PROPERTY		WYNBEEK, LEAH	Closed
<i>MDOP</i>					Count: 2
24-002335	11/03/2024	MDOP		JONES, CALEB	Open
24-002460	11/21/2024	MDOP		SIETSEMA, ETHAN	Closed
<i>MED 1 ECHO/DEATH</i>					Count: 1
24-002325	11/01/2024	MED 1 ECHO/DEATH		SIETSEMA, ETHAN	Closed
<i>MINOR PDA - NO UD10</i>					Count: 1
24-002417	11/13/2024	MINOR PDA - NO UD10		KUSMIERSKI, TRAVIS	Closed
<i>MISSING CHILD FOUND</i>					Count: 1
24-002456	11/21/2024	MISSING CHILD FOUND		SOULES, CALEB HOWARD	Closed
<i>MISSING HANDGUN (FOUND)</i>					Count: 1
24-002402	11/12/2024	MISSING HANDGUN (FOUND)		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2024	11/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>MOTOR VEHICLE THEFT</i>					Count: 1
24-002339	11/03/2024	MOTOR VEHICLE THEFT		WYNBEEK, LEAH	Closed
<i>MOTORIST ASSIST</i>					Count: 3
24-002338	11/03/2024	MOTORIST ASSIST		JONES, CALEB	Closed
24-002444	11/17/2024	MOTORIST ASSIST		KUSMIERSKI, TRAVIS	Closed
24-002474	11/23/2024	MOTORIST ASSIST		KUSMIERSKI, TRAVIS	Closed
<i>NEIGHBOR DISPUTE</i>					Count: 1
24-002377	11/09/2024	NEIGHBOR DISPUTE		JONES, CALEB	Closed
<i>NOISE COMPLAINT</i>					Count: 4
24-002321	11/01/2024	NOISE COMPLAINT		WYNBEEK, LEAH	Closed
24-002371	11/08/2024	NOISE COMPLAINT		KUSMIERSKI, TRAVIS	Closed
24-002430	11/15/2024	NOISE COMPLAINT		SIETSEMA, ETHAN	Closed
24-002464	11/22/2024	NOISE COMPLAINT		BULTSMA, ZACHARY NEAL	Closed
<i>ORDINANCE VIOLATION</i>					Count: 1
24-002372	11/08/2024	ORDINANCE VIOLATION		KUSMIERSKI, TRAVIS	Closed
<i>OUT OF CONTROL 12 YEAR OLD</i>					Count: 1
24-002341	11/03/2024	OUT OF CONTROL 12 YEAR OLD		KUSMIERSKI, TRAVIS	Closed
<i>OWI</i>					Count: 1
24-002382	11/09/2024	OWI		BULTSMA, ZACHARY NEAL	Cleared by Arrest
<i>OWI 1ST</i>					Count: 1
24-002424	11/15/2024	OWI 1ST		BULTSMA, ZACHARY NEAL	Cleared by Arrest
<i>OWI 3RD</i>					Count: 1
24-002496	11/29/2024	OWI 3RD		BULTSMA, ZACHARY NEAL	Cleared by Arrest
<i>PARKING COMPLAINT</i>					Count: 4
24-002318	11/01/2024	PARKING COMPLAINT		WYNBEEK, LEAH	Closed
24-002323	11/01/2024	PARKING COMPLAINT		SIETSEMA, ETHAN	Closed
24-002360	11/06/2024	PARKING COMPLAINT		WYNBEEK, LEAH	Closed
24-002411	11/12/2024	PARKING COMPLAINT		SIETSEMA, ETHAN	Closed
<i>PEACE STANDBY</i>					Count: 1
24-002317	11/01/2024	PEACE STANDBY		WYNBEEK, LEAH	Closed
<i>PERSONAL INJURY ON WORKSITE</i>					Count: 1
24-002425	11/15/2024	PERSONAL INJURY ON WORKSITE		WYNBEEK, LEAH	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2024	11/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>POSSIBLE STRUCTURE FIRE</i>					Count: 1
24-002502	11/29/2024	POSSIBLE STRUCTURE FIRE		SOULES, CALEB HOWARD	Closed
<i>PRIVATE PROPERTY ACCIDENT</i>					Count: 1
24-002347	11/05/2024	PRIVATE PROPERTY ACCIDENT		BULTSMA, ZACHARY NEAL	Closed
<i>PROBATION VIOLATION</i>					Count: 1
24-002343	11/03/2024	PROBATION VIOLATION		KUSMIERSKI, TRAVIS	Closed
<i>R&R SIGN OFF</i>					Count: 1
24-002416	11/13/2024	R&R SIGN OFF		JONES, CALEB	Closed
<i>RECKLESS DRIVING</i>					Count: 2
24-002319	11/01/2024	RECKLESS DRIVING		WYNBEEK, LEAH	Closed
24-002507	11/30/2024	RECKLESS DRIVING		SIETSEMA, ETHAN	Open
<i>ROAD RAGE</i>					Count: 1
24-001747	11/25/2024	ROAD RAGE		SIETSEMA, ETHAN	Closed
<i>RUNAWAY CHILD</i>					Count: 1
24-002396	11/11/2024	RUNAWAY CHILD		SIETSEMA, ETHAN	Closed
<i>S.O. TIP</i>					Count: 1
24-002419	11/13/2024	S.O. TIP		JONES, CALEB	Closed
<i>SILENT OBSERVER TIP</i>					Count: 1
24-002392	11/11/2024	SILENT OBSERVER TIP		WYNBEEK, LEAH	Closed
<i>SOUNDS OF DOMESTIC</i>					Count: 1
24-002475	11/23/2024	SOUNDS OF DOMESTIC		JONES, CALEB	Closed
<i>SUICIDAL SUBJECT</i>					Count: 1
24-002493	11/28/2024	SUICIDAL SUBJECT		JONES, CALEB	Closed
<i>SUSPICIOUS</i>					Count: 4
24-002313	11/01/2024	SUSPICIOUS		BULTSMA, ZACHARY NEAL	Closed
24-002418	11/13/2024	SUSPICIOUS		KUSMIERSKI, TRAVIS	Closed
24-002450	11/19/2024	SUSPICIOUS		JONES, CALEB	Closed
24-002472	11/23/2024	SUSPICIOUS		JONES, CALEB	Closed
<i>SUSPICIOUS CAR</i>					Count: 1
24-002337	11/03/2024	SUSPICIOUS CAR		JONES, CALEB	Closed
<i>SUSPICIOUS SITUATION</i>					Count: 5
24-002361	11/06/2024	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
24-002395	11/11/2024	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
24-002438	11/17/2024	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
24-002454	11/20/2024	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
24-002458	11/21/2024	SUSPICIOUS SITUATION		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2024	11/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>SUSPICIOUS SITUATION</i>					Count: 5
<i>TENANT MDOP</i>					Count: 1
24-002349	11/05/2024	TENANT MDOP		JONES, CALEB	Closed
<i>THREATS OVER PHONE</i>					Count: 1
24-002376	11/09/2024	THREATS OVER PHONE		JONES, CALEB	Open
<i>TRANSPORT FOR US MARSHALS</i>					Count: 1
24-002344	11/04/2024	TRANSPORT FOR US MARSHALS		KUSMIERSKI, TRAVIS	Closed
<i>TRESPASS</i>					Count: 3
24-002452	11/20/2024	TRESPASS		SOULES, CALEB HOWARD	Closed
24-002457	11/21/2024	TRESPASS		SOULES, CALEB HOWARD	Closed
24-002500	11/29/2024	TRESPASS		SOULES, CALEB HOWARD	Closed
<i>TRESPASS NOTICE</i>					Count: 1
24-002471	11/24/2024	TRESPASS NOTICE		JONES, CALEB	Closed
<i>TROUBLE WITH GRANDMOTHER</i>					Count: 1
24-002446	11/18/2024	TROUBLE WITH GRANDMOTHER		KUSMIERSKI, TRAVIS	Closed
<i>TRUCK VS DEER</i>					Count: 2
24-002370	11/09/2024	TRUCK VS DEER		JONES, CALEB	Closed
24-002415	11/13/2024	TRUCK VS DEER		JONES, CALEB	Open
<i>UDAA</i>					Count: 1
24-002501	11/29/2024	UDAA		SOULES, CALEB HOWARD	Closed
<i>UNFOUNDED ALARM</i>					Count: 2
24-002353	11/06/2024	UNFOUNDED ALARM		BULTSMA, ZACHARY NEAL	Closed
24-002482	11/25/2024	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
<i>UNFOUNDED DOMESTIC</i>					Count: 1
24-002432	11/16/2024	UNFOUNDED DOMESTIC		WYNBEEK, LEAH	Closed
<i>UUMV</i>					Count: 1
24-002394	11/12/2024	UUMV		WYNBEEK, LEAH	Open
<i>VERBAL ARGUMENT</i>					Count: 1
24-002437	11/16/2024	VERBAL ARGUMENT		SIETSEMA, ETHAN	Closed
<i>VIN CHECK</i>					Count: 1
24-002422	11/14/2024	VIN CHECK		JONES, CALEB	Closed
<i>VIN INSPECTION</i>					Count: 1
24-002403	11/12/2024	VIN INSPECTION		WYNBEEK, LEAH	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2024	11/30/2024	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>WARRANT ARREST</i>					Count: 2
24-002352	11/05/2024	WARRANT ARREST		BULTSMA, ZACHARY NEAL	Cleared by Arrest
24-002366	11/07/2024	WARRANT ARREST		KUSMIERSKI, TRAVIS	Closed
<i>WARRANT ARREST / FTA</i>					Count: 1
24-002315	11/01/2024	WARRANT ARREST / FTA		PRICE, DAVE	Closed
<i>WELFARE</i>					Count: 2
24-002351	11/05/2024	WELFARE		BULTSMA, ZACHARY NEAL	Closed
24-002375	11/09/2024	WELFARE		BULTSMA, ZACHARY NEAL	Closed
<i>WELFARE CHECK</i>					Count: 5
24-002330	11/02/2024	WELFARE CHECK		WYNBEEK, LEAH	Closed
24-002333	11/02/2024	WELFARE CHECK		JONES, CALEB	Closed
24-002334	11/02/2024	WELFARE CHECK		JONES, CALEB	Closed
24-002406	11/12/2024	WELFARE CHECK		WYNBEEK, LEAH	Closed
24-002488	11/26/2024	WELFARE CHECK		KUSMIERSKI, TRAVIS	Closed
<i>WELLNESS CHECK</i>					Count: 1
24-002481	11/25/2024	WELLNESS CHECK		BULTSMA, ZACHARY NEAL	Closed
					Total: 145

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
11/01/2024	11/30/2024	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer	Count:
257.255 -- Expired Registration Plate					6
44280	11/06/2024	Civil Infraction	N STATE/DIVISION	WYNBEEK,LEAH	
44281	11/07/2024	Warning	S STATE/ KINGS	WYNBEEK,LEAH	
44282	11/07/2024	Misdemeanor	434 S STATE/ORCHARD ST	WYNBEEK,LEAH	
43963	11/12/2024	Civil Infraction	S STATE/SPARTAN	KUSMIERSKI,TRAVIS	
44284	11/17/2024	Civil Infraction	W DIVISION/ANDERSON	WYNBEEK,LEAH	
44218	11/24/2024	Civil Infraction	STATE/ DIVISION	BULTSMA,ZACHARY,NEAL	
257.301 -- Expired Operators License					1
43962	11/12/2024	Misdemeanor	MARTINDALE/ ATKINSON	KUSMIERSKI,TRAVIS	
257.311 -- No valid operators license on person					1
44282	11/07/2024	Misdemeanor	434 S STATE/ORCHARD ST	WYNBEEK,LEAH	
257.328 -- No Proof of Insurance on a motor vehicle					4
44283	11/07/2024	Civil Infraction	N STATE/TERRACE	WYNBEEK,LEAH	
43963	11/12/2024	Civil Infraction	S STATE/SPARTAN	KUSMIERSKI,TRAVIS	
44285	11/17/2024	Misdemeanor	N STATE ST / E MARK ST NW	WYNBEEK,LEAH	
44218	11/24/2024	Civil Infraction	STATE/ DIVISION	BULTSMA,ZACHARY,NEAL	
257.612 -- Disregarded Stop and Go Light					2
44286	11/30/2024	Civil Infraction	12 MILE AND S STATE	WYNBEEK,LEAH	
44287	11/30/2024	Civil Infraction	W DIVISION ST / S STATE ST	WYNBEEK,LEAH	
257.614 -- Disregarded Red Flashing Stop and Go Light					2
44217	11/24/2024	Civil Infraction	DIVISION/STATE	BULTSMA,ZACHARY,NEAL	
44218	11/24/2024	Civil Infraction	STATE/ DIVISION	BULTSMA,ZACHARY,NEAL	
257.617A -- Fail to Stop and ID at PI Accident (Suspend License)					1
41635	11/08/2024	Misdemeanor	N STATE ST / E DIVISION ST NW	JONES,CALEB	
257.627 -- Exceeded Prima Facia Speed Limit					4
44049	11/03/2024	Warning	M37/ 15 MILE RD	JONES,CALEB	
41636	11/09/2024	Warning	13 MILE AND M37 AT M37	JONES,CALEB	
41639	11/10/2024	Warning	M37/ 13 MILE	JONES,CALEB	
44216	11/19/2024	Civil Infraction	DIVISION/STATE	BULTSMA,ZACHARY,NEAL	
257.628 -- Exceeded Posted Speed					1
44050	11/02/2024	Warning	S STATE ST/KINGS	JONES,CALEB	
257.642 -- Improper lane usage					2
41638	11/10/2024	Warning	W DIVISION/ANDERSON	JONES,CALEB	
43964	11/23/2024	Civil Infraction	W DIVISION/CHARY LN	KUSMIERSKI,TRAVIS	
257.649 -- Fail to Yield					1
43962	11/12/2024	Misdemeanor	MARTINDALE/ ATKINSON	KUSMIERSKI,TRAVIS	
257.649(6) -- Fail to Stop at Stop Sign					1
44278	11/01/2024	Misdemeanor	MARTINDALE/FAIRLANE	WYNBEEK,LEAH	
257.676{B} -- Impeding Traffic					1
41637	11/10/2024	Warning	W DIVISION/ANDERSON	JONES,CALEB	

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
11/01/2024	11/30/2024	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer	Count:	
257.684 -- Headlight out					1	
44048	11/03/2024	Warning	N UNION/OLMSTEAD	JONES,CALEB		
257.686 -- Defective Tail lights					1	
44284	11/17/2024	Civil Infraction	W DIVISION/ANDERSON	WYNBEEK,LEAH		
257.710E -- Seat Belt violation Failed to use/wear					1	
44285	11/17/2024	Misdemeanor	N STATE ST / E MARK ST NW	WYNBEEK,LEAH		
257.904 -- Drove While License Suspended/Denied/Revoked					2	
44279	11/06/2024	Misdemeanor	MARTINDALE ST / FAIR LANE DR	WYNBEEK,LEAH		
44285	11/17/2024	Misdemeanor	N STATE ST / E MARK ST NW	WYNBEEK,LEAH		
257.904A -- No Ops/Never Applied					1	
44278	11/01/2024	Misdemeanor	MARTINDALE/FAIRLANE	WYNBEEK,LEAH		
					Total:	33