

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday December 11, 2023 at 7:00 PM
75 N. Union St. (Sparta Civic Center)

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Additions or Corrections to Consent and Business Agenda

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of November 13, 2023*
- b. *Approve Planning Commission Meeting Minutes of November 6, 2023*
- c. *Approve Fire Board Minutes of November 16, 2023*
- d. *Approve DDA Minutes of November 14, 2023*
- e. *Approve DDA Reappointments of Rex Baker, Kelly Potes & Joel Stoner*

5. Approval of Consent and Business Agenda

6. Public Comment for Agenda Item

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. Public Hearing

- a. Proposed Fiscal Year 2024 Fee Schedule for Utilities

8. Old Business

- a. None.

9. New Business

- a. Res. 23-21 A resolution of Tribute offered as a Memorial for Tom Bliss
- b. Res. 23-22 A resolution establishing ready to serve water user charges
- c. Res. 23-23 A resolution establishing ready to serve sewer user charges
- d. Res. 23-24 A resolution establishing water commodity charges
- e. Res. 23-25 A resolution establishing sewer commodity charges
- f. Res. 23-26 A resolution approving the 2024 Regular Village Council Meeting Schedule
- g. Res. 23-27 A resolution approving the 2024 Regular Planning Commission Meeting Schedule
- h. Res. 23-28 A resolution adopting amendments to the FY2023 Budget
- i. Res. 23-29 A resolution to adopt the 2023 Village of Sparta Master Plan
- j. Fire Department Budget Increase Reconsideration

10. Village Manager & Department Reports

11. Communications

12. Payment of Bills

November Payables

PAYABLES	
(101) General Fund	\$696,458.51
(202) Major Street Fund	\$2,724.55
(203) Local Street Fund	\$3,507.87
(581) Airport	\$45,645.53
(590) Sewer Department Fund	\$47,470.55
(591) Water Department Fund	\$49,035.58
(661) Equipment Rental Fund	\$3,915.78
Total	\$848,758.37

Informational:

(206) Fire Department	\$11,274.34
(208) SRA Park Fund	\$21,335.11
(248) Downtown Development Authority	\$7,114.08
Total	\$39,723.53

13. Public Comment

14. Council Member Announcements

15. Adjournment

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday November 13, 2023 at 7:00 PM
75 N. Union St. (Sparta Civic Center)

Present: President Robert Whalen, Council members Brenda Braybrook, Robert Carlstrom, Dave Cumings, Courtney Mais, Tom Peoples, and Bill Taylor.

Absent: None.

Also present: Village Manager Jim Lower, Village Clerk Katy Shelton, Finance Director/Treasurer David Carpenter, Police Chief Andy Milanowski, DPW Director Bill Hunter, DDA Director Elizabeth Morse, and Fire Chief Dan Olney.

1. **Call to Order:** The meeting was called to order at 7:00pm.
2. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
3. **Roll Call:** Formal roll call was taken. Those in attendance/absent are noted above.
4. **Additions or Corrections to Consent and Business Agenda**
Consent Agenda:
 - a. Approve Regular Village Council Meeting Minutes of October 9, 2023
 - b. Approve Planning Commission Meeting Minutes of October 2, 2023
 - c. Approve Fire Board Minutes of October 19, 2023
 - d. Approve DDA Minutes of October 10, 2023
 - e. Approve Fireworks Display for 11/17, with a rain day of 11/18Council President Whalen asked that item "e" be moved to "New business".
5. **Approval of Consent and Business Agenda:** Motion by Carlstrom with a second by Braybrook to approve. Motion passed unanimously.
6. **Public Comment for Agenda Item**
Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and

may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.
A. None.

7. Public Hearing

a. Proposed Fiscal Year 2024 Budget, Millage Rate, and 2024-2029 Capital Improvement Plan.

Public hearing opened at 7:02pm.

Village Manager Lower gave a presentation on the above items. Council member Carlstrom questioned the need for a new fixed generator at the Applewood lift station. After some discussion, this item will be not be purchased in 2024, and the issue will be revisited sometime in the future.

Public hearing closed at 7:34pm.

8. Old Business

a. None.

9. New Business:

The Council decided to flip flop the discussion of items “a” and “b”.

a. Res. 23-20 A Resolution Adopting FY 2024 Village Budget, Determining Mills to be levied and adopting 2024-2029 Capital Improvement Plan. Council President Whalen mentioned that the Village has been operating at 12 mills for many years even with the cost increases that the Village has seen. Motion by Taylor with a second by Carlstrom to approve the resolution. Motion passed unanimously.

b. Sparta Fire Department FY2024-25 Operating Budget: Fire Chief Dan Olney discussed the reasoning for the proposed increase in the Fire Department budget. This will be an annual increase from the Village of \$11,666.34. The total budget is \$35,000 which includes the Township’s share. One factor in the increase is that Chief Olney will be moving into a full time Fire Chief with a proportionate raise of pay. Council members Carlstrom and Peoples both commented on the inequity of the percentage of Village funding of the Fire Department based on the population of the Village vis a vis the Township. It was also mentioned that the Fire Department funding is statutorily the

responsibility of the Township. Council President Whalen commented that the Fire Board did not invest their money properly which resulted in a loss of investment income. Motion by Braybrook with a second by Mais to approve the FY2024-2025 Operating Budget. Motion passed unanimously.

- c. **25 Ida Red Special Land Use Permit Application:** Village Manager Lower stated that there was a public hearing on this item at last week's Planning Commission meeting. The Planning Commission at that time recommended approval to the Council of this application. He said that the members of the public who attended the meeting were overwhelmingly in support of the issue of a marijuana dispensary operating in the Village. He also said that this particular agenda item ONLY affects the special land use permit application. There are many steps in the future before a dispensary is actually allowed to operate in the Village.

Council member Peoples said that he was concerned with the intersection of Division and Applewood Drive. There have been several posts on the Sparta Communications Facebook page regarding near missed car accidents at that intersection. Since the proposed marijuana dispensary will be a block south of that intersection, he is concerned that increased traffic might increase the chance of car accidents. The Village Manager responded that the dispensary license is subject to yearly renewal. If traffic problems increase because the dispensary is located there, that issue can be revisited at the time of the yearly renewal. Motion by Mais with a second by Carlstrom to approve the special land use permit application. Motion passed 6:1 with Peoples opposing due to the traffic issue.

- d. **IAI Sewer Service Contract Termination:** Village Manager Lower outlined the problems the Village has experienced with IAI in the past several years. He also discussed recent staff changes at IAI. In light of that, he and the DPW recommend that the Village terminate its contract with IAI and hire Rob Smith who was formerly with IAI as the Village's Waste Water Superintendent. The Village will also hire an hourly laborer to work under Rob's supervision at the Waste Water Treatment plant full time as a village employee. That way the Village will once again be staffing and operating its facility with dedicated full

time Village staff. All of these changes are anticipated to save the Village \$33,000 to \$38,000 per year once all the changes have been completed. Motion by Cumings with a second by Braybrook to terminate the IAI Sewer Service Contract and move forward with the proposed changes. Motion passed unanimously.

e. Approve Fireworks Display for 11-17 with a rain date of 11-18.

Motion by Carlstrom with a second by Braybrook to approve. Motion passed 6:0 with Whalen abstaining.

- f. Village Manager & Department Reports:** The Village Manager thanked the Council for its support of his proposed budget and CIP. He is very invested in looking for ways to cut costs and then use that money to invest in the Village roads. He also mentioned that he'll be out of the office for awhile, and that David Carpenter would be acting as his proxy with his full authority. He also discussed the proposed work on Sparta Ave/State Street from the northern Village boundary to 13 Mile. Council President Whalen said that the project needs to go south to 12 Mile and not stop at 13 Mile since that section of the road needs the most improvement. The Village Manager said that he would investigate the cost for this.

DDA Director Morse mentioned that this Friday is the big "Turn on the Lights" event in downtown Sparta which includes a parade and fireworks.

- g. Communications:** President Whalen mentioned that Tom Bliss died last Saturday. He said that funeral arrangements are pending. He would like the Village to send a floral arrangement to the family. The Council supported this idea. The Village Manager announced that Christine Phelps will be starting work at the Village as the new accounting clerk.

10. Payment of Bills

October Payables

PAYABLES	
(101) General Fund	\$131,699.55

(202) Major Street Fund	\$81,743.14
(203) Local Street Fund	\$12,762.03
(581) Airport	\$36,828.26
(590) Sewer Department Fund	\$71,005.34
(591) Water Department Fund	\$71,226.10
(661) Equipment Rental Fund	\$138,009.97
Total	\$543,274.39

Informational:

(206) Fire Department	\$89,019.60
(208) SRA Park Fund	\$8,046.95
(248) Downtown Development Authority	\$18,015.02
Total	\$115,081.57

Motion by Taylor with a second by Mais to approve the payment of bills in the amount of \$543,274.39. Motion passed unanimously.

11. Public Comment:

a. None.

12. Council Member Announcements:

President Whalen wished all the deer hunters good luck and safe travels.

13. Adjournment: The meeting was adjourned by President Whalen at 8:28pm.

Submitted by Katy Shelton, Village Clerk.

**VILLAGE OF SPARTA
PLANNING COMMISSION
Regular Meeting
November 6, 2023 @ 7:00 PM
75 N. Union St. (Sparta Civic Center)**

Present: Chairmen Bob Liscombe, Commission members Jon Braybrook, Robert Carlstrom, Emilie Henry, Gary Moody, Christina Owens, and Robert Whalen.

Absent: Rose Frederick and Ryan Wolford.

Also present: Village Manager Jim Lower and Village Clerk Katy Shelton.

- 1) CALL TO ORDER: The meeting was called to order at 7:00pm.
- 2) ROLL CALL: Formal roll call was taken. Those in attendance/absent are noted above.
- 3) MINUTES:
 - a. Approve Regular Planning Commission Meeting Minutes of October 2, 2023. Motion by Moody with a second by Whalen to approve. Motion passed unanimously.
- 4) ADDITIONS OR CORRECTIONS TO THE AGENDA – APPROVAL OF AGENDA: None. Motion by Whalen with a second by Carlstrom to approve. Motion passed unanimously.
- 5) PUBLIC COMMENT ON AGENDA ITEMS: None.
- 6) COMMUNICATIONS: None.
- 7) PUBLIC HEARING:
 - a. **25 Ida Red Special Land Use Permit Application Hearing:** Although this agenda item involves ONLY the special land use permit application, the overall issue concerns the proposed adult use marijuana retailer/dispensary by Baria Brothers LLC.
Public hearing opened at 7:01pm.
 1. Evelyn Champney, 46 Washington St, Sparta. She mentioned that the Village opposed this before and asked what has changed.
Commissioner Whalen gave a brief history of when and why the Village put a moratorium on this issue after the State of Michigan approved it.
Ms Champney stated that when this issue first came up, she was

against it because she hadn't educated herself on the subject. She now supports a marijuana dispensary in Sparta because of the monetary benefit it will give the Village. She also stated that she understands that there is a legitimate medical use for marijuana. She also mentioned that the dispensaries that she has seen in our area are all very professional and discrete looking offices.

2. Julie Sanford, 370 Nelson St, Sparta. She said that she is a behavioral health nurse and is very against a dispensary in Sparta. She believes that it sends the wrong message to our kids, and makes it look like the Village is endorsing marijuana usage. She believes that increased access to marijuana necessarily leads to increased use. She is also concerned about possible odors emanating from the building.
3. Joe Janga, 770 Harmony Place, Sparta. He emphasized the medical uses for marijuana and said that it can really help some people. He said that it would be good to have a dispensary in Sparta so that people can access the product locally. He thanked the Council for working on this issue.
4. Jim Merriman, 1506 12 Mile Rd, Sparta. He thinks it is a bad idea and reflects badly upon our Village. He said that there are over 20 dispensaries within 20 miles of Sparta and questioned why we need one here. He believes it gives easier access to kids and increases the temptation for kids to use it. He said that if adults really need marijuana for a medical reason, they can drive to another dispensary in Grant or Cedar Springs or Grand Rapids. He does not want to see one operating here.
5. Shannon Colby, Indian Lakes Rd, Sparta. She said that she grew up among people who used marijuana. She said that we need to educate people about it so that it can be used responsibly. She has no problem with a dispensary in Sparta. She stated that ANYTHING can be abused, and that kids will be able to obtain marijuana if they want it bad enough whether or not a dispensary is located in the Village.
6. Sam Colby, Indian Lake Rd, Sparta. He emphasized that marijuana dispensaries are very strict on only letting adults into their business. He said that anyone under the age of 21 can't even get through the door. He said that having a dispensary in the Village doesn't make kids use marijuana just as having a bar in the Village doesn't make people drink alcohol. He emphasized that the Village will receive a good amount of tax money once the dispensary starts operating. He said it's better that Sparta get that money rather than Cedar Springs or Grant or some other municipality.

Public hearing closed at 7:23pm.

8) NEW BUSINESS:

a. **25 Ida Red Special Land Use Permit Application:** Manut

Maninderpol Singh from Baria Brothers was present to discuss the proposed marijuana dispensary and answer any questions or concerns from the Commission members and members of the public. He stated that it's a very intensive process to get approved to get a license to operate a marijuana dispensary. He said that Grand Rapids is dominated by national companies and emphasized that he's a local businessman. He stated that all dispensaries must have an anteroom just inside the door to the business. That anteroom has no windows so that people cannot see into the business at all so that no products are visible at that location. Prospective customers must present their license or state ID and that license or state ID is run through a database to be sure it is a legitimate ID. He also said that Michigan has extremely strict regulations regarding filtration at dispensaries so that no odors emanate from the building. He also believes that his dispensary can conceivably provide 20-30 jobs for people.

It was mentioned that there was a recent post on the Sparta Communications Facebook page on this issue. Of the 60 plus comments, 55 were positive about having a dispensary in the Village.

It was also mentioned that all marijuana in Michigan has to come from approved processors so that it's a known product without any additives.

It was also mentioned that the marijuana in dispensaries is stored in a vault with five layers of metal to keep it odor free.

Commissioner Henry asked if any businesses have commented on this issue. Village Manager Lower said no.

Commissioner Whalen talked about the moratorium the Village put on this issue once the State legalized it. At that time, Village residents were overwhelmingly in support of having local marijuana dispensaries. He stated that the way the Village is handling it now is much better than if the issue had been raised as a ballot initiative. This way the Village has much more control over any marijuana businesses.

Commissioner Carlstrom stated that a legal dispensary here should reduce the market for illegal marijuana.

Commissioner Henry asked about proposed names for the dispensary. The business owner stated that he was considering something like "Peak" or "Zen". He stated that it absolutely would not be a provocative name.

Resident Julie Sanford asked what the front of the proposed dispensary would look like. She was concerned that it might be too "flashy". The Village Manager responded that the business would be subject to the same zoning regulations as any other business located in the Village. He also stated that the application from Baria Brothers met all the Village and State requirements.

Motion by Braybrook with a second by Moody to recommend approval to the Village Council. Motion passed unanimously. The Village Manager stated that there will be a vote on this issue at next week's Council meeting.

9) UNFINISHED BUSINESS:

a. None.

10) PUBLIC COMMENT:

a. None.

11) VILLAGE MANAGER REPORT: Manager Lower said that this issue will be on the agenda at the next Village Council meeting. He said that if the Council approves it, then he as Village Manager will either approve or not approve the proposal. He also said that there will be a budget presentation at the next Council meeting. He also said that Code Enforcement officer Deb is back from her medical leave albeit on slightly reduced duties.

12) COMMISSION COMMENT: Commissioner Moody said he was glad that we were getting new and improved parking lots in the Village. It was stated that the new lot at Balyeat Field will be striped to accommodate large vehicles.

13) ADJOURNMENT: Meeting adjourned by Chairman Liscombe at 7:42pm.

Submitted by Katy Shelton, Village Clerk.

**Minutes of the Sparta Fire Board Meeting
November 16, 2023**

Present: Bergman (twp-chair), Chief Olney, Cumings (village), Goodfellow (twp), Anderson (twp), Van Patten (village) & Peoples (village).

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: Goodfellow to approve agenda

Seconded: VanPatten

Motion Passed: 6-0

Public Comment: None

Approval of the Minutes:

Motion: Goodfellow to approve October 19, 2023, minutes.

Seconded: Peoples

Motion Passed: 6-0

Finance Board Update:

Anderson stated that the finance board met once since the last board meeting and approved all department invoices totaling \$11,274.34. There were no issues on any of the monthly invoices. There were 2 additional monthly invoices, Spectrum and Republic paid with Auto Pay and through the Department Credit Card. The operational expenses are at 51% of the total operational budget with the fund ending balance of \$798,833.

Approval of the bills:

Motion: Made by Anderson to approve bills through November 14, 2023

Second: Cumings

Motion Passed: 6-0

Old Business: Audit was finalized and sent to board members. The final report didn't vary from the pre-final audit. There have been no updates on grant funding for the station addition.

Chief's Report: Chief Olney presented the Chief's report. (attached) There were 81 calls for the period and 1005 calls YTD. There was 1 fire alarm, several smoke alarms and a couple of hazardous condition calls. There were also 3 accidents, some with minor injuries. Engine #8 and Medic 10 had new tires installed. The tablet has been received and the software installed waiting on cab mounting bracket. VanSysckle fundraiser breakfast at Tyrone Township fire station was a great success serving over 400 with help of Sparta and Tryone Township firefighters. There will be Champagne Breakfast at the Eagles on December 3rd with proceeds going to the Sparta Fire Department. Tickets are available.

The Chief presented to the Village the Fire Departments 2024-2025 annual budget. The Village approved the budget request at their November 13th meeting.

Banking Options: It had brought to the attention of Finance Board and the fire chief that there are banking options available that could give the department additional interest income. The Chief stated that he'd met

with Dave Carpender (Village Account) on how and who the village uses for additional banking options. The village currently uses Michigan Class. The Finance Board and Chief will review at the next finance meeting as to where the department could deposit funds for additional interest.

Next Meeting Date: December 21st at 7:00 PM in the fire station.

Next Finance Meeting Date: December 4th and 19th at 4:00 PM at the fire station.

Public Comment: none

Adjournment:

Motion: Made Goodfellow to adjourn at 7:22 PM.

Seconded: VanPatten

Motion Passed: 6-0

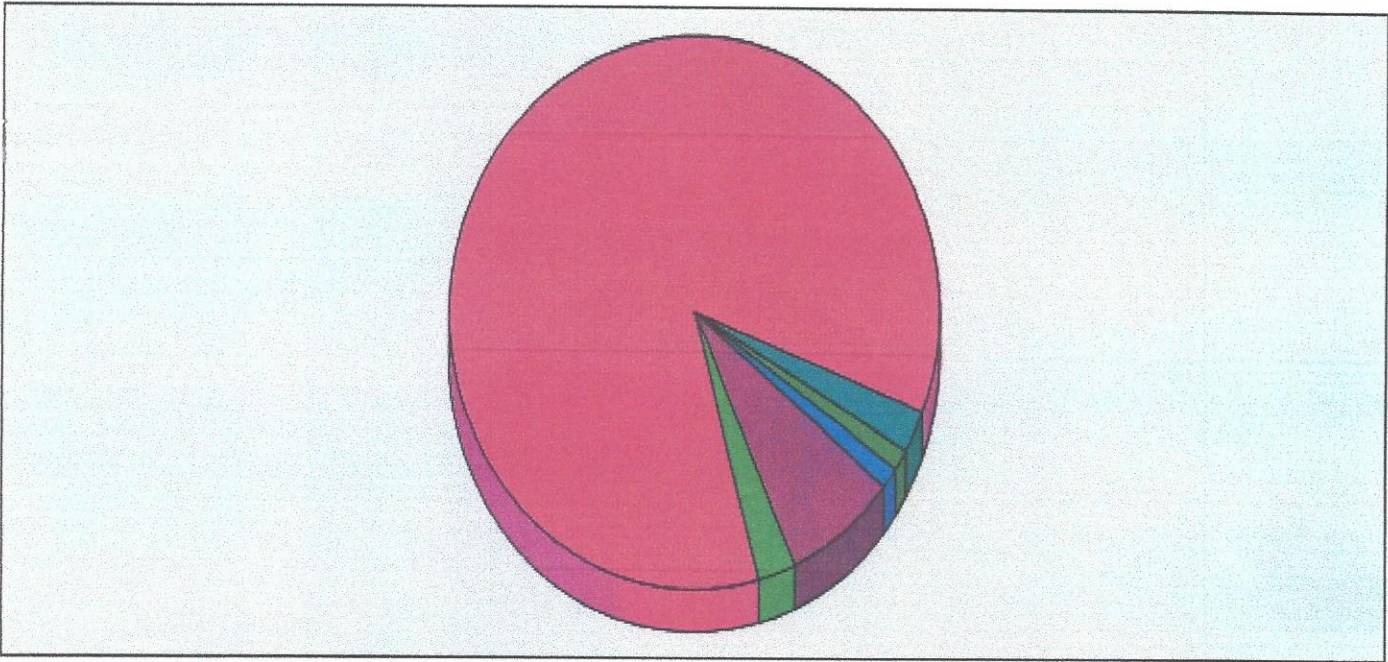
Minutes by Goodfellow 11-17-2023

Sparta Fire Department

Sparta, MI



Major Incident Types by Month for Date Range
Start Date: 10/16/2023 | End Date: 11/12/2023



False Alarm & False Call	Good Intent Call	Rescue & Emergency Medical Service Incident
Fire	Hazardous Condition (No Fire)	Service Call

INCIDENT TYPE	OCT	NOV	TOTAL
False Alarm & False Call	1		1
Fire	1		1
Good Intent Call	3	3	6
Hazardous Condition (No Fire)	2		2
Rescue & Emergency Medical Service Incident	41	28	69
Service Call		2	2
Total	48	33	81



Sparta Fire Department

36 Elmwood Street
Sparta, MI 49345
Telephone: 616-887-0900

Chiefs Report November 16, 2023

Previous meeting Update:

1. Republic waste added to auto pay
2. Engine #3 tablet
 - a. Waiting on cab mount
 - b. software installed
3. Front tires on Tender 8 replaced
4. Tires and oil change done to Medic 10 on the 15th
5. Champagne Breakfast at the Eagles last year
 - a. Next event is December 3rd
6. VanSyckle fundraiser breakfast – served about 400 people

— 9 Am + 12 Am

New Business:

1. Monthly report
 - a. Fire calls and alarms:
 1. 240 E Spartan – Fire Alarm
 2. 129 E Division – smoke investigation
 3. 1446 Woodpark – smoke investigation
 - 4.
 - b. Wires and hazardous condition calls:
 1. 212 Indian Lake – gas leak
 2. 133 E. Division – CO Alarm
 - 3.
 - c. Accidents:
 1. M37 and Baumhoff - minor injuries
 2. M37 and 12-mile - minor injuries
 3. M37 and 13-mile – assist PD with traffic
 - 4.

Sparta Downtown Development Authority
MEETING MINUTES
NOVEMBER 14, 2023
SPARTA CIVIC CENTER

Meeting called to order at 7:45 am by Cheslek

Members present: Whalen, Shangle, Stoner, Scarffe, Driscoll, Benham, Baker, Freeland

Members Absent: Knauf, Lamb, Cheslek Potes

Also Present: Elizabeth Morse, DDA Director; Jim Lower, Village Manager

Motion to accept the DDA meeting minutes of October 10, 2023 by Freeland, second by Baker. All approved.

Approval of DDA Finance Report. Motion by Freeland, second by Whalen. All approved.

Public Comment – None

Unfinished Business

New Business

Winterfest plan discussion with Events Coordinator Beth Baltruczak. Consensus to host smaller events throughout the entire month of February.

Directors report attached.

Public Comment - None.

Meeting adjourned by executive privilege at 8:35 am.

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Council member Braybrook, supported by Council member Taylor, moved the adoption of the following resolution:

RESOLUTION NO. 23-21

**A RESOLUTION OF TRIBUTE OFFERED AS A MEMORIAL FOR TOM BLISS,
FORMER MEMBER OF THE SPARTA POLICE DEPARTMENT**

WHEREAS, It is with great sorrow that the people of the Village of Sparta learned about the passing of Tom Bliss. He will be remembered as a dedicated public servant who was deeply committed to the Village of Sparta and the wider community; and

WHEREAS, Tom Bliss was born in Grand Rapids and graduated from Sparta High School. After High School he served in the United States Navy from 1963 until 1970 during the Vietnam War. Upon returning home to Sparta, Tom graduated from the police academy; and

WHEREAS, Tom began work as a patrolman for the Sparta Police Department in 1972. He served the people of Sparta in this role until his retirement in 1997. After retirement Tom work as a security officer for Sparta Public Schools where he helped shape the lives of Sparta area children; and

WHEREAS, During his time with the Sparta Police Department, Tom was a well-liked and highly respected member of the department and community. His dedication to keep the community safe, caring nature, and commitment to helping get those in trouble back on the right track are attributes that will be remembered fondly; and

WHEREAS, Upon his passing, we offer condolences to his family and friends. We hope that they may find comfort in the knowledge that the community shares in their bereavement and that the legacy of Tom Bliss's contributions will long continue to enrich the Village of Sparta.

NOW, THEREFORE, BE IT RESOLVED, that we offer this expression of our highest tribute to honor the memory of Tom Bliss, a former police officer, and be it further resolved that copies of this resolution be transmitted to the Bliss family as evidence of our lasting esteem for his memory.

YEAS: Council members: Cumings, Braybrook, Mais, Whalen, Peoples, Taylor, Carlstrom

NAYS: Council members:

ABSENT: Council members:

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I certify that this is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta, Kent County, Michigan, at a regular meeting held on December 11, 2023. which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Date: December 11, 2023

Katy Shelton, Clerk



ACTION MEMO

Staff Communication

DATE: December 11, 2023
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Res. 23-22 thru 23-25 Water & Sewer Rate Increases

SUMMARY OF REQUEST:

The Baker Tilly rate study that was conducted in 2021 recommends a 2.75% increase across the board to water/sewer commodity and ready to serve charges. The resolutions you have before you implement these recommendations.

These increases are fairly nominal and are less than the increases implemented in 2022 and 2023. It is important these funds and rates keep pace with inflation so that the village can afford to maintain, upgrade, and operate the water and sewer systems.

Additionally, the resolutions switch from charges in dollar terms (per 100 cubic feet) to cents (per 1 cubic foot). This is a small change that will likely not be noticed by many customers. However, it will allow the meter read data to come into our billing system directly. Currently, we have to manual round approximately 800 bills per month. Making this change will eliminate opportunities for human error and save staff time.

FINANCIAL IMPACT:

This change will raise water/sewer ready to serve and commodity charges by 2.75%.

BUDGET ACTION REQUIRED:

Already accounted for in the FY2024 budget

STAFF RECOMMENDATION:

Separate Motions to approve resolutions 23-22, 23-23, 23-24, & 23-25 should be made.

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____, moved to adopt the following resolution:

RESOLUTION 23-22

A RESOLUTION ESTABLISHING READY TO SERVE WATER USER CHARGES

WHEREAS, the Village of Sparta maintains and operates a municipal water system; and

WHEREAS, the Village of Sparta incurs expenses to operate, maintain, repair and improve this system; and

WHEREAS, generally accepted municipal utility practices require such a system to set rates, fees and charges at such a level as to provide the needed annual funding and future capital improvements for such a system; and

WHEREAS, staff is constantly reviewing expenditures to determine the level of funding to maintain the capital equipment in the water fund and to provide relief from debt on future capital improvement projects; and

WHEREAS, the Village Council has authority under Michigan law and Village ordinances to establish water user charges by resolution.

NOW, THEREFORE BE IT RESOLVED:

1) The Sparta Village Council hereby establishes the following water user charges effective 12:00 a.m., January 1, 2024

A) A Water Readiness-To-Serve Fee shall be charged based on the size of the water meter serving the premises. The monthly fee shall be as follows:

<u>Meter Size</u>	<u>Current Monthly Fee</u>	<u>Monthly Fee Effective Jan. 1, 2024</u>
¾"	\$15.13	\$15.55
1"	\$26.07	\$26.79
1 ½"	\$60.51	\$62.17
2"	\$108.92	\$111.92
3"	\$238.55	\$245.11
4"	\$436.80	\$448.81

2) Any, or portions of any, resolutions in conflict with, or in part with, the contents of this resolution shall hereby be rescinded.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED, DECEMBER 11, 2023

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta at a regular meeting held on December 11, 2023 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Katy Shelton, Village Clerk

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Motion by Councilmember Braybrook, supported by Councilmember Cumings to adopt the following Resolution:

RESOLUTION 23-23

A RESOLUTION ESTABLISHING READY TO SERVE SEWER USER CHARGES

WHEREAS, the Village of Sparta maintains and operates a municipal sanitary sewer system; and

WHEREAS, the Village of Sparta incurs expenses to operate, maintain, repair and improve this system; and

WHEREAS, generally accepted municipal utility practices require such a system to set rates, fees and charges at such a level as to provide the needed annual funding for such a system; and

WHEREAS, information provided by Village staff has shown that additional funding is needed to maintain the capital equipment in the sewer fund and to provide relief from debt on future capital improvement projects; and

WHEREAS, the Village Council has determined that an increase to the sanitary sewer user charge is needed to assure sufficient funds are collected to meet capital improvement cost requirements of this system; and

WHEREAS, the Village Council has authority under Michigan law and Village ordinances to establish sanitary sewer user charges by resolution; and

NOW, THEREFORE BE IT RESOLVED:

1) The Sparta Village Council hereby establishes the following sewer user charges effective 12:00 a.m., January 1, 2024:

A) A Sewer Readiness-To-Serve Fee shall be charged based on the size of the water meter serving the premises. The monthly fee shall be as follows:

<u>Meter Size</u>	<u>Current Monthly Fee</u>	<u>Monthly Fee Effective Jan. 1, 2024</u>
¾"	\$15.28	\$15.70
1"	\$28.67	\$29.46
1 ½"	\$61.13	\$62.81
2"	\$110.04	\$113.07
3"	\$248.01	\$254.83
4"	\$438.99	\$451.06

2) Any, or portions of any, resolutions in conflict with, or in part with, the contents of this resolution shall hereby be rescinded.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED, DECEMBER 11, 2023

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta at a regular meeting held on December 11, 2023 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Katy Shelton, Village Clerk

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____, moved to adopt the following resolution:

RESOLUTION 23-24

A RESOLUTION ESTABLISHING WATER COMMODITY CHARGES

WHEREAS, the Village of Sparta maintains and operates a municipal water system; and

WHEREAS, the Village of Sparta incurs expenses to operate, maintain, repair and improve this system; and

WHEREAS, generally accepted municipal utility practices require such a system to set rates, fees and charges at such a level as to provide the needed annual funding for such a system; and

WHEREAS, information provided by Village Staff has shown the annual costs for the municipal water system have continued to increase; and

WHEREAS, the Village Council has determined that an increase to the water system commodity charge is needed to assure sufficient funds are collected to meet annual costs of this system; and

WHEREAS, the Village Council has determined that a monthly increase of \$0.000572 per cubic foot used to the water system commodity charge for such purposes as listed above is of a just and equitable nature; and

WHEREAS, the Village Council has authority under Michigan law and Village ordinances to establish water system commodity charges by resolution.

NOW, THEREFORE BE IT RESOLVED:

1) The Sparta Village Council hereby establishes the following water system COMMODITY charge effective 12:00 a.m., January 1, 2024:

A) A commodity charge based on the amount of water used on the premises shall be set at a minimum rate of \$0.021372 for each one (1) cubic foot of water used.

2) Any, or portions of any, resolutions in conflict with, or in part with, the contents of this resolution shall hereby be rescinded.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED, DECEMBER 11, 2023

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta at a regular meeting held on December 11, 2023 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Katy Shelton, Village Clerk

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____, moved to adopt the following resolution:

RESOLUTION 23-25

A RESOLUTION ESTABLISHING SEWER COMMODITY CHARGES

WHEREAS, the Village of Sparta maintains and operates a municipal sanitary sewer system; and

WHEREAS, the Village of Sparta incurs expenses to operate, maintain, repair and improve this system; and

WHEREAS, generally accepted municipal utility practices require such a system to set rates, fees and charges at such a level as to provide the needed annual funding for such a system; and

WHEREAS, information provided by Village Staff has shown the annual costs for the municipal sanitary sewer system have continued to increase; and

WHEREAS, the Village Council has determined that an increase to the sanitary sewer commodity charge is needed to assure sufficient funds are collected to meet annual costs of this system; and

WHEREAS, the Village Council has determined that a monthly increase of \$0.000971 per 1 cubic foot used to the sanitary sewer commodity charge for such purposes as listed above is of a just and equitable nature; and

WHEREAS, the Village Council has authority under Michigan law and Village ordinances to establish sanitary sewer commodity charges by resolution.

NOW, THEREFORE BE IT RESOLVED:

1) The Sparta Village Council hereby establishes the following sanitary sewer COMMODITY charge effective 12:00 a.m., January 1, 2024:

A) A commodity charge based on the amount of sewer used on the premises shall be set at a minimum rate of \$0.036271 for each one (1) cubic foot of sewer generated.

2) Any, or portions of any, resolutions in conflict with, or in part with, the contents of this resolution shall hereby be rescinded.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED, DECEMBER 11, 2023

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta at a regular meeting held on December 11, 2023 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Katy Shelton, Village Clerk



ACTION MEMO

Staff Communication

DATE: December 11, 2023
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Res. 23-26 & 23-27

SUMMARY OF REQUEST:

These resolutions set the meeting dates and time for both the village council and planning commission respectively. We are planning to stick with the first Monday of the month for the planning commission meetings and the second Monday of the month for Village Council meetings.

Due to Veterans Day, the November council meeting will be on Tuesday instead of that Monday.

Due to New Years Day, there is no planned January planning commission meeting.

Due to Labor Day, the September planning commission meeting will be on Tuesday instead of Monday.

The above are the only exceptions to our regular meeting schedules.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

Separate motions to approve both resolutions should be made.

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____, moved to adopt the following resolution:

**RESOLUTION 23-26
A RESOLUTION APPROVING THE 2024 SCHEDULE OF REGULAR BUSINESS
MEETINGS OF THE COUNCIL OF THE VILLAGE OF SPARTA**

WHEREAS, the Village Council is required to meet once a month pursuant to the conditions established in the General Law Village Act, Act 3 of 1895 of the Public Acts of Michigan, as amended; and

WHEREAS, the Village Council is required to post notice of its meetings in accordance with provisions of the Open Meetings Act, Act 267 of 1976 of the Public Acts of Michigan, as amended; and

WHEREAS, the Open Meetings Act requires that for regular meetings, a posting must be made by the public body within ten (10) days after its first meeting of the calendar year stating the dates, times, and locations of the regular meetings;

NOW, THEREFORE BE IT RESOLVED that the Sparta Village Council sets its regularly scheduled business meetings, which will convene at 7:00 P.M. (in the Village of Sparta Civic Center, located at 75 N. Union St. NW, Sparta, Michigan; for the following dates:

January 8, 2024	May 13, 2024	September 9, 2024
February 12, 2024	June 10, 2024	October 14, 2024
March 11, 2024	July 8, 2024	November 12, 2024*
April 8, 2024	August 12, 2024	December 9, 2024

**Denotes meeting moved due to Veterans Day holiday.*

BE IT FURTHER RESOLVED that the Sparta Village Council directs the Village Manager to post a copy of this Resolution, upon its execution, in accordance to the provisions established in the Open Meetings Act.

Any, or portions of any, resolutions in conflict with, or in part with, the contents of this resolution shall hereby be rescinded.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED DECEMBER 11, 2023

CERTIFICATION

I certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta at a regular meeting held on Monday, December 11, 2023 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Katy Shelton, Village Clerk

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____, moved to adopt the following resolution:

**RESOLUTION 23-27
A RESOLUTION APPROVING THE 2024 SCHEDULE OF REGULAR BUSINESS
MEETINGS OF THE PLANNING COMMISSION OF THE VILLAGE OF SPARTA**

WHEREAS, the Planning Commission is required to hold not less than 4 regular meetings each year, and by resolution shall determine the time and place of the meetings. conditions established in Michigan Planning Enabling Act, Act 33 of 2008 of the Public Acts of Michigan, as amended; and

WHEREAS, the Planning Commission is required to post notice of its meetings in accordance with provisions of the Open Meetings Act, Act 267 of 1976 of the Public Acts of Michigan, as amended; and

WHEREAS, the Open Meetings Act requires that for regular meetings, a posting must be made by the public body within ten (10) days after its first meeting of the calendar year stating the dates, times, and locations of the regular meetings;

NOW, THEREFORE BE IT RESOLVED that the Sparta Village Council sets the Planning Commission regularly scheduled business meetings, which will convene at 7:00 P.M. (in the in the Village of Sparta Civic Center, located at 75 N. Union St. NW, Sparta, Michigan; for the following dates:

	May 6, 2024	September 3, 2024*
February 5, 2024	June 3, 2024	October 7, 2024
March 4, 2024	July 1, 2024	November 4, 2024
April 1, 2024	August 5, 2024	December 2, 2024

**Denotes meetings moved due to Labor Day holiday.*

BE IT FURTHER RESOLVED that the Sparta Village Council directs the Village Manager to post a copy of this Resolution, upon its execution, in accordance to the provisions established in the Open Meetings Act.

Any, or portions of any, resolutions in conflict with, or in part with, the contents of this resolution shall hereby be rescinded.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED DECEMBER 11, 2023

CERTIFICATION

I certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta at a regular meeting held on Monday, December 11, 2023 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Katy Shelton, Village Clerk



ACTION MEMO

Staff Communication

DATE: December 11, 2023
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Res. 23-28 A resolution to amend the fiscal year 2023 budget

SUMMARY OF REQUEST:

Each year we must reconcile the revenue and expenditures of each fund against what was budgeted at the beginning of the fiscal year. For 2023 we undertook many major changes in staffing and organization. We also made major investments in village assets and infrastructure. As you will see in the amendment before you, we were able to make these changes and complete these projects, all while staying under budget in the majority of our funds.

FINANCIAL IMPACT:

Even with the parking lot project, we will be adding almost \$100,000 more to our general fund balance than we had originally budgeted for.

We will be adding nearly \$200,000 to our major streets fund balance for future projects. We will have spent far less of the local street fund balance which can be reallocated for future projects.

We will remain in a strong position in the Airport Fund, DDA Fund, Water & Sewer Funds, and Equipment pool fund.

These savings will be used for investments in 2024 and beyond.

BUDGET ACTION REQUIRED:

This is a year end amendment to the Fiscal Year 2023 budget (current).

STAFF RECOMMENDATION:

A motion to approve resolution 23-28.

The Council of the Village of Sparta hereby resolves:

That to reflect current year activity, the FY 2023 Budget is hereby amended;

That amended Village General Fund revenues and expenditures for FY 2023 for the various Village activities are as follows:

	CURRENT BUDGET	PROPOSED AMENDED BUDGET	CHANGE
General Fund			
Fund 101 - General Fund			
Revenues	\$2,486,573	\$3,281,189	\$794,616
Expenditures			
Council	\$19,149	\$21,432	\$2,283
Village Manager	\$129,854	\$133,250	\$3,396
Clerk	\$2,791	\$3,500	\$709
Treasurer	\$127,246	\$127,246	(\$0)
Building & Maintenance	\$29,500	\$33,623	\$4,123
Attorney	\$30,000	\$30,000	\$0
General Administration	\$303,831	\$993,674	\$689,843
Police	\$877,271	\$877,271	\$0
Fire Millage	\$126,667	\$126,667	\$0
Building Inspection	\$135,000	\$101,971	(\$33,029)
Sidewalks	\$10,000	\$49,697	\$39,697
Street Lighting	\$65,000	\$65,000	\$0
Equipment	\$144,279	\$182,242	\$37,963
Planning	\$28,750	\$28,750	\$0
Zoning	\$3,050	\$3,050	\$0
Civic Center	\$35,959	\$61,000	\$25,041
Parks	\$218,278	\$246,011	\$27,733
Transfers	<u>\$100,000</u>	<u>\$0</u>	<u>(\$100,000)</u>
Total General Fund Expenditures	<u>\$2,386,625</u>	<u>\$3,084,383</u>	<u>\$697,758</u>
Net of Revenues/Appropriations	\$99,948	\$196,806	\$96,858
Fund Balance - 12/31/2022	<u>\$3,256,243</u>	<u>\$3,256,243</u>	
Projected Fund Balance - 12/31/2023	<u>\$3,356,191</u>	<u>\$3,453,049</u>	

That estimated Village Revenues and Expenditures for 2023 for the other funds are as follows:

Major Streets Fund

Revenues	\$485,744	\$460,088	(\$25,656)
Expenditures	<u>\$502,663</u>	<u>\$288,618</u>	<u>(\$214,045)</u>
Net of Revenues/Appropriations	(\$16,919)	\$171,470	\$188,389
Fund Balance - 12/31/2022	<u>\$97,688</u>	<u>\$97,688</u>	
Projected Fund Balance - 12/31/2023	<u>\$80,769</u>	<u>\$269,158</u>	

Local Streets Fund

Revenues	\$398,793	\$365,160	(\$33,633)
Expenditures	<u>\$543,476</u>	<u>\$384,154</u>	<u>(\$159,322)</u>
Net of Revenues/Appropriations	(\$144,683)	(\$18,994)	\$125,689
Fund Balance - 12/31/2022	<u>\$180,213</u>	<u>\$180,213</u>	
Projected Fund Balance - 12/31/2023	<u>\$35,530</u>	<u>\$161,219</u>	

	CURRENT BUDGET	PROPOSED AMENDED BUDGET	CHANGE
Downtown Development Authority			
Revenues	\$320,457	\$381,200	\$60,743
Expenditures	<u>\$319,960</u>	<u>\$460,234</u>	<u>\$140,274</u>
Net of Revenues/Appropriations	\$497	(\$79,034)	(\$79,531)
Fund Balance - 12/31/2022	<u>\$180,040</u>	<u>\$180,040</u>	
Projected Fund Balance - 12/31/2023	<u>\$180,537</u>	<u>\$101,006</u>	
Airport Fund			
Revenues	\$2,695,000	\$2,725,770	\$30,770
Expenditures	<u>\$3,210,544</u>	<u>\$3,279,631</u>	<u>\$69,087</u>
Net of Revenues/Appropriations	(\$515,544)	(\$553,861)	(\$38,317)
Net Position - 12/31/2022	<u>\$3,734,266</u>	<u>\$3,734,266</u>	
Projected Net Position - 12/31/2023	<u>\$3,218,722</u>	<u>\$3,180,405</u>	
Sewer Fund			
Revenues	\$1,319,055	\$1,432,008	\$112,953
Expenditures	<u>\$1,523,066</u>	<u>\$1,605,891</u>	<u>\$82,825</u>
Net of Revenues/Appropriations	(\$204,011)	(\$173,883)	\$30,128
Net Position - 12/31/2022	<u>\$6,203,884</u>	<u>\$6,203,884</u>	
Projected Net Position - 12/31/2023	<u>\$5,999,873</u>	<u>\$6,030,001</u>	
Water Fund			
Revenues	\$936,000	\$1,006,692	\$70,692
Expenditures	<u>\$1,775,415</u>	<u>\$1,032,050</u>	<u>(\$743,365)</u>
Net of Revenues/Appropriations	(\$839,415)	(\$25,358)	\$814,057
Net Position - 12/31/2022	<u>\$6,800,171</u>	<u>\$6,800,171</u>	
Projected Net Position - 12/31/2023	<u>\$5,960,756</u>	<u>\$6,774,813</u>	
Equipment Rental Fund			
Revenues	\$152,750	\$248,131	\$95,381
Expenditures	<u>\$243,650</u>	<u>\$270,174</u>	<u>\$26,524</u>
Net of Revenues/Appropriations	(\$90,900)	(\$22,043)	\$68,857
Net Position - 12/31/2022	<u>\$556,790</u>	<u>\$556,790</u>	
Projected Net Position - 12/31/2023	<u>\$465,890</u>	<u>\$534,747</u>	

Motion made by _____, seconded by _____
 Motion carried.

CERTIFICATION

As its Clerk, I certify that this is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta, Kent County, Michigan, at a regular meeting held on December 11, 2023.

Date: December 11, 2023

 Kathryn Shelton, Village Clerk

BUDGET REPORT FOR VILLAGE OF SPARTA

GL NUMBER	DESCRIPTION	2020	2021	2022	2023	2023	2023
		ACTIVITY	ACTIVITY	ACTIVITY	CURRENT BUDGET	ACTIVITY THRU 11/30/23	PROPOSED AMENDED BUDGET
ESTIMATED REVENUES							
Dept 000							
101-000-402.000	CURRENT REAL PROPERTY TAXES	1,172,956	1,238,655	1,334,026	1,359,992	1,401,134	1,401,134
101-000-412.000	DELINQUENT PERSONAL PROPERTY TAXES	513					
101-000-432.000	TAX REVENUE PILT	59,527	18,293	18,844	25,000	18,115	18,115
101-000-437.000	INDUSTRIAL FACILITY TAX	17,638	25,038	24,176	25,000	28,541	28,541
101-000-447.000	TAX ADMINISTRATION FEES	16,419	16,957	18,150	18,000	19,505	19,505
101-000-477.000	CABLE TV FRANCHISE FEE	52,724	53,604	50,886	53,000	36,223	53,223
101-000-478.000	MARIJUANA LICENSES & FEES					5,000	5,000
101-000-528.000	OTHER FEDERAL GRANTS	134,723	3,693			462,285	462,285
101-000-548.000	STATE LIQUOR LICENSE FEES	4,631	4,871	4,916	4,500	5,237	5,237
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHOI	293,409	306,671	290,921	150,000	336,815	336,815
101-000-574.100	STATE REVENUE SHARING CONST	366,465	425,756	471,936	441,423	299,621	457,621
101-000-574.200	STATE REVENUE SHARING STATUTORY	66,420	80,499	83,737	82,500	57,886	86,886
101-000-605.000	COST RECOVERY EXPENSES	1,425	1,900	650	1,500	1,335	1,500
101-000-607.000	FEES	11,239	15,259	12,543	10,000	12,818	12,818
101-000-626.206	SFD ACCOUNTING FEES	7,658	7,658	7,658	7,658	5,743	7,658
101-000-627.000	INSPECTION FEES			74,154	150,000	90,715	113,301
101-000-658.000	PARKING FINES	2,503	2,370	4,232	2,500	3,884	4,309
101-000-660.000	DISTRICT COURT FINES	178	796	851	500	535	535
101-000-665.000	INTEREST INCOME	12,187	6,924	46,416	30,000	154,827	164,130
101-000-667.070	OFFICE RENTAL FEE	3,200	5,900	6,000		5,500	6,000
101-000-667.080	CIVIC HALL RENTAL	3,600	16,050	24,950	25,000	21,000	23,600
101-000-674.000	CONTRIBUTIONS & DONATIONS			250			
101-000-675.000	MISCELLANEOUS INCOME	100,793	42,184	39,922	60,000	52,209	60,000
101-000-676.248	REIMB- DDA		101,006		20,000		
101-000-676.500	REIMB-MISC	12,796	2,438	4,633	10,000	2,976	2,976
101-000-699.000	TRANSFERS FROM OTHER FUNDS	10,000	10,000	10,000	10,000	10,000	10,000
101-000-699.401	TRANSFER FROM OTHER FUNDS	10,000	10,000				
Totals for dept 000 -		2,361,004	2,396,522	2,529,851	2,486,573	3,031,904	3,281,189
TOTAL ESTIMATED REVENUES		2,361,004	2,396,522	2,529,851	2,486,573	3,031,904	3,281,189

APPROPRIATIONS

Dept 101 - COUNCIL

101-101-702.000	SALARIES	11,425	14,100	15,630	14,500	14,870	16,620
101-101-715.000	SOCIAL SECURITY	874	1,079	1,196	1,109	1,138	1,272
101-101-850.000	TELEPHONE	540	540	540	540	495	540
101-101-861.000	MILEAGE REIMBURSEMENT	129			700		700
101-101-864.000	CONFERENCES & WORKSHOPS	583			2,000	25	2,000
101-101-956.000	MISCELLANEOUS		170	30	300	68	300
Totals for dept 101 - COUNCIL		13,551	15,889	17,396	19,149	16,596	21,432

Dept 172 - VILLAGE MANAGER

101-172-702.000	SALARIES	87,014	85,320	89,103	93,975	79,543	93,389
101-172-712.000	HEALTH INSURANCE	20,449	11,243	9,289	11,145	16,913	18,563
101-172-712.100	LIFE INSURANCE	170	170	170	187	127	141
101-172-713.000	WORKERS COMP	887	322	278	300	101	127
101-172-715.000	SOCIAL SECURITY	6,472	6,346	6,613	7,189	5,882	6,941
101-172-717.000	MERS BENEFITS	12,952	23,693	13,291	9,398	11,059	12,444
101-172-861.000	MILEAGE REIMBURSEMENT	503	276	813	1,500	74	374
101-172-864.000	CONFERENCES & WORKSHOPS	538	3,330	3,500	4,000		300
101-172-958.000	DUES & MEMBERSHIPS	1,617	145	1,228	1,200		145
101-172-958.200	CELL PHONE ALLOWANCE	1,188	960	960	960	746	826
101-172-995.730	TRANSFER TO FUND730	21,614					
Totals for dept 172 - VILLAGE MANAGER		153,404	131,805	125,245	129,854	114,445	133,250

Dept 215 - CLERK

101-215-702.000	SALARIES	100	1,800	3,680	2,500	2,720	3,120
101-215-715.000	SOCIAL SECURITY	8	138	282	191	208	280
101-215-900.000	PRINTING & PUBLISHING				50		50
101-215-958.000	DUES & MEMBERSHIPS				50		50
Totals for dept 215 - CLERK		108	1,938	3,962	2,791	2,928	3,500

Dept 253 - TREASURER

101-253-702.000	SALARIES	66,846	75,459	75,392	79,498	70,500	79,673
101-253-702.600	SALARIES-TREASURER	1,667					
101-253-712.000	HEALTH INSURANCE	22,801	26,659	26,891	31,554	24,884	31,352
101-253-712.100	LIFE INSURANCE	170	170	170	187	156	187
101-253-713.000	WORKERS COMP	626	241	239	300	90	300
101-253-715.000	SOCIAL SECURITY	5,070	5,564	5,533	6,082	5,157	5,859
101-253-717.000	MERS BENEFITS	6,004	7,510	7,530	7,950	7,283	8,200
101-253-861.000	MILEAGE REIMBURSEMENT		194	150	500	179	500
101-253-864.000	CONFERENCES & WORKSHOPS		591	871	1,000	944	1,000
101-253-958.000	DUES & MEMBERSHIPS	125	50	149	175	149	175
Totals for dept 253 - TREASURER		103,309	116,438	116,925	127,246	109,342	127,246

Dept 265 - BUILDING & MAINTENANCE

101-265-756.000	OPERATING SUPPLIES	1,451	189		1,500	70	1,570
101-265-818.000	CONTRACTED SER-GENERAL	11,831	10,793	8,589	12,000	8,181	12,190
101-265-920.000	GAS	1,086	1,349	1,894	1,600	1,996	2,321
101-265-921.000	ELECTRIC	5,472	5,196	4,563	7,500	5,361	8,066
101-265-922.000	WATER/SEWER BILLS	936	1,118	1,299	1,300	1,161	1,535
101-265-930.000	REPAIR & MAINTENANCE	477	3,464	769	3,000	2,416	4,660
101-265-931.000	CLEANING	3,105	2,808	2,708	2,500	2,140	2,640
101-265-956.000	MISCELLANEOUS	43			100	540	640
Totals for dept 265 - BUILDING & MAINTENANCE		24,401	24,917	19,822	29,500	21,865	33,622

Dept 266 - ATTORNEY

101-266-826.100	GENERAL MUNICIPAL MATTERS	29,881	59,817	23,836	30,000	24,675	30,000
Totals for dept 266 - ATTORNEY		29,881	59,817	23,836	30,000	24,675	30,000

Dept 267 - GENERAL ADMINISTRATION

101-267-702.000	SALARIES	82,380	96,183	88,204	92,615	70,911	80,776
101-267-702.050	DPW GENERAL	1,489	937	1,301	1,500	1,571	2,071
101-267-702.500	SALARIES - PART TIME			156		246	500

101-267-712.000	HEALTH INSURANCE	32,478	26,114	24,748	27,010	25,227	26,390
101-267-712.100	LIFE INSURANCE	354	335	340	374	269	297
101-267-713.000	WORKERS COMP	769	291	279	300	104	300
101-267-714.000	MESC	40	192	164	200	170	925
101-267-715.000	SOCIAL SECURITY	5,973	7,181	6,579	7,085	5,336	7,085
101-267-717.000	MERS BENEFITS	7,747	7,674	9,551	9,597	10,676	12,246
101-267-727.000	OFFICE SUPPLIES	6,750	4,252	6,808	7,000	3,503	7,000
101-267-728.000	POSTAGE	10,664	11,811	14,491	13,000	12,424	13,000
101-267-807.000	AUDIT FEES	13,750	13,617	14,592	15,000	16,106	16,106
101-267-818.000	CONTRACTED SER-GENERAL	95,141	22,867	17,501	30,000	39,305	44,305
101-267-818.100	C/S PLANNER	3,000	9,150		10,000		10,000
101-267-818.200	C/S-ENGINEERING	34,800	17,178	11,536	15,000	30,866	31,866
101-267-818.600	INFORMATION TECH	16,361	17,056	13,323	15,000	14,210	15,000
101-267-850.000	TELEPHONE	1,252	1,248	2,671	2,000	3,041	3,941
101-267-861.000	MILEAGE REIMBURSEMENT		31	534	500	437	500
101-267-864.000	CONFERENCES & WORKSHOPS	8	287	207	500		500
101-267-880.000	MARKETING	1,630	10,000	550	2,000		2,000
101-267-900.000	PRINTING & PUBLISHING	7,328	5,460	6,452	8,000	5,476	8,000
101-267-930.000	REPAIR & MAINTENANCE					12	100
101-267-937.000	OFFICE EQUIPMENT & MAINTENANC	2,051			1,500		1,500
101-267-938.000	BOOKS & PERIODICALS				100		100
101-267-942.000	COMPUTER SOFTWARE SUPPORT	3,600	4,050	4,183	4,500	4,515	4,515
101-267-956.000	MISCELLANEOUS	27,604	119,462	4,769	10,000	10,420	11,420
101-267-956.100	BANK SERVICE CHARGES	300	225	220	350	275	350
101-267-958.000	DUES & MEMBERSHIPS	3,056	3,099	3,381	3,500	3,362	3,500
101-267-960.000	INSURANCE & BONDS	14,788	14,576	15,144	16,000	18,443	18,443
101-267-961.000	GRAND VALLEY METRO COUNCIL	1,118	1,118	1,146	1,200	1,146	1,200
101-267-961.100	REGIS	8,314	8,321	6,263	9,000	2,106	9,000
101-267-964.000	REFUNDS & REIMB	13,819			1,000		1,000
101-267-970.000	CAPITAL OUTLAY			69,009		609,738	659,738
101-267-995.730	TRANSFER TO FUND730	4,054					
Totals for dept 267 - GENERAL ADMINISTRATION		400,618	402,715	324,102	303,831	889,895	993,674
Dept 301 - POLICE							
101-301-702.100	SALARIES-CHIEF	69,713	81,162	83,654	86,150	78,295	88,301
101-301-702.300	SALARIES - CLERICAL	24,979	23,881	25,449	28,665	23,380	26,743
101-301-702.400	SALARIES - FULL-TIME	178,192	250,473	264,119	318,943	273,902	315,169
101-301-702.500	SALARIES - PART TIME	104,458	73,768	59,851	50,000	38,067	43,067
101-301-712.000	HEALTH INSURANCE	79,792	70,690	61,863	84,396	71,521	83,593
101-301-712.100	LIFE INSURANCE	1,033	850	850	1,121	949	1,048
101-301-713.000	WORKERS COMP	3,682	4,510	5,057	6,000	4,380	6,000
101-301-714.000	MESC	120					
101-301-715.000	SOCIAL SECURITY	28,565	32,371	32,551	37,008	30,765	35,327
101-301-717.000	MERS BENEFITS	47,197	60,888	68,969	63,138	61,500	67,439
101-301-727.000	OFFICE SUPPLIES	1,186	481	1,148	1,500	533	1,500
101-301-756.000	OPERATING SUPPLIES	6,008	2,471	6,482	5,000	4,781	5,000
101-301-768.000	UNIFORMS	512	1,047	2,001	1,300	3,908	4,308
101-301-769.000	DRY CLEANING				200		200
101-301-818.000	CONTRACTED SER-GENERAL	7,179	6,581	7,314	7,000	7,963	8,463
101-301-818.400	ATTORNEY	8,820	1,112	1,536	5,000		1,000
101-301-818.600	INFORMATION TECH	738			1,500	2,588	3,588
101-301-850.000	TELEPHONE	6,562	6,275	7,011	7,000	6,507	7,461
101-301-861.000	MILEAGE REIMBURSEMENT	98	94	108	400	481	581
101-301-864.000	CONFERENCES & WORKSHOPS	71	102	126	500	768	1,195
101-301-867.000	GAS & OIL	13,313	7,037	22,102	18,000	11,407	18,000
101-301-880.000	MARKETING				250		250
101-301-920.000	GAS	1,308	1,276	1,930	1,500	1,531	1,831
101-301-921.000	ELECTRIC	4,630	4,660	4,445	4,800	4,595	5,395
101-301-922.000	WATER/SEWER BILLS	1,819	1,654	1,773	2,100	1,646	2,046
101-301-923.000	TRASH REMOVAL	1,293	648	725	1,300	643	843
101-301-930.000	REPAIR & MAINTENANCE	489	2,923	2,701	1,000	2,333	2,552
101-301-930.100	Building & Grounds	1,572	155	1,420	1,500	855	935
101-301-931.000	CLEANING	4,202	3,450	2,849	3,500	2,398	3,036
101-301-940.000	EQUIPMENT RENT	65,982	73,575	68,007	65,000	72,507	73,007
101-301-944.000	RADIO EQUIPMENT		631	349	750	501	750

101-301-945.000	GENERAL DISPATCH	17,832	52,983	37,421	38,000	39,678	39,678
101-301-956.000	MISCELLANEOUS	395	545	360	1,000	638	1,000
101-301-956.900	MCOLES	313	612	621	1,200	284	1,200
101-301-958.000	DUES & MEMBERSHIPS	50	25		100	25	100
101-301-958.100	AUTO ALLOWANCE	1,232	1,205	1,200	1,200	1,071	1,200
101-301-960.000	INSURANCE & BONDS	19,055	20,026	20,417	21,000	15,085	15,085
101-301-970.000	CAPITAL OUTLAY	3,941	10,001	23,785	10,250	10,380	10,380
101-301-995.730	TRANSFER TO FUND730	46,927					
Totals for dept 301 - POLICE		753,258	798,162	818,194	877,271	775,865	877,271
Dept 338 - FIRE DEPARTMENT							
101-338-818.000	CONTRACTED SER-GENERAL	121,666	121,666	125,417	126,667	126,667	126,667
Totals for dept 338 - FIRE DEPARTMENT		121,666	121,666	125,417	126,667	126,667	126,667
Dept 371 - BUILDING INSPECTION							
101-371-818.000	CONTRACTED SER-GENERAL			66,739	135,000	79,284	101,971
Totals for dept 371 - BUILDING INSPECTION				66,739	135,000	79,284	101,971
Dept 444 - SIDEWALKS							
101-444-818.200	C/S-ENGINEERING	1,187				29,697	39,697
101-444-970.000	CAPITAL OUTLAY	5,913	8,527	11,950	10,000		10,000
Totals for dept 444 - SIDEWALKS		7,100	8,527	11,950	10,000	29,697	49,697
Dept 448 - STREET LIGHTING							
101-448-921.000	ELECTRIC	49,947	50,329	43,178	55,000	39,516	55,000
101-448-930.000	REPAIR & MAINTENANCE	18,299	2,160	5,859	10,000		10,000
Totals for dept 448 - STREET LIGHTING		68,246	52,489	49,037	65,000	39,516	65,000
Dept 571 - EQUIPMENT							
101-571-702.000	SALARIES	14,085	24,293	30,839	24,134	21,633	23,957
101-571-702.500	SALARIES - PART TIME			910	3,000	726	3,000
101-571-702.800	SALARY- EVENTS	563	2,013	13,407	3,500	18,018	20,018
101-571-712.000	HEALTH INSURANCE	27,391	32,839	20,318	15,501	20,459	21,890
101-571-712.100	LIFE INSURANCE	147	130	128	150	110	150
101-571-712.400	DRUG TEST	697	397	995	800	100	800
101-571-713.000	WORKERS COMP	215	263	284	300	255	300
101-571-715.000	SOCIAL SECURITY	1,103	1,963	3,371	1,846	2,995	3,500
101-571-717.000	MERS BENEFITS	2,375	4,069	7,726	2,598	6,572	9,072
101-571-756.000	OPERATING SUPPLIES	1,977	2,974	7,900	3,000	3,124	3,624
101-571-758.000	SUPPLIES & MATERIALS	4,132	3,782	2,888	4,000	3,080	4,000
101-571-768.000	UNIFORMS	3,188	2,595	3,135	2,000	1,270	2,000
101-571-818.000	CONTRACTED SER-GENERAL	2,687	893	1,616	1,200	7,181	7,681
101-571-850.000	TELEPHONE	6,068	5,888	6,060	6,000	5,500	6,000
101-571-920.000	GAS	4,421	5,166	7,848	6,000	5,544	6,000
101-571-921.000	ELECTRIC	1,463	1,171	1,051	1,200	317	1,200
101-571-922.000	WATER/SEWER BILLS	5,095	3,791	4,220	4,000	3,712	4,000
101-571-923.000	TRASH REMOVAL	1,293	648	725	750	643	750
101-571-930.000	REPAIR & MAINTENANCE	6,279	1,190	4,018	3,000	1,626	3,000
101-571-960.000	INSURANCE & BONDS	1,062	1,117	1,158	1,300	1,126	1,300
101-571-970.000	CAPITAL OUTLAY			9,225	60,000		60,000
101-571-995.730	TRANSFER TO FUND730	10,080					
Totals for dept 571 - EQUIPMENT		94,321	95,182	127,822	144,279	103,991	182,242
Dept 701 - PLANNING							
101-701-818.000	CONTRACTED SER-GENERAL	1,883	1,025	4,790	1,500	19,760	25,625
101-701-818.100	C/S PLANNER	1,093	1,302		25,000		875
101-701-818.200	C/S-ENGINEERING	1,953	462	846	500		500
101-701-864.000	CONFERENCES & WORKSHOPS	980	675	675	1,250		1,250
101-701-956.000	MISCELLANEOUS	30	245	25	500		500
Totals for dept 701 - PLANNING		5,939	3,709	6,336	28,750	19,760	28,750
Dept 702 - ZONING							
101-702-818.000	CONTRACTED SER-GENERAL	279	2,324	175	2,000		2,000
101-702-818.100	C/S PLANNER				350		350
101-702-861.000	MILEAGE REIMBURSEMENT				100		100

101-702-864.000	CONFERENCES & WORKSHOPS				500		500
101-702-956.000	MISCELLANEOUS				100		100
Totals for dept 702 - ZONING		279	2,324	175	3,050		3,050
Dept 724 - CIVIC CENTER							
101-724-702.000	SALARIES	2,235	1,157	5,635	5,000	6,219	6,505
101-724-702.500	SALARIES - PART TIME	483	71	3,523	1,000	2,981	3,019
101-724-712.000	HEALTH INSURANCE				500		500
101-724-712.100	LIFE INSURANCE				100		100
101-724-713.000	WORKERS COMP				100		100
101-724-715.000	SOCIAL SECURITY	202	90	678	459	678	700
101-724-717.000	MERS BENEFITS	505	251	1,165	1,200	1,156	1,225
101-724-756.000	OPERATING SUPPLIES	1,214	1,379	1,437	1,500	11,626	12,126
101-724-818.000	CONTRACTED SER-GENERAL	4,376	4,020	7,146	5,000	5,500	5,550
101-724-880.000	MARKETING	5					
101-724-920.000	UTILITIES GAS	3,134	3,779	4,043	4,000	3,250	4,000
101-724-921.000	UTILITIES ELECTRIC	4,054	4,723	3,849	4,500	3,691	4,500
101-724-922.000	WATER/SEWER BILLS	922	1,322	1,341	1,200	1,575	2,075
101-724-923.000	TRASH REMOVAL	2,034	1,400	1,456	1,400	1,352	1,584
101-724-930.000	REPAIR & MAINTENANCE	10,285	1,529	3,573	2,500	3,099	3,599
101-724-956.000	MISCELLANEOUS	789		910	500		90
101-724-960.000	INSURANCE & BONDS	2,441	1,638	1,720	2,000	1,755	1,926
101-724-970.000	CAPITAL OUTLAY			33,959	5,000	13,400	13,400
Totals for dept 724 - CIVIC CENTER		32,679	21,359	70,435	35,959	56,282	60,999
Dept 751 - PARKS							
101-751-702.000	SALARIES	34,490	49,747	41,042	39,991	49,561	55,573
101-751-702.500	SALARIES - PART TIME	11,838	24,353	14,821	18,092	8,232	9,508
101-751-712.000	HEALTH INSURANCE	9,752	8,595	8,330	11,222	8,264	11,064
101-751-712.100	LIFE INSURANCE	101	89	88	103	84	112
101-751-713.000	WORKERS COMP	420	411	468	500	379	594
101-751-715.000	SOCIAL SECURITY	3,401	5,501	4,156	4,443	4,273	4,831
101-751-717.000	MERS BENEFITS	7,275	12,133	8,779	9,127	8,643	10,101
101-751-756.000	OPERATING SUPPLIES	2,452	12,137	14,674	10,000	9,039	11,539
101-751-818.000	CONTRACTED SER-GENERAL	19,428	22,014	25,254	25,000	22,637	29,637
101-751-818.200	C/S-ENGINEERING			4,170	4,000		500
101-751-921.000	ELECTRIC	3,125	2,749	2,401	2,500	2,183	2,988
101-751-922.000	WATER/SEWER BILLS-SPLASH PAD	1,271	1,625	1,731	2,000	1,880	1,980
101-751-930.000	REPAIR & MAINTENANCE	5,416	8,378	3,331	5,000	2,723	4,410
101-751-940.000	EQUIPMENT RENT	7,650	12,486	15,714	13,000	27,875	29,875
101-751-956.000	MISCELLANEOUS	50	60		300		300
101-751-956.500	WINTER ACTIVITIES				500		500
101-751-960.000	INSURANCE & BONDS	331	349	356	500	345	500
101-751-970.000	CAPITAL OUTLAY	8,672	7,485	10,307	72,000	41,320	72,000
101-751-995.730	TRANSFER TO FUND730	8,698					
Totals for dept 751 - PARKS		124,370	168,112	155,622	218,278	187,438	246,012
Dept 966 - TRANSFERS OUT							
101-966-995.202	TRANSFER TO MAJOR STREET	20,081	246,969		50,000		
101-966-995.203	TRANSFER TO LOCAL STREET				50,000		
101-966-995.401	TRANSFER TO SIDEWALK FUND	10,000	10,000				
Totals for dept 966 - TRANSFERS OUT		30,081	256,969		100,000		
TOTAL APPROPRIATIONS		1,963,211	2,282,018	2,063,015	2,386,625	2,598,246	3,084,383
NET OF REVENUES/APPROPRIATIONS - FUND 101		397,793	114,504	466,836	99,948	433,658	196,806
BEGINNING FUND BALANCE		2,277,097	2,674,895	2,789,401	3,256,243	3,256,243	3,256,243
ENDING FUND BALANCE		2,674,890	2,789,399	3,256,237	3,356,191	3,689,901	3,453,049

Fund 202 - MAJOR STREETS FUND

ESTIMATED REVENUES

Dept 000

202-000-402.000	CURRENT REAL PROPERTY TAXES	58,642	61,930	66,698	67,994	70,053	70,053
202-000-437.000	INDUSTRIAL FACILITY TAX	882	1,252	1,209	1,200	1,427	1,427
202-000-546.000	STATE GRANT: ACT 51	303,314	338,591	352,421	350,000	272,337	362,337
202-000-574.700	MTRO ACT	14,582	15,122	15,809	15,000	16,856	16,856
202-000-665.000	INTEREST INCOME	911	667	1,252	800	7,701	8,665
202-000-675.000	MISCELLANEOUS INCOME				750	500	750
202-000-699.000	TRANSFERS FROM OTHER FUNDS	20,081	246,969		50,000		
Totals for dept 000 -		398,412	664,531	437,389	485,744	368,874	460,088
TOTAL ESTIMATED REVENUES		398,412	664,531	437,389	485,744	368,874	460,088

APPROPRIATIONS

Dept 451 - HIGHWAYS, STREETS & BRIDGES

202-451-818.000	CONTRACTED SER-GENERAL	11,797	17,063	9,601	15,000	6,178	15,000
202-451-818.200	ENGINEERING	49,957	180,058	14,565	50,000		1,000
202-451-930.000	REPAIR & MAINTENANCE			306			
202-451-970.000	CAPITAL OUTLAY		512,221	71,461	200,000	21,098	21,098
Totals for dept 451 - HIGHWAYS, STREETS & BRIDGES		61,754	709,342	95,933	265,000	27,276	37,098

Dept 463 - ROUTINE MAINTENANCE

202-463-702.000	SALARIES	14,608	18,541	20,277	17,545	16,570	22,587
202-463-702.500	SALARIES - PART TIME	492	1,636	2,077	1,064	1,919	2,429
202-463-712.000	HEALTH INSURANCE	6,710	5,908	5,756	7,750	6,154	7,116
202-463-712.100	LIFE INSURANCE	74	65	64	75	64	79
202-463-713.000	WORKERS COMP	152	229	259	300	232	292
202-463-715.000	SOCIAL SECURITY	1,123	1,504	1,662	1,424	1,367	1,866
202-463-717.000	MERS BENEFITS	2,721	3,155	4,123	3,230	3,080	4,386
202-463-758.000	SUPPLIES & MATERIALS	9,349	9,416	2,105	7,000	1,320	1,820
202-463-940.000	EQUIPMENT RENT	3,259	3,483	3,863	3,500	3,099	3,500
202-463-995.730	TRANSFER TO FUND730	5,456					
Totals for dept 463 - ROUTINE MAINTENANCE		43,944	43,937	40,186	41,888	33,805	44,075

Dept 474 - TRAFFIC SERVICES

202-474-702.000	SALARIES	2,551	5,799	8,546	6,945	10,851	11,613
202-474-702.500	SALARIES - PART TIME	533	1,295	926	426	1,206	1,206
202-474-712.000	HEALTH INSURANCE	3,355	2,954	2,878	3,875	2,590	2,796
202-474-712.100	LIFE INSURANCE	37	32	32	37	27	29
202-474-713.000	WORKERS COMP	55	95	107	100	93	100
202-474-715.000	SOCIAL SECURITY	188	522	695	564	879	937
202-474-717.000	MERS BENEFITS	548	1,372	1,715	1,218	1,812	1,964
202-474-758.000	SUPPLIES & MATERIALS	1,849	2,909	13,275	7,500	4,269	7,500
202-474-921.000	ELECTRIC	798	1,426	1,132	1,000	1,554	2,054
202-474-930.000	REPAIR & MAINTENANCE	7,851	7,442	9,297	10,000	6,653	7,154
202-474-940.000	EQUIPMENT RENT	1,502	2,911	3,382	2,500	4,146	4,646
202-474-995.730	TRANSFER TO FUND730	2,269					
Totals for dept 474 - TRAFFIC SERVICES		21,536	26,757	41,985	34,165	34,080	39,999

Dept 478 - WINTER MAINTENANCE

202-478-702.000	SALARIES	5,097	5,993	10,359	12,250	6,512	11,559
202-478-702.500	SALARIES - PART TIME	2,245	2,984	3,581	2,129	1,151	1,551
202-478-712.000	HEALTH INSURANCE				500		500
202-478-713.000	WORKERS COMP	118	225	207	200	182	282
202-478-715.000	SOCIAL SECURITY	556	665	1,031	1,100	560	977
202-478-717.000	MERS BENEFITS	1,112	1,630	2,124	2,487	1,684	2,773
202-478-758.000	SUPPLIES & MATERIALS	4,684	4,289	7,741	6,000	7,000	7,966
202-478-940.000	EQUIPMENT RENT	11,121	10,922	15,026	9,500	11,392	14,392
Totals for dept 478 - WINTER MAINTENANCE		24,933	26,708	40,069	34,166	28,481	40,000

Dept 480 - CARE OF TREES

202-480-702.000	SALARIES	9,299	4,916	6,974	8,437	5,756	8,437
202-480-702.500	SALARIES - PART TIME	1,373	594	1,111	851	1,005	1,158
202-480-712.000	HEALTH INSURANCE				500		500
202-480-712.100	LIFE INSURANCE				35		35
202-480-713.000	WORKERS COMP	51	115	134	125	117	167
202-480-715.000	SOCIAL SECURITY	782	404	592	711	497	715
202-480-717.000	MERS BENEFITS	1,781	1,102	1,375	1,409	1,132	1,699
202-480-758.000	SUPPLIES & MATERIALS	34			200		200
202-480-818.000	CONTRACTED SER-GENERAL	7,884	11,368	4,325	10,000	610	7,768
202-480-940.000	EQUIPMENT RENT	9,242	6,465	6,722	6,000	4,589	7,589
Totals for dept 480 - CARE OF TREES		30,446	24,964	21,233	28,268	13,706	28,268

Dept 482 - STORM DRAIN

202-482-702.000	SALARIES	2,392	1,909	2,774	6,893	2,206	6,893
202-482-702.500	SALARIES - PART TIME			220	426	60	426

202-482-712.000	HEALTH INSURANCE				250		100
202-482-712.100	LIFE INSURANCE				25		20
202-482-713.000	WORKERS COMP	30	91	106	100	93	108
202-482-715.000	SOCIAL SECURITY	182	140	219	560	166	277
202-482-717.000	MERS BENEFITS	426	364	471	1,192	426	1,437
202-482-758.000	SUPPLIES & MATERIALS	56	857	75	1,000	79	1,004
202-482-818.000	CONTRACTED SER-GENERAL	14,929	4,683	11,336	5,000	3,498	5,195
202-482-818.200	C/S-ENGINEERING	264					
202-482-940.000	EQUIPMENT RENT	1,496	1,961	1,532	2,000	1,962	2,000
202-482-961.000	GRAND VALLEY METRO COUNCIL	5,510	5,510	6,387	6,500	6,487	6,487
Totals for dept 482 - STORM DRAIN		25,285	15,515	23,120	23,946	14,977	23,947
Dept 906 - GENERAL ADMINISTRATION							
202-906-991.000	BOND PAYMENT	67,000	67,000	71,000	71,000	71,000	71,000
202-906-993.000	INTEREST PAYMENT	9,366	7,873	6,178	4,230	4,230	4,230
Totals for dept 906 - GENERAL ADMINISTRATION		76,366	74,873	77,178	75,230	75,230	75,230
TOTAL APPROPRIATIONS		284,264	922,096	339,704	502,663	227,555	288,617
NET OF REVENUES/APPROPRIATIONS - FUND 202		114,148	(257,565)	97,685	(16,919)	141,319	171,471
BEGINNING FUND BALANCE		143,418	257,568		97,688	97,688	97,688
ENDING FUND BALANCE		257,566	3	97,685	80,769	239,007	269,159

Fund 203 - LOCAL STREETS FUND

ESTIMATED REVENUES

Dept 000

203-000-402.000	CURRENT REAL PROPERTY TAXES	175,937	185,801	200,105	203,993	210,172	210,172
203-000-437.000	INDUSTRIAL FACILITY TAX	2,646	3,756	3,626	3,700	4,281	4,281
203-000-546.000	STATE GRANT: ACT 51	120,218	140,711	139,836	140,000	108,343	143,343
203-000-665.000	INTEREST INCOME	1,197	653	3,072	1,000	6,491	7,264
203-000-675.000	MISCELLANEOUS INCOME				100		100
203-000-699.000	TRANSFERS FROM OTHER FUNDS				50,000		
Totals for dept 000 -		299,998	330,921	346,639	398,793	329,287	365,160
TOTAL ESTIMATED REVENUES		299,998	330,921	346,639	398,793	329,287	365,160

APPROPRIATIONS

Dept 451 - HIGHWAYS, STREETS & BRIDGES

203-451-758.000	SUPPLIES & MATERIALS			30		568	600
203-451-818.000	CONTRACTED SER-GENERAL	11,293	13,212	14,991	20,000	7,902	20,000
203-451-818.200	ENGINEERING	591		806	3,000		3,000
203-451-970.000	CAPITAL OUTLAY		290,571	93,845	297,852	133,354	133,354
Totals for dept 451 - HIGHWAYS, STREETS & BRIDGES		11,884	303,783	109,672	320,852	141,824	156,954

Dept 463 - ROUTINE MAINTENANCE

203-463-702.000	SALARIES	27,510	32,634	23,160	30,629	17,693	20,790
203-463-702.500	SALARIES - PART TIME	1,098	1,586	2,848	4,896	2,121	2,721
203-463-712.000	HEALTH INSURANCE	6,710	5,908	5,756	7,750	6,143	7,095
203-463-712.100	LIFE INSURANCE	74	65	64	75	64	79
203-463-713.000	WORKERS COMP	250	434	501	500	447	562
203-463-715.000	SOCIAL SECURITY	2,111	2,528	1,931	2,718	1,467	1,750
203-463-717.000	MERS BENEFITS	5,110	6,125	4,767	5,451	3,288	3,745
203-463-758.000	SUPPLIES & MATERIALS	5,911	923	1,542	1,500	956	1,500
203-463-818.000	CONTRACTED SER-GENERAL	5,230	5,313	10,771	5,000	701	5,000
203-463-940.000	EQUIPMENT RENT	1,675	2,299	5,060	4,500	9,162	9,662
203-463-995.730	TRANSFER TO FUND730	5,456					
Totals for dept 463 - ROUTINE MAINTENANCE		61,135	57,815	56,400	63,019	42,042	52,904

Dept 474 - TRAFFIC SERVICES

203-474-702.000	SALARIES	635	3,111	5,093	3,207	4,700	4,886
203-474-702.500	SALARIES - PART TIME	195	238	732	639	1,631	1,700
203-474-712.000	HEALTH INSURANCE				500		500
203-474-712.100	LIFE INSURANCE				50		50
203-474-713.000	WORKERS COMP	31	49	83	100	89	100
203-474-715.000	SOCIAL SECURITY	64	245	427	294	467	500
203-474-717.000	MERS BENEFITS	125	679	929	737	826	866
203-474-758.000	SUPPLIES & MATERIALS	851	2,782	3,227	3,000	4,010	4,110
203-474-940.000	EQUIPMENT RENT	111	737	904	1,500	1,714	2,000
Totals for dept 474 - TRAFFIC SERVICES		2,012	7,841	11,395	10,027	13,437	14,712

Dept 478 - WINTER MAINTENANCE

203-478-702.000	SALARIES	10,194	16,144	18,312	17,615	10,551	14,536
203-478-702.500	SALARIES - PART TIME	1,933	1,900	4,931	2,980	1,682	2,980
203-478-712.000	HEALTH INSURANCE	6,085	5,375	5,149	6,943	4,906	6,943
203-478-712.100	LIFE INSURANCE	55	48	47	56	47	51
203-478-713.000	WORKERS COMP	161	222	296	300	260	327
203-478-715.000	SOCIAL SECURITY	910	1,322	1,711	1,575	893	1,297
203-478-717.000	MERS BENEFITS	2,065	3,757	4,093	3,550	2,529	3,550
203-478-758.000	SUPPLIES & MATERIALS	4,698	4,289	7,741	6,000	6,328	8,847
203-478-940.000	EQUIPMENT RENT	7,520	10,189	18,431	13,000	12,108	13,487
203-478-995.730	TRANSFER TO FUND730	3,727					
Totals for dept 478 - WINTER MAINTENANCE		37,348	43,246	60,711	52,019	39,304	52,018

Dept 480 - CARE OF TREES

203-480-702.000	SALARIES	20,674	18,415	15,350	19,052	17,073	19,978
203-480-702.500	SALARIES - PART TIME	3,275	1,599	2,007	1,277	2,206	2,526
203-480-712.000	HEALTH INSURANCE	7,081	6,268	6,161	8,235	5,953	6,459
203-480-712.100	LIFE INSURANCE	64	57	56	65	55	73
203-480-713.000	WORKERS COMP	125	252	291	300	254	321
203-480-715.000	SOCIAL SECURITY	1,773	1,467	1,273	1,555	1,416	1,663
203-480-717.000	MERS BENEFITS	3,964	4,129	3,271	2,887	3,101	3,423
203-480-758.000	SUPPLIES & MATERIALS	17		87	100	99	135
203-480-818.000	CONTRACTED SER-GENERAL	9,754	4,541	6,805	10,000	6,265	7,000
203-480-940.000	EQUIPMENT RENT	14,040	8,955	11,344	10,000	13,234	13,734
203-480-995.730	TRANSFER TO FUND730	4,327					
Totals for dept 480 - CARE OF TREES		65,094	45,683	46,645	53,471	49,656	55,312

Dept 482 - STORM DRAIN

203-482-702.000	SALARIES	7,365	6,539	7,095	12,729	7,387	7,890
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203-482-702.500	SALARIES - PART TIME	896	487	557	2,554	370	2,554
203-482-712.000	HEALTH INSURANCE				500		500
203-482-712.100	LIFE INSURANCE				75		75
203-482-713.000	WORKERS COMP	107	192	219	200	193	200
203-482-715.000	SOCIAL SECURITY	615	516	561	1,169	568	774
203-482-717.000	MERS BENEFITS	1,510	1,361	1,351	2,361	1,482	2,019
203-482-758.000	SUPPLIES & MATERIALS	84	1,071	108	1,000	140	1,032
203-482-818.000	CONTRACTED SER-GENERAL	22,625	17,520	10,684	15,000	27,619	28,119
203-482-940.000	EQUIPMENT RENT	1,658	2,409	1,797	2,000	2,003	2,603
203-482-961.000	GRAND VALLEY METRO COUNCIL	5,510	5,510	6,387	6,500	6,487	6,487
Totals for dept 482 - STORM DRAIN		40,370	35,605	28,759	44,088	46,249	52,253
TOTAL APPROPRIATIONS		217,843	493,973	313,582	543,476	332,512	384,153
NET OF REVENUES/APPROPRIATIONS - FUND 203		82,155	(163,052)	33,057	(144,683)	(3,225)	(18,993)
BEGINNING FUND BALANCE		228,054	310,207	147,157	180,213	180,213	180,213
ENDING FUND BALANCE		310,209	147,155	180,214	35,530	176,988	161,220

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY

ESTIMATED REVENUES

Dept 000

248-000-402.000	CURRENT REAL PROPERTY TAXES	141,841	147,084	163,657	163,657	186,133	186,133
248-000-402.100	TOWNSHIP TAXES	112,267	117,301	129,242	117,000	90,576	140,000
248-000-665.000	INTEREST INCOME	432	308	2,545	1,000	5,270	6,041
248-000-674.000	CONTRIBUTIONS & DONATIONS		17,000	4,000		10,226	10,226
248-000-675.000	MISCELLANEOUS INCOME	2,512	1,523	6,091	14,000	17	14,000
248-000-676.200	CHAMBER REIMBURSEMENT	1,800	3,150	5,400	20,000	3,450	20,000
248-000-676.210	CHAMBER REIMB-UTILITIES				4,800		4,800
Totals for dept 000 -		258,852	286,366	310,935	320,457	295,672	381,200
TOTAL ESTIMATED REVENUES		258,852	286,366	310,935	320,457	295,672	381,200

APPROPRIATIONS

Dept 723 - ADMINISTRATION

248-723-702.000	SALARIES	45,346	49,760	53,058	60,000	51,980	58,902
248-723-702.500	SALARIES - PART TIME	31,686	23,964	57,315	78,000	59,710	66,652
248-723-712.000	HEALTH INSURANCE	22,400	20,719	19,438	21,000	20,454	22,178
248-723-712.100	LIFE INSURANCE	184	170	170	200	156	200
248-723-713.000	WORKERS COMP	821	284	222	1,000	91	1,000
248-723-714.000	MESC				100		100
248-723-715.000	SOCIAL SECURITY	5,694	5,278	8,204	9,000	8,308	9,369
248-723-717.000	MERS BENEFITS	5,213	2,976	3,451	6,500	2,996	3,401
248-723-727.000	OFFICE SUPPLIES	732	271	2,662			
248-723-758.000	SUPPLIES & MATERIALS			4,350		3,956	4,000
248-723-818.000	CONTRACTED SER-GENERAL	658	1,218	4,322	3,000	11,716	12,357
248-723-818.100	C/S PLANNER		775				
248-723-818.200	C/S-ENGINEERING	335	6,000		1,000	5,875	11,875
248-723-818.400	ATTORNEY	8,200	1,256	118	1,000		5,000
248-723-818.850	GARDEN MAINTENANCE	28,730	28,263	33,848	23,000	25,501	28,798
248-723-818.900	C/S BANNERS				5,000		500
248-723-818.950	WINTER CONTRACTED SERVICES			1,000	3,000		3,000
248-723-850.000	TELEPHONE	1,840	960	960	960	1,120	1,200
248-723-861.000	MILEAGE REIMBURSEMENT			326	500		500
248-723-864.000	CONFERENCES & WORKSHOPS	870	583	1,460	500	150	500
248-723-880.000	MARKETING	2,747	17,697	3,483	24,000	35,071	35,071
248-723-880.500	DOWNTOWN CHRISTMAS LIGHTING	17,595	17,415	40,399	14,000	8,765	38,909
248-723-920.000	UTILITIES GAS	591	587	739	1,000	621	1,000
248-723-921.000	ELECTRIC	990	1,507	1,358	1,200	1,843	2,243
248-723-921.500	DOWNTOWN ELEC	2,657	1,991	1,737	1,500	1,573	2,073
248-723-922.000	WATER/SEWER BILLS	815	815	887	900	775	995
248-723-930.000	REPAIR & MAINTENANCE	383	5,877	9,858	1,000	1,175	1,675
248-723-940.000	EQUIPMENT RENT		3,079	2,818	4,000	21,341	22,428
248-723-955.001	FACADE IMPROVEMENTS	22,000	22,000				
248-723-955.002	BUSINESS IMPROVEMENTS	10,000	5,000	3,470	10,000		5,000
248-723-956.000	MISCELLANEOUS	325	5,272	500	500	2,106	2,315
248-723-958.000	DUES & MEMBERSHIPS			110	250		140
248-723-960.000	INSURANCE & BONDS	183	192	200	250	194	494
248-723-970.000	CAPITAL OUTLAY	14,980	111,851	7,920	27,500	16,853	16,853
Totals for dept 723 - ADMINISTRATION		225,975	335,760	264,383	299,860	282,330	358,728

Dept 906 - GENERAL ADMINISTRATION

248-906-991.000	INTEREST PAYMENT		500		100		500
Totals for dept 906 - GENERAL ADMINISTRATION			500		100		500

Dept 966 - TRANSFERS OUT

248-966-995.000	TRANSFER TO OTHER FUNDS				20,000		101,006
Totals for dept 966 - TRANSFERS OUT					20,000		101,006

TOTAL APPROPRIATIONS

					319,960	282,330	460,234
NET OF REVENUES/APPROPRIATIONS - FUND 248					497	13,342	(79,034)
BEGINNING FUND BALANCE					180,040		180,040
ENDING FUND BALANCE					180,537		101,006

Fund 581 - AIRPORT FUND

ESTIMATED REVENUES

Dept 000

581-000-528.000	OTHER FEDERAL GRANTS	30,000	67,689	23,000	2,186,500	59,000	2,186,500
581-000-528.100	GRANT INCOME		7,142				
581-000-645.000	FUEL SALES	277,135	295,612	363,587	350,000	322,985	340,000
581-000-665.000	INTEREST INCOME	1,717	550	2,246	500	7,872	8,900
581-000-667.100	HANGAR RENT	142,837	138,866	131,046	140,000	127,236	140,000
581-000-667.200	TIE-DOWN RENT	1,008	1,134	321	1,000	288	1,000
581-000-667.300	OFFICE RENT	1,250	1,500	1,500	1,500	1,375	1,500
581-000-667.400	LAND LEASE FEES	10,128	13,770	17,853	15,000	38,908	15,000
581-000-673.000	GAIN/(LOSS) ON SALE OF ASSET					11,325	11,325
581-000-675.000	MISCELLANEOUS INCOME	327	10,564	22,546	500	21,545	21,545
581-000-698.200	GRANT REIM AIRPORT	36	665				
Totals for dept 000 -		464,438	537,492	562,099	2,695,000	590,534	2,725,770
TOTAL ESTIMATED REVENUES		464,438	537,492	562,099	2,695,000	590,534	2,725,770

APPROPRIATIONS

Dept 595 - AIRPORT EXPENSES

581-595-702.000	SALARIES	37,742	48,726	53,970	51,005	65,796	74,646
581-595-702.500	SALARIES - PART TIME	1,002	7,269	2,484	4,000	973	1,000
581-595-712.000	HEALTH INSURANCE	1,308	1,160	1,315	1,696	14,194	16,000
581-595-712.100	LIFE INSURANCE	18	17	17	19	125	140
581-595-713.000	WORKERS COMP	295	167	188	200	111	140
581-595-715.000	SOCIAL SECURITY	2,961	4,280	4,316	4,208	4,988	5,667
581-595-717.000	MERS BENEFITS	3,758	5,007	5,204	5,166	5,592	6,477
581-595-717.001	GASB 68 PENSION EXPENSE	(17,737)					
581-595-727.000	OFFICE SUPPLIES	1,101	418	236	500	704	1,000
581-595-756.000	OPERATING SUPPLIES	4,028	7,768	10,667	8,000	10,586	11,786
581-595-818.000	CONTRACTED SER-GENERAL	20,776	10,034	28,684	25,000	18,812	25,000
581-595-818.020	ACCOUNTING SERVICES	10,000	10,000	10,000	10,000	10,000	10,000
581-595-818.200	C/S-ENGINEERING	4,374			1,500		1,500
581-595-818.400	ATTORNEY	1,250		37,642	5,000	6,994	6,994
581-595-850.000	TELEPHONE	3,523	3,375	2,996	3,500	3,018	3,500
581-595-861.000	MILEAGE REIMBURSEMENT	296	68	194	500	198	500
581-595-864.000	CONFERENCES & WORKSHOPS	612	400	175	1,000		1,000
581-595-867.000	GAS & OIL	216,169	264,007	321,989	280,000	290,153	300,000
581-595-920.000	GAS	972	888	1,195	1,000	971	1,000
581-595-921.000	ELECTRIC	9,761	12,305	13,467	13,500	12,696	13,500
581-595-923.000	TRASH REMOVAL	607	673	826	1,000	1,501	1,650
581-595-930.000	REPAIR & MAINTENANCE	36,286	25,431	54,267	20,000	22,371	25,000
581-595-931.000	CLEANING	2,990	3,285	2,860	3,000	1,495	1,500
581-595-937.000	OFFICE EQUIPMENT & MAINTENANCE	127			250		250
581-595-940.000	EQUIPMENT RENT	2,291	2,664	416	500	153	500
581-595-955.005	2013 IPA PAYMENT	2,814					
581-595-956.000	MISCELLANEOUS	1,314	603	116	500	148	500
581-595-956.100	BANK SERVICE CHARGES	986	4,290	3,636	4,000	3,799	4,000
581-595-958.000	DUES & MEMBERSHIPS					200	200
581-595-960.000	INSURANCE & BONDS	11,143	12,922	13,089	14,000	14,681	14,681
581-595-968.000	DEPRECIATION	297,240	304,773	307,728	320,000	1,917	320,000
581-595-970.000	CAPITAL OUTLAY				2,431,500		2,431,500
Totals for dept 595 - AIRPORT EXPENSES		658,007	730,530	877,677	3,210,544	492,176	3,279,631

TOTAL APPROPRIATIONS

NET OF REVENUES/APPROPRIATIONS - FUND 581

BEGINNING FUND BALANCE

ENDING FUND BALANCE

658,007	730,530	877,677	3,210,544	492,176	3,279,631
(193,569)	(193,038)	(315,578)	(515,544)	98,358	(553,861)
4,436,449	4,242,879	4,049,841	3,734,266	3,734,266	3,734,266
4,242,880	4,049,841	3,734,263	3,218,722	3,832,624	3,180,405

Fund 590 - SEWER FUND

ESTIMATED REVENUES

Dept 000

590-000-642.000	SALES - COMMODITY	410,872	409,929	458,562	460,000	431,488	470,000
590-000-642.090	SALES - DEBT SVC	301,833	306,329	310,876	306,000	283,589	312,000
590-000-642.100	PENALTY	3,738	7,075	6,953	7,000	6,050	7,000
590-000-642.190	PENALTY	6,538	11,353	10,061	7,000	9,945	10,905
590-000-642.390	READY TO SERVE FEES	372,878	377,832	418,913	420,000	404,025	442,525
590-000-643.090	HOOK-UP FEES	60,632	28,600	28,600	44,000	17,600	17,600
590-000-643.100	ALGOMA HOOK-UP FEE			400		600	600
590-000-647.000	ALGOMA SHARE	77,757	44,362	46,458	45,535	42,683	45,535
590-000-647.090	ALGOMA SHARE	6,760	13,211	13,192	13,520	9,873	13,520
590-000-647.200	ALGOMA DIR. BILLING PAYM'T	113	200	200			
590-000-665.000	INTEREST INCOME	6,888	3,886	29,017	10,000	86,756	93,975
590-000-675.000	MISCELLANEOUS INCOME	5,807	(4,603)	1,009	1,000	18,348	18,348
590-000-676.500	REIMB-MISC	1,808	2,594	1,131	5,000		
Totals for dept 000 -		1,255,624	1,200,768	1,325,372	1,319,055	1,310,957	1,432,008
TOTAL ESTIMATED REVENUES		1,255,624	1,200,768	1,325,372	1,319,055	1,310,957	1,432,008

APPROPRIATIONS

Dept 537 - ADMINISTRATION

590-537-818.200	C/S-ENGINEERING	565		14,479	10,000		10,000
590-537-818.400	ATTORNEY				500		500
590-537-956.000	MISCELLANEOUS		2,946		1,000		1,000
590-537-956.400	UTILITY REFUND				500		500
590-537-970.000	CAPITAL OUTLAY	22,591	5,704		167,354	97,908	97,908
590-537-990.060	REPAIR, REPLACE ETC				125,000		125,000
Totals for dept 537 - ADMINISTRATION		23,156	8,650	14,479	304,354	97,908	234,908

Dept 555 - OPERATION & MAINTENANCE

590-555-702.000	SALARIES	22,822	29,231	29,832	25,800	28,316	41,349
590-555-702.500	SALARIES - PART TIME	20	284	339	639	357	893
590-555-712.000	HEALTH INSURANCE		197		500		500
590-555-712.100	LIFE INSURANCE				50		50
590-555-713.000	WORKERS COMP	192	1,067	1,272	1,200	1,315	1,315
590-555-715.000	SOCIAL SECURITY	1,714	2,205	2,251	2,023	2,134	3,131
590-555-717.000	MERS BENEFITS	3,824	4,061	5,910	4,784	6,111	7,414
590-555-717.500	PENSION EXPENSE GASB 68	(9,524)	(9,092)	22,565			
590-555-732.000	SAFETY MATERIALS	278					
590-555-756.000	OPERATING SUPPLIES	51,168	39,671	69,443	60,000	71,433	74,469
590-555-757.000	LAB SUPPLIES	16,295	8,601	10,815	12,000	2,325	12,000
590-555-806.000	SLUDGE REMOVAL	11,831	53,704	28,202	30,000	71,179	71,179
590-555-818.000	CONTRACTED SER-GENERAL	202,496	213,620	212,651	230,000	245,931	262,209
590-555-818.200	C/S-ENGINEERING	3,437	1,692	9,020	5,000	23,413	24,413
590-555-818.400	ATTORNEY	5,949			1,000	9,000	10,000
590-555-818.600	INFORMATION TECH				500		500
590-555-850.000	TELEPHONE	1,612	1,503	1,608	2,000	1,420	2,000
590-555-867.000	GAS & OIL	874	1,631	1,207	1,500	289	1,500
590-555-920.000	GAS	3,806	4,119	5,670	6,500	3,284	6,500
590-555-921.000	ELECTRIC	92,834	92,901	92,612	90,000	99,900	108,300
590-555-922.000	WATER/SEWER BILLS	1,060	920	3,692	3,000	614	1,214
590-555-923.000	TRASH REMOVAL	2,275	1,190	1,370	2,000	1,175	1,300
590-555-930.000	REPAIR & MAINTENANCE	10,318	8,242	26,141	15,000	58,944	58,944
590-555-940.000	EQUIPMENT RENT	843	919	1,165	1,500	568	1,500
590-555-956.000	MISCELLANEOUS	126	88	225	500		500
590-555-956.400	UTILITY REFUND				200		200
590-555-958.000	DUES & MEMBERSHIPS	809	945		400	694	1,000
590-555-960.000	INSURANCE & BONDS	6,916	9,716	10,304	10,500	10,018	10,018
590-555-968.000	DEPRECIATION	302,290	311,668	315,734	320,000		320,000
590-555-995.730	TRANSFER TO FUND730	4,167					
Totals for dept 555 - OPERATION & MAINTENANCE		738,432	779,083	852,028	826,596	638,420	1,022,398

Dept 556 - MAINTENANCE - COLLECTION SYST

590-556-702.000	SALARIES	9,047	11,086	13,497	17,781	11,300	14,264
590-556-702.500	SALARIES - PART TIME	1,283	712	939	1,064	763	891
590-556-712.000	HEALTH INSURANCE	10,527	10,029	9,487	12,916	9,550	10,904
590-556-712.100	LIFE INSURANCE	129	113	111	131	106	131
590-556-713.000	WORKERS COMP	152	871	958	800	954	1,209
590-556-715.000	SOCIAL SECURITY	760	864	1,057	1,442	880	1,116
590-556-717.000	MERS BENEFITS	1,874	2,323	2,767	3,840	2,376	2,688
590-556-756.000	OPERATING SUPPLIES	882	6,162	4,146	5,000	334	5,000
590-556-818.000	CONTRACTED SER-GENERAL	55,190	45,714	55,059	50,000	31,969	37,000
590-556-818.200	C/S-ENGINEERING					4,376	4,376
590-556-920.000	GAS		41				
590-556-921.000	ELECTRIC	2,607	3,190	2,831	4,500	2,817	3,417
590-556-930.000	REPAIR & MAINTENANCE	223	1,867	1,215	4,000	421	1,421
590-556-940.000	EQUIPMENT RENT	2,534	1,263	2,166	3,000	1,325	1,525
590-556-956.000	MISCELLANEOUS		9				
590-556-995.730	TRANSFER TO FUND730	4,167					
Totals for dept 556 - MAINTENANCE - COLLECTION SYST		89,375	84,244	94,233	104,474	67,171	83,942

Dept 557 - MAINTENANCE - ALGOMA SYSTEM

590-557-702.000	SALARIES	1,734					
590-557-713.000	WORKERS COMP	48					
590-557-715.000	SOCIAL SECURITY	133					
590-557-717.000	MERS BENEFITS	345					
590-557-818.000	CONTRACTED SER-GENERAL	816					
590-557-921.000	ELECTRIC	2,261					
590-557-940.000	EQUIPMENT RENT	381					
Totals for dept 557 - MAINTENANCE - ALGOMA SYSTEM		5,718					
Dept 906 - GENERAL ADMINISTRATION							
590-906-991.000	BOND PAYMENT				173,000	150,000	150,000
590-906-993.000	INTEREST PAYMENT	131,024	125,260	120,737	114,642	114,643	114,643
590-906-996.000	AMORTIZATION	485	485	485			
Totals for dept 906 - GENERAL ADMINISTRATION		131,509	125,745	121,222	287,642	264,643	264,643
TOTAL APPROPRIATIONS		988,190	997,722	1,081,962	1,523,066	1,068,142	1,605,891
NET OF REVENUES/APPROPRIATIONS - FUND 590		267,434	203,046	243,410	(204,011)	242,815	(173,883)
BEGINNING FUND BALANCE		5,489,991	5,757,422	5,960,469	6,203,884	6,203,884	6,203,884
ENDING FUND BALANCE		5,757,425	5,960,468	6,203,879	5,999,873	6,446,699	6,030,001

Fund 591 - WATER FUND

ESTIMATED REVENUES

Dept 000

591-000-642.000	SALES - COMMODITY	389,113	395,336	439,632	430,000	419,006	457,006
591-000-642.090	SALES			660			
591-000-642.100	PENALTY	2,085	4,572	4,069	4,000	3,825	4,530
591-000-642.190	PENALTY	3,704	6,016	5,552	6,000	5,571	6,150
591-000-642.200	ON AND OFF FEE	450	1,075	425		25	25
591-000-642.390	READY TO SERVE FEES	369,993	375,419	416,501	411,000	401,906	440,000
591-000-643.090	HOOK-UP FEES	65,632	26,400	30,800	44,000	20,100	20,100
591-000-665.000	INTEREST INCOME	2,647	563	10,642	5,000	30,260	32,761
591-000-670.001	T-MOBILE RENT	32,904	33,891	34,908	35,000	35,955	35,955
591-000-675.000	MISCELLANEOUS INCOME	910	16,322	2,612	1,000	10,165	10,165
Totals for dept 000 -		867,438	859,594	945,801	936,000	926,813	1,006,692
TOTAL ESTIMATED REVENUES		867,438	859,594	945,801	936,000	926,813	1,006,692

APPROPRIATIONS

Dept 538 - ADMINISTRATION

591-538-818.200	ENGINEERING	2,121		423	5,000	763	5,000
591-538-956.000	MISCELLANEOUS		33,981				
591-538-970.000	CAPITAL OUTLAY	36,065	29,971	48,856	917,000	89,847	90,000
Totals for dept 538 - ADMINISTRATION		38,186	63,952	49,279	922,000	90,610	95,000

Dept 555 - OPERATION & MAINTENANCE

591-555-702.000	SALARIES	156,671	186,092	183,695	172,503	162,980	181,806
591-555-702.500	SALARIES - PART TIME	759	7,257	12,130	1,703	8,817	9,930
591-555-712.000	HEALTH INSURANCE	47,952	47,909	43,198	59,037	57,170	63,288
591-555-712.050	DPW HEALTH INS	7,602	10,486		5,000		
591-555-712.100	LIFE INSURANCE	377	374	374	411	351	405
591-555-713.000	WORKERS COMP	1,055	1,590	1,561	2,500	1,550	1,950
591-555-715.000	SOCIAL SECURITY	11,690	14,336	14,468	13,327	12,656	14,181
591-555-717.000	MERS BENEFITS	26,769	35,297	38,269	34,557	32,591	36,579
591-555-717.500	PENSION EXPENSE GASB 68	(5,241)	4,800	54,208	5,000		5,000
591-555-732.000	SAFETY MATERIALS	370	335	455	500	180	500
591-555-756.000	OPERATING SUPPLIES	77,098	83,466	101,908	100,000	95,020	100,000
591-555-768.000	UNIFORMS				500		500
591-555-818.000	CONTRACTED SER-GENERAL	40,516	46,824	121,770	50,000	95,097	102,211
591-555-818.200	C/S-ENGINEERING	1,647	1,349	282	2,000	728	728
591-555-850.000	TELEPHONE	3,917	3,600	3,998	4,000	3,716	4,036
591-555-864.000	CONFERENCES & WORKSHOPS	872	807	2,472	1,500	601	1,000
591-555-867.000	GAS & OIL	2,330	711	4,867	5,000	2,074	3,074
591-555-920.000	GAS	5,658	6,149	9,371	8,000	7,542	8,242
591-555-921.000	ELECTRIC	49,228	56,213	55,304	65,000	56,082	60,282
591-555-922.000	WATER/SEWER BILLS	893	873	935	950	755	950
591-555-923.000	TRASH REMOVAL	1,731	1,048	1,210	1,800	1,037	1,150
591-555-930.000	REPAIR & MAINTENANCE	6,661	13,909	16,476	10,000	26,629	28,300
591-555-940.000	EQUIPMENT RENT	14,384	15,803	14,812	15,000	14,843	15,643
591-555-956.000	MISCELLANEOUS	170	248		500	435	500
591-555-956.400	UTILITY REFUND				300		300
591-555-958.000	DUES & MEMBERSHIPS	2,914	1,797	2,355	2,500	4,634	4,634
591-555-960.000	INSURANCE & BONDS	11,663	13,013	13,945	14,250	14,285	14,285
591-555-968.000	DEPRECIATION	241,839	255,690	256,465	250,000		250,000
591-555-995.730	TRANSFER TO FUND730	22,806					
Totals for dept 555 - OPERATION & MAINTENANCE		732,331	809,976	954,528	825,838	599,773	909,474

Dept 906 - GENERAL ADMINISTRATION

591-906-991.000	BOND PAYMENT				26,000		26,000
591-906-993.000	INTEREST PAYMENT	11,856	5,011	1,703	1,577	1,577	1,577
Totals for dept 906 - GENERAL ADMINISTRATION		11,856	5,011	1,703	27,577	1,577	27,577

Dept 966 - TRANSFERS OUT

591-966-996.000	AMORTIZATION	(1,509)	(9,184)	562			
Totals for dept 966 - TRANSFERS OUT		(1,509)	(9,184)	562			

TOTAL APPROPRIATIONS

		780,864	869,755	1,006,072	1,775,415	691,960	1,032,051
NET OF REVENUES/APPROPRIATIONS - FUND 591		86,574	(10,161)	(60,271)	(839,415)	234,853	(25,359)
BEGINNING FUND BALANCE		6,784,026	6,870,603	6,860,441	6,800,171	6,800,171	6,800,171
ENDING FUND BALANCE		6,870,600	6,860,442	6,800,170	5,960,756	7,035,024	6,774,812

Fund 661 - EQUIPMENT RENTAL FUND

ESTIMATED REVENUES

Dept 000

661-000-665.000	INTEREST INCOME	1,138	866	5,628	2,000	17,750	19,098
661-000-667.000	EQUIPMENT RENTAL FEES	145,662	157,539	167,540	150,000	196,185	216,185
661-000-673.000	GAIN/(LOSS) ON SALE OF ASSET	(1,692)	200	(384)		10,000	10,000
661-000-675.000	MISCELLANEOUS INCOME	1,525	614	13,320	750	2,848	2,848
Totals for dept 000 -		146,633	159,219	186,104	152,750	226,783	248,131
TOTAL ESTIMATED REVENUES		146,633	159,219	186,104	152,750	226,783	248,131

APPROPRIATIONS

Dept 571 - EQUIPMENT

661-571-732.000	SAFETY MATERIALS	832	1,085	4,996	2,000	836	2,000
661-571-756.000	OPERATING SUPPLIES	561	4,905	267	2,500	1,170	2,500
661-571-818.000	CONTRACTED SER-GENERAL	5,087	4,640	338	2,500	38	2,500
661-571-861.000	MILEAGE REIMBURSEMENT				200		200
661-571-864.000	CONFERENCES & WORKSHOPS		70		200		200
661-571-867.000	GAS & OIL	8,359	4,218	18,412	10,000	8,973	10,000
661-571-930.000	REPAIR & MAINTENANCE	27,250	33,893	43,130	30,000	37,629	41,129
661-571-956.000	MISCELLANEOUS		180	180	500		500
661-571-960.000	INSURANCE & BONDS	10,042	10,479	9,287	10,750	9,184	9,184
661-571-968.000	DEPRECIATION	61,529	61,243	65,310	70,000		70,000
661-571-970.000	CAPITAL OUTLAY	500			115,000	131,961	131,961
Totals for dept 571 - EQUIPMENT		114,160	120,713	141,920	243,650	189,791	270,174
TOTAL APPROPRIATIONS		114,160	120,713	141,920	243,650	189,791	270,174
NET OF REVENUES/APPROPRIATIONS - FUND 661		32,473	38,506	44,184	(90,900)	36,992	(22,043)
BEGINNING FUND BALANCE		441,629	474,101	512,607	556,790	556,790	556,790
ENDING FUND BALANCE		474,102	512,607	556,791	465,890	593,782	534,747

Fund 730 - PAYROLL BENEFITS

ESTIMATED REVENUES

Dept 000		
730-000-676.000	EMP. REIMBURSEMENT	30,726
730-000-699.000	TRANSFERS FROM OTHER FUNDS	143,749
Totals for dept 000 -		174,475
TOTAL ESTIMATED REVENUES		174,475

APPROPRIATIONS

Dept 723 - ADMINISTRATION

730-723-702.000	SALARIES	140,689
730-723-712.000	HEALTH INSURANCE	540
730-723-715.000	SOCIAL SECURITY	10,431
730-723-717.000	MERS BENEFITS	22,815
Totals for dept 723 - ADMINISTRATION		174,475

TOTAL APPROPRIATIONS

174,475

NET OF REVENUES/APPROPRIATIONS - FUND 730
BEGINNING FUND BALANCE
ENDING FUND BALANCE

ESTIMATED REVENUES - ALL FUNDS	6,226,874	6,435,413	6,644,190	8,794,372	7,080,824	9,900,238
APPROPRIATIONS - ALL FUNDS	5,406,989	6,753,067	6,088,315	10,505,399	5,882,712	10,405,135
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	819,885	(317,654)	555,875	(1,711,027)	1,198,112	(504,897)
BEGINNING FUND BALANCE - ALL FUNDS	19,850,161	20,670,050	20,352,395	20,908,289	20,908,289	20,908,289
ENDING FUND BALANCE - ALL FUNDS	20,670,046	20,352,396	20,908,270	19,197,262	22,106,401	20,403,392



ACTION MEMO

Staff Communication

DATE: December 11, 2023
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Res. 23-29 2023 Master Plan Adoption

SUMMARY OF REQUEST:

The Planning Commission held a public hearing and ultimately voted to recommend adoption of the 2023 Master Plan to the Village Council on December 4th.

By approving Res. 23-29 the Village will have a new master plan that contemplates many changes to zoning and future growth of the village. The 2023 plan will likely be able to serve as a building block for future plans. Once adopted, I plan to work with staff and consultants to put forward many of the zoning changes that are suggested in this document. Most of the changes are aimed at adding flexibility for great business and residential growth in the village.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

A motion to approve resolution 23-29.

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____, moved the adoption of the following:

RESOLUTION NO. 23-29

A RESOLUTION TO ADOPT THE 2023 VILLAGE OF SPARTA MASTER PLAN

WHEREAS, the Michigan Planning Enabling Act (Public Act 33 of 2008), as amended, provides for a planning commission to prepare and adopt a Master Plan for physical development of the community; and

WHEREAS, the Village of Sparta Planning Commission has prepared such a Master Plan for the Village's physical development in compliance with the Michigan Planning Enabling Act, including relevant charts, maps and text; and

WHEREAS, the Village of Sparta Planning Commission has provided multiple opportunities for public participation in the planning process; and

WHEREAS, the Village of Sparta Council approved the draft Plan for distribution, and subsequently the Master Plan was so distributed for review by surrounding communities and other public agencies as required by the Michigan Planning Enabling Act; and

WHEREAS, the Village of Sparta Planning Commission held a formal public hearing on the draft Master Plan on December 4, 2023 in order to provide additional opportunity for public comment; and

WHEREAS, all comments received during the planning process have been carefully considered and the Planning Commission is satisfied that the Master Plan is ready for adoption.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Village of Sparta Council hereby adopts the Village of Sparta 2023 Master Plan, as presented at the public meeting held on December 11, 2023 subject to incorporation of the following revisions (if applicable):
2. All resolutions or parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

YEAS: Councilmembers:

NAYS: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

RESOLUTION DECLARED ADOPTED.

Dated: December 11, 2023

CERTIFICATION

I certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta at a regular meeting held on December 11, 2023 which was conducted in accordance with the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

Katy Shelton, Village Clerk



To: Sparta Village Council
From: Michael Krzciok, Airport Manager
Date: December 5, 2023
RE: Sparta Municipal Airport Monthly Report, November 2023

Preparing for Winter:

Mowing equipment was cleaned and stored for the winter. Our airfield snow blower and plow were cleaned, inspected, greased, and installed on the tractor. In November we completed the installation of a gas heating unit in our maintenance garage. With the help of our DPW, we also insulated the garage. This upgrade will help us to better work on our equipment during the cold winter months and allow our snow removal equipment to thaw out between snow events. The airport pick-up truck was upgraded to a newer, more powerful model and is set up and ready to go for winter. I met with our snow removal contractor and reviewed procedures and arranged snow removal service for our airport tenants requesting it.

Airfield Project Update:

I met with our MDOT Aero project manager and Brian with Prein & Newhof to complete our 90% Design Review for the 2024 Apron Expansion and Rehabilitation project. This project adds ten additional aircraft parking spots to the four we currently have and rehabilitates sections of the existing apron that are in poor condition. The project is currently on schedule with advertisement for bids starting December 18, our pre-bid meeting is scheduled for January 10, and the Bid Letting on February 9. We are planning for construction to start in late summer but depending on the timing of FAA and state funding in 2024, there is a slight chance this project pushes back to spring of 2025.

Fuel Sales:

November 2023 saw an increase in year over year fuel sales. Our cost for fuel decreased in November allowing for strong margins to continue.

		Transactions	Gallons Pumped
November	2021	304	4245
November	2022	185	3284
November	2023	230	4435

Hangar Demand:

High demand for hangar space continues. All hangars remain filled and we added one more name to the waiting list.

Available Hangars	0
Upcoming Availability	0
Community Hangar Waitlist	26
Nested Hangar Waitlist	21

The private hanagar projects continue to progress!



Ledbetter Hangar



Tuffs Hangar



Garage heater



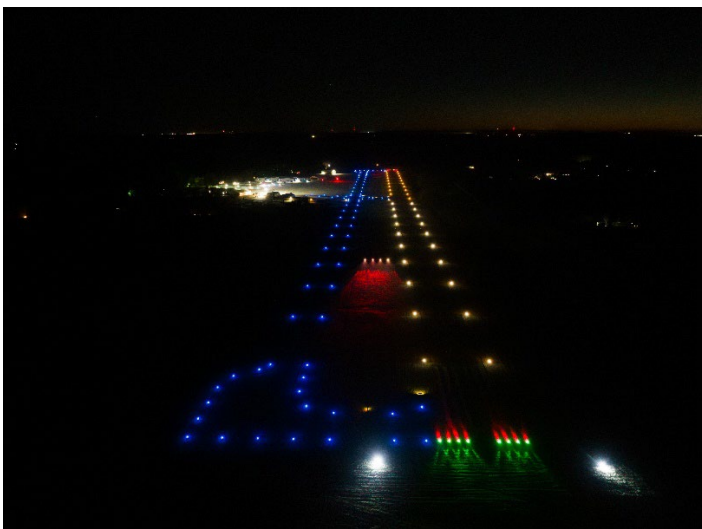
Tractor Plow



Airfield Snow Blower



Upgraded Airport Truck



Drone photo of completed Airfield Lighting Upgrade. Photo credit: Prein & Newhof

Village of Sparta

November 2023 Summary

Complaints Investigated Resolved	13 13 7	Yard Parking	2	Citations	2
Open Cases (previous months)	17 18	Village mowed lawns		Trees Parking over sidewalks	
Resolved Cases	22	Long Term Projects	6	Spring 2024 Projects	17
Snow and Ice warnings		Zoning permits		Recreational Equipment Notice	8
Chicken permits		Congrats!	3	WATCH LIST	17
Rental Homes	171	Rental Units	161	Burn Warning	1

Long Term Projects:

Loomis Multiple issues including problems with building and parking pad. Foundational systems need repair, rubbish on the premises and possible rodent harborage. Sent owners of the building a packet of what needs to be brought up to code on the exterior of the building and property. **(VM is working with DDA to help push this along in a timelier manner.) (Added Addendum: Per DDA personnel, new owner has just acquired this address. She is now working with them to come into compliance.) (New Addendum: Sent the new owner notice of all the outstanding compliance issues. A meeting has been set up with the new owner.) (Addendum: Met with new owner and developed a new plan of action.) (Addendum: Moving to Spring 2024 agenda for completion.)**

E Division Multiple repairs needed both inside and outside of the retail store at this location. code violations have all been noted using the IPMC 2000 and sent out to the owner of the building and the corporate office of the retail store. Thus far both entities have been non-responsive to requests to abate the code violations. VM is aware of the situation. **(Addendum: A show cause hearing has now been scheduled.) (Second addendum: parcel is due to be sold. Keeping watch on the exterior items for now.) (New owners have given the current tenant 6 months to vacate, per DDA discussion,**

when the new owners take over, they will be working on the exterior of the building. Agreed to check back in later.) (Worked out a formal plan of attack to bring the entire building into compliance with the new owners now that they have full possession of the building as of 3/30/2023. Will re-check with the owners by May 1, 2023.) (Updated Addendum: Owners are working with the DDA rep. in securing a grant to get the building repaired and updated for new use.) (Addendum: Sending notice to the owners requesting that they take care of the exterior portion of the building.)

E Division Exterior of building deteriorating, interior has multiple infractions. These issues are causing an ongoing problem with rubbish and having to keep track of the entire property. VM is aware of the situation and is working with the actual owners of the building. Building is currently under a lease contract with a retail entity. Issued a verbal warning to the store manager and her employees not to use the exterior ramp since it is no longer safe for anyone to walk upon. Have requested this structure to be removed by the owners of the building. Previous citations have been written concerning the ongoing problems with the building and the rubbish. (Addendum: Per directives from the VM and the DDA rep. putting this case on hold for now.) (Per an update from both previous entities; another plan of action has been decided upon due to other developments in the possible moving on of the current tenant. Continuing to track for now.) (Talked with the building owner on what needs to be accomplished. He is putting together a time line for all to follow in order to make the necessary repairs for the safety of the community.) (Updated Addendum: Sent through an updated plan of action to both the owners and the tenants of the building.) (Addendum: Citation has been issued.) (Addendum: rubbish and doorway have been cleared, will continue to follow.)

278 Hickory Long term storage with rubbish and other property related issues. DDA representative is also working alongside of the potential buyer in trying to get this building and property area up to code. (Addendum: Recently, the owner has made progress and is willing to conclude what needs to be taken care of so he can sell his property.) (Follow up, the sewer issue has now been fully addressed. The owner is stating he is preparing to sell soon.) (Closing out of code enforcement since the Village Manager is now helping to resolve the sewer issue.)

■ S Union Entire façade of large home is in the process of being repaired, repainted over the past months. Had to wait throughout the inclement weather months. **(Addendum: Sending owner, a final notice to get the project started.) (Addendum: Project has now begun; home owner is still refusing outside help when offered.) (Addendum: project did progress, but, is still not completed. Agreed to move this to spring 2024.)**

■ S Elm Entire façade of large home is in the process of being repaired, repainted, entire yard is in process of being cleaned up, old fence is being addressed. Had to wait throughout inclement weather months. **(Addendum: Sending the owner a final notice to continue to move the project forward.) (Addendum: Project is still not completed. Moving the remainder of the project to spring 2024.)**

Complaints:

■ E Gardner Received a complaint that this resident was dumping on his backyard land everything from plastics to other types of construction waste. During the investigation it was noted that large dump trucks were dumping concrete waste and other such materials. Multiple pictures were taken of this activity while ongoing. Sending the home owner an immediate cease desists warning letter since he had previously been warned about this type of activity from the previous Village Manager. **(Addendum: The owner of the property in question is exercising his right to appeal to the zoning board of appeals. he believes he should be allowed to dump the large chunks of concrete for filling purposes. He has agreed to stop until the process is decided.) (Addendum: Other complaints have now filtered in since the neighboring street can see the buildup of large chunks of concrete. Working with the Village Manager to bring about a solution to this issue since this will partly depend on whether the ZBA wants to be involved.) (2nd addendum: ZBA will not be involved. Plan of action by the owner to come into the office.) (3rd addendum: Final notice to remove is being sent to the land owner. VM is aware of what could result if the home owner chooses not to oblige.) (Addendum: Home owner still refusing to cooperate, possible citations to come.) (Citation posted.)**

- River Complaints have come in regarding the condition of the rubbish on the driveway and in the backyard of this home. A citation has already been written concerning the front area and driveway of the home. Looking deeper into the complaint to see if the back yard is also an issue with rubbish. **(Addendum: Resident failed to appear in court with the magistrate as she was cited. Issued a final formal notice letting her know that should she not comply as requested another citation will be written for a formal hearing with a judge.) (Addendum: Still waiting to hear back from the court and the owner of the home to schedule an inspection. Notice has again gone out.) (Addendum: Reinspected the yard along with the owner. Compliance is still an issue.)**
- Harper Neighbor states that this home has some older boys living in a trailer in front of the home for the past couple of weeks. He also states that there is a lot of rubbish and trash now in the front yard. Boys are harassing one of the older women who live near this home. Gave the non-emergency dispatch number to this neighbor and asked that he or this older woman given them a call. During investigation numerous violations were noted including rubbish, tall noxious weeds and grasses, a swimming pool that is out of compliance. Working with local PD officer to help resolve all the ordinances. **(Addendum: Home owner has been given a final date to comply and to have the property inspected. Citations were assigned.)**
- Carrie Received an emailed complaint in regards to this property having someone leaving their vehicle up on jack stands and having rubbish near the vehicle. Upon investigation it appears that the resident is simply fixing their own vehicle. All noted rubbish seemed to be related to this project. Keeping watch on this property for now. **(Addendum: After two weeks' time, it was determined that nothing was progressing, sending out formal notice.)-RESOLVED**
- Carrie Several complaints have come into the office of Code Enforcement in regards to the dog who resides in this home barking all day long. Notices have gone out giving the animal ordinance. Hosted two different conversations with the owners of the dog in question. Made suggestions to help them get better control of the situation. **(Addendum: Continued to receive more complaints. Sending a final request for this to be taken control of by the dogs owner.)-RESOLVED**
- N State Multiple complaints with photos were received of one of the interior apartments in this home depicting numerous infractions per IPMC 2021. Sending notice to the owner asking for his cooperation in getting these taken care of. This is a rental

property. (Addendum: working with the landlord in obtaining the pictures as evidence of repairs that were made.)-RESOLVED

- Loomis Receiving numerous complaints about a dog that resides at this home continuously barking. Sent original notice followed by a formal notice to control the dog.-RESOLVED
- S Union Received a verbal complaint from one of the tenants stating that the basement door needs to be repaired and admits rain. Upon investigation, it appears that nothing is amiss with the door. -Complaint is dismissed
- Carrie Talked with the neighbor who lives next to this rental home in regards to the tenants parking on her lawn and driveway. The neighbor also states that this is due to the tenants constantly working on other's vehicles and having to park their own vehicles elsewhere. Attempting to contact the landlord to discuss options and the code violations that the tenants seem to consistently have. This issue presented itself a few months ago, but, not as a complaint. In the meantime, working on a plan of action with the neighbor as well. During the onsite investigation it was noted that vehicles are parking in the ROW directly in front of the home of the neighboring home. Tried to call the landlord who did not answer. Sending the landlord notice of what needs to be corrected with the tenants.-RESOLVED
- Cherry Received a complaint from one of the neighbors in regards to how rubbish filled the yard always seems to be. During the investigation talked with all of the adults who currently reside within the home. They are taking care of some of the items that would be considered rubbish. We are now working together since they want to put up a privacy fence but are unsure as to where it can be since they do live on a corner. advised the complaining party that not everything is considered to be rubbish.
- Pearl Received a complaint from a neighbor to this address. It has been noted that some of the kids who live at this address are riding motorized vehicles up and down the sidewalk. Referred this to the police department. -RESOLVED
- Edward Received a verbal complaint in regards to an old SUV taking up a parking place that is believed to be inoperable. Called the property manager for the Sparta Townhouses;

she states she does not know of any inoperable vehicle at the present time. However, during the visual investigation a SUV was found in front of this address that has no current licensure and appeared to being currently used as a storage bin. Took pictures and sent them to property management as proof of the vehicle that needs to be taken care of.

■ Pleasant Received information from a neighbor in regards to the poor condition that this yard was in. During the investigation, it was noted that the landlords had removed numerous trees over a week ago, however, the yard had been destroyed leaving all the branches and piles of yard waste. Driveway was found to be unusable causing the tenant to have to park directly on the lawn. The sidewalk was full of deep mud making it uncrossable for pedestrians; a large amount of muds have also been left deposited out in the road. The neighbors also had part of their fencing destroyed because of the removal of the trees. Called the landlords and left a voice mail. Sending pictures along with the ordinances that are in violation via a notice to clean up to the landlords.

- | | | |
|--|------------------------|----------------|
| 33 Washington | 116 Washington | 164 Washington |
| 185 Washington | 511 Atkinson (2 units) | 184 S Union |
| 374 Clay | 203 Martindale | 182 Vine |
| Sparta Townhouses and Sparta Terraces on Clark and Edward Streets (55 units) | | |

Spartan Terraces on Jo Ellen (17 Units)

Spartan Manor on Donna (24 Units)

Hogan Apartments at 399 S Union (15 Units)

Apple Tree Apartments at 44 Ida Red

33 Park Lane Complex (8 Units)

- 1) Shop Sparta was a highly attended event. Formal wrap up is still ongoing, we are evaluating some changes to the event for safety measures for the attendees.
- 2) New Greenhouse: DDA and DPW staff have interviewed and selected a new greenhouse to grown and manage the downtown streetscape flowers for 2024. The recommendation will be on the DDA agenda in December.
- 3) Monopoly board featuring Sparta businesses called Sparta-Opoly is available for purchase and is such a fun way to celebrate local businesses who chose to advertise in the board game! There are 500 board games available for purchase.
- 4) Sip & Shop Events are slowly gathering steam and excitement, as we continue to push the Shop Local message to the community. The December events are partnered with the Santa Claus nights and Wagon Rides!
- 5) Sparta Bucks & Sparta Community Foundation BOGO event launched in November bringing over \$23,000 in certificates to the community that will support local businesses. The program that we hire out encountered a major glitch in the updated platform that caused quite a bit of issues that required dozens of hours of staff time to rectify to make sure each customer and transaction was as it should be. The good news is a lot of local dollars are being spent through this program this shopping season!



2024 Sparta Events

We LOVE making amazing memories in Sparta and providing unique experiences for our visitors and community. Each event takes sponsorship, logistics, planning, and volunteerism. With your help, we will continue to make Sparta Vibrant!

We are excited to announce that we have listened to the community and volunteers who spend hours planning and executing the annual festivities of Town & Country Days. After much consideration, Town & Country Days will now be held with the Carnival in May 2024!

Town & Country Days has been a tradition in our community for over 80 years, and has been held in different months throughout the decades. For the last 30 years, it has been in July, but due to logistics, the board of directors has made the decision to move the celebration to the weekend in May with our contracted Carnival who can only come at that time. This will keep our annual tradition alive!

We anticipate changes to the event timeline but many of the traditions that you have come to love will be included in our annual schedule. Details will be forthcoming as soon as they are available!



*Dates are Subject to Change

FEB	WINTER FEST
MAY 17-19	TOWN & COUNTRY DAYS (CARNIVAL, PARADE, & MORE!)
JUNE 5	PRINCESS & SUPERHERO NIGHT
JUNE 6- OCT 24	THURSDAYS ON THE SQUARE
JUNE 12- AUG 7	CONCERTS IN ROGERS PARK
JUNE 14-15	BEER & BRAT STREET FEST
AUG 9-10	CELTIC FEST
SEPT 20-21	MICHIGAN APPLE FEST
OCT 26	SCARE ON THE SQUARE
NOV 22	SHOP SPARTA

- 6) Winterfest Plans are coming together nicely! After discussion at the DDA Board in November, it was decided by the board to have an event that is throughout the month but will not include the synthetic ice skating rink.
- 7) 2024 dates: The Events committee have formulized the events for 2024 and are excited to launch another amazing season of events!
- 8) DDA is getting ready to revise the TIF Redevelopment Plan (required by State Legislation to operate) before it expires in 2030. First phase of the plan is to work through a "pulse of the organizations" that make up Sparta's Community Development program. Travis Alden from the Right Place is working with the boards to create these inhouse sessions as preliminary to the TIF plan renewal.




ACTION MEMO

Staff Communication

DATE: December 6, 2023
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: DPW Monthly Update

Project Name:	Parking Lot Projects
Project Manager/Lead:	William Hunter
Project Scope:	Construct two new parking lots and resurface one in the downtown.
Issues/Items of Note:	The project is complete. There is a punch list for the contract to complete in the spring.
Project Name:	Village-wide leaf pick-up
Project Manager/Lead:	William Hunter
Project Scope:	Curbside leaf pick up.
Issues/Items of Note:	Curbside leaf pick-up ended on December 1 st . Residents can bring their leaves to the DPW yard round.
Project Name:	MRWA-DPW Training
Project Manager/Lead:	William Hunter
Project Scope:	Monthly MRWA training in the Village
Issues/Items of Note:	The Village of Sparta DPW is partnering with the Michigan Rural Water Association to hold monthly remote training at the CIVIC Center. These training sessions will be broadcast for other municipalities to sign up for. This is no cost to the Village. DPW members will receive free training for hosting.
Project Name:	Confined Space Policy & Equipment
Project Manager/Lead:	William Hunter
Project Scope:	Implementing a confined space program
Issues/Items of Note:	Equipment is ordered. A draft policy is finished. Once the equipment is received, I will conduct training with staff.
Project Name:	Bridge Inspection Loomis and Union Street Bridges
Project Manager/Lead	William Hunter

Issues/Items of Note:	OHM Advisors has been performing the biennial bridge inspections for the Village since 2015 and the design and construction administration for the Union Street bridge. The inspections are due again in 2024. These inspections are required by the State of Michigan
Project Name:	Water Plant-RAW water meter
Project Manager/Lead	William Hunter
Project Scope:	Replacement of the existing raw water meter
Issues/Items of Note:	We rely on two meters in the plant the most: the finish master meter and the raw meter. Changing one meter and not changing the other is throwing the plant out of whack regarding pump age and chemical feeds reported to the state.
Project Name:	Centennial/Washington Street Storm Sewer
Project Manager/Lead	William Hunter
Project Scope:	Extending the storm sewer on Centennial between Maple and Washington and on Washington between Centennial and W. Gardner. These are the first two phases of a project that is intended to reduce I&I and address aging storm infrastructure that is not all in the public right-of-way or existing easements.
Issues/Items of Note:	Draft plans are complete.
Project Name:	Wastewater Plant-NPDES permit
Project Manager/Lead	Rob Smith
Project Scope:	The NPDES (National Pollutant Discharge Elimination System) review process for wastewater plants in Michigan, overseen by the Michigan Department of Environment, Great Lakes, and Energy (EGLE), begins with the submission of an NPDES permit application by the wastewater treatment plant. This application contains detailed information about the plant's operations, including the type and amount of pollutants discharged and the treatment methods employed.
Issues/Items of Note:	Staff has set up a meeting with EGLE to review the changes to the NPDES permit.
Project Name:	Civic Center-Floor
Project Manager/Lead	Miles Ring
Project Scope:	Strip & wax the floor

Issues/Items of Note:	
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Here are just some of the other tasks DPW staff has been working on over the last month:

11-8-23

Miss Digs, put up Candy Cane Lane leaves, cleaned shop, maintenance at 347 Evergreen, picked up signage for RR lot, picked up door openers, washed equipment, pushed back leaves, inspected tree at 172 E. Averill, and ordered signs.

11/15/23

Set up for special event and leaf pick up.

11/16/23

Blow off sidewalks. Set up barricades in the parking lots. Leaf pick up. Inspect a sewer on 12 miles. Assisted the water division with an emergency on 12 miles. Special event set up.

11/19/23

Worked on special events. Assisted the water division with emergencies.

11-21-23

Leaf pick-up, Miss Digs, greased trucks, Old Orchard sample measurements in lots, put "too close to leaf piles" on cars, inspected civic center, stocked cleaning supplies at the civic center, ordered signs for lots.

11-22-23

Leaf pick-up, lot signage, Miss Diggs, washed trucks, met with fence company, removed telephone pole from Balyeat, cleaned shop.

11-28-23

Salted, washed trucks, repaired lights on #14 and 17, piled Leaves, Old Orchard sample, put up reserved signs for Village and Township employees, built fence for Union Street resident

11-29-23/11-30-23

Leaf pick up is finished for 2023, Old Orchard sample, storm hook up inspection on S. Aspen, started purging obsolete inventory at DPW, MIS.

12 -1-23

Clean up garage and yard. Salted roads. Put some equipment in storage.

12-3-23

Worked on clean-up from the leaf season—maintenance on equipment.

12-4-23

Tore down Civic Center. Installed plow stakes. Fixed downtown lighting. Removed stump from park.



Sparta Police Department

Andrew M. Milanowski

Chief of Police

260 W. Division - Sparta MI 49345 - Office (616) 887-8716 - Fax (616) 887-7681

MONTHLY REPORT

November 2023

Crime Report Information:

The "Incident Description Count Report" for November 2023 is attached.

Incidents of interest

Sgt Price in checking the newly installed cameras at the Band Shell observed two juveniles damage the electrical outlet box by stomping on it, and attempting to damage another one. Through his investigation he obtained the identity of the two subjects. They were interviewed and confessed to the crime. These cameras were installed at the direction of the Village Manager and have already paid us back. The two youths have been charged with MDOP and the Village will be seeking restitution for replacement and labor for the repairs.

Officer Soules assisted the Kent County Sheriff and responded to a Med 1 ECHO where an 8-month-old baby had drowned in a bath tub. He was first on the scene and started first aid as well as deploying the AED.

Traffic

The "Ticket Offense Report" for November is attached.

Parking Citations for November

Seventeen (17)

Department Issues

Things have been going pretty well lately. Nothing really to report.

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2023	11/30/2023	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>10-97 ATTEMPT</i>					Count: 1
23-002297	11/27/2023	10-97 ATTEMPT		WAWRZYNIAK, MARK	Closed
<i>8 MONTH OLD DROWN</i>					Count: 1
23-002258	11/22/2023	8 MONTH OLD DROWN		SOULES, CALEB HOWARD	Turned Over
<i>911 HANGUP- MEDICAL</i>					Count: 1
23-002262	11/23/2023	911 HANGUP- MEDICAL		SOULES, CALEB HOWARD	Closed
<i>ABANDONED VEHICLE</i>					Count: 1
23-002131	11/02/2023	ABANDONED VEHICLE		JONES, CALEB	Closed
<i>ACCIDENTAL DISPATCH</i>					Count: 1
23-002136	11/02/2023	ACCIDENTAL DISPATCH		KUSMIERSKI, TRAVIS	Closed
<i>ALARM</i>					Count: 3
23-002165	11/08/2023	ALARM		KUSMIERSKI, TRAVIS	Closed
23-002222	11/17/2023	ALARM		KUSMIERSKI, TRAVIS	Closed
23-002263	11/23/2023	ALARM		PRICE, DAVE	Closed
<i>ANOTHER ACCIDENTAL DISPATCH</i>					Count: 1
23-002138	11/03/2023	ANOTHER ACCIDENTAL DISPATCH		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST</i>					Count: 1
23-002201	11/14/2023	ASSIST		SOULES, CALEB HOWARD	Closed
<i>ASSIST AMBULANCE</i>					Count: 1
23-002261	11/22/2023	ASSIST AMBULANCE		WAWRZYNIAK, MARK	Closed
<i>ASSIST COUNTY - ATL SUICIDAL</i>					Count: 1
23-002137	11/03/2023	ASSIST COUNTY - ATL SUICIDAL		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST COUNTY - NOISE / WARRANT ARREST</i>					Count: 1
23-002164	11/07/2023	ASSIST COUNTY - NOISE / WARRANT ARREST		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST COUNTY WITH OWI</i>					Count: 1
23-002191	11/13/2023	ASSIST COUNTY WITH OWI		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST COUTY WITH T/S</i>					Count: 1
23-002159	11/06/2023	ASSIST COUTY WITH T/S		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST JERRY'S TOWING</i>					Count: 1
23-002300	11/28/2023	ASSIST JERRY'S TOWING		SOULES, CALEB HOWARD	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2023	11/30/2023	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>ASSIST KCSO</i>					Count: 1
23-002200	11/14/2023	ASSIST KCSO		SOULES, CALEB HOWARD	Turned Over
<i>ASSIST MSP</i>					Count: 2
23-002151	11/05/2023	ASSIST MSP		BULTSMA, ZACHARY NEAL	Closed
23-002305	11/29/2023	ASSIST MSP		BULTSMA, ZACHARY NEAL	Turned Over
<i>ASSIST MSP WITH CAR VS DEER</i>					Count: 1
23-002134	11/02/2023	ASSIST MSP WITH CAR VS DEER		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST ON STOP/WARRANTS</i>					Count: 1
23-002117	11/01/2023	ASSIST ON STOP/WARRANTS		WAWRZYNIAK, MARK	Closed
<i>BARKING DOG</i>					Count: 1
23-002120	11/01/2023	BARKING DOG		JONES, CALEB	Closed
<i>BOL INFANT W/NO CAR SEAT</i>					Count: 1
23-002296	11/27/2023	BOL INFANT W/NO CAR SEAT		WAWRZYNIAK, MARK	Closed
<i>BREAKING & ENTERING</i>					Count: 1
23-002264	11/23/2023	BREAKING & ENTERING		BULTSMA, ZACHARY NEAL	Closed
<i>CAMPER BREAK IN</i>					Count: 1
23-002291	11/26/2023	CAMPER BREAK IN		SOULES, CALEB HOWARD	Closed
<i>CANCELED LICENSE</i>					Count: 1
23-002179	11/11/2023	CANCELED LICENSE		BULTSMA, ZACHARY NEAL	Closed
<i>CCH FOR CJ EMPLOYEMENT</i>					Count: 1
23-000166	11/28/2023	CCH FOR CJ EMPLOYEMENT		PRICE, DAVE	Closed
<i>CHECK ADDRESS FOR SUBJECT IN CRASH</i>					Count: 1
23-002238	11/19/2023	CHECK ADDRESS FOR SUBJECT IN CRASH		WAWRZYNIAK, MARK	Closed
<i>CITIZEN ASSIST</i>					Count: 1
23-002308	11/30/2023	CITIZEN ASSIST		JONES, CALEB	Closed
<i>CIVIL COMPLAINT</i>					Count: 1
23-002148	11/04/2023	CIVIL COMPLAINT		SIETSEMA, ETHAN	Closed
<i>CIVIL CUSTODY ISSUE</i>					Count: 1
23-002167	11/08/2023	CIVIL CUSTODY ISSUE		SOULES, CALEB HOWARD	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2023	11/30/2023	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>CIVIL DISPUTE</i>					Count: 2
23-002243	11/19/2023	CIVIL DISPUTE		BULTSMA, ZACHARY NEAL	Closed
23-002304	11/29/2023	CIVIL DISPUTE		BULTSMA, ZACHARY NEAL	Closed
<i>CPS LEN</i>					Count: 1
23-000161	11/17/2023	CPS LEN		PRICE, DAVE	Closed
<i>CRIMINAL HISTORY CHECK</i>					Count: 1
23-000163	11/21/2023	CRIMINAL HISTORY CHECK		ALT, BROOKE L	Closed
<i>CURFEW VIOLATION</i>					Count: 1
23-002298	11/28/2023	CURFEW VIOLATION		WAWRZYNIAK, MARK	Closed
<i>CUSTODY EXCHANGE</i>					Count: 1
23-002281	11/25/2023	CUSTODY EXCHANGE		JONES, CALEB	Closed
<i>DEAD DEER</i>					Count: 1
23-002285	11/25/2023	DEAD DEER		BULTSMA, ZACHARY NEAL	Closed
<i>DELIVER MESSAGE</i>					Count: 1
23-002197	11/13/2023	DELIVER MESSAGE		WAWRZYNIAK, MARK	Closed
<i>DHHS INFORMATION</i>					Count: 1
23-002211	11/15/2023	DHHS INFORMATION		JONES, CALEB	Closed
<i>DISORDERLY</i>					Count: 1
23-002142	11/03/2023	DISORDERLY		SOULES, CALEB HOWARD	Closed
<i>DISORDERLY/WELFARE</i>					Count: 1
23-002169	11/09/2023	DISORDERLY/WELFARE		SOULES, CALEB HOWARD	Closed
<i>DISPATCH DEER</i>					Count: 1
23-002174	11/10/2023	DISPATCH DEER		WAWRZYNIAK, MARK	Closed
<i>DOA ASSIST</i>					Count: 1
23-002207	11/14/2023	DOA ASSIST		SIETSEMA, ETHAN	Turned Over
<i>DOG AT LARGE</i>					Count: 1
23-002146	11/04/2023	DOG AT LARGE		JONES, CALEB	Closed
<i>DOMESTIC ASSAULT</i>					Count: 1
23-002189	11/12/2023	DOMESTIC ASSAULT		SIETSEMA, ETHAN	Closed
<i>DOMESTIC DISPUTE</i>					Count: 1
23-002163	11/07/2023	DOMESTIC DISPUTE		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2023	11/30/2023	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>DOMESTIC SUICIDAL STATEMENTS</i>					Count: 1
23-002229	11/18/2023	DOMESTIC SUICIDAL STATEMENTS		WAWRZY尼亚K, MARK	Closed
<i>DRIVING WHILE LICENSE SUSPENDED</i>					Count: 1
23-002235	11/18/2023	DRIVING WHILE LICENSE SUSPENDED		SIETSEMA, ETHAN	Cleared by Arrest
<i>EXPIRED LICENSE</i>					Count: 1
23-002176	11/10/2023	EXPIRED LICENSE		KUSMIERSKI, TRAVIS	Closed
<i>FALSE ALARM</i>					Count: 1
23-002293	11/27/2023	FALSE ALARM		SIETSEMA, ETHAN	Closed
<i>FULL TRASH BIN LEFT IN ROADWAY</i>					Count: 1
23-002135	11/02/2023	FULL TRASH BIN LEFT IN ROADWAY		KUSMIERSKI, TRAVIS	Closed
<i>GAS DRIVE OFF</i>					Count: 1
23-002253	11/21/2023	GAS DRIVE OFF		JONES, CALEB	Closed
<i>HOME INVASION</i>					Count: 1
23-002150	11/05/2023	HOME INVASION		SIETSEMA, ETHAN	Closed
<i>INJUNCTION VIOLATION</i>					Count: 1
23-002187	11/12/2023	INJUNCTION VIOLATION		SIETSEMA, ETHAN	Closed
<i>JUVENILE ASSAULT</i>					Count: 1
23-002162	11/07/2023	JUVENILE ASSAULT		JONES, CALEB	Open
<i>JUVENILE ISSUES</i>					Count: 1
23-002220	11/16/2023	JUVENILE ISSUES		JONES, CALEB	Closed
<i>KCSO ASSIST</i>					Count: 1
23-002157	11/06/2023	KCSO ASSIST		BULTSMA, ZACHARY NEAL	Closed
<i>LARCENY</i>					Count: 1
23-002143	11/03/2023	LARCENY		SOULES, CALEB HOWARD	Closed
<i>LARCENY OF CANDY CANES</i>					Count: 1
23-002216	11/15/2023	LARCENY OF CANDY CANES		KUSMIERSKI, TRAVIS	Closed
<i>LITTERING</i>					Count: 2
23-002184	11/11/2023	LITTERING		JONES, CALEB	Closed
23-002221	11/16/2023	LITTERING		JONES, CALEB	Closed
<i>LOCAL BACKGROUND CHECKS</i>					Count: 1
23-000159	11/15/2023	LOCAL BACKGROUND CHECKS		ALT, BROOKE L	Closed
<i>LOCAL RECORDS CHECK</i>					Count: 5
23-000157	11/01/2023	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
23-000158	11/07/2023	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
23-000162	11/20/2023	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
23-000164	11/21/2023	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2023	11/30/2023	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>LOCAL RECORDS CHECK</i>					Count: 5
23-000165	11/22/2023	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
<i>LOCKOUT</i>					Count: 5
23-002119	11/14/2023	LOCKOUT		SOULES, CALEB HOWARD	Closed
23-002130	11/02/2023	LOCKOUT		JONES, CALEB	Closed
23-002161	11/07/2023	LOCKOUT		JONES, CALEB	Closed
23-002194	11/13/2023	LOCKOUT		SOULES, CALEB HOWARD	Closed
23-002210	11/15/2023	LOCKOUT		JONES, CALEB	Closed
<i>LOST DOG</i>					Count: 1
23-002311	11/30/2023	LOST DOG		KUSMIERSKI, TRAVIS	Closed
<i>LOST WEDDING RING</i>					Count: 1
23-002278	11/25/2023	LOST WEDDING RING		KUSMIERSKI, TRAVIS	Closed
<i>LOST/FOUND KEYS</i>					Count: 1
23-002168	11/09/2023	LOST/FOUND KEYS		SOULES, CALEB HOWARD	Closed
<i>MDOP</i>					Count: 2
23-002206	11/14/2023	MDOP		BULTSMA, ZACHARY NEAL	Warrant Request-County
23-002244	11/19/2023	MDOP		BULTSMA, ZACHARY NEAL	Closed
<i>MDOP ELECTRICAL EQUIPEMENT</i>					Count: 1
23-002193	11/13/2023	MDOP ELECTRICAL EQUIPEMENT		SOULES, CALEB HOWARD	Open
<i>MED ECHO</i>					Count: 1
23-002208	11/14/2023	MED ECHO		BULTSMA, ZACHARY NEAL	Turned Over
<i>MEDICAL ASSIST</i>					Count: 1
23-002265	11/24/2023	MEDICAL ASSIST		WAWRZYNIAK, MARK	Closed
<i>MEDICAL BROADCAST</i>					Count: 1
23-002155	11/06/2023	MEDICAL BROADCAST		BULTSMA, ZACHARY NEAL	Closed
<i>MEDICAL BROADCAST - DISREGARDED</i>					Count: 1
23-002234	11/18/2023	MEDICAL BROADCAST - DISREGARDED		SOULES, CALEB HOWARD	Closed
<i>MOTORIST ASSIST</i>					Count: 7
23-002128	11/02/2023	MOTORIST ASSIST		JONES, CALEB	Closed
23-002141	11/03/2023	MOTORIST ASSIST		SOULES, CALEB HOWARD	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2023	11/30/2023	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>MOTORIST ASSIST</i>					Count: 7
23-002166	11/08/2023	MOTORIST ASSIST		SOULES, CALEB HOWARD	Closed
23-002266	11/24/2023	MOTORIST ASSIST		JONES, CALEB	Closed
23-002301	11/28/2023	MOTORIST ASSIST		BULTSMA, ZACHARY NEAL	Closed
23-002302	11/28/2023	MOTORIST ASSIST		SOULES, CALEB HOWARD	Closed
23-002303	11/28/2023	MOTORIST ASSIST		BULTSMA, ZACHARY NEAL	Closed
<i>NEIGHBORS ISSUES</i>					Count: 1
23-002245	11/19/2023	NEIGHBORS ISSUES		WAWRZYNIAK, MARK	Closed
<i>NOISE COMPLAINT</i>					Count: 1
23-002307	11/30/2023	NOISE COMPLAINT		KUSMIERSKI, TRAVIS	Closed
<i>OPEN DOOR</i>					Count: 1
23-002188	11/12/2023	OPEN DOOR		SIETSEMA, ETHAN	Closed
<i>OPEN DOOR - WRONG LOCATION</i>					Count: 1
23-002147	11/04/2023	OPEN DOOR - WRONG LOCATION		JONES, CALEB	Closed
<i>PEACE STANDBY</i>					Count: 1
23-002149	11/04/2023	PEACE STANDBY		SIETSEMA, ETHAN	Closed
<i>PEOPLE AT SELF STORAGE</i>					Count: 1
23-002223	11/17/2023	PEOPLE AT SELF STORAGE		KUSMIERSKI, TRAVIS	Closed
<i>PI ACCIDENT</i>					Count: 1
23-002190	11/12/2023	PI ACCIDENT		KUSMIERSKI, TRAVIS	Closed
<i>RETAIL FRAUD</i>					Count: 3
23-002195	11/13/2023	RETAIL FRAUD		SOULES, CALEB HOWARD	Closed
23-002225	11/17/2023	RETAIL FRAUD		SOULES, CALEB HOWARD	Closed
23-002252	11/21/2023	RETAIL FRAUD		JONES, CALEB	Warrant Request-County
<i>RUNAWAY JUVENILE</i>					Count: 1
23-002209	11/15/2023	RUNAWAY JUVENILE		JONES, CALEB	Closed
<i>SHOTS</i>					Count: 1
23-002226	11/17/2023	SHOTS		SOULES, CALEB HOWARD	Closed
<i>SILENT OBSERVER TIP</i>					Count: 1
23-000160	11/16/2023	SILENT OBSERVER TIP		PRICE, DAVE	Closed
<i>STAND BY</i>					Count: 2
23-002129	11/02/2023	STAND BY		JONES, CALEB	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2023	11/30/2023	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>STAND BY</i>					Count: 2
23-002154	11/06/2023	STAND BY		JONES, CALEB	Closed
<i>SUBJECT REFUSING TO LEAVE</i>					Count: 2
23-002260	11/22/2023	SUBJECT REFUSING TO LEAVE		WAWRZYNIAK, MARK	Closed
23-002310	11/30/2023	SUBJECT REFUSING TO LEAVE		KUSMIERSKI, TRAVIS	Closed
<i>SUICIDAL</i>					Count: 1
23-002249	11/20/2023	SUICIDAL		BULTSMA, ZACHARY NEAL	Closed
<i>SUICIDAL ATTEMPT</i>					Count: 1
23-002242	11/19/2023	SUICIDAL ATTEMPT		BULTSMA, ZACHARY NEAL	Closed
<i>SUICIDAL SUBJECT</i>					Count: 1
23-002309	11/30/2023	SUICIDAL SUBJECT		JONES, CALEB	Closed
<i>SUSPENDED LICENSE</i>					Count: 1
23-002183	11/11/2023	SUSPENDED LICENSE		BULTSMA, ZACHARY NEAL	Closed
<i>SUSPICIOUS</i>					Count: 5
23-002170	11/09/2023	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
23-002185	11/11/2023	SUSPICIOUS		BULTSMA, ZACHARY NEAL	Closed
23-002224	11/17/2023	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
23-002227	11/17/2023	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
23-002269	11/24/2023	SUSPICIOUS		KUSMIERSKI, TRAVIS	Closed
<i>SUSPICIOUS / ATTEMPTED LARCENY</i>					Count: 1
23-002295	11/27/2023	SUSPICIOUS / ATTEMPTED LARCENY		SOULES, CALEB HOWARD	Closed
<i>SUSPICIOUS PEOPLE</i>					Count: 1
23-002279	11/25/2023	SUSPICIOUS PEOPLE		KUSMIERSKI, TRAVIS	Closed
<i>SUSPICIOUS PERSON</i>					Count: 1
23-002313	11/30/2023	SUSPICIOUS PERSON		KUSMIERSKI, TRAVIS	Closed
<i>SUSPICIOUS VEHICLE</i>					Count: 3
23-002172	11/09/2023	SUSPICIOUS VEHICLE		WAWRZYNIAK, MARK	Closed
23-002214	11/15/2023	SUSPICIOUS VEHICLE		KUSMIERSKI, TRAVIS	Closed
23-002312	11/30/2023	SUSPICIOUS VEHICLE		KUSMIERSKI, TRAVIS	Closed
<i>TICKET SIGN OFF</i>					Count: 1
23-002254	11/21/2023	TICKET SIGN OFF		JONES, CALEB	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
11/01/2023	11/30/2023	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>TRESPASS</i>					Count: 1
23-002248	11/20/2023	TRESPASS		BULTSMA, ZACHARY NEAL	Closed
<i>UNFOUNDED ALARM</i>					Count: 4
23-002181	11/11/2023	UNFOUNDED ALARM		JONES, CALEB	Closed
23-002182	11/11/2023	UNFOUNDED ALARM		JONES, CALEB	Closed
23-002267	11/24/2023	UNFOUNDED ALARM		JONES, CALEB	Closed
23-002299	11/28/2023	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
<i>VIN CHECK</i>					Count: 1
23-002132	11/02/2023	VIN CHECK		JONES, CALEB	Closed
<i>WARRANT</i>					Count: 2
23-002186	11/12/2023	WARRANT		BULTSMA, ZACHARY NEAL	Closed
23-002247	11/20/2023	WARRANT		BULTSMA, ZACHARY NEAL	Cleared by Arrest
<i>WARRANT ARREST</i>					Count: 1
23-002251	11/20/2023	WARRANT ARREST		BULTSMA, ZACHARY NEAL	Cleared by Arrest
<i>WELFARE</i>					Count: 1
23-002306	11/29/2023	WELFARE		BULTSMA, ZACHARY NEAL	Closed
<i>WELFARE CHECK</i>					Count: 4
23-002153	11/06/2023	WELFARE CHECK		JONES, CALEB	Closed
23-002192	11/13/2023	WELFARE CHECK		KUSMIERSKI, TRAVIS	Closed
23-002246	11/20/2023	WELFARE CHECK		JONES, CALEB	Closed
23-002280	11/25/2023	WELFARE CHECK		JONES, CALEB	Closed

Total: 137

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
11/01/2023	11/30/2023	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer	Count:	
257.223 -- No Proof of Registration and/or not signed					1	
43777	11/25/2023	Civil Infraction	M37/ 13 MILE	SIETSEMA,ETHAN		
257.255 -- Expired Registration Plate					4	
44130	11/05/2023	Civil Infraction	AVERILL/S STATE	BULTSMA,ZACHARY,NEAL		
43840	11/07/2023	Civil Infraction	E DIVISION/RIVER	KUSMIERSKI,TRAVIS		
43842	11/10/2023	Civil Infraction	W DIVISION/ANDERSON	KUSMIERSKI,TRAVIS		
44135	11/25/2023	Civil Infraction	PLEASANT/W DIVISION	BULTSMA,ZACHARY,NEAL		
257.301 -- Expired Operators License					1	
43841	11/10/2023	Misdemeanor	206 S STATE ST NW	KUSMIERSKI,TRAVIS		
257.311 -- No valid operators license on person					1	
43889	11/01/2023	Civil Infraction	S STATE/DIVISION	JONES,CALEB		
257.328 -- No Proof of Insurance on a motor vehicle WAIVER					3	
44131	11/10/2023	Civil Infraction	RIVER RD NW/ GROVE ST NW	BULTSMA,ZACHARY,NEAL		
43873	11/14/2023	Civil Infraction	E GARDNER ST / S ELM ST NW	SOULES,CALEB,HOWARD		
43777	11/25/2023	Civil Infraction	M37/ 13 MILE	SIETSEMA,ETHAN		
257.614 -- Disregarded Red Flashing Stop and Go Light					2	
43889	11/01/2023	Civil Infraction	S STATE/DIVISION	JONES,CALEB		
44132	11/11/2023	Civil Infraction	N STATE/TERRACE	BULTSMA,ZACHARY,NEAL		
257.627 -- Exceeded Prima Facia Speed Limit					3	
43872	11/14/2023	Civil Infraction	W DIVISION/ANDERSON	SOULES,CALEB,HOWARD		
43875	11/18/2023	Civil Infraction	W DIVISION/ANDERSON	SOULES,CALEB,HOWARD		
43875	11/18/2023	Civil Infraction		SOULES,CALEB,HOWARD		
257.628 -- Exceeded Posted Speed					2	
43889	11/01/2023	Civil Infraction	S STATE/DIVISION	JONES,CALEB		
43890	11/26/2023	Warning	M37/ 13 MILE	JONES,CALEB		
257.647 -- Improper Turn					1	
43874	11/18/2023	Civil Infraction		SOULES,CALEB,HOWARD		
257.686 -- Defective Tail lights					1	
43843	11/15/2023	Civil Infraction	DIVISION / M37	KUSMIERSKI,TRAVIS		
257.904 -- Drove While License Suspended/Denied/Revoked					4	
44131	11/10/2023	Civil Infraction	RIVER RD NW/ GROVE ST NW	BULTSMA,ZACHARY,NEAL		
44133	11/11/2023	Misdemeanor	S UNION S/O E DIVISION	BULTSMA,ZACHARY,NEAL		
43776	11/18/2023	Misdemeanor	S STATE/12 MILE	SIETSEMA,ETHAN		
44134	11/21/2023	Misdemeanor	110 AVERILL ST	BULTSMA,ZACHARY,NEAL		
42-206A -- Curfew Violation					1	
44060	11/28/2023	Civil Infraction	374 N STATE ST	WAWRZYNIAK,MARK		
					Total:	24