

**VILLAGE OF SPARTA**  
Kent County, Michigan  
**Village Council Meeting**  
**Monday, March 16, 2026 at 6:30 PM**  
**276 W. Division St. (Sparta Village Complex)**

**Present:**

President Robert Whalen, Council Members Brenda Braybrook, Robert Carlstrom, David Cumings, Christina Owens, Tom Peoples, Bill Taylor

**Absent:**

**Also Present:**

Village Manager James Lower, Chief Andrew Milanowski, DPW Director William Hunter, Airport Manager Mike Krzciok, Village Clerk Kristen Phelps, Deputy DPW Director Conrad Bowman

**1. Call to Order**

- a. The meeting was called to order at 6:30 pm by President Robert Whalen.

**2. Pledge of Allegiance**

- a. The Pledge was recited.

**3. Roll Call**

- a. Formal Roll Call was taken. See above for attendance.

**4. Additions or Corrections to Consent and Business Agenda**

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of February 16, 2026*
- b. *Approve Fire Authority Meeting Minutes of February 19, 2026*
- c. *Approve Regular DDA Meeting Minutes January 13, 2026*
- d. *Approve Street Closure Executive Orders 26-01 through 26-05*

**5. Approval of Consent and Business Agenda**

- a. The Consent and Business Agenda was approved as presented.
  - i. Motion: Braybrook moved to approve the consent agenda with support of Carlstrom. **Motion passed 7-0**

**6. Public Comment for Agenda Item**

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

**7. Public Hearing**

- a. None.

**8. Old Business**

- a. None.

## 9. New Business

- a. Waste Water Treatment Plant Project Update
  - i. WWTP Project update by F&V.
- b. Bedford Falls Site Condominium Approval
  - i. Motion: Cumings moved to approve the site condominium with the contingencies listed as presented, supported by Braybrook. **Motion passes 7-0**
- c. Ord. 26-01 An Ordinance to amend Section 82-106 “Keeping of Animals” of the Village of Sparta Zoning Ordinance
  - i. Motion: Carlstrom moved to approved Ordinance 26-01 as presented, supported by Owens. **Motion passes 7-0**
- d. Statement of Qualification Engineering Award Approval
  - i. Motion: Carlstrom moved to award Fleis and VandenBrink the SOQ as presented, supported Taylor. **Motion passes 7-0**
- e. Road Project Bid Approval
  - i. Motion: Braybrook moved to approve the Road Project Bid to Michigan Paving & Materials Company and Kent County Road Commission as presented, supported by Cumings. **Motion passes 7-0**
- f. Hot Box Purchase Approval
  - i. Motion: Peoples moved to approve the purchase of one Falcon 2-ton Trailer Mounted Asphalt Hot Box from Alta Equipment Company as presented, supported by Braybrook. **Motion passes 7-0**
- g. Rogers Park Design Quote Approval
  - i. Motion: Cumings moved to authorize the Village Manager to enter into an agreement with Driscon Consulting, LLC as presented, supported by Owens. **Motion passes 7-0**
- h. Well House Repair Project Bid Approval
  - i. Motion: Carlstrom moved to award the contract to Northwoods Siteworks for the Well House Repair Project as presented, supported by Taylor. **Motion passes 7-0**

## 10. Executive Session

- a. None.

## 11. Village Manager & Department Reports

- a. Manager Lower Spoke.

## 12. Communications

- a. President Whalen spoke about the milage rate for the Village.

## 13. Payment of Bills

- a. Motion: Taylor made a motion to approve the payables as presented, supported by Braybrook. **Motion passes 7-0**

### February Payables

PAYABLES	
(101) General Fund	\$114,936.47
(202) Major Street Fund	\$12,372.23
(203) Local Street Fund	\$3,480.01
(581) Airport	\$27,626.79
(590) Sewer Department Fund	\$230,910.08
(591) Water Department Fund	\$96,058.26
(661) Equipment Rental Fund	\$15,254.20
<b>Total</b>	<b>\$500,638.04</b>

Informational:

(206) Fire Department	\$10,563.62
(208) SRA Park Fund	\$232.80
(248) Downtown Development Authority	\$3,527.04
<b>Total</b>	<b>\$14,323.46</b>

**14. Public Comment**

- a. None

**15. Council Member Announcements**

- a. None.

**16. Adjournment**

- a. Meeting Adjourned at 7:49 pm by President Whalen.