

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, April 21, 2025 at 7:00 PM
75 N. Union St. (Sparta Civic Center)

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Additions or Corrections to Consent and Business Agenda

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of March 17, 2025*
- b. *Approve Fire Board Meeting Minutes of March 20, 2025*
- c. *Approve Road Closure: Executive Orders 25-01*

5. Approval of Consent and Business Agenda

6. Public Comment for Agenda Item

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. Public Hearing

- a. None.

8. Old Business

- a. None.

9. New Business

- a. Emergency Purchase 1 Water Main Break Averill
- b. Emergency Purchase 2 Safe Routes to School Construction Engineering Services
- c. Cityhood Committee Update from Chairman Carlstrom

10. Executive Session

- a. None.

11. Village Manager & Department Reports

12. Communications

- a. None.

13. Payment of Bills**March Payables**

PAYABLES	
(101) General Fund	\$121,783.79
(202) Major Street Fund	\$1,178.17
(203) Local Street Fund	\$1,981.00
(581) Airport	\$26,866.50
(590) Sewer Department Fund	\$193,143.17
(591) Water Department Fund	\$24,298.70
(661) Equipment Rental Fund	\$1,501.78
Total	\$370,753.11

Informational:

(206) Fire Department	\$8,126.29
(208) SRA Park Fund	\$210.99
(248) Downtown Development Authority	\$3,199.15
Total	\$11,536.43

14. Public Comment**15. Council Member Announcements****16. Adjournment**

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, March 17, 2025 at 7:00 PM
75 N. Union St. (Sparta Civic Center)

Present:

President Robert Whalen, Council Members Brenda Braybrook, Robert Carlstrom, David Cumings, Courtney Mais, Tom Peoples, Bill Taylor

Absent:

Also Present:

Village Manager James Lower, DPW Supervisor William Hunter, Police Chief Andrew Milanowski, Sgt. David Price, Officer Caleb Soules, Airport Manager Mike Krzciok, Village Clerk Kristen Phelps, Conrad Bowman (WWTP)

1. Call to Order

- Meeting was called to order at 7:00 pm by President Robert Whalen.

2. Pledge of Allegiance

- The Pledge was recited.

3. Roll Call

- Formal Roll was taken. Attendance is noted above.

4. Additions or Corrections to Consent and Business Agenda

Consent Agenda:

- *Approve Regular Village Council Meeting Minutes of February 17, 2025*
- *Approve Special Village Council Meeting Minutes of March 3, 2025*
- *Approve Fire Board Meeting Minutes of February 20, 2025*
- *Approve DDA Meeting Minutes of February 11, 2025*
- *Added letter G. to the agenda*

5. Approval of Consent and Business Agenda

- The Consent and Business Agenda were approved as presented

Motion: Braybrook moved to approve the consent agenda with support by Mais. **Motion carried unanimously.**

6. Public Comment for Agenda Item

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. Public Hearing

- Res. 25-05 Michigan Natural Resources Trust Fund Grant

- Public Hearing opened at 7:06 pm.
- Public Hearing closed at 7:09 pm.

8. Old Business

- None.

9. New Business

- Res. 25-05 A Resolution endorsing an application under the MNRTF program
 - Motion: Mais moved to approved resolution 25-05 as presented, supported by Cumings. **Motion Passed 7-0.**
- Res. 25-06 A Resolution to create the Citizens Advisory Committee on Cityhood
 - Motion: Peoples moved to approved resolution 25-06 as presented, supported by Mais.

Yeas: Braybrook, Carlstrom, Cumings, Peoples, Mais, Walen

Nays: Taylor

Motion carried.
- Bid Award Water Treatment Building Driveway
 - Motion: Cumings moved to approve bid as presented, supported by Braybrook. **Motion passed 7-0.**
- Bid Award Lead Service Line Replacement
 - Motion: Carlstrom moved to approve bid as presented, supported by Braybrook. **Motion passed 7-0.**
- RFQ Award Village Complex Furniture
 - Motion: Cumings moved to approve RFQ as presented, supported by Braybrook. **Motion passed 7-0**
- Averill Water Leak Report & Recommendations for future projects/policy change
 - Motion: Braybrook moved to approve report and recommendations as presented, supported by Mais. **Motion passed 7-0.**
- Fire Department Funding Letter Approval
 - Motion: Peoples moved to approve the funding letter as presented, supported by Cumings. **Motion passed 7-0.**

10. Executive Session

- None.

11. Village Manager & Department Reports

- The Village Manager provided an update on various topics and ongoing developments within the Village.

12. Communications

- CPR Life Saving Pin Awards
 - Chief Milanowski gave pins to Sargent David Price and Officer Caleb Soules.

13. Payment of Bills

February Payables

PAYABLES	
(101) General Fund	\$93,765.89
(202) Major Street Fund	\$(6.03)
(203) Local Street Fund	\$(447.00)
(581) Airport	\$48,855.08
(590) Sewer Department Fund	\$53,300.73
(591) Water Department Fund	\$36,449.79
(661) Equipment Rental Fund	\$20,004.09
Total	\$251,922.55

Informational:

(206) Fire Department	\$9,231.65
(208) SRA Park Fund	\$217.94
(248) Downtown Development Authority	\$5,860.30
Total	\$15,309.89

- **Motion:** Mais moved to approve the payables as presented, supported by Peoples.
Motion passed 7-0.

14. Public Comment

- None.

15. Council Member Announcements

- None.

16. Adjournment

- Meeting Adjourned at 7:56 pm by President Whalen.

**Minutes of the Sparta Fire Board Meeting
March 20, 2025**

Present: Bergman (twp-chair), Cumings (village), Goodfellow (twp), Cumings (village), Anderson (twp), Peoples (village) & Chief Olney.

Absent: Van Patten (village)

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: Anderson to approve the agenda.

Second: Cumings

Motion Passed: 5-0

Public Comment: None

Approval of the Meeting Minutes February 20, 2025:

Motion: Goodfellow to approve February 20, 2025, minutes.

Second: Peoples

Motion Passed: 5-0

Finance Board Update:

Anderson stated that the finance board has met twice since the last board meeting. They reviewed and approved all department invoices of \$8,126.29. The finance board reviewed budget items that need to be revised at the board meeting. There is current fund balance of \$996,458.99 with additional millage funds yet to be paid by the month end. The operational budget is currently at 93.5% for 11 1/2 months. The department has accumulated over \$47,516 in interest for the budget year.

Approval of the bills:

Motion: Made Cumings approve bills through March 18, 2025

Second: Anderson

Motion Passed: 5-0

Old Business:

The USDA grant update: The title search was completed and a copy of the 1873 deed was sent to the USDA. The "Historical Study" has been completed by the UDSA. All information has been sent to the State USDA office for their review, which should be completed within the next 30-45 days.

Station funding update from the Village and Township: The Chief stated he has met with both boards. The village has issued a letter stating that the village will add an additional \$100,000 for the 2025 and 2026 budget years to be used for the station remodel project. The Township board approved an additional \$200,000 for the 2025 -2026 budget year to be used for the station remodel project. Additional funding for fire station remodel project will be addressed in the 2026 – 2027 budget year. The Chief stated he might require a letter of support from the township if required.

Medic 10 Update: The vehicle has been delivered to the Fire Department. The department is in the process of adding the final materials and equipment to the vehicle. The State still must do an inspection as a final step, but the vehicle is now in service.

Michigan PAR Grant: The Chief stated he presented the grant proposal to the township board who approve a resolution for the \$5000 equipment grant. The grant would be used to purchase new departmental paging devices.

Engagement Letter for Audit: The Chief stated he has submitted our letter of authorization for our annual audit.

Chief's Report: Chief Olney presented the Chief's report. (attached) There were 231 YTD. There were 2 mutual aid fire calls. There were 2 accidents, with no injuries this past month with one a cost recovery call.

Budget Amendment: The Chief requested budget changes for the cost allocations on the new medic truck. Insurance settlement and the sale of the old vehicle funds were deposited in the Capital Outlay fund. The Chief is asking for funds to be moved from the Capital Outlay fund to Capital Cash Surplus.

Motion: Anderson to make budget adjustments.

Second: Peoples

Motion Passed: 5-0

Lawn Care Agreement: The Chief presented the annual lawn care contract. He stated that the department has been very satisfied with Water Works.

Motion: Goodfellow accepting Water Works lawn care contract.

Second: Cumings

Motion Passed: 5-0

Fire Authority Discussion: The Chief stated that in dealing the USDA on current funding issues for the station remodel project and the grant requirements, it would have been a lot simpler if the Fire Department was a Fire Authority in lieu of a joint owned/operated department. The Chief stated that funding the department throughout the past years hasn't been an issue. The Village and Township been able to fund all the department requests and requirements. With the current 6-year millages up for renewal in August 2026 it might be the time to start thinking about becoming a Fire Authority. The Chief stated that to maintain the same departmental funding, a fire authority would require a total millage of 1.6 -1.8 mills. The existing (2) millage of .25 mill each would be replaced by a single millage of 1.6 -1.8 mills. It was the consensus of the board that a Fire Authority would make funding issues a lot easier, that increase of millage by 1.1 – 1.3 mill for all township residents wasn't warranted at this time. With the current funding of the department by the village and township and with the renewal of existing millage there is no reason to ask the township residents for an increase in millage to pay for the department that is currently being funded properly. The board decided to take no action at the current time.

Next Meeting Date: April 17th, 2025, at 7:00 PM at the fire station.

Next Finance Meeting Dates: April 1st and April 15th at 4:00 PM at the fire station.

Public Comment: none

Adjournment:

Motion: Cumings to adjourn at 7:48 PM.

Second: Goodfellow

Motion Passed: 5-0

Minutes by Goodfellow 3-21-25.



Chiefs Report **March 20, 2025**

Previous meeting information and updates:

1. Station deed was located and submitted to the USDA
2. The grant for the station has moved from the local USDA office to the State Office (occurred on March 6th)
3. Station funding from the Village and Township
4. Michigan Township PAR grant submitted for pagers and batteries
- 5.
- 6.

New Business:

1. Monthly report
 - a. Fire calls (NFIRS 100 classifications)
 1. 2724 Rusco – assist to Kent City of a large brush pile burning
 2. 18170 28th Ave – assist to Marne Fire with a tanker and manpower on a house fire
 - b. Explosions calls (NFIRS 200 classifications)
 - c. Rescue calls including accidents (NFIRS 3- classifications)
 1. M37 and 10-mile rd: (no injuries)
 2. Alpine Ave north of 12-mile – motorcycle accident (no injuries – cost recovery)
 - d. Hazardous Conditions (NFIRS 400 classifications)
 1. 9879 Morning View odor investigation
 2. 399 Clay St – power line down
 3. 3841 14-mile rd nw – power line down
 - e. Service calls (NFIRS 500 classifications)
 - f. Good intent calls (NFIRS 600 classifications)
 1. We had 2 calls - canceled enroute to the incident or before going into service
 2. We had 3 calls – that we were added to the dispatch call in error
 3. We had 2 calls for controlled burns
 - g. False alarms (NFIRS 700 classifications)
 1. We had 1 – false fire alarm activations
 - h. Severe Weather incident (NFIRS 800 classifications)
 - i. Special incidents (NFIRS 900 classifications)

Filter statement

Filters Alarm Date Range 2/17/25 to 3/16/25 Is Locked true Is Active true

Sparta Fire Department

Monthly report: February 17, 2025 thru March 16, 2025
(total calls for the year: 231)

Count of Total Incidents & Exposures

Aid Given/Received

Count of Incidents

80

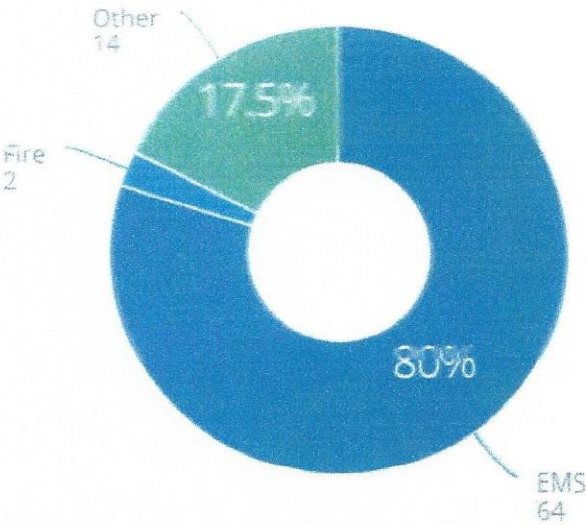
Additional Exposures 0

Aid Given

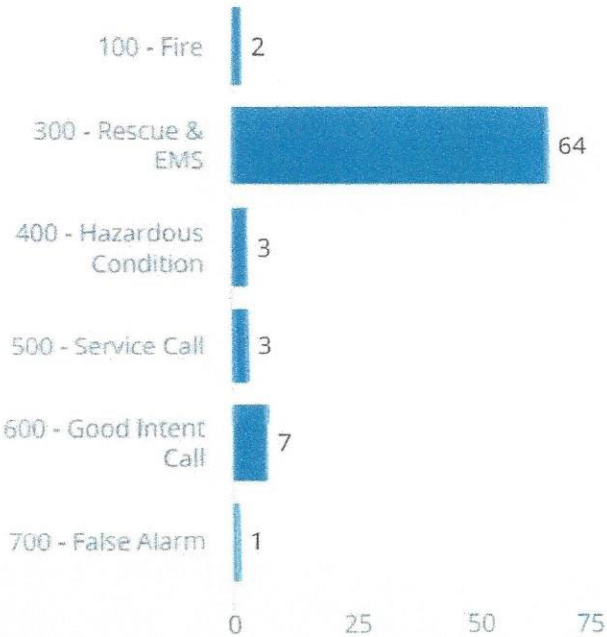
2

Aid Received 1

EMS/Fire Incident Breakdown



Count of Incidents by Incident Type





Sparta Fire Department

36 Elmwood Street
Sparta, MI 49345
Telephone: 616-887-0900

March 18, 2025

Item(s): Budget amendments

Request:

The following request for a budget amendment is due to the unexpected cost of replacing and installing lights and equipment for the new medical response vehicle.

1. Transfer of funds from Assigned Capital Outlay (396.000) to Capital Cash Surplus (970.003) in the amount of \$21,000. This is to cover the cost of the replacement truck cap and installation of emergency equipment.
2. Transfer of funds from Assigned Capital Outlay (396.00) to Capital Outlay (970.00) in the amount of \$56,231.20. This covers the cost of the purchase of the new medical truck.

The department received a total of \$56,027.00 from the insurance company and the resale of the truck. These funds are currently in the revenue side of the departments budget. These funds will move into the Assigned Capital Outlay line item at the end of the year as part of the Joint Agreement for excess funds.

Thanks,

Daniel Olney

Daniel Olney

Fire Chief



March 18, 2025

To Whom it May Concern,

At a public meeting on March 17th, 2025 the Village Council of the Village of Sparta authorized the drafting and distribution of this letter. The Sparta Fire Department, which is a separate public entity jointly owned, operated, and maintained by the Village of Sparta and Sparta Township, is in the process of undergoing a capital improvement project. The village manager, working with Congressman Moolenaar, was instrumental in securing \$1,000,000 in federal funding to support this project. The Fire Department also has \$500,000 cash on hand to put towards this project. However, it is not known if this will be enough to cover all the costs of construction.

Therefore, the village council is willing to increase its budget contribution to the Sparta Fire Department by an additional \$100,000 in FY25 and additional \$100,000 in FY26 to help cover an additional cost over and above the \$1,500,000 in funding the Fire Department has designated for this project. Taken together, these increases would total \$200,000 in additional budget contributions from the village that can be only used for the purposes of the proposed capital improvement project. These funds will only be transferred to the Fire Department for this purpose if needed.

This letter is for the purposes of finalizing the grant agreement with the USDA. The village's willingness to participate as set forth above is contingent on all necessary parties executing appropriate documentation as determined by legal counsel.

Respectfully,

A handwritten signature in black ink, appearing to read "James Lower", is written over a horizontal line.

James Lower
Village Manager
Village of Sparta

**Village Council
Village of Sparta
Kent County, Michigan**

EXECUTIVE ORDER 25-01

**AN ORDER APPROVING CLOSING OF CERTAIN STREETS FOR THE SPARTA
TOWN & COUNTRY DAYS CELEBRATION AND AUTHORIZING AND DIRECTING
THE VILLAGE TO OBTAIN CONSENT OF THE KENT COUNTY ROAD
COMMISSION TO CLOSE PORTIONS OF COUNTY ROADS WITHIN THE VILLAGE**

WHEREAS, the Village has received a request from the Sparta Area Chamber of Commerce and Sparta Events to close certain streets between 6:00 a.m. and 11:59 p.m. on May 17 of 2025 for the festivities during the SPARTA TOWN & COUNTRY DAYS CELEBRATION; and

WHEREAS, the requested road closures include portions of certain County roads located within the Village to wit:

On State Street from Spartan Avenue to East Division; and on East Division from State Street to Elm Street; and North Union from Olmstead to Division Ave.;

NOW, THEREFORE, BE IT ORDERED that the Sparta Village Council President has authorized the closure of certain Village streets between 6:00 a.m. and 11:59 p.m. on May 17 of 2025 for festivities during Sparta Town & Country Days Celebration and has approved the Village to obtain the consent of the Kent County Road Commission to close portions of County roads for that same period; and that any resolution and/or part thereof in conflict with this resolution are hereby rescinded.

Dated: April 21, 2025

Robert Whalen, Village President



ACTION MEMO

Staff Communication

DATE: April 21, 2025
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: Ratification of Emergency Water Main Repairs on Averill Street

Background

The Village of Sparta experienced two emergency water main breaks on the 100 block of Averill Street—the first on March 6, 2025, and the second on March 9, 2025. Both breaks occurred on a section of aging 8” ductile iron pipe originally installed in 1999. Due to the location, severity of the leaks, and the necessity of maintaining public water service, the Department of Public Works authorized Dan’s Excavating Service, Inc., to proceed with the emergency response and repair.

Work was performed under the authority of Section 2-205 of the Village of Sparta Code of Ordinances, which permits emergency purchases when immediate action is necessary to avoid serious disruption of Village services or to protect public health, safety, or welfare. Competitive bidding was not feasible due to the time-sensitive nature of the failures.

Summary of Emergency Work

As detailed in Invoice #19488, dated March 20, 2025, Dan’s Excavating Service performed the following:

- Removed road surface, curb, and sidewalk
- Excavated and removed saturated clay soils
- Exposed and repaired the failed sections of the water main
- Re-excavated the site following the second leak
- Installed a 20-foot section of 8” ductile iron pipe with repair couplings
- Backfilled with sand and capped with crushed concrete
- Seeded disturbed areas and completed concrete sidewalk and curb replacement

The total invoiced amount for this work is \$26,384.00. The invoice does not include final asphalt restoration, which remains outstanding. The asphalt plants are scheduled to open on April 21, and staff is currently coordinating with Dan’s Excavating to schedule and complete the final surface restoration.

Invoice Summary

- Vendor: Dan's Excavating Service, Inc.
- Invoice Number: 19488
- Invoice Date: March 20, 2025
- Total Amount (excluding asphalt): \$26,384.00

Council Action Requested

In accordance with Section 2-205 of the Village of Sparta Code of Ordinances, staff is requesting that the Village Council ratify the emergency purchase made to address the water main failures on Averill Street.

Staff recommends the approval and ratification of Invoice #19488 from Dan's Excavating Service, Inc. for \$26,384.00, with the acknowledgment that asphalt restoration will be completed and invoiced separately following the reopening of asphalt plants on April 21, 2025.



ACTION MEMO

Staff Communication

DATE: April 21, 2025
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: Approval of Construction Engineering Services for Safe Routes to School Project

Background

The Village of Sparta, in partnership with MDOT and Sparta Area Schools, is undertaking the federally funded Safe Routes to School (SRTS) sidewalk and pathway improvement project. Construction is scheduled to begin on April 7, 2025, with completion targeted for June.

As a federally funded Local Agency Program (LAP) project, the Village must retain full-time construction inspection and documentation services to comply with MDOT and Federal Highway Administration (FHWA) regulations. These requirements are not optional and are a condition of our grant funding under the Transportation Alternatives Program (TAP).

Why Full-Time Inspection Is Required

MDOT mandates full-time inspection for all LAP-funded projects to ensure that federal and state standards are met throughout construction. This includes:

- Daily reporting via FieldManager/FieldBook (an MDOT-approved inspection software)
- Certified Office Technician oversight of Davis-Bacon wage compliance, pay estimates, and contract changes
- Coordination with MDOT-prequalified testing firms for aggregate, concrete, and asphalt testing
- Documentation of all work for final MDOT audit and project closeout

Failure to meet these requirements can result in loss of federal funding, audit findings, or delays in project reimbursement.

Proposals Reviewed

1. Prein & Newhof – \$96,400
 - Comprehensive services meeting MDOT standards
 - Full-time inspection, certified office technician, testing coordination, and project administration
 - 9-week assumed duration
2. Mannik & Smith Group – \$78,000 (Selected)
 - Fully MDOT-compliant services including full-time inspection, FieldManager use, and required documentation
 - Includes subcontractor costs for materials testing and staking
 - Assumes a 5-week construction duration
3. Spalding DeDecker – \$90,700
 - Includes 400 hours of full-time inspection, construction layout, and testing
 - Prepared by a third firm, staff reviewed but ultimately selected the lower-cost and faster-turnaround MSG proposal

Emergency Purchase Justification (Sec. 2-205)

Due to time constraints and the urgency of beginning construction on April 7, staff made an emergency purchase in accordance with Village Ordinance Sec. 2-205. This section authorizes emergency expenditures when delays harm public services or jeopardize time-sensitive obligations.

To avoid delaying the federally funded project and to ensure full compliance with MDOT's pre-construction meeting, documentation setup, and contractor coordination, staff executed a contract with Mannik & Smith Group for a sum not to exceed \$78,000.

Recommendation

Staff recommends that the Village Council ratify the emergency purchase and approve Mannik & Smith Group as the construction engineering and inspection consultant for the Safe Routes to School Project.

To: Sparta Village Council
From: Michael Krzciok, Airport Manager
Date: April 10, 2025
RE: Sparta Municipal Airport Monthly Report, March 2025



Fuel Sales:

We had some decent weather in March resulting in strong fuel sales. The flights schools were very busy and based aircraft and transient traffic picked up nicely also.

Month	Year	Total Transactions	Total Gallons
March	2025	254	5144
March	2024	202	4205
March	2023	217	4054
March	2022	211	4547

Hangar Demand:

I was able to fill the one open style hangar (no door) that we had available. All hangars are occupied and demand for hangar space in West Michigan remains strong. I received two more inquiries about possibly building private hangars in 2026 when our new hangar taxi lanes are scheduled to be constructed.

Available Hangars	0
Upcoming Availability	0
T-hangar Waitlist	56

Noise Abatement:

Our newly implemented noise abatement procedures seem to be taking hold and considering the busy month we had, I am happy to report that we had zero noise complaints in March!

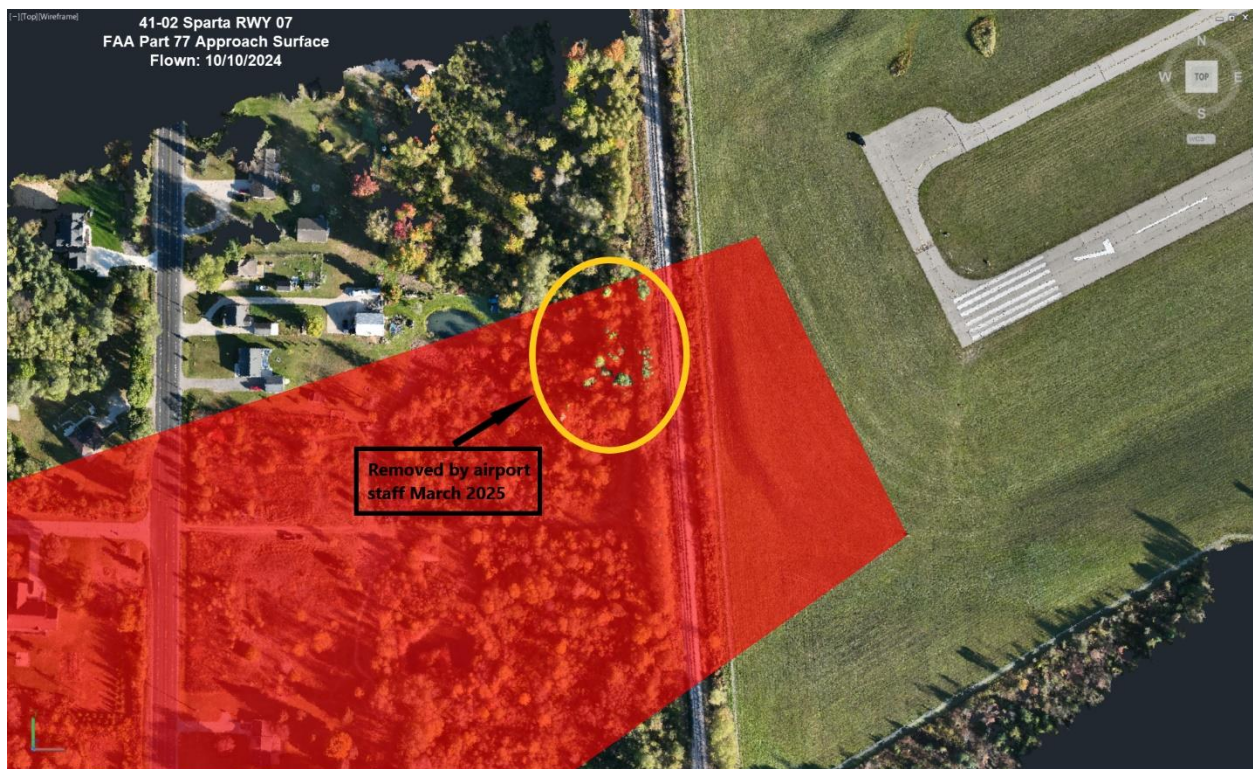
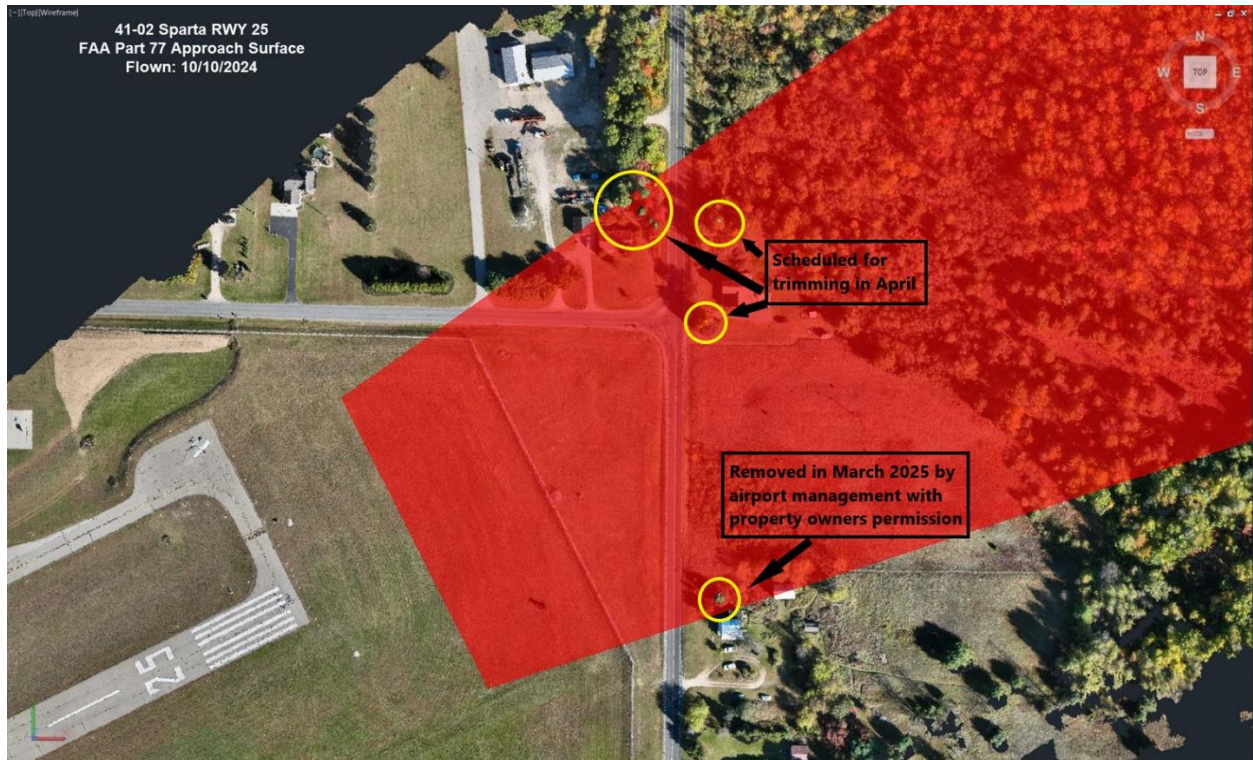
Project Updates:

The two new private hangar projects are moving along nicely. We have the lease executed for the Johnston Hangar and the first five-year payment has been received. We should have the VanderVeen lease completed shortly. Building permits have been applied for along with permitting through the KCHD for the shared well and septic system. This system is designed to accommodate six hangars. FAA and MDOT Enviro permits are also in process. I expect construction to start on both sometime in May.

Airports that were awarded grants from the recent MDOT State/Local Program were informed that we will be receiving guidance in April on how the grant money will be awarded and the program administered. This should allow us to move forward with our Jet Fuel Farm project.

Tree removal on Airport property continued in March and we are tentatively scheduled for more tree trimming on private property on the east side of the airport in April.

Tree Removal Plan 2025





ACTION MEMO

Staff Communication

DATE: April 16, 2025
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: DPW Monthly Update

1. Staffing and Training
 - March 12 – Conducted interviews for the open DPW Maintenance Operator position.
 - March 25 – Best Equipment provided in-person training to DPW staff on operation and maintenance of the 2015 VacCon unit and the 2015 Timco 500X sweeper.
2. Village Complex and Public Facilities
 - March 17 – Met with Visser Brothers, the contractor selected to construct the new Village Complex.
 - March 11 – Worked with Dan’s Excavating to install a new access driveway for the Police Department.
 - March 17 – Coordinated with the contractor to place portable restrooms in Village parks.
 - March 30 – Began replacing locks on all well houses with combination locks for easier future access and increased security.
3. Water and Wastewater System
 - March 11 – Submitted multiple documents to EGLE in preparation for the upcoming sanitary survey inspection, scheduled for September 2025.
 - March 11 – Updated the Emergency Response Plan.
 - March 20 – Prepared and distributed an RFP for consultant services to update the Emergency Response Plan and Risk & Resiliency Assessment.
 - March 26 – Mailed out lead service replacement agreements to 25 properties, in compliance with the Safe Drinking Water Act.
 - March 29 – I completed the draft of the Consumer Confidence Report (CCR) and submitted it to EGLE for preliminary review.
 - April 15—Plumbers cleaned the Applewood Lift Station wet well, removing extensive grease and debris. It was determined that the station had not been cleaned to the base of the pumps in decades.
 - April 8 – Staff troubleshoot River Roll and Buth Lift Stations issues.



ACTION MEMO

Staff Communication

DATE: April 7, 2025
TO: Village President Whalen and Members of Council
Jim Lower, Village Manager
William Hunter, Director of Public Works
FROM: Conrad Bowman, Wastewater Superintendent
RE: Wastewater Plant-update

Summary:

The following report is an overview of operations at the Village of Sparta WWTP

March 2025 Flow Data

Wastewater Treatment Plant flow:

- 16.986 M gallons treated for the month
- 0.831 M gallons max daily flow
- 0.548 M gallons per day average

Algoma Township flow:

- 1,262,784 gallons treated for the month
- 59,707 gallons max daily flow
- 40,735 gallons per day average

Significant Events/Emergency Callouts:

There were no violations for the month of March.

The plant lost power on 3/30. I responded to ensure the generator and required pumps were running. We did not see any major issues from the outage. This was actually a very useful emergency as I was able to see what is powered by the generator, what isn't, and what equipment needs to be manually restarted. I followed up with a power outage SOP for operators to use the next time this happens. Power was restored 3/31 at 0700.

- We are continuing to write SOPs, perform preventive maintenance, and do housekeeping.
- We are continuing to update our laboratory QA/QC program. This has involved re-writing outdated approved methods and SOP's, running duplicates, spikes, reference samples, and inter-lab splits.
- Started a laboratory chemical inventory program.
- Staff have been cross-training at the water plant and DPW garage.
- Continued cataloging our assets for an asset management program that will improve maintenance schedules.
- We are continuing to collect composite samples and run lab on Old Orchard daily.
- Continuing to work on a user survey for all nondomestic users on the Village collection system.
- Working with Fleis and Vandenbrink on plant upgrades and design.
- Our effluent flow meter stopped reading on 3/2. King Service was able to come out and get it back up and functioning on 3/4.
- Pollutant Minimization Program for Mercury was submitted to EGLE on 3/4.
- I have been working on getting our digesters 2 and 3 back up and running. These tanks haven't been used for some time. This involved digging up valves in the yard, getting them unstuck, testing the pumps, and removing broken parts. These tanks are now up and mostly functional. We are using them to help break down our primary waste that was causing issues in our main digester.
- I believe we have finally fixed the oil leak on final clarifier #4.
- We had to re-raise the skimmer arm on final clarifier #3, this work was able to be performed in-house this time.
- We re-installed the divider curtain in the polishing pond on 3/10 to hopefully eliminate chlorine short-circuiting issues.
- Biotech Agronomics started hauling and land applying sludge from our storage tanks on 3/10.
- We are constantly working on pumping out our spare tanks around the plant that have accumulated excess ground and rainwater, hopefully to minimize plant and animal growth and habitation this coming year.
- Soil boring work started on 3/18 around the facility for new engineering and construction.
- Compliance Communication Response to EGLE was submitted on 3/18 for last year's facility evaluation.

Please feel free to contact me with any questions or comments.
Conrad Bowman 248-882-2873

- March 2025 Water Production – The Village of Sparta treated 11,367,000 gallons of water.
 - On April 7, staff began collecting lawn clipping bags throughout the Village; this task takes a few hours each week.
 - April (Ongoing) – Water softener maintenance initiated using citric acid; this will now occur quarterly.
4. Stormwater and Environmental Compliance
- March 11 – Continued work on the NPDES permit for the Village Airport.
 - March 13 – Contacted several engineering firms requesting proposals for full-time inspection services for the Safe Routes to School project.
5. Streets, Sidewalks, and Pavement Marking
- April 3 – Opened RFP for pavement marking services focused on crosswalks and designated Village parking lots.
6. Vehicle Fleet and Equipment
- April 3 – Submitted a formal letter to Chevrolet requesting that the automatic engine shutoff feature on the new DPW trucks be disabled for safety reasons during emergency response use.
7. Routine Maintenance Activities
- Street Sweeping and Catch Basin Cleaning:
 - March 12, 14–15, April 2–3 – Staff conducted street sweeping and catch basin cleaning.
 - Sewer Collection System Maintenance:
 - March 19–20, April 7–8 – Routine maintenance conducted on sewer lines and lift stations.
 - Park and Public Space Maintenance:
 - March 20, April 1 – General maintenance at Village parks.
 - Road Maintenance:
 - March 19, 27, April 3, 7, 8, 14 – Maintenance was performed on local and major streets throughout the village.
 - Equipment Maintenance and Support:
 - March 28, April 8–9, 14 – Routine equipment service completed; staff assisted the DDA on April 9.
8. Miss Dig Activity
- March 1 – April 15, 2025 – Staff cleared 251 Miss Dig tickets through the system.



Sparta Police Department

Andrew M. Milanowski

Chief of Police

260 W. Division - Sparta MI 49345 - Office (616) 887-8716 - Fax (616) 887-7681

MONTHLY REPORT March 2025

Crime Report Information:

The "Incident Description Count Report" for March2025 is attached.

Incidents of interest

Officer Jones is working on a CSC involving a juvenile and an approximately 40-year-old male. The investigation is going well with evidence being analyzed at the Michigan State Police Crime Lab. We are confident when the investigation concludes several felony charges will be approved by the Prosecutor.

Sgt. Price, officers Soules and Kusmierski were involved in apprehending a subject being chased by Grant PD, in a stolen vehicle who was high on meth. About a half hour later they were called to a house on Carrie Street to try and make contact with a subject who had a warrant for meth. During the contact the subject jumped out of a window, but Officer Soules saw him and chased him on foot, catching him and taking him to the ground.

Traffic

The "Ticket Offense Report" for March2025 is attached.

Parking Citations for March

There were 62 parking citations issued in the month of March

Department Issues

Manager Lower, Senator Outman and I flew out to Iowa last weekend, purchased and obtained the new 2024 Chevrolet Tahoe Police Cruiser. I transferred the title to Michigan and we are now in the process of getting the rest of the electronics installed.

We are tentatively scheduled for having the Police Department garage floor resurfaced on Monday the 21st of April.

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2025	03/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>911 HANG UP</i>					Count: 1
25-001157	03/31/2025	911 HANG UP		SIETSEMA, ETHAN	Closed
<i>ALARM</i>					Count: 2
25-000943	03/06/2025	ALARM		BULTSMA, ZACHARY NEAL	Closed
25-001075	03/22/2025	ALARM		SOULES, CALEB HOWARD	Closed
<i>ASSAULT (INFORMATION ONLY)</i>					Count: 1
25-001097	03/24/2025	ASSAULT (INFORMATION ONLY)		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST APS</i>					Count: 1
25-001034	03/17/2025	ASSIST APS		SOULES, CALEB HOWARD	Closed
<i>ASSIST CODE ENFORCEMENT</i>					Count: 1
25-000936	03/05/2025	ASSIST CODE ENFORCEMENT		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST COUNTY</i>					Count: 1
25-001035	03/17/2025	ASSIST COUNTY		SOULES, CALEB HOWARD	Turned Over
<i>ASSIST COUNTY - MENTAL PICKUP ORDER</i>					Count: 1
25-001101	03/24/2025	ASSIST COUNTY - MENTAL PICKUP ORDER		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST CPS</i>					Count: 1
25-001108	03/25/2025	ASSIST CPS		JONES, CALEB	Closed
<i>ASSIST GRANT PD WITH PURSUIT</i>					Count: 1
25-001043	03/18/2025	ASSIST GRANT PD WITH PURSUIT		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST KCSO</i>					Count: 6
25-001006	03/13/2025	ASSIST KCSO		SIETSEMA, ETHAN	Closed
25-001012	03/15/2025	ASSIST KCSO		BULTSMA, ZACHARY NEAL	Closed
25-001021	03/16/2025	ASSIST KCSO		BULTSMA, ZACHARY NEAL	Closed
25-001024	03/16/2025	ASSIST KCSO		BULTSMA, ZACHARY NEAL	Closed
25-001055	03/19/2025	ASSIST KCSO		BULTSMA, ZACHARY NEAL	Closed
25-001141	03/30/2025	ASSIST KCSO		JONES, CALEB	Closed
<i>ASSIST MEDICAL</i>					Count: 8
25-000910	03/01/2025	ASSIST MEDICAL		KUSMIERSKI, TRAVIS	Closed
25-000933	03/04/2025	ASSIST MEDICAL		SIETSEMA, ETHAN	Closed
25-000975	03/09/2025	ASSIST MEDICAL		SIETSEMA, ETHAN	Closed
25-000977	03/10/2025	ASSIST MEDICAL		SIETSEMA, ETHAN	Closed
25-000979	03/11/2025	ASSIST MEDICAL		JONES, CALEB	Closed
25-000981	03/11/2025	ASSIST MEDICAL		JONES, CALEB	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2025	03/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>ASSIST MEDICAL</i>					Count: 8
25-001010	03/15/2025	ASSIST MEDICAL		BULTSMA, ZACHARY NEAL	Closed
25-001049	03/19/2025	ASSIST MEDICAL		WYNBEEK, LEAH	Closed
<i>ASSIST MEDICAL AT AFC</i>					Count: 1
25-000999	03/13/2025	ASSIST MEDICAL AT AFC		SOULES, CALEB HOWARD	Closed
<i>ASSIST MSP</i>					Count: 2
25-001004	03/13/2025	ASSIST MSP		SIETSEMA, ETHAN	Closed
25-001058	03/20/2025	ASSIST MSP		BULTSMA, ZACHARY NEAL	Closed
<i>ASSIST MSP ON PDA</i>					Count: 1
25-001037	03/17/2025	ASSIST MSP ON PDA		SOULES, CALEB HOWARD	Turned Over
<i>ASSIST MSP ON PI</i>					Count: 1
25-001077	03/22/2025	ASSIST MSP ON PI		SOULES, CALEB HOWARD	Turned Over
<i>ASSIST WYOMING PD</i>					Count: 1
25-001123	03/27/2025	ASSIST WYOMING PD		SOULES, CALEB HOWARD	Closed
<i>B&E CIVIL ISSUE</i>					Count: 1
25-001070	03/22/2025	B&E CIVIL ISSUE		SOULES, CALEB HOWARD	Closed
<i>BARKING DOG</i>					Count: 2
25-000995	03/12/2025	BARKING DOG		SIETSEMA, ETHAN	Closed
25-001127	03/28/2025	BARKING DOG		KUSMIERSKI, TRAVIS	Closed
<i>BICYCLE VS BICYCLE CRASH</i>					Count: 1
25-001045	03/18/2025	BICYCLE VS BICYCLE CRASH		KUSMIERSKI, TRAVIS	Closed
<i>BROADCAST</i>					Count: 2
25-000901	03/01/2025	BROADCAST		BULTSMA, ZACHARY NEAL	Closed
25-000927	03/03/2025	BROADCAST		SOULES, CALEB HOWARD	Closed
<i>BROADCAST OF SUICIDAL SUBJECT</i>					Count: 1
25-001016	03/15/2025	BROADCAST OF SUICIDAL SUBJECT		KUSMIERSKI, TRAVIS	Closed
<i>CAR DEER PDA</i>					Count: 1
25-001152	03/31/2025	CAR DEER PDA		SOULES, CALEB HOWARD	Closed
<i>CHILD YELLING</i>					Count: 1
25-000956	03/07/2025	CHILD YELLING		SIETSEMA, ETHAN	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2025	03/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>CHILD YELLING</i>					Count: 1
<i>CIVIL ASSIST</i>					Count: 3
25-000911	03/01/2025	CIVIL ASSIST		BULTSMA, ZACHARY NEAL	Closed
25-001013	03/15/2025	CIVIL ASSIST		BULTSMA, ZACHARY NEAL	Closed
25-001110	03/26/2025	CIVIL ASSIST		BULTSMA, ZACHARY NEAL	Closed
<i>CIVIL ISSUE</i>					Count: 1
25-001068	03/21/2025	CIVIL ISSUE		SOULES, CALEB HOWARD	Closed
<i>CPS LEN</i>					Count: 1
25-000994	03/12/2025	CPS LEN		SOULES, CALEB HOWARD	Closed
<i>CRIMINAL HISTORY CHECKS</i>					Count: 10
25-000047	03/04/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000050	03/07/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000054	03/12/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000056	03/13/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000057	03/14/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000059	03/18/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000060	03/20/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000063	03/25/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000065	03/26/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
25-000067	03/28/2025	CRIMINAL HISTORY CHECKS		ALT, BROOKE L	Closed
<i>CSAM / CSC</i>					Count: 1
25-001125	03/28/2025	CSAM / CSC		JONES, CALEB	Open
<i>CUSTODY EXCHANGE</i>					Count: 1
25-001033	03/17/2025	CUSTODY EXCHANGE		SOULES, CALEB HOWARD	Closed
<i>DEAD CROW IN DRIVEWAY</i>					Count: 1
25-001015	03/15/2025	DEAD CROW IN DRIVEWAY		JONES, CALEB	Closed
<i>DISORDELY / LITTERING</i>					Count: 1
25-001134	03/29/2025	DISORDELY / LITTERING		JONES, CALEB	Closed
<i>DOG BARKING</i>					Count: 1
25-001023	03/16/2025	DOG BARKING		BULTSMA, ZACHARY NEAL	Closed
<i>DOMESTIC ASSAULT</i>					Count: 1
25-001089	03/23/2025	DOMESTIC ASSAULT		SIETSEMA, ETHAN	Closed
<i>DOMESTIC SITUATION</i>					Count: 1
25-001078	03/22/2025	DOMESTIC SITUATION		SOULES, CALEB HOWARD	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2025	03/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>DOMESTIC SITUATION</i>					Count: 1
<i>DROVE WHILE LICENSE EXPIRED</i>					Count: 1
25-000967	03/08/2025	DROVE WHILE LICENSE EXPIRED		WYNBEEK, LEAH	Cleared by Arrest
<i>DROVE WHILE LICENSE REVOKED</i>					Count: 1
25-000922	03/02/2025	DROVE WHILE LICENSE REVOKED		WYNBEEK, LEAH	Cleared by Arrest
<i>EXPIRED LICENSE</i>					Count: 1
25-000971	03/09/2025	EXPIRED LICENSE		SOULES, CALEB HOWARD	Cleared by Arrest
<i>FELONIOUS ASSAULT</i>					Count: 1
25-001117	03/26/2025	FELONIOUS ASSAULT		SIETSEMA, ETHAN	Closed
<i>FELONIOUS DOMESTIC ASSAULT</i>					Count: 1
25-000976	03/09/2025	FELONIOUS DOMESTIC ASSAULT		KUSMIERSKI, TRAVIS	Cleared by Arrest
<i>HARASSMENT</i>					Count: 1
25-000906	03/01/2025	HARASSMENT		BULTSMA, ZACHARY NEAL	Closed
<i>HARASSMENT COMPLAINT</i>					Count: 1
25-001094	03/23/2025	HARASSMENT COMPLAINT		KUSMIERSKI, TRAVIS	Closed
<i>HIGHLY INTOXICATED PERSON</i>					Count: 1
25-001025	03/16/2025	HIGHLY INTOXICATED PERSON		KUSMIERSKI, TRAVIS	Closed
<i>HIT & RUN PRIVATE PROPERTY</i>					Count: 1
25-001014	03/15/2025	HIT & RUN PRIVATE PROPERTY		JONES, CALEB	Closed
<i>HIT AND RUN</i>					Count: 1
25-001158	03/31/2025	HIT AND RUN		SIETSEMA, ETHAN	Closed
<i>INDUSTRIAL ACCIDENT INJURY</i>					Count: 1
25-001112	03/26/2025	INDUSTRIAL ACCIDENT INJURY		BULTSMA, ZACHARY NEAL	Closed
<i>INDUSTRIAL ACCIDENT/INJURY</i>					Count: 1
25-000928	03/03/2025	INDUSTRIAL ACCIDENT/INJURY		SOULES, CALEB HOWARD	Closed
<i>INTRUSTION ALARM</i>					Count: 1
25-001143	03/30/2025	INTRUSTION ALARM		WYNBEEK, LEAH	Closed
<i>JUVENILE FEELING UNSAFE</i>					Count: 1
25-000991	03/11/2025	JUVENILE FEELING UNSAFE		JONES, CALEB	Closed
<i>KIDS SHOOTING BB GUN</i>					Count: 1
25-000983	03/10/2025	KIDS SHOOTING BB GUN		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2025	03/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>LITTERING COMPLAINT</i>					Count: 1
25-001039	03/18/2025	LITTERING COMPLAINT		SOULES, CALEB HOWARD	Closed
<i>LOCAL RECORDS CHECK</i>					Count: 11
25-000046	03/04/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000049	03/07/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000051	03/10/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000052	03/12/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000053	03/12/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000055	03/13/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000058	03/18/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000061	03/24/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000062	03/24/2025	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
25-000064	03/26/2025	LOCAL RECORDS CHECK		MILANOWSKI, A	Closed
25-000066	03/28/2025	LOCAL RECORDS CHECK		MILANOWSKI, A	Closed
<i>LOCK OUT</i>					Count: 1
25-000939	03/05/2025	LOCK OUT		BULTSMA, ZACHARY NEAL	Closed
<i>LOCKOUT</i>					Count: 3
25-001063	03/21/2025	LOCKOUT		SOULES, CALEB HOWARD	Closed
25-001064	03/21/2025	LOCKOUT		SOULES, CALEB HOWARD	Closed
25-001065	03/21/2025	LOCKOUT		SOULES, CALEB HOWARD	Closed
<i>LOOSE DOG</i>					Count: 1
25-001128	03/28/2025	LOOSE DOG		KUSMIERSKI, TRAVIS	Closed
<i>LOOSE DOGS</i>					Count: 1
25-001002	03/13/2025	LOOSE DOGS		KUSMIERSKI, TRAVIS	Closed
<i>MED1 ECHO</i>					Count: 1
25-001052	03/19/2025	MED1 ECHO		WYNBEEK, LEAH	Closed
<i>MEDICAL ASSIST FOR JUVENILE</i>					Count: 1
25-001084	03/22/2025	MEDICAL ASSIST FOR JUVENILE		WYNBEEK, LEAH	Open
<i>MOTORIST ASSIST</i>					Count: 2
25-000978	03/10/2025	MOTORIST ASSIST		JONES, CALEB	Closed
25-000980	03/11/2025	MOTORIST ASSIST		JONES, CALEB	Closed
<i>NO OPS NEVER APPLIED</i>					Count: 1
25-001100	03/24/2025	NO OPS NEVER APPLIED		KUSMIERSKI, TRAVIS	Turned Over
<i>OPEN DOOR</i>					Count: 1
25-000972	03/09/2025	OPEN DOOR		KUSMIERSKI, TRAVIS	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2025	03/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>PARKING VIOLATION</i>					Count: 1
25-000973	03/09/2025	PARKING VIOLATION		KUSMIERSKI, TRAVIS	Closed
<i>PDA</i>					Count: 2
25-001113	03/26/2025	PDA		SOULES, CALEB HOWARD	Closed
25-001115	03/26/2025	PDA		SOULES, CALEB HOWARD	Closed
<i>PEACE STAND BY</i>					Count: 1
25-000909	03/01/2025	PEACE STAND BY		JONES, CALEB	Closed
<i>PHONE HARASSMENT</i>					Count: 1
25-000944	03/06/2025	PHONE HARASSMENT		JONES, CALEB	Closed
<i>PLATE CONFISCATION</i>					Count: 1
25-000935	03/05/2025	PLATE CONFISCATION		JONES, CALEB	Closed
<i>POSSIBLE ABANDONED VEHICLE</i>					Count: 1
25-000989	03/11/2025	POSSIBLE ABANDONED VEHICLE		JONES, CALEB	Closed
<i>POSSIBLE CSC</i>					Count: 1
25-000974	03/09/2025	POSSIBLE CSC		KUSMIERSKI, TRAVIS	Closed
<i>PPDA / MISD TRAFFIC / WARRANT ARREST</i>					Count: 1
25-000938	03/05/2025	PPDA / MISD TRAFFIC / WARRANT ARREST		KUSMIERSKI, TRAVIS	Closed
<i>PPO ENTERED</i>					Count: 1
25-000048	03/06/2025	PPO ENTERED		ALT, BROOKE L	Closed
<i>PPO SERVICE</i>					Count: 1
25-001008	03/14/2025	PPO SERVICE		KUSMIERSKI, TRAVIS	Closed
<i>PRIVATE PROPERTY ACCIDENT</i>					Count: 1
25-000986	03/10/2025	PRIVATE PROPERTY ACCIDENT		KUSMIERSKI, TRAVIS	Closed
<i>RECKLESS DRIVING / DAMAGE TO PROPERTY</i>					Count: 1
25-001133	03/29/2025	RECKLESS DRIVING / DAMAGE TO PROPERTY		WYNBEEK, LEAH	Closed
<i>REPORT OF RECKLESS DRIVER</i>					Count: 1
25-000990	03/11/2025	REPORT OF RECKLESS DRIVER		JONES, CALEB	Closed
<i>RESIDENTIAL ALARM</i>					Count: 1
25-001102	03/24/2025	RESIDENTIAL ALARM		KUSMIERSKI, TRAVIS	Closed
<i>RUNAWAY</i>					Count: 1
25-001135	03/29/2025	RUNAWAY		KUSMIERSKI, TRAVIS	Closed
<i>STAND BY AT MIDDLE SCHOOL</i>					Count: 1
25-000900	03/01/2025	STAND BY AT MIDDLE SCHOOL		JONES, CALEB	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2025	03/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>STAND BY AT MIDDLE SCHOOL</i>					Count: 1
<i>SUBJECT REFUSING TO LEAVE</i>					Count: 1
25-001007	03/14/2025	SUBJECT REFUSING TO LEAVE		KUSMIERSKI, TRAVIS	Closed
<i>SUBJECTS WITH GUNS IN STORE</i>					Count: 1
25-001098	03/24/2025	SUBJECTS WITH GUNS IN STORE		KUSMIERSKI, TRAVIS	Closed
<i>SUICIDE THREAT</i>					Count: 1
25-001144	03/30/2025	SUICIDE THREAT		WYNBEEK, LEAH	Closed
<i>SUSPICIOUS</i>					Count: 2
25-001036	03/17/2025	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
25-001088	03/23/2025	SUSPICIOUS		WYNBEEK, LEAH	Closed
<i>SUSPICIOUS PEOPLE</i>					Count: 1
25-001054	03/19/2025	SUSPICIOUS PEOPLE		KUSMIERSKI, TRAVIS	Closed
<i>SUSPICIOUS PERSON</i>					Count: 1
25-001022	03/15/2025	SUSPICIOUS PERSON		KUSMIERSKI, TRAVIS	Closed
<i>SUSPICIOUS SUV</i>					Count: 1
25-000946	03/06/2025	SUSPICIOUS SUV		JONES, CALEB	Closed
<i>SUSPICIOUS TOUCHING BY TEACHER</i>					Count: 1
25-001109	03/25/2025	SUSPICIOUS TOUCHING BY TEACHER		JONES, CALEB	Closed
<i>UNFOUNDED ALARM</i>					Count: 1
25-001151	03/31/2025	UNFOUNDED ALARM		SOULES, CALEB HOWARD	Closed
<i>UNKNOWN ACCIDENT</i>					Count: 1
25-001140	03/30/2025	UNKNOWN ACCIDENT		WYNBEEK, LEAH	Closed
<i>VCSA / METHAMPHETAMINE / DWLS</i>					Count: 1
25-001026	03/16/2025	VCSA / METHAMPHETAMINE / DWLS		JONES, CALEB	Warrant Request-County
<i>VEHICLE IN ROADWAY</i>					Count: 1
25-001020	03/15/2025	VEHICLE IN ROADWAY		KUSMIERSKI, TRAVIS	Closed
<i>VEHICLE INSPECTION</i>					Count: 2
25-000945	03/06/2025	VEHICLE INSPECTION		JONES, CALEB	Closed
25-001079	03/22/2025	VEHICLE INSPECTION		SOULES, CALEB HOWARD	Closed
<i>VIN INSPECTION</i>					Count: 1
25-001126	03/28/2025	VIN INSPECTION		JONES, CALEB	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2025	03/31/2025	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>VIN/EQUIPMENT INSPECTION</i>					Count: 2
25-000950	03/07/2025	VIN/EQUIPMENT INSPECTION		SOULES, CALEB HOWARD	Closed
25-000954	03/07/2025	VIN/EQUIPMENT INSPECTION		SOULES, CALEB HOWARD	Closed
<i>WARRANT ARREST</i>					Count: 2
25-000968	03/08/2025	WARRANT ARREST		WYNBEEK, LEAH	Cleared by Arrest
25-001053	03/19/2025	WARRANT ARREST		WYNBEEK, LEAH	Closed
<i>WARRANT ARREST / RESISTING ARREST</i>					Count: 1
25-001044	03/18/2025	WARRANT ARREST / RESISTING ARREST		SOULES, CALEB HOWARD	Closed
<i>WARRANT ATTEMPT</i>					Count: 2
25-001114	03/26/2025	WARRANT ATTEMPT		SOULES, CALEB HOWARD	Closed
25-001155	03/31/2025	WARRANT ATTEMPT		SIETSEMA, ETHAN	Closed
<i>WARRANT ATTEMPT/ARREST</i>					Count: 1
25-000955	03/07/2025	WARRANT ATTEMPT/ARREST		SOULES, CALEB HOWARD	Cleared by Arrest
<i>WELFARE</i>					Count: 1
25-001011	03/15/2025	WELFARE		BULTSMA, ZACHARY NEAL	Closed
<i>WELFARE CHECK</i>					Count: 4
25-000914	03/02/2025	WELFARE CHECK		JONES, CALEB	Closed
25-000988	03/11/2025	WELFARE CHECK		JONES, CALEB	Closed
25-001040	03/18/2025	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
25-001124	03/27/2025	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
					Total: 146

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
03/01/2025	03/31/2025	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer	Count:	
<i>257.215 -- Unregistered motor vehicle</i>					2	
43969	03/05/2025	Misdemeanor	565 S STATE/12 MILE RD	KUSMIERSKI,TRAVIS		
43970	03/05/2025	Misdemeanor	565 S STATE/12 MILE RD	KUSMIERSKI,TRAVIS		
<i>257.223 -- No Proof of Registration and/or not signed</i>					2	
44233	03/07/2025	Civil Infraction	ANDERSON/SOUTH	SOULES,CALEB,HOWARD		
44233	03/07/2025	Civil Infraction		SOULES,CALEB,HOWARD		
<i>257.255 -- Expired Registration Plate</i>					6	
43967	03/04/2025	Civil Infraction	RIVER/EVERGREEN	KUSMIERSKI,TRAVIS		
44342	03/05/2025	Civil Infraction	W DIVISION/ANDERSON	BULTSMA,ZACHARY,NEAL		
44376	03/08/2025	Misdemeanor	M37/ 13 MILE	WYNBEEK,LEAH		
44234	03/09/2025	Misdemeanor	DIVISION/PLEASANT	SOULES,CALEB,HOWARD		
44343	03/15/2025	Civil Infraction	S STATE/12 MILE	BULTSMA,ZACHARY,NEAL		
44344	03/16/2025	Civil Infraction	12 MILE AND S STATE	BULTSMA,ZACHARY,NEAL		
<i>257.301 -- Expired Operators License</i>					2	
44376	03/08/2025	Misdemeanor	M37/ 13 MILE	WYNBEEK,LEAH		
44234	03/09/2025	Misdemeanor	DIVISION/PLEASANT	SOULES,CALEB,HOWARD		
<i>257.311 -- No valid operators license on person</i>					1	
44236	03/27/2025	Civil Infraction	RIVER RD NW/ GROVE ST NW	SOULES,CALEB,HOWARD		
<i>257.326 -- Know/Allowing an Unlicensed Driver to Drive</i>					1	
43970	03/05/2025	Misdemeanor	565 S STATE/12 MILE RD	KUSMIERSKI,TRAVIS		
<i>257.328 -- No Proof of Insurance on a motor vehicle</i>					3	
44377	03/28/2025	Civil Infraction	150 CARRIE	WYNBEEK,LEAH		
44380	03/31/2025	Civil Infraction	W DIVISION/ANDERSON	WYNBEEK,LEAH		
44262	03/31/2025	Misdemeanor	35 E AVERILL ST	SIETSEMA,ETHAN		
<i>257.612 -- Disregarded Stop and Go Light</i>					2	
44378	03/29/2025	Civil Infraction	S STATE/W DIVISION	WYNBEEK,LEAH		
44379	03/29/2025	Civil Infraction	S STATE/E DIVISION	WYNBEEK,LEAH		
<i>257.614 -- Disregarded Red Flashing Stop and Go Light</i>					4	
44340	03/01/2025	Civil Infraction	E DIVISION/S STATE	BULTSMA,ZACHARY,NEAL		
44346	03/20/2025	Civil Infraction	STATE/DIVISION	BULTSMA,ZACHARY,NEAL		
44348	03/25/2025	Civil Infraction	E DIVISION/STATE	BULTSMA,ZACHARY,NEAL		
44349	03/25/2025	Civil Infraction	N STATE/W DIVISION	BULTSMA,ZACHARY,NEAL		
<i>257.617A -- Fail to Stop and ID at PI Accident (Suspend License)</i>					1	
44262	03/31/2025	Misdemeanor	35 E AVERILL ST	SIETSEMA,ETHAN		
<i>257.626B -- Careless Driving</i>					2	
43969	03/05/2025	Misdemeanor	565 S STATE/12 MILE RD	KUSMIERSKI,TRAVIS		
44261	03/21/2025	Civil Infraction	12 MILE /M37	SIETSEMA,ETHAN		
<i>257.627 -- Exceeded Prima Facia Speed Limit</i>					8	
44340	03/01/2025	Civil Infraction	E DIVISION/S STATE	BULTSMA,ZACHARY,NEAL		
44340	03/01/2025	Civil Infraction	E DIVISION/S STATE	BULTSMA,ZACHARY,NEAL		
44298	03/02/2025	Civil Infraction	M37/ 13 MILE	WYNBEEK,LEAH		
44300	03/08/2025	Civil Infraction	M37/ 13 MILE	WYNBEEK,LEAH		

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
03/01/2025	03/31/2025	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer	
<i>257.627 -- Exceeded Prima Facia Speed Limit</i>					Count: 8
44234	03/09/2025	Misdemeanor	DIVISION/PLEASANT	SOULES,CALEB,HOWARD	
44345	03/16/2025	Civil Infraction	W DIVISION ST /IDA RED AVE NW	BULTSMA,ZACHARY,NEAL	
44347	03/21/2025	Civil Infraction	M37/O CONNOR	BULTSMA,ZACHARY,NEAL	
44235	03/23/2025	Civil Infraction	M 37/SPARTA AVE	SOULES,CALEB,HOWARD	
<i>257.628 -- Exceeded Posted Speed</i>					Count: 6
44314	03/01/2025	Warning	M37/ 13 MILE	JONES,CALEB	
44316	03/02/2025	Warning	M37/ 13 MILE	JONES,CALEB	
44315	03/02/2025	Warning	12 MILE /M37	JONES,CALEB	
44317	03/05/2025	Warning	12 MILE/ W SPARTAN	JONES,CALEB	
44319	03/15/2025	Warning	SPARTA AVE / 12 MILE	JONES,CALEB	
44260	03/19/2025	Civil Infraction	M37/ 13 MILE	SIETSEMA,ETHAN	
<i>257.640 -- Improper Passing/No Passing Zone</i>					Count: 1
44261	03/21/2025	Civil Infraction	12 MILE /M37	SIETSEMA,ETHAN	
<i>257.649 -- Fail to Yield</i>					Count: 1
43971	03/23/2025	Civil Infraction	E DIVISION/STATE	KUSMIERSKI,TRAVIS	
<i>257.649(6) -- Fail to Stop at Stop Sign</i>					Count: 1
44236	03/27/2025	Civil Infraction	RIVER RD NW/ GROVE ST NW	SOULES,CALEB,HOWARD	
<i>257.683 -- Unsafe motor vehicle</i>					Count: 1
44341	03/03/2025	Civil Infraction	12 MILE /M37	BULTSMA,ZACHARY,NEAL	
<i>257.904 -- Drove While License Suspended/Denied/Revoked</i>					Count: 2
44299	03/02/2025	Misdemeanor	S ELM & E DIVISION	WYNBEEK,LEAH	
43970	03/05/2025	Misdemeanor	565 S STATE/12 MILE RD	KUSMIERSKI,TRAVIS	
<i>257.904A -- No Ops/Never Applied</i>					Count: 2
43969	03/05/2025	Misdemeanor	565 S STATE/12 MILE RD	KUSMIERSKI,TRAVIS	
43972	03/24/2025	Misdemeanor	S STATE ST / E DIVISION ST	KUSMIERSKI,TRAVIS	
<i>9.32(29) -- Obstruct, Resist, Hinder Police/Peace Officer</i>					Count: 1
43928	03/18/2025	Misdemeanor	10 CARRIE	PRICE,DAVE	
					Total: 49