

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, April 20, 2026 at 6:30 PM
276 W. Division St. (Sparta Village Complex)

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Additions or Corrections to Consent and Business Agenda**

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of March 16, 2026*
- b. *Approve Street Closure Executive Orders 26-06*

5. **Approval of Consent and Business Agenda**

6. **Public Comment for Agenda Item**

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. **Public Hearing**

- a. Res. 26-03 A resolution approving (or denying) the Storage Control Systems, Inc IFE application

8. **Old Business**

- a. None.

9. **New Business**

- a. Res. 26-03 A resolution approving (or denying) the Storage Control Systems, Inc IFE application
- b. Res. 26-04 A resolution to recognize the Sparta Sports Boosters as a nonprofit organization

10. **Executive Session**

- a. None.

11. **Village Manager & Department Reports**

12. **Communications**

13. Payment of Bills

March Payables

PAYABLES	
(101) General Fund	\$171,801.93
(202) Major Street Fund	\$2,249.51
(203) Local Street Fund	\$1,636.19
(581) Airport	\$56,889.00
(590) Sewer Department Fund	\$501,971.64
(591) Water Department Fund	\$48,580.04
(661) Equipment Rental Fund	\$5,624.52
Total	\$788,752.83

Informational:

(206) Fire Department	\$13,000.04
(208) SRA Park Fund	\$569.18
(248) Downtown Development Authority	\$3,715.80
Total	\$17,285.02

14. Public Comment

15. Council Member Announcements

16. Adjournment

VILLAGE OF SPARTA
Kent County, Michigan
Village Council Meeting
Monday, March 16, 2026 at 6:30 PM
276 W. Division St. (Sparta Village Complex)

Present:

President Robert Whalen, Council Members Brenda Braybrook, Robert Carlstrom, David Cumings, Christina Owens, Tom Peoples, Bill Taylor

Absent:

Also Present:

Village Manager James Lower, Chief Andrew Milanowski, DPW Director William Hunter, Airport Manager Mike Krzciok, Village Clerk Kristen Phelps, Deputy DPW Director Conrad Bowman

1. Call to Order

- a. The meeting was called to order at 6:30 pm by President Robert Whalen.

2. Pledge of Allegiance

- a. The Pledge was recited.

3. Roll Call

- a. Formal Roll Call was taken. See above for attendance.

4. Additions or Corrections to Consent and Business Agenda

Consent Agenda:

- a. *Approve Regular Village Council Meeting Minutes of February 16, 2026*
- b. *Approve Fire Authority Meeting Minutes of February 19, 2026*
- c. *Approve Regular DDA Meeting Minutes January 13, 2026*
- d. *Approve Street Closure Executive Orders 26-01 through 26-05*

5. Approval of Consent and Business Agenda

- a. The Consent and Business Agenda was approved as presented.
 - i. Motion: Braybrook moved to approve the consent agenda with support of Carlstrom. **Motion passed 7-0**

6. Public Comment for Agenda Item

Please Note: This Public Comment portion of the meeting is reserved for comment on agenda items. Personal or abusive attacks on Council members, staff members, or other participants will not be tolerated and may result in the Village President taking action, up to and including, having the speaker removed from the meeting by law enforcement officers.

7. Public Hearing

- a. None.

8. Old Business

- a. None.

9. New Business

- a. Waste Water Treatment Plant Project Update
 - i. WWTP Project update by F&V.
- b. Bedford Falls Site Condominium Approval
 - i. Motion: Cumings moved to approve the site condominium with the contingencies listed as presented, supported by Braybrook. **Motion passes 7-0**
- c. Ord. 26-01 An Ordinance to amend Section 82-106 “Keeping of Animals” of the Village of Sparta Zoning Ordinance
 - i. Motion: Carlstrom moved to approved Ordinance 26-01 as presented, supported by Owens. **Motion passes 7-0**
- d. Statement of Qualification Engineering Award Approval
 - i. Motion: Carlstrom moved to award Fleis and VandenBrink the SOQ as presented, supported Taylor. **Motion passes 7-0**
- e. Road Project Bid Approval
 - i. Motion: Braybrook moved to approve the Road Project Bid to Michigan Paving & Materials Company and Kent County Road Commission as presented, supported by Cumings. **Motion passes 7-0**
- f. Hot Box Purchase Approval
 - i. Motion: Peoples moved to approve the purchase of one Falcon 2-ton Trailer Mounted Asphalt Hot Box from Alta Equipment Company as presented, supported by Braybrook. **Motion passes 7-0**
- g. Rogers Park Design Quote Approval
 - i. Motion: Cumings moved to authorize the Village Manager to enter into an agreement with Driscon Consulting, LLC as presented, supported by Owens. **Motion passes 7-0**
- h. Well House Repair Project Bid Approval
 - i. Motion: Carlstrom moved to award the contract to Northwoods Siteworks for the Well House Repair Project as presented, supported by Taylor. **Motion passes 7-0**

10. Executive Session

- a. None.

11. Village Manager & Department Reports

- a. Manager Lower Spoke.

12. Communications

- a. President Whalen spoke about the milage rate for the Village.

13. Payment of Bills

- a. Motion: Taylor made a motion to approve the payables as presented, supported by Braybrook. **Motion passes 7-0**

February Payables

PAYABLES	
(101) General Fund	\$114,936.47
(202) Major Street Fund	\$12,372.23
(203) Local Street Fund	\$3,480.01
(581) Airport	\$27,626.79
(590) Sewer Department Fund	\$230,910.08
(591) Water Department Fund	\$96,058.26
(661) Equipment Rental Fund	\$15,254.20
Total	\$500,638.04

Informational:

(206) Fire Department	\$10,563.62
(208) SRA Park Fund	\$232.80
(248) Downtown Development Authority	\$3,527.04
Total	\$14,323.46

14. Public Comment

- a. None

15. Council Member Announcements

- a. None.

16. Adjournment

- a. Meeting Adjourned at 7:49 pm by President Whalen.

**Village Council
Village of Sparta
Kent County, Michigan**

EXECUTIVE ORDER 26-06

**AN ORDER APPROVING CLOSING OF CERTAIN STREETS FOR THE SPARTA
CINCO DE MAYO CELEBRATION AND AUTHORIZING AND DIRECTING THE
VILLAGE TO OBTAIN CONSENT OF THE KENT COUNTY ROAD COMMISSION
TO CLOSE PORTIONS OF COUNTY ROADS WITHIN THE VILLAGE**

WHEREAS, the Village has received a request from the Sparta Area Chamber of Commerce and Sparta Events to close certain streets between 6:00 a.m. and 11:59 p.m. on May 5 of 2026 for the festivities during the SPARTA CINCO DE MAYO CELEBRATION; and

WHEREAS, the requested road closures include portions of certain County roads located within the Village to wit:

On East Division from State Street to Elm Street;

NOW, THEREFORE, BE IT ORDERED that the Sparta Village Council President has authorized the closure of certain Village streets between 6:00 a.m. and 11:59 p.m. on May 5 of 2026 for festivities during Sparta Cinco De Mayo Celebration and has approved the Village to obtain the consent of the Kent County Road Commission to close portions of County roads for that same period; and that any resolution and/or part thereof in conflict with this resolution are hereby rescinded.

Dated: April 20, 2026

Robert Whalen, Village President



ACTION MEMO

Staff Communication

DATE: April 20, 2026
TO: Village President Whalen and Members of Council
FROM: James A. Lower, Village Manager
RE: Res. 26-03 Storage Control Solutions IFT Request

BACKGROUND:

Since the passage of PA 198 in 1974, known as the Industrial Facilities Exemption (IFE), the Village of Sparta has used this tool to partner with local businesses on relocations and expansions. In order to qualify, Industrial Development or Plant Rehabilitation Districts must be created prior to initiating a project. Applications are filed with and reviewed by the local unit of government but are also subject to review by the State Tax Commission and MEDC. Exemptions can be granted for 1–12 years.

If approved, the exemption reduces the millage rates by 50% for all taxing authorities (Village, Township, County, Schools, Fire Department, Library, etc.). This provision does not apply to the 6-mill State Education Tax (SET) unless special approval is granted by the State Treasurer, which is rare.

The Village currently has 10 active IFEs. A report of the SEV and taxable value of all current IFEs is attached with this memo, along with the Excel file used to create the detailed financial impact analysis discussed below.

Historically, the Village Council has approved IFE requests when it determined that the investment or expansion would not otherwise have occurred. The guiding premise has generally been: “we would rather receive 50% of something than 100% of nothing.” Additionally, projects have typically been expected to create or retain jobs. It has also been common for employers to receive multiple IFEs over time as they expand within the Village. Examples include Tesa Tape, General Formulations, Sparta Graphics, Cascade Die Casting, and Storage Control, among others.

An Industrial Redevelopment District was established for Storage Control in 2009, and an IFE was granted that same year. In 2023, they received a second IFE for an expansion at the site. They are now requesting an additional IFE for another addition.

SUMMARY OF REQUEST:

In 2023, a two-phase site plan for Storage Control was approved by the Planning Commission. Phase one primarily consisted of a warehouse expansion, for which the Village Council approved a 12-year, 50% IFE. At no point during that approval process was phase two discussed as part of the 2023 IFE.

However, after meeting with the owner and representatives of Storage Control, it became clear they believed phase two would be included.

After thorough review, both parties agreed that the law does not allow phase two to be added to the 2023 IFE. However, Storage Control retains the right to request a new IFE for this second phase, which is now nearly complete.

There is a six-month window to apply for an IFE after construction begins. Storage Control met this deadline and submitted its application on February 26.

In the application, Storage Control is requesting a 12-year abatement on project costs totaling \$2,663,200. The supplemental materials estimate 5–10 new jobs over the next 2–5 years, with 5 jobs expected within two years of project completion.

FINANCIAL IMPACT:

It is crucial for the Village Council to understand its fiduciary responsibilities when evaluating an IFE request. An IFE impacts not only Village revenues, but also those of all other taxing authorities, including Sparta Schools, GRCC, Kent County, Sparta Township, the Library, and the Fire Department.

The State requires notice of the public hearing to all affected entities. The Village must at minimum evaluate:

- The percentage of SEV currently under IFE
- Whether approval would exceed the 5% statutory cap
- Whether approval would impair the Village's operations or ability to provide services
- Whether approval would impair other taxing authorities' ability to provide services

While commercial rehabilitation abatements exist, they are treated separately under the IFE cap, though they are considered in broader aggregate analyses. Working with the assessor, we estimate the SEV of the addition at \$400,000. When added to the current Village SEV (\$254,486,100) and existing IFE SEV (\$10,403,300), the resulting percentage is approximately 4.24%, which is below the 5% cap.

It should be noted that while the cap is based on SEV, property taxes are levied on taxable value, which can create some confusion, particularly since other abatement programs use taxable value and aggregate all abatements.

The attached financial analysis shows that current IFE abatements reduce total annual tax revenue across all entities by **\$180,180.90**, including **\$40,930.13** for the Village.

The 2023 IFE for Storage Control accounts for **\$20,538.95** of that total, including **\$4,665.65** annually in Village revenue.

This new request would reduce Storage Control's tax liability by an additional **\$10,565.18** annually for 12 years, including approximately **\$2,400** annually in additional Village revenue loss (based on the estimated SEV).

If approved, Storage Control would receive combined tax savings of over **\$31,000** annually across both exemptions.

OPTIONS/STAFF RECOMMENDATION:

The Council has three options:

1. Approve the request as submitted (12-year, 50% abatement)
2. Approve the request for a shorter term (e.g., 6 years)
3. Deny the request with stated reasons

The Council must take action within 60 days of receiving a complete application.

Two draft resolutions have been prepared, one for approval and one for denial. If a shorter term is desired, the approval resolution can be amended accordingly.

After careful consideration, it is my recommendation that the Council **deny the IFE request.**

While Storage Control's continued investment and long-standing presence in the community are appreciated, these factors alone are not the standard for approval.

State law requires that approval not impede operations or impair the financial condition of taxing units, and that the project demonstrate a reasonable likelihood of creating or retaining employment. While the application may meet some of these standards, it is my opinion that approval would **impede the Village's operations.**

Additionally, the Village's historical standard has been that the project would not occur without the abatement. That standard is not met here. The project is already nearly complete, and the investment proceeded without assurance of an IFE.

Further, the Village is approaching the 5% cap. When other abatements are included, approximately **4.86% of SEV** and **4.54% of taxable value** are already under some form of abatement.

It is no secret that the Village is actively working on a number of development opportunities. One of the most significant is the rodeo grounds parcel. While some recent public discussion has focused on the possibility of data center development (which, in all likelihood, would not qualify for an abatement) the primary focus of staff efforts over the past several years has been on attracting large-scale manufacturing and industrial investment to that site.

The Village has already been in serious contention for major projects, including a large medical supplier and a yogurt production facility. These projects would have represented transformational economic opportunities for the community, with the potential to create hundreds of jobs in one case and over 1,000 jobs in another, along with capital investments in the tens or even hundreds of millions of dollars. In both instances, the use of an IFE would have likely been a necessary component of securing the investment.

In addition, the Village is currently engaged in ongoing discussions with Tesa Tape regarding the potential relocation of a wastewater line. This infrastructure adjustment is intended to unlock additional development-ready land and the Gardner Street collection system upgrade also significantly enhances the marketability of the broader industrial area. That effort is specifically aimed at positioning the Village to compete for high-impact projects of the type described above.

This context is critically important when evaluating the current request. The Village is approaching the practical limits of its abatement capacity. While we remain under the statutory cap for IFEs, we are much closer to the broader thresholds when considering all abatement tools collectively. As a result, each approval reduces our ability to offer incentives for projects that may have a substantially greater impact in terms of job creation, capital investment, and long-term economic growth.

For that reason, it is my recommendation that the Village reserve its remaining abatement capacity for projects where the incentive is a determining factor in whether the investment occurs, and where the scale of impact more significantly advances the long-term economic interests of the community.

While Storage Control's investment is valued, the IFE is not necessary to facilitate it, and they already benefit from an existing exemption.

As the Village continues to grow and remain business-friendly, it must also be more selective in granting abatements as a direct result of the success we continue to have.

I have met extensively with the applicant and explained that approval was unlikely under these circumstances. I also offered to return the application fee if they chose to withdraw. However, the applicant wishes to proceed and present their case to Council.

I encourage Council to consider all information presented, hear from the applicant, and determine the appropriate course of action for the community and its long-term interests.

<u>Millage</u>	<u>Regula Millage Rate</u>	<u>IFE Millage Rate</u>	<u>Reduction for all current IFEs</u>	<u>Current SCS Reduction from 2023 IFE</u>	<u>SCS Request Reduction 2026</u>	<u>Estimated Total if current request approved</u>
Sparta Schools Debt	8.1500	4.075	\$ 27,798.38	\$ 3,168.76	\$ 1,630.00	\$ 29,428.38
Sparta Schools Operating	18.0000	9	\$ 61,395.19	\$ 6,998.48	\$ 3,600.00	\$ 64,995.19
Sparta Township	0.9376	0.4688	\$ 3,198.01	\$ 364.54	\$ 187.52	\$ 3,385.53
Fire Department 1	0.2288	0.1144	\$ 780.40	\$ 88.96	\$ 45.76	\$ 826.16
Fire Department 2	0.2375	0.11875	\$ 810.08	\$ 92.34	\$ 47.50	\$ 857.58
Library	0.2375	0.11875	\$ 810.08	\$ 92.34	\$ 47.50	\$ 857.58
Kent County Jail	0.7417	0.37085	\$ 2,529.82	\$ 288.38	\$ 148.34	\$ 2,678.16
Kent County Senior Citizens	0.4914	0.2457	\$ 1,676.09	\$ 191.06	\$ 98.28	\$ 1,774.37
Kent County Veterans	0.0491	0.02455	\$ 167.47	\$ 19.09	\$ 9.82	\$ 177.29
Kent County Zoo/Museum	0.4134	0.2067	\$ 1,410.04	\$ 160.73	\$ 82.68	\$ 1,492.72
Early Childhood Development	0.2476	0.1238	\$ 844.52	\$ 96.27	\$ 49.52	\$ 894.04
Kent ISD	5.3515	2.67575	\$ 18,253.13	\$ 2,080.69	\$ 1,070.30	\$ 19,323.43
GRCC	1.6793	0.83965	\$ 5,727.83	\$ 652.92	\$ 335.86	\$ 6,063.69
Kent County Summer Operating	4.0605	2.03025	\$ 13,849.73	\$ 1,578.74	\$ 812.10	\$ 14,661.83
Village of Sparta	12.0000	6	\$ 40,930.13	\$ 4,665.65	\$ 2,400.00	\$ 43,330.13
SET	6.0000	6.0000	\$ -	\$ -	\$ -	\$ -
Totals	58.8259	32.41295	\$ 180,180.90	\$ 20,538.95	\$ 10,565.18	\$ 190,746.08
Current IFE Taxable Value	\$ 6,821,688.00	\$ 6,821.69				
Estimated Taxable for SCS Requet	\$ 400,000.00	\$ 400.00				
2023 SCS IFE Taxable	\$ 777,609.00	\$ 777.61				
Current IFT SEV	\$ 10,403,300.00					
Estiamted Proposed IFT SEV	\$ 400,000.00					
Village SEV	\$ 254,486,100.00					
% of SEV under IFE abatement if approved		4.24%				
Commercial Rehab SEV	\$ 1,579,800.00					
Commercial Rehab Taxable Value	\$ 1,038,858.00					
Village Taxable Value	\$ 181,492,987.00					
Total SEV under abatements if approved	\$ 12,383,100.00					
Total Taxable value of abatement if approved	\$ 8,260,546.00					
% of SEV under all abatements if approved		4.86%				
% of taxable value under all abatemetns if approved		4.54%				

County: KENT Unit: VILLAGE OF SPARTA

Unit(s): VILLAGE OF SPARTA

***** Owner's Name *****	**** Parcel Number ****	2026 March BOR	Class	Zone	* Property Address	*	PRE %	Tran%
		S.E.V. Taxable						
CASCADE DIE CASTING GROUP INC	41-55-28-015-092	261,700 150,642	301	VGC	9983 SPARTA AVE NW		0.000	0.00
TESA PLANT SPARTA LLC	41-55-28-016-086	739,300 419,466	301	NONE	324 UNION ST S NW		0.000	0.00
TESA PLANT SPARTA LLC	41-55-28-019-082	396,000 309,971	301	NONE	324 UNION ST S NW		0.000	0.00
C & T FABRICATION LLC	41-55-28-020-001	2,065,400 1,521,639	301		225 APPLEWOOD DR NW		0.000	0.00
TESA PLANT SPARTA LLC	41-55-28-020-027	494,100 370,568	301	NONE	324 UNION ST S NW		0.000	0.00
SPARTAN GRAPHICS INC	41-55-28-022-012	983,400 854,290	301		200 APPLEWOOD DR NW		0.000	0.00
STORAGE CONTROL SYSTEMS INC	41-55-28-023-047	823,500 777,609	301		100 APPLEWOOD DR NW		0.000	0.00
CASCADE DIE CASTING GROUP INC	41-55-28-023-096	101,400 59,823	301	VGC	9983 SPARTA AVE NW		0.000	0.00
GREAT LAKES FIREARMS & AMMUNIT	41-55-28-024-020	1,249,400 1,130,624	301		275 HICKORY ST NW		0.000	0.00
CASCADE DIE CASTING GROUP INC	41-57-28-010-340	0 0	351	NONE	9983 SPARTA AVE NW		100.000	0.00
CASCADE DIE CASTING GROUP INC	41-57-28-011-308	0 0	351	NONE	9983 SPARTA AVE NW		100.000	0.00
CASCADE DIE CASTING GROUP INC	41-57-28-015-092	0 0	351	NONE	9983 SPARTA AVE NW		100.000	0.00
CELIA CORPORATION	41-57-28-018-084	0 0	351	NONE	309 UNION ST S NW		100.000	0.00
C & T FABRICATION LLC	41-57-28-020-001	0 0	351		225 APPLEWOOD DR NW		100.000	0.00
TESA PLANT SPARTA LLC	41-60-28-016-087	3,289,100 1,227,036	301	NONE	324 UNION ST S NW		0.000	0.00
Totals for all Parcels: Count= 15, S.E.V.= 10,403,300, Taxable= 6,821,668								

Simple List Report
COMMERCIAL REHAB PARCELS

County: KENT Unit: VILLAGE OF SPARTA

***** Owner's Name *****	**** Parcel Number ****	2026 March BOR	Class	Zone	* Property Address	*	PRE %	Tran%
		S.E.V. Taxable						
JNJ INVESTMENTS LLC	41-65-28-024-003	115,400 31,602	201	VCBD	209 DIVISION ST E NW		0.000	0.00
JNJ INVESTMENTS LLC	41-65-28-024-004	461,200 167,367	201	VCBD	220 DIVISION ST E NW		0.000	0.00
GRAYSTONE 616 LLC	41-65-28-024-018	213,300 61,484	201	VGC	390 DIVISION ST E NW		0.000	0.00
JNJ INVESTMENTS LLC	41-67-28-024-003	115,400 115,400	201	VCBD	209 DIVISION ST E NW		0.000	0.00
JNJ INVESTMENTS LLC	41-67-28-024-004	461,200 461,200	201	VCBD	220 DIVISION ST E NW		0.000	0.00
GRAYSTONE 616 LLC	41-67-28-024-018	213,300 201,805	201	VGC	390 DIVISION ST E NW		0.000	0.00
Totals for all Parcels: Count= 6,		S.E.V.= 1,579,800,	Taxable= 1,038,858					

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____, moved the adoption of the following resolution:

**RESOLUTION NO. 26-03
A RESOLUTION DENYING THE STORAGE CONTROL SYSTEMS, INC.
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE APPLICATION**

WHEREAS, Act 198 of the Public Acts of Michigan of 1974, as amended (“Act 198”), authorizes the Village to approve or deny applications for Industrial Facilities Exemption Certificates; and

WHEREAS, pursuant to Act 198 and after a duly noticed public hearing, the Sparta Village Council, adopted resolution No. 09-17 on August 10, 2009, establishing an Industrial Development District as legally described in said resolution; and

WHEREAS, Storage Controls Systems Incorporated has filed an application for an Industrial Facilities Exemption Certificate with respect to new facility investment of \$2,663,200 to be installed within the Industrial Development District located at 100 Applewood DR NW. established by Resolution No. 09-17; and

WHEREAS, before acting on said application, the Village Council held a public hearing on April 20, 2026, at which hearing the applicant, the Assessor, the Public and a representative of the affected taxing units were given notice by certified mail and were afforded an opportunity to be heard on said application and notice of the public hearing was published at least fifteen (15) prior to the hearing; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. This Village Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, would like have the effect of substantially impeding the operation of Village of Sparta, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the Village of Sparta. Furthermore, approving the application would limit the Village of Sparta’s capacity to approve IFEs for more beneficial projects.
2. The application from Storage Control System Incorporated for an Industrial Facilities Exemption Certificate is denied.
3. All resolutions or parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

YEAS:
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION DECLARED ADOPTED

CERTIFICATION

As its Clerk, I certify that this is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta, Kent County, Michigan, at a regular meeting held on April 20, 2026.

Date: April 20, 2026
Kristen Phepls, Village Clerk

**VILLAGE COUNCIL
VILLAGE OF SPARTA
Kent County, Michigan**

Councilmember _____, supported by Councilmember _____, moved the adoption of the following resolution:

**RESOLUTION NO. 26-03
A RESOLUTION APPROVING THE STORAGE CONTROL SYSTEMS, INC.
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE APPLICATION**

WHEREAS, Act 198 of the Public Acts of Michigan of 1974, as amended (“Act 198”), authorizes the Village to approve applications for Industrial Facilities Exemption Certificates; and

WHEREAS, pursuant to Act 198 and after a duly noticed public hearing, the Sparta Village Council, adopted resolution No. 09-17 on August 10, 2009, establishing an Industrial Development District as legally described in said resolution; and

WHEREAS, Storage Controls Systems Incorporated has filed an application for an Industrial Facilities Exemption Certificate with respect to new facility investment of \$2,663,200 to be installed within the Industrial Development District located at 100 Applewood DR NW. established by Resolution No. 09-17; and

WHEREAS, before acting on said application, the Village Council held a public hearing on April 20, 2026, at which hearing the applicant, the Assessor, the Public and a representative of the affected taxing units were given notice by mail and were afforded an opportunity to be heard on said application and notice of the public hearing was published at least fifteen (15) prior to the hearing; and

WHEREAS, completion of the facility is illustrated to and will at the time of issuance of the certificate have the some likelihood to retain, create or prevent the loss of employment in the Village of Sparta; and

WHEREAS, the aggregate SEV of real property exempt from ad valorem taxes within the Village of Sparta, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of real property thus exempted; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. This Village Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of Village of Sparta, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the Village of Sparta.

2. The application from Storage Control System Incorporated for an Industrial Facilities Exemption Certificate is approved, with respect to a New Facility on the following described parcels of real property situated within the Industrial Development District established by Resolution No. 09-17, to wit:

Parcel #41-05-22-130-005

Legal Description: Lot 16 and the North 54.00 feet of Lot 15, Applewood Industrial Plat

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force for a period of twelve years after completion of construction.
4. This approval is conditioned upon the Facility operating and remaining upon the Property, unless other arrangements are made in accordance with the industrial facilities exemption agreement.
5. Approval of the application of Storage Control Systems, Inc for an Industrial Facilities Exemption Certificate is conditioned upon the Storage Control Systems, Inc entering into an agreement as required by Section 22 of Act 198.
6. The Village Manager and Clerk are authorized to execute the Industrial Facilities Exemption Agreement, in such form that meets with satisfaction of the Village attorney.
7. All resolutions or parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

YEAS:

NAYS:

ABSENT:

ABSTAIN:

RESOLUTION DECLARED ADOPTED

CERTIFICATION

As its Clerk, I certify that this is a true and complete copy of a resolution adopted by the Village Council of the Village of Sparta, Kent County, Michigan, at a regular meeting held on April 20, 2026

Date: April 20, 2026

Kristen Phelps, Village Clerk



ACTION MEMO

Staff Communication

DATE: April 20, 2026
TO: Members of the Village Council
FROM: James A. Lower, Village Manager
RE: Res. 26-04 A resolution to recognize the Sparta Sports Boosters as nonprofit

SUMMARY OF REQUEST:

The Sparta Sports Boosters are applying for a charitable gaming license to assist in their fundraising efforts. In order to qualify, the local unit of government must pass a resolution recognizing the organization as a nonprofit. This requirement helps ensure that licenses are only granted to legitimate charitable organizations.

By approving this resolution, the Village Council would be affirming that it considers the Sparta Sports Boosters to be a legitimate charitable organization.

Staff has conducted background research and confirmed that the organization is a registered 501(c)(3) and actively performs charitable work in support of our local sports teams. Chad Fisk will be present at the meeting to answer any questions on behalf of the Sparta Sports Boosters.

For this item, the resolution will utilize the Michigan Lottery's standard template rather than the Village's typical format. This is why the document appears different than usual.

STAFF RECOMMENDATION:

A motion to adopt Resolution 26-04.



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL.432.103a(i)(ii))

At a Regular meeting of the Village Council
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by President Whalen on April 20, 2026
DATE

at 6:30 a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Sparta Sports Boosters of Sparta,
NAME OF ORGANIZATION CITY

county of Kent, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for _____.
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the Village Council at a Regular meeting held on April 20, 2026.
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK
Kristen Phelps Village Clerk
PRINTED NAME AND TITLE
276 W. Division, Sparta, MI 49345
ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R4/24)



Sparta Municipal Airport Monthly Report – March 2026

To: Sparta Village Council
From: Michael Krzciok, Airport Manager
Date: April 16, 2026
Re: Sparta Municipal Airport – March 2026 Monthly Report

Summary

March brought more typical late-winter weather conditions along with increased flight activity compared to earlier winter months. Overall fuel sales remained slightly below 2025 levels but were above average compared to prior years.

Private/public partnership hangar construction continued to progress during the month, contributing to ongoing development on the airfield. In addition, overall airport project development continued to move forward on multiple fronts.

The federally funded taxiway connector project remains on schedule and is anticipated to begin construction shortly after Memorial Day. The federally funded taxi lane and T-hangar development project has now completed the 60% design phase and is expected to be released for bidding in the near future.

Fuel Sales

March 2026 Avgas fuel sales were slightly lower than March 2025 and modestly above average when compared with other recent winter months.

Month	Year	Transactions	Gallons Avgas	Gallons Jet Fuel
March	2026	246	4969	550
March	2025	254	5144	N/A
March	2024	202	4205	N/A
March	2023	217	4054	N/A
March	2022	211	4547	N/A

Jet Fuel Farm Update

The initial fuel delivery was coordinated and completed in mid-March, along with final system checks, testing, and meter calibration.

Jet A fuel sales officially commenced on March 27, marking a significant milestone for the airport. This new service is expected to generate an additional revenue stream to support airport operations and future infrastructure improvements.

Hangar Development

Following completion of required approvals and permitting, the Gilchrist hangar project has officially begun with the framing of the building already complete.

The Vriesenga hangar project continues to move forward. The concrete floor and apron were poured and assembly of the hydraulic hangar door began.

Requests for quotes for demolition of the old H-row t-hangars were completed, and the project has been awarded to Gary Pitsch, LLC. Demolition is scheduled to begin April 20.

Late Winter/Early Spring Airfield Maintenance Operations

With the transition from winter to spring, airport maintenance operations shifted from snow and ice control to seasonal airfield upkeep. Throughout March, I began removing snow removal equipment from primary service and initiating the changeover to warm-weather operations.

Snowplows, the blower, and associated winter equipment were cleaned, inspected, and prepared for off-season storage, and we began readying mowing equipment for the upcoming growing season. This included servicing mowers, conducting routine maintenance, and inspecting turf areas for winter damage.

As weather conditions allowed, early-season grounds maintenance activities were initiated, including debris cleanup, airfield inspections, and preparation for regular mowing operations. These efforts help ensure the airfield remains safe, compliant, and well-maintained as we enter the spring and summer months.



Our happy first Jet Fuel customer!



Gilchrist hangar project taking shape.



ACTION MEMO

Staff Communication

DATE: April 15, 2026
TO: Village President Whalen and Members of Council
FROM: William Hunter, Director of Public Works
RE: DPW Monthly Update

Staff Work Activity Summary

During this reporting period, DPW staff logged a total of:

1803 hours of work

To provide greater transparency into daily operations, staff work hours are summarized by operational work accounts that reflect where DPW resources are being utilized.

Manhours by Operational Area

Operational Area	Manhours
Water System Operations	~463 hrs
Sewer System Operations	~513 hrs
Streets / Stormwater / Winter Maintenance	~169 hrs
Parks & Public Spaces	~171 hrs
Facilities / Equipment / General DPW	~279 hrs
Administration / Supervision	~208 hrs

These hours represent the day-to-day operational work required to maintain Village infrastructure, utility systems, public spaces, equipment, and support services throughout the community.

Administrative, Planning, and Project Coordination

In addition to daily operations, several planning and administrative tasks were completed during this reporting period.

- March 12 – Submitted the updated Lead Service Replacement Progress Report to EGLE.
- March 19 – Submitted construction plans for the Bedford Falls development to EGLE for water and sewer review.
- March 20 – Sent second-round notices to residents regarding lead service line replacement.

- March 23 – Submitted all required information to the online auction service for surplus Village equipment.
- March 26 – Prepared public education materials for the next edition of the *Sparta Today* paper focused on stormwater awareness and pollution prevention.
- April 7 – Completed the Village of Sparta 2025 Consumer Confidence Report (CCR) and forwarded it for distribution to Village water customers.

Operations and Maintenance Highlights

- March 12 – Staff installed new hardware at the Dog Park gate.
- March 13 – Hosted a Michigan Rural Water training class at the new Village Complex.
- March 12 – Met with Superior Asphalt regarding paving the alternate entrance to the Police Department.
- March 24 – A resident reported damage to the Loomis Bridge guardrail. Upon inspection, it appears the rail was struck by a vehicle. Due to damage to one rail and deterioration of the opposite rail, both guardrails will be replaced.
- April 4-Meet with the contractor who will be resurfacing the parking lot at the Evergreen property.
- April 10 – Met with a contractor working for Surf Internet regarding repairs to Village utilities damaged during directional boring operations.
- April 15 – Received delivery of the Village’s new 2-ton hot box to support asphalt and roadway maintenance operations.

Water Treatment Plant

March 2026 Monthly Operating Report Summary

The March Monthly Operating Report was submitted to EGLE in accordance with the Michigan Safe Drinking Water Act (Act 399).

Water Production

- Total Water Produced: 12.031 million gallons
- Average Daily Production: 0.388 million gallons per day
- Maximum Daily Production: 0.517 million gallons

Chlorination

- Pre-Chlorine Applied: 156.0 lbs
 - Post-Chlorine Applied: 114.0 lbs
- Average plant chlorine residuals remained within acceptable operational ranges.

Fluoride Treatment

- Hydrofluorosilicic Acid Applied: 210.0 lbs
- Average Fluoride Residual: 0.51 mg/L

Softening Operations

- Salt Used: 14,940 lbs

Distribution System Monitoring

Routine bacteriological sampling was completed during the reporting period.

- Required Samples: 5
- Samples Collected: 5
- Positive Samples: 0

All samples were absent for total coliform bacteria, indicating continued compliance with drinking water regulations.

System Improvements

- April 6 – Began the annual water system flushing program. The entire system was flushed in one week. Staff reported noticeably cleaner water and a significant improvement from last year. The high-pressure district is scheduled to be flushed on April 17.
- April 15 – Contractor completed the Well House #2 and #3 piping rehabilitation project.
- April 16 – Contractor installed the new chlorine analyzer at the Water Treatment Plant.



**Minutes of the Sparta Area Fire Authority Meeting
March 19, 2026**

Present: Goodfellow (twp), Cumings (village), Chief Olney, Bergman (twp-chair), Johnson (village), Anderson (twp) & Deputy Chief Wood

Absent: Peoples (village)

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: Cumings to approve the agenda

Second: Johnson

Motion Passed: 5-0

Public Comment: None

Approval of the Meeting Minutes February 19, 2026:

Motion: Made Johnson approve February 19, 2026, minutes.

Second: Cumings

Motion Passed: 5-0

Finance Board Update:

Anderson stated that the finance board had met once since the last board meeting. They reviewed and approved all department invoices for \$13,000.04 with most of the invoices on auto pay. There were no invoices that needed any additional review. The department's operation budget is 77.1% for the year with a fund balance of \$1,335,166. Income is currently at 102% of the budget.

Approval of the bills:

Motion: Anderson to approve bills through March 17, 2026.

Second: Cumings

Motion Passed: 5-0

Old Business:

Millage Proposition: The chief present to the board the department attorney's exhibit for the millage proposal and a Resolution approval for the primary election in August. The board was concerned with the ballet millage wording and the term of the millage. The term of the millage is currently stated as 6 years. Discussion on the possibility of extending the term to 10 years closer aligned with proposed loan from Choice One for the addition of the station. The Board decided that a 6-year term best fits current and future needs of the department. The board had several concerns regarding wording for the millage request. The words, "new" and "Additional" suggest the millage is and new millage and a additional when it's really a renewal of existing millage. The only reason the wording was changed because the department is a "Authority".

Motion: Goodfellow to approve the millage request with changes to wording to "replacement" millage pending approval from department lawyer.

Second: Cumings

Motion Passed: 4-1

Resolution to approve ballot proposal:

Motion: Goodfellow to approve Resolution #2 to approve ballot proposal.

Second: Johnson

Motion Passed: 4-1

Bylaws for Fire Authority:

The chief presented the board with the bylaws of the Sparta Area Fire Authority. The new bylaws are required as the department has become an "Authority". The board reviewed the bylaws, made one change. Change the meeting day for Tuesday to Thursday.

Motion: Johnson to approve Resolution #3 for fire authority bylaws.

Second: Cumings

Motion Passed: 4-1

Fire Station Update:

Chief's Report: Chief Olney presented the Chief's report. (attached) There were a total of 225 runs YTD with 82 calls in the last period. There were 4 fires, 2 auto aid and 2 accidents with some minor injuries. There were also 3 hazardous conditions and 1 illegal burn in the village during the month along with 3 false alarms.

Station Project:

The chief stated that 13 bids were presented for the Sparta Fire Station Addition. There was approximately \$600,000 difference between the highest bid and lowest bid. Andrus Architecture did an evaluation of the lowest 3 bids, which were all within \$20,000. In post-bid comparison of the lowest bids, Nugent Builders was lowest responsive bidder. It was the recommendation of Andrus Architecture that the board award the bid to Nugent Builders for adjusted total of \$2,589,000. (see attached)

The contract between Nugent Builders and the Sparta Fire Authority is under review between the USDA, Andrus Architecture and Nugent Builders.

Motion: Johnson to accept the Bid from Nugent Builders and move forward with contracts.

Second: Cumings

Motion Passed: 5-0

Station Funding:

With the increase in our station addition project, the chief asked Choice One if they would increase our loan request to \$800,000. Choice One approved our loan request and has committed an \$800,000 loan. It's estimated that our annual payment would be approximately \$82,000. The board discussed the payments, based on our new millage renewal and our existing funds available, the board agreed that we will be able to meet those payments.

Motion: Johnson to approve from Choice One Bank for \$800,000.

Second: Anderson

Motion Passed: 5-0

Budget Amendment:

The Chief working with David Carpenter, Fire Department Accounting, has reviewed our existing 25-26 budget and has recommended several changes to more-true up the budget expenditures. The Chief covered those changes with the board.

Motion: Anderson to approve budget changes.

Second: Johnson

Motion Passed: 5-0

Lawn Care:

The Chief stated he's received the lawn care contract from Water Works for the year. The Chief said that the entire area will be under construction for the rest of the year and a lawn care contract will not be needed for the year. He'll ask Water Works rebid the contract next year once the construction is completed.

Next Meeting Date: April 23rd at 7:00 PM at the fire station.

Next Finance Meeting Dates: April 7th, 2026, and April 21st, 2026, at 4:00 PM at the fire station.

Public Comment: Jim Lower, Village Manager, commented on how well the department is being managed. He stated that he's very supportive of the work that has taken place to get the new fire station addition approved.

Adjournment:

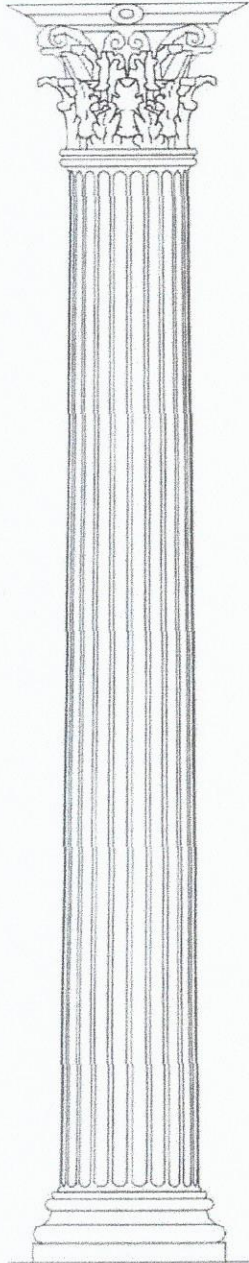
Motion: Goodfellow to adjourn at 8:45 PM.

Second: Cumings

Motion Passed: 6-0

Minutes by Goodfellow 3-21-25.

Andrus Architecture



17 March 2026

Sparta Fire Department
Attn. Dan Olney- Fire Chief
36 Elmwood Street / 45 North State Street
Sparta, MI 49341

Tel: 887.0900
Email: danolney@spartafiremi.org

Re: Sparta Fire Concept Additions
AA File: 21-055

Dan,
After receiving thirteen bids and completing a post-bid comparison of the lowest responsive bidders, we recommend awarding the contract to Nugent Builders.

Please contact me if you have any questions or concerns.
Sincerely,

Robert E. Andrus, AIA, NCARB
Andrus Architecture, Inc.

11629 Northland Drive
Suite 200
Rockford, MI 49341
Tel: 616.863.8850



Sparta Fire Department

36 Elmwood Street
Sparta, MI 49345
Telephone: 616-887-0900

Chiefs Report

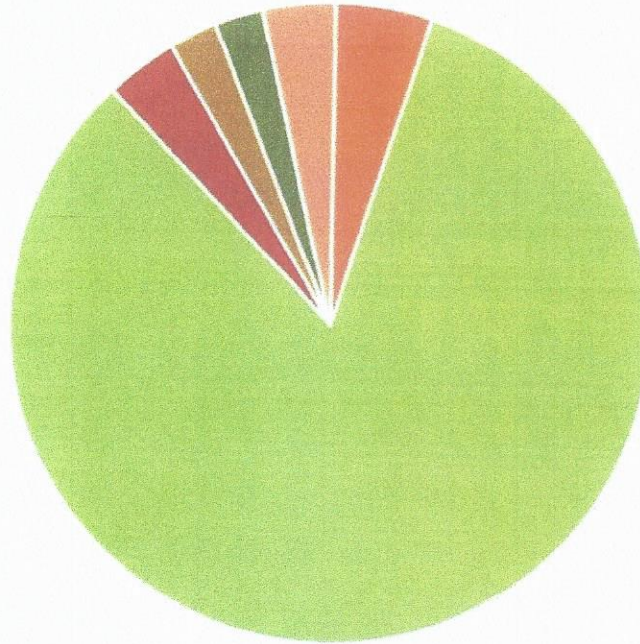
New Business:

1. Monthly report (from February 16, 2026, thru March 15, 2026)
 1. Fire calls (NFIRS 100 classifications)
 1. 9108 Lady Laruen – auto aid to Algoma for Tender 8 (cancelled)
 2. 590 S State – broken sprinkler head
 3. 520 S. State – vehicle fire (fire out)
 4. 692 10-mile barn fire (auto aid to Alpine Fire)
 2. Explosions calls (NFIRS 200 classifications)
 3. Rescue calls, including accidents (NFIRS 3- classifications)
 1. M37 and 13-mile rd: minor injuries
 2. M37 and 13-mile rd: rollover accident (no injuries)
 4. Hazardous Conditions (NFIRS 400 classifications)
 1. Martindale and Fairlane – powerline down
 2. 333 Doris – wire and tree down
 3. 150 Carries – wire down
 5. Service calls (NFIRS 500 classifications)
 1. 580 Edward – ceiling collapse
 2. 580 Edward – return call for a ceiling collapse
 6. Good intent calls (NFIRS 600 classifications)
 1. 359 N Elm – illegal burn
 2. 8503 Spartan Line – brush pile on fire (no hazard)
 7. False alarms (NFIRS 700 classifications)
 1. 341 10-mile: fire alarm activation
 2. 590 S. State: broken sprinkler head
 3. 240 Spartan Drive: Applevew Elementary – fire alarm
 8. Severe Weather incident (NFIRS 800 classifications)
 9. Special incidents (NFIRS 900 classifications)



Monthly Report

February 16-2026 thru March 15-2026



- Fire Incidents
- Explosion
- All medicals and accidents
- Hazardous Conditions
- Service Calls
- Good Intent
- False Alarms
- Weather Related Events
- Special Events/Incidents

Incident Type	Date: 2-16-2026 thru 3-15-2026
Fire Incidents	4
Explosion	0
All medicals and accidents	68
Hazardous Conditions	3
Service Calls	2
Good Intent	2
False Alarms	3
Weather Related Events	0
Special Events/Incidents	0
Total	82

Total calls for the year: 225
(as of March 15)



Sparta Police Department

Andrew M. Milanowski
Chief of Police

260 W. Division - Sparta MI 49345 - Office (616) 887-8716 - Fax (616) 887-7681

MONTHLY REPORT March 2026

Crime Report Information:

The "incident Description Count Report" for March 2026 is attached.

Incidents of interest

A couple local juveniles stole Jerry's wrecker and were chased by us and Kent County ending up going through Rogers Park and ending up in Library Park. The juveniles were apprehended and charges have been filed.

We've continued to arrest several drunk drivers within the Village.

Sgt. Price identified through investigation the juveniles responsible for the graffiti at the Rogers Park band shell.

Through investigation by the Sparta Police, suspects have been developed in the recent rash of car thefts in the area. The investigation continues.

Traffic

The "Ticket Offense Report" for March 2026 is attached.

Parking Citations for March

Zero for the month of March, however February had 48 written

Department Issues

We are almost at full strength with the part-time officers. Carissa is out on her own while another officer is on. She will soon be taking shifts on her own.

I am in the process of getting printers for the cruisers and the proper license for use, which will allow us to enter the 21st century with Ecitatons. We are the last remaining department writing our citations and have been mandated by the court to change over.

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2026	03/31/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>ABANDONED BOAT</i>					Count: 1
26-000741	03/02/2026	ABANDONED BOAT		SOULES, CALEB HOWARD	Closed
<i>ALARM</i>					Count: 6
26-000801	03/13/2026	ALARM		SIETSEMA, ETHAN	Closed
26-000808	03/13/2026	ALARM		WYNBEEK, LEAH	Closed
26-000812	03/14/2026	ALARM		WYNBEEK, LEAH	Closed
26-000821	03/15/2026	ALARM		WYNBEEK, LEAH	Closed
26-000825	03/15/2026	ALARM		WYNBEEK, LEAH	Closed
26-000843	03/19/2026	ALARM		WYNBEEK, LEAH	Closed
<i>ASSIST CITIZEN</i>					Count: 2
26-000768	03/07/2026	ASSIST CITIZEN		NATHAN, ALEXANDER WELSH	Closed
26-000861	03/21/2026	ASSIST CITIZEN		NATHAN, ALEXANDER WELSH	Closed
<i>ASSIST COUNTY</i>					Count: 1
26-000846	03/20/2026	ASSIST COUNTY		WYNBEEK, LEAH	Closed
<i>ASSIST FIRE/MEDICAL</i>					Count: 1
26-000923	03/28/2026	ASSIST FIRE/MEDICAL		WYNBEEK, LEAH	Closed
<i>ASSIST KCSO</i>					Count: 2
26-000760	03/07/2026	ASSIST KCSO		SIETSEMA, ETHAN	Closed
26-000942	03/30/2026	ASSIST KCSO		BULTSMA, ZACHARY NEAL	Closed
<i>ASSIST KCSO - SUICIDE</i>					Count: 1
26-000735	03/01/2026	ASSIST KCSO - SUICIDE		JONES, CALEB	Turned Over
<i>ASSIST MEDICAL</i>					Count: 2
26-000737	03/01/2026	ASSIST MEDICAL		WYNBEEK, LEAH	Closed
26-000745	03/03/2026	ASSIST MEDICAL		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST MSP - ROLLOVER</i>					Count: 1
26-000780	03/08/2026	ASSIST MSP - ROLLOVER		KUSMIERSKI, TRAVIS	Closed
<i>ASSIST OTTAWA CO</i>					Count: 1
26-000782	03/09/2026	ASSIST OTTAWA CO		JONES, CALEB	Closed
<i>ASSIST SRO</i>					Count: 1
26-000940	03/30/2026	ASSIST SRO		SOULES, CALEB HOWARD	Turned Over
<i>ATTEMPT STOLEN VEHICLE</i>					Count: 1
26-000734	03/01/2026	ATTEMPT STOLEN VEHICLE		JONES, CALEB	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2026	03/31/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>CAR VS DEER</i>					Count: 1
26-000847	03/20/2026	CAR VS DEER		SOULES, CALEB HOWARD	Closed
<i>CHECK FOR RUNAWAY</i>					Count: 1
26-000795	03/12/2026	CHECK FOR RUNAWAY		KUSMIERSKI, TRAVIS	Closed
<i>CIVIL ASSIST</i>					Count: 1
26-000844	03/19/2026	CIVIL ASSIST		BULTSMA, ZACHARY NEAL	Closed
<i>CIVIL ISSUE</i>					Count: 2
26-000832	03/17/2026	CIVIL ISSUE		SOULES, CALEB HOWARD	Closed
26-000848	03/20/2026	CIVIL ISSUE		SOULES, CALEB HOWARD	Closed
<i>CIVIL MATTER OVER NON-PAYMENT</i>					Count: 1
26-000945	03/31/2026	CIVIL MATTER OVER NON-PAYMENT		KUSMIERSKI, TRAVIS	Closed
<i>CPS REFERRAL</i>					Count: 1
26-000839	03/18/2026	CPS REFERRAL		JONES, CALEB	Closed
<i>CRIMINAL HISTORY CHECKS - LTP</i>					Count: 8
26-000035	03/03/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
26-000037	03/09/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
26-000040	03/12/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
26-000041	03/13/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
26-000043	03/17/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
26-000044	03/20/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
26-000047	03/25/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
26-000051	03/30/2026	CRIMINAL HISTORY CHECKS - LTP		ALT, BROOKE L	Closed
<i>CUSTODY DISPUTE / STAND BY</i>					Count: 1
26-000886	03/23/2026	CUSTODY DISPUTE / STAND BY		PRICE, DAVE	Closed
<i>DAMAGED GUARD RAIL</i>					Count: 1
26-000885	03/23/2026	DAMAGED GUARD RAIL		KUSMIERSKI, TRAVIS	Closed
<i>DELIVER PROPERTY</i>					Count: 1
26-000913	03/27/2026	DELIVER PROPERTY		MORGAN, CARISSA ELLEN	Closed
<i>DOMESTIC ARGUMENT</i>					Count: 1
26-000897	03/26/2026	DOMESTIC ARGUMENT		SIETSEMA, ETHAN	Closed
<i>DOMESTIC ASSAULT</i>					Count: 2
26-000761	03/07/2026	DOMESTIC ASSAULT		SIETSEMA, ETHAN	Cleared by Arrest
26-000938	03/30/2026	DOMESTIC ASSAULT		WYNBEEK, LEAH	Closed
<i>DOMESTIC ASSAULT / ASSIST CPS</i>					Count: 1
26-000744	03/03/2026	DOMESTIC ASSAULT / ASSIST CPS		KUSMIERSKI, TRAVIS	Open

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2026	03/31/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>DOMESTIC ASSAULT / ASSIST CPS</i>					Count: 1
<i>DOMESTIC SITUATION</i>					Count: 1
26-000829	03/17/2026	DOMESTIC SITUATION		SOULES, CALEB HOWARD	Closed
<i>DWLR</i>					Count: 2
26-000862	03/21/2026	DWLR		NATHAN, ALEXANDER WELSH	Closed
26-000863	03/21/2026	DWLR		NATHAN, ALEXANDER WELSH	Closed
<i>DWLR / WARRANT ARREST</i>					Count: 1
26-000748	03/04/2026	DWLR / WARRANT ARREST		JONES, CALEB	Turned Over
<i>FOUND DOG</i>					Count: 2
26-000806	03/13/2026	FOUND DOG		WYNBEEK, LEAH	Closed
26-000840	03/18/2026	FOUND DOG		JONES, CALEB	Closed
<i>FOUND PACKAGE</i>					Count: 1
26-000928	03/28/2026	FOUND PACKAGE		KUSMIERSKI, TRAVIS	Closed
<i>FOUND PROPERTRY</i>					Count: 1
26-000896	03/25/2026	FOUND PROPERTRY		MORGAN, CARISSA ELLEN	Closed
<i>FRAUD</i>					Count: 3
26-000789	03/11/2026	FRAUD		SOULES, CALEB HOWARD	Open
26-000910	03/27/2026	FRAUD		NATHAN, ALEXANDER WELSH	Open
26-000912	03/27/2026	FRAUD		NATHAN, ALEXANDER WELSH	Open
<i>IDENTITY THEFT</i>					Count: 1
26-000783	03/09/2026	IDENTITY THEFT		JONES, CALEB	Closed
<i>INJURED DEER</i>					Count: 1
26-000798	03/12/2026	INJURED DEER		SIETSEMA, ETHAN	Closed
<i>INTRUSION ALARM</i>					Count: 1
26-000732	03/01/2026	INTRUSION ALARM		WYNBEEK, LEAH	Closed
<i>JUVENILE CSC (DUPLICATE)</i>					Count: 1
26-000934	03/29/2026	JUVENILE CSC (DUPLICATE)		JONES, CALEB	Closed
<i>JUVENILE LOCKED OUT OF HOUSE</i>					Count: 1
26-000944	03/31/2026	JUVENILE LOCKED OUT OF HOUSE		KUSMIERSKI, TRAVIS	Closed
<i>JUVENILE RUN AWAY/ VTWOP</i>					Count: 1
26-000753	03/05/2026	JUVENILE RUN AWAY/ VTWOP		JONES, CALEB	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2026	03/31/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>JUVENILE RUN AWAY/ VTWOP</i>					Count: 1
<i>LITTERING</i>					Count: 1
26-000756	03/05/2026	LITTERING		JONES, CALEB	Closed
<i>LOCAL RECORDS CHECK</i>					Count: 10
26-000034	03/03/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000036	03/06/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000038	03/10/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000039	03/12/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000042	03/17/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Re-opened
26-000045	03/23/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000046	03/24/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000049	03/26/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000050	03/27/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
26-000052	03/31/2026	LOCAL RECORDS CHECK		ALT, BROOKE L	Closed
<i>LOCATE RUNAWAY</i>					Count: 1
26-000800	03/12/2026	LOCATE RUNAWAY		KUSMIERSKI, TRAVIS	Closed
<i>LOCKOUT</i>					Count: 1
26-000898	03/26/2026	LOCKOUT		SIETSEMA, ETHAN	Closed
<i>MALICIOUS DEST. OF PROPERTY / GRAFFITI</i>					Count: 1
26-000793	03/12/2026	MALICIOUS DEST. OF PROPERTY / GRAFFITI		PRICE, DAVE	Open
<i>MDOP</i>					Count: 2
26-000933	03/29/2026	MDOP		JONES, CALEB	Closed
26-000936	03/29/2026	MDOP		WYNBEEK, LEAH	Open
<i>MED 1 / SUICIDE ATTEMPT</i>					Count: 1
26-000822	03/15/2026	MED 1 / SUICIDE ATTEMPT		WYNBEEK, LEAH	Closed
<i>MED ECHO</i>					Count: 1
26-000874	03/22/2026	MED ECHO		SOULES, CALEB HOWARD	Closed
<i>MOTOR ASSIST</i>					Count: 3
26-000766	03/07/2026	MOTOR ASSIST		NATHAN, ALEXANDER WELSH	Closed
26-000869	03/21/2026	MOTOR ASSIST		NATHAN, ALEXANDER WELSH	Closed
26-000905	03/27/2026	MOTOR ASSIST		NATHAN, ALEXANDER WELSH	Closed
<i>MOTOR VEHICLE THEFT</i>					Count: 1
26-000877	03/22/2026	MOTOR VEHICLE THEFT		NATHAN, ALEXANDER WELSH	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2026	03/31/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>MOTORIST ASSIST</i>					Count: 3
26-000786	03/10/2026	MOTORIST ASSIST		WYNBEEK, LEAH	Closed
26-000802	03/13/2026	MOTORIST ASSIST		JONES, CALEB	Closed
26-000935	03/29/2026	MOTORIST ASSIST		WYNBEEK, LEAH	Closed
<i>NO OPS</i>					Count: 1
26-000882	03/23/2026	NO OPS		NATHAN, ALEXANDER WELSH	Closed
<i>NO OPS / VBSL</i>					Count: 1
26-000792	03/12/2026	NO OPS / VBSL		SOULES, CALEB HOWARD	Closed
<i>NOISE COMPLAINT</i>					Count: 1
26-000943	03/30/2026	NOISE COMPLAINT		BULTSMA, ZACHARY NEAL	Closed
<i>OWI</i>					Count: 2
26-000816	03/14/2026	OWI		JONES, CALEB	Turned Over
26-000836	03/18/2026	OWI		SIETSEMA, ETHAN	Closed
<i>OWI 1ST</i>					Count: 2
26-000785	03/10/2026	OWI 1ST		WYNBEEK, LEAH	Warrant Request- County
26-000819	03/15/2026	OWI 1ST		WYNBEEK, LEAH	Closed
<i>OWI 2ND / R&O</i>					Count: 1
26-000739	03/02/2026	OWI 2ND / R&O		WYNBEEK, LEAH	Warrant Request- County
<i>OWI 3RD</i>					Count: 1
26-000777	03/08/2026	OWI 3RD		NATHAN, ALEXANDER WELSH	Warrant Request- County
<i>PARKING COMPLAINT</i>					Count: 2
26-000048	03/26/2026	PARKING COMPLAINT		MILANOWSKI, A	Closed
26-000893	03/25/2026	PARKING COMPLAINT		SOULES, CALEB HOWARD	Closed
<i>PDA TOT KCSO</i>					Count: 1
26-000926	03/28/2026	PDA TOT KCSO		JONES, CALEB	Turned Over
<i>POSSIBLE MIP (3/5/26)</i>					Count: 1
26-000794	03/12/2026	POSSIBLE MIP (3/5/26)		KUSMIERSKI, TRAVIS	Closed
<i>POSSIBLE SCAM</i>					Count: 1
26-000787	03/11/2026	POSSIBLE SCAM		SOULES, CALEB HOWARD	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2026	03/31/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>PRIVATE PROPERTY ACCIDENT</i>					Count: 1
26-000759	03/06/2026	PRIVATE PROPERTY ACCIDENT		SOULES, CALEB HOWARD	Closed
<i>RECKLES COMPLAINT</i>					Count: 1
26-000828	03/17/2026	RECKLES COMPLAINT		SOULES, CALEB HOWARD	Closed
<i>ROLLOVER PDA</i>					Count: 1
26-000899	03/26/2026	ROLLOVER PDA		SOULES, CALEB HOWARD	Closed
<i>ROOF HATCH ALARM</i>					Count: 1
26-000820	03/15/2026	ROOF HATCH ALARM		KUSMIERSKI, TRAVIS	Closed
<i>SCAM</i>					Count: 1
26-000941	03/30/2026	SCAM		SOULES, CALEB HOWARD	Open
<i>SEARCH FOR MISSING PERSON</i>					Count: 1
26-000747	03/04/2026	SEARCH FOR MISSING PERSON		SIETSEMA, ETHAN	Closed
<i>SOLICITOR</i>					Count: 1
26-000797	03/12/2026	SOLICITOR		KUSMIERSKI, TRAVIS	Closed
<i>STOLEN</i>					Count: 1
26-000752	03/05/2026	STOLEN		JONES, CALEB	Closed
<i>STOLEN QUAD</i>					Count: 1
26-000755	03/05/2026	STOLEN QUAD		JONES, CALEB	Open
<i>SUSPICIOUS</i>					Count: 5
26-000775	03/08/2026	SUSPICIOUS		NATHAN, ALEXANDER WELSH	Closed
26-000826	03/16/2026	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
26-000873	03/22/2026	SUSPICIOUS		SOULES, CALEB HOWARD	Closed
26-000895	03/25/2026	SUSPICIOUS		MORGAN, CARISSA ELLEN	Closed
26-000917	03/27/2026	SUSPICIOUS		MORGAN, CARISSA ELLEN	Closed
<i>SUSPICIOUS NEIGHBOR</i>					Count: 1
26-000834	03/17/2026	SUSPICIOUS NEIGHBOR		KUSMIERSKI, TRAVIS	Closed
<i>SUSPICIOUS SITUATION</i>					Count: 2
26-000831	03/17/2026	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
26-000858	03/20/2026	SUSPICIOUS SITUATION		MORGAN, CARISSA ELLEN	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2026	03/31/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>SUSPICIOUS VEH AT BANK</i>					Count: 1
26-000849	03/20/2026	SUSPICIOUS VEH AT BANK		PRICE, DAVE	Closed
<i>SUSPICIOUS VEHICLE</i>					Count: 1
26-000796	03/12/2026	SUSPICIOUS VEHICLE		KUSMIERSKI, TRAVIS	Closed
<i>SUSPICIOUS SITUATION</i>					Count: 1
26-000830	03/16/2026	SUSPICIOUS SITUATION		SIETSEMA, ETHAN	Closed
<i>TR-54 / VIN CHECK</i>					Count: 1
26-000838	03/18/2026	TR-54 / VIN CHECK		JONES, CALEB	Closed
<i>TR-54 INSPECTION</i>					Count: 1
26-000883	03/23/2026	TR-54 INSPECTION		JONES, CALEB	Closed
<i>TR-56</i>					Count: 2
26-000894	03/25/2026	TR-56		SOULES, CALEB HOWARD	Closed
26-000902	03/26/2026	TR-56		SOULES, CALEB HOWARD	Closed
<i>TRAFFIC CRASH</i>					Count: 1
26-000833	03/17/2026	TRAFFIC CRASH		MORGAN, CARISSA ELLEN	Closed
<i>UDAA / MDOP</i>					Count: 1
26-000932	03/29/2026	UDAA / MDOP		WYNBEEK, LEAH	Closed
<i>UNFOUNDED ALARM</i>					Count: 2
26-000733	03/01/2026	UNFOUNDED ALARM		JONES, CALEB	Closed
26-000927	03/28/2026	UNFOUNDED ALARM		JONES, CALEB	Closed
<i>VEHICLE FOLLOWING CALLER</i>					Count: 1
26-000803	03/13/2026	VEHICLE FOLLOWING CALLER		KUSMIERSKI, TRAVIS	Closed
<i>VEHICLE INSPECTION</i>					Count: 1
26-000850	03/20/2026	VEHICLE INSPECTION		SOULES, CALEB HOWARD	Closed
<i>WARRANT ARREST</i>					Count: 1
26-000758	03/05/2026	WARRANT ARREST		BULTSMA, ZACHARY NEAL	Cleared by Arrest
<i>WARRANT ARREST X2</i>					Count: 1
26-000835	03/17/2026	WARRANT ARREST X2		KUSMIERSKI, TRAVIS	Closed
<i>WELFARE CHECK</i>					Count: 4
26-000740	03/02/2026	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
26-000791	03/11/2026	WELFARE CHECK		SIETSEMA, ETHAN	Closed

Incident Description Count Report

Report Criteria:

Start Date	End Date	Status
03/01/2026	03/31/2026	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>WELFARE CHECK</i>					Count: 4
26-000827	03/16/2026	WELFARE CHECK		SOULES, CALEB HOWARD	Closed
26-000924	03/28/2026	WELFARE CHECK		WYNBEEK, LEAH	Closed
					Total: 134

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
03/01/2026	03/31/2026	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer	Count:
<i>257.255 -- Expired Registration Plate</i>					1
44513	03/26/2026	Civil Infraction	M37/ 13 MILE	SOULES,CALEB,HOWARD	
<i>257.301(1) -- Drove While License Not Valid</i>					1
44511	03/12/2026	Misdemeanor	M37/ 13 MILE	SOULES,CALEB,HOWARD	
<i>257.328 -- No Proof of Insurance on a motor vehicle</i>					2
44653	03/13/2026	Civil Infraction	S STATE/SPARTAN	MORGAN,CARISSA,ELLEN	
44656	03/27/2026	Civil Infraction	S STATE/ GARDNER	WYNBEEK,LEAH	
<i>257.602B -- Distracted Driving</i>					1
44608	03/07/2026	Civil Infraction	DIVISON/STATE	NATHAN,ALEXANDER,WELSH	
<i>257.612 -- Disregarded Stop and Go Light</i>					2
44580	03/05/2026	Civil Infraction	M37/ 13 MILE	BULTSMA,ZACHARY,NEAL	
44630	03/26/2026	Warning	E DIVISION/S STATE	SIETSEMA,ETHAN	
<i>257.614 -- Disregarded Red Flashing Stop and Go Light</i>					1
44656	03/27/2026	Civil Infraction	S STATE/ GARDNER	WYNBEEK,LEAH	
<i>257.625(1) -- Operating While Intoxicated (O.W.I.)</i>					1
44563	03/15/2026	Misdemeanor	434 S STATE ST	WYNBEEK,LEAH	
<i>257.625H -- Refused Preliminary breath test</i>					2
43940	03/08/2026	Misdemeanor	52 ORCHARD	NATHAN,ALEXANDER,WELSH	
44563	03/15/2026	Misdemeanor	434 S STATE ST	WYNBEEK,LEAH	
<i>257.627 -- Exceeded Prima Facia Speed Limit</i>					5
44511	03/12/2026	Misdemeanor	M37/ 13 MILE	SOULES,CALEB,HOWARD	
44677	03/14/2026	Warning	M37/ 13 MILE	JONES,CALEB	
44513	03/26/2026	Civil Infraction	M37/ 13 MILE	SOULES,CALEB,HOWARD	
44564	03/27/2026	Civil Infraction	E DIVISION / RIVER	WYNBEEK,LEAH	
44654	03/27/2026	Civil Infraction	DIVISION/ANDERSON	MORGAN,CARISSA,ELLEN	
<i>257.628 -- Exceeded Posted Speed</i>					3
44626	03/07/2026	Civil Infraction	STATE ST	SIETSEMA,ETHAN	
44627	03/08/2026	Civil Infraction	M37/O CONNOR	SIETSEMA,ETHAN	
44628	03/11/2026	Civil Infraction	12 MILE /M37	SIETSEMA,ETHAN	
<i>257.649 -- Fail to Yield</i>					1
44512	03/26/2026	Civil Infraction	S STATE/HOMESTEAD ACRES	SOULES,CALEB,HOWARD	
<i>257.652 -- Fail to Stop Before Entering Roadway</i>					2
43940	03/08/2026	Misdemeanor	52 ORCHARD	NATHAN,ALEXANDER,WELSH	
44609	03/21/2026	Misdemeanor	825 S STATE	NATHAN,ALEXANDER,WELSH	
<i>257.904 -- Drove While License Suspended/Denied/Revoked</i>					4
44652	03/04/2026	Misdemeanor	535 S STATE	JONES,CALEB	
43940	03/08/2026	Misdemeanor	52 ORCHARD	NATHAN,ALEXANDER,WELSH	
44609	03/21/2026	Misdemeanor	825 S STATE	NATHAN,ALEXANDER,WELSH	
44610	03/21/2026	Misdemeanor	1443 12 MILE	NATHAN,ALEXANDER,WELSH	
<i>257.904A -- No Ops/Never Applied</i>					1
446611	03/23/2026	Misdemeanor	W DIVISION/CHARY LN	NATHAN,ALEXANDER,WELSH	

Ticket Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense
03/01/2026	03/31/2026	.653A1A	Y

Ticket	Issued Date	Ticket Type	Location	Officer
<i>257.904A -- No Ops/Never Applied</i>				Count: 1
				Total: 27



ACTION MEMO

Staff Communication

DATE: April 16, 2026
TO: Village President Whalen and Members of Council
Jim Lower, Village Manager
William Hunter, Director of Public Works
FROM: Conrad Bowman, Wastewater Superintendent
RE: Wastewater Treatment Plant - Update

Summary:

The following report is an overview of operations at the Village of Sparta WWTP

March 2026 Flow Data

Wastewater Treatment Plant flow:

- 24.245* Million gallons treated for the month
- 1.404* Million gallons maximum daily flow
- 0.782* Million gallons per day average flow

*Communications loss overnight on 3/11/2026 caused data logging to fail. This was our heaviest rain event day, so flow totals are higher than recorded.

Algoma Township flow:

- 1,473,172 gallons treated for the month
- 70,904 gallons maximum daily flow
- 47,522 gallons per day average flow

Significant Events/Emergency Callouts:

We had a significant amount of rain throughout the month of March. Our highest recorded average flow for a single day was 1.404 MGD. Our peak flows for the day were close to 3 MGD. Our highest flow day was not recorded due to a lightning strike causing loss of communications and data logging. Due to this heavy rain, high groundwater leading to excess Inflow and Infiltration, and ongoing construction, we had solids that washed over the weirs of our final clarifiers causing high effluent total suspended solids and high phosphorous, resulting in a number of violations with EGLE. We are actively investigating locations where I&I needs to be addressed.

- We are continuing to write SOPs, perform preventive maintenance, and do housekeeping.
- We are continuing to update our laboratory QA/QC program. This has involved re-writing outdated approved methods and SOP's, running duplicates, spikes, reference samples, and inter-lab splits.
- We are continuing to update our laboratory chemical inventory and SDS program.
- Staff have been cross-training at the water plant and DPW garage.
- Continued cataloging our assets for an asset management program that will improve maintenance schedules.
- We are continuing to collect composite samples and run lab on Old Orchard.
- Working with Fleis and Vandenbrink and contractors on plant construction and scheduling.
- Submitted February Discharge Monitoring Report to EGLE on 3/9.
- Emergency callout on 3/11. Due to a storm, we lost SCADA communications shortly after midnight causing raw sewage pumps to run on the backup floats. We ended up losing two analog input cards that Windemuller had to come in and replace the next day.
- DPW staff found a flapper type valve attached to the sanitary sewer at Roger's Park on 3/12. This was open and allowing a large amount of water to the sewer system during high water events.
- Tracked a significant amount of I&I throughout the Village.
- Bedford Falls Part 41 sewer development plans were submitted to EGLE on 3/23.
- Submitted 2026 Mercury Pollution Minimization Plan to EGLE on 3/24.
- Replaced the lead pump float with DPW at River Rd. lift station due to an abnormally high number of pump starts on 3/26.
- Replaced temperature and evap sensors in our influent sampler on 3/26.
- Rotary lobe transfer pump split sleeve coupler failed on 3/27. A piece of debris locked up the pump while running causing the coupler to fail. Coupler was replaced and pump is back in service.
- Biotech started hauling biosolids on 4/7.
- We are now feeding neat polymer to our secondary process to help with final clarifier blanket settling.
- Purchased and made up our own jetter hose setup to address primary clarifier plugging issues.
- Diagnosing and adjusting our new disinfection and dechlorination plan due to detention time and flow changes.
- Continuing to diagnose filamentous bacteria problems causing poor settling.
- Continuing to work through and maintain plugging TRVs and gate valves throughout the plant.