

Sparta Downtown Development Authority
MEETING MINUTES
MARCH 9, 2022
SPARTA CIVIC CENTER

Meeting called to order at 7:47 am by Cheslek.

Members present:, Whalen, Knauf, Benham, Shangle, Baker, Freeland, Cheslek, Bush

Members Absent:, Potes, Lamb

Also Present: Elizabeth Morse, DDA Director; Dale Bergman, Sparta Township Supervisor, Shay Gallagher, Village Manager

Motion to accept the DDA meeting minutes of December 14 2021 and February 9, 2022 by Whalen, second by Freeland. All approved.

Motion to accept the finance report as presented by Whalen, second by Baker. All approved.

Public Comment – None

Unfinished Business

None.

New Business

- A. Review and approval of the DDA Property Enhancement Grant Guidelines for 2022 & 2023. Motion by Freeland, second by Whalen to approve the guidelines as presented. All Approved.
- B. Discussion on Social District recommendation. Motion by Whalen, second by Freeland to send request to Village Council for consideration. All Approved.
- C. Review and discussion of new stage in Sparta Town Square. Motion by Freeland, second by Baker to approve purchase and installation. All Approved.
- D. Discussion on Dumpster Enclosure in North parking lot. Discussion to evaluate the needs of all properties in the parking lot, to discuss consolidating dumpsters vs. central enclosure with separate dumpsters inside. Discussion that the DDA would like to pursue a voluntary consolation with shared costs, if possible, for all dumpsters in the lot as it would clean up the parking lot immensely.
- E. Property Enhancement Committee Members who will review new requests for grant funds. Consensus to appoint: Lamb, Freeland, Baker, and Knauf to the committee.
- F. Personnel Committee members who will hold annual reviews and make recommendations to the board. Consensus to appoint Potes, Shangle, Cheslek, and Benham to the committee.
- G. Discussion to purchase Christmas Wreathes for the Light Poles for \$10,650. Motion by Benham, second by Whalen. All Approved.

Public Comment – None.

Directors Report discussed.

Meeting adjourned by executive privilege at 9:01 am.