

Sparta Downtown Development Authority  
MEETING MINUTES  
FEBRUARY 14, 2017  
160 E. DIVISION STREET, SPARTA, MI 49345

Meeting called to order at 7:45 am by Cheslek.

Members present: Freeland, Cheslek, Lamb, Benham, Dougan, Baker, Brown

Also Present: Morse, Suchy, Dana Quick Absent: Benham, Jacobsen

Motion by Lamb, second by Potes to approve the Minutes of the JANUARY 10, 2017 with corrections. All Approved.

Motion by Lamb, second by Potes to approve the finance report. All approved.

**Public Comment - None**

**Unfinished Business**

- A. Property update of 194 E. Division that the DDA is interested to purchase the property but a purchase agreement has not yet been reached.

**New Business**

- A. Review and discussion of DDA Director recommendation to approve Waterworks Irrigation for the Garden Maintenance Bid. Motion by Lamb, second by Potter to approve Waterworks Irrigation for Garden Maintenance Bid. Dougan, yes; Lamb, yes; Potes, yes; Potter, yes; Cheslek, yes; Freeland, yes; Brown, yes; Baker, yes; Nickels, yes. All approved.
- B. Discussion on improving the Adopt-a-Spot Streetscape beds with soil, fertilizer, and new mulch to begin the season prior to handing off to the adoptees. Motion by Dougan, second by Potes to approve the Waterworks Irrigation bid not to exceed \$2000 to prepare streetscape beds with soil, fertilizers, and mulch. Lamb, yes; Lamb, yes; Potes, yes; Potter, yes; Cheslek, yes; Freeland, yes; Brown, yes; Baker, yes; Nickels, yes; Dougan, yes. All approved.
- C. Motion by Lamb, second by Potes to approve the 2016 Downtown Reinvestment Grant for the 2017 year. All approved.

**Executive Session - None.**

**Business Director Report** – included in packet

**Public Comment/ Announcements**

Sparta Chamber Vice President Dana Quick was present to give the DDA an update on activities of the Chamber and to answer questions.

Being no further business, the meeting was adjourned by executive privilege at 8:25 am.  
Respectfully Submitted by Elizabeth Morse