

**VILLAGE OF SPARTA  
PLANNING COMMISSION  
Regular Meeting  
December 2, 2024 @ 7:00 PM  
75 N. Union St. (Sparta Civic Center)**

**Present:** Chairperson Emilie Henry, Commissioners Bob Liscombe, Robert Carlstrom, Rose Frederick, Gary Moody, Christina Owens, and Robert Whalen.

**Absent:** Jon Braybrook

**Also present:** Village Manager Jim Lower and Village Clerk Katy Shelton.

- 1) **Call to Order:** The meeting was called to order at 7:00pm.
- 2) **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- 3) **Roll Call:** Formal roll call was taken. Those in attendance/absent are noted above.
- 4) **Additions or corrections to the business and consent agenda:**  
**Consent Agenda:**
  - a. Approve Regular Planning Commission Meeting Minutes of October 7, 2024  
None.
- 5) **Approval of consent and business agenda:** Motion by Moody with a second by Liscombe to approve. Motion passed unanimously.
- 6) **Public comment on agenda items:**
  - a. None.
- 7) **Public hearing:**
  - a. **Ord. 24-08 An ordinance to amend Section 82-132, 82-194, and to amend the official zoning map of the Village of Sparta accordingly.**

Public hearing opened at 7:01pm. Village Manager Lower explained that this ordinance with minor issues regarding accessory dwelling units, high density apartment buildings, and rezoning along Division St on the east side of the Village. Commissioner Carlstrom asked about multi family units. Village Manager Lower said that the maximum height was 40' or three stories. He said that there are no buildings in the Village that exceed either of those limits. There was no public comment. Public hearing closed at 7:05 pm. Regular meeting resumes.

**8) New business:**

- a. **Ord. 24-08 An ordinance to amend section 82-132, 82-194, and to amend the official zoning map of the Village of Sparta accordingly.** Motion made by Moody with a second by Owens to approve this and to recommend sending this on to the Village Council. Motion passed unanimously.

**9) Unfinished business:**

- a. None.

**10) Public comment:**

- a. None.

- 11) **Village Manager's Report:** The Village Manager said that Planning Commission members will be paid this month for 2024. He also said that Planning Commission meetings will remain the first Monday of the month, and that Village Council meetings will now be on the third Monday of the month.

**12) Commission Comment:**

- a. None.

- 13) **Adjournment:** Meeting adjourned by Chairperson Henry at 7:07pm.

Submitted by Village Clerk Katy Shelton.