SRA board meeting

Thursday, June 02, 2016

6:55 PM

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| **Subject** | **SRA board meeting** |
| **Date and Location** | Thursday, June 02, 2016 6:30 PM - 9:00 PM, Sparta Village Office |
| **Attendees** |  |
| **Message** | Meeting called to order at 7 pm. |

Sparta Recreational Authority

Kent County, MI

Meeting Agenda

June 2, 2016 at 7:00 PM

Sparta Township Office 160 E. Division

Public attendees:

Dale Bergman, Julius Suchy, Elizabeth Morse

 1.      Call to order

 2.      Roll Call

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Maier | Steffens | Pinckney | Cowdry | Peak | Whalen | Guerra | Christie | Herrington |
| Absent | X | X | Absent | X | Absent | X | X | Absent |

 3.      Approval of Minutes

a.      March 3, 2016

b.      Motion by Christie  to approve amended minutes, second by Peak.  Motion carries  5 - 0

4.      Additions or Corrections to the Agenda

a.      Motion by Pinckney to approve Agenda as written, second by Christie.  Motion carries  5 -0

5.      Public Comment: None

6.      Public Hearing: None

7.      Unfinished Business

a.      Operations Policy Discussion

                                i.          Consider that the park will be open, in some limited fashion, as soon as spring 2017.  Perhaps for t-ball.  Maybe even for sledding this winter.

                               ii.          Calls for us to set our plan to define how the park will be run thru the coming summer/fall/winter.

                              iii.          Consider that the SRA park will require more, focused support to run smoothly than do the current Village parks.

                              iv.          Anticipate an on-line scheduling tool will be advantageous.

                               v.          Envision it will be helpful and beneficial to have a centrally managed park "programming" function to assist with youth sports program scheduling, resident use, potential tournament use, etc. of the SRA park.

                              vi.          General agreement that all Sparta parks should follow the same policies.  Raises the question about value of continuing to edit the draft SRA policies.  Might that effort be wasted if the Village later unifies policies for all parks, including SRA park?

                            vii.          General agreement that we need to pull together SARA, SRA, Village and Township to further discuss how the park will operate, who will be responsible for each function, and how funding will work.

8.      New Business

a.      Recommendation for Value Engineering Items by Construction Committee

                                i.          Refer to handout titled "Sparta Recreation Authority Preliminary Opinion of Construction Cost"

                               ii.          The park construction costs are coming in higher than planned.  SRA Construction committee asked Tim Driscoll to "value engineer" the park design with goal of reducing overall cost.

1.      Reduce paved parking area by roughly 1/3

2.      Grade with sloping contours to replace planned retaining walls

3.      Consider reducing length and height of fencing in some instances.  Eliminate fencing entirely in others

4.      Eliminate irrigation system entirely

5.      Reduce construction contingency

                              iii.          With those cost reductions, SRA still faces a $250,000 funding shortage to complete the park construction as currently designed.

                              iv.          Motion by Guerra to direct Driscoll to go out for bids based on value engineered design, second by Pinckney.  Motion carries  5 - 0

b.      Survey results indicate that the drainage ditch on the north side of the road is actually on park property.

                                i.     Stability and longevity of the road will be suspect if built so close to the drainage ditch.

                               ii.     Tim Driscoll requesting SRA assistance coordinating with DEQ to set a plan that ensure the park road construction can proceed as planned.

9.      Committee Reports

a.      Construction committee (Steffens, Pinckney, Guerra)

                                i.          Completed value engineering to reduce the cost of the current park design

                               ii.          Afton and Sons continue balancing the site , planning for road construction, and hauling brush off-site.

b.      Finance committee (Whalen, Maier, Cowdry)

                                i.          NA

c.      Fundraising committee (Peak, Steffens)

                                i.          Building momentum now that construction has begun.

                               ii.          Setting a plan to close the $250,000 funding shortage to complete the park construction as currently designed.

d.      Communication/Operations committee (Pinckney, Christie, Cowdry)

                                i.          Work on the policy manual is on-hold.

10.   Communications

a.      NA

11.   Public Comment

a.      NA

 12.   Adjournment - Meeting adjourned 8:21 pm